



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, JUNE 13, 2022
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Changes to Agenda

4. Consent Agenda

- A. Regular City Council Meeting Minutes of March 14, 2022
- B. Regular City Council Meeting Minutes of March 28, 2022
- C. Regular City Council Meeting Minutes of April 11, 2022
- D. City Council Work Session Minutes of April 18, 2022
- E. Regular City Council Meeting Minutes of April 25, 2022
- F. Parks & Recreation Board Meeting Minutes of April 26, 2022
- G. Mantorville Area Chamber of Commerce Meeting Minutes of May 4, 2022
- H. Accounts Payable Claims List for June 13, 2022

5. Proclamations, Presentations and Recognitions - None

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Hearing(s) - None

8. Public Safety Update

- A. Mantorville Fire Department Minutes of June 2022, General Members Meeting
- B. Dodge County Sheriff's Report for May 2022

9. Old Business/New Business

- A. Assessments and Sale of 408 West Street
- B. Street Project Evaluation
- C. Consumer Confidence Report
- D. Spring Striping Bids

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting. – None*

11. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure,
KM Joint Powers, MRA, Park Board, Personnel, Relief, Township
- E. Councilmember Reports
- F. Mayor's Report

12. Executive Session – None**13. Adjourn**

Coming up in Mantorville:		
<i>May through June</i>	High School Senior Photo Display	
<i>June 25-26, 2022</i>	Stage Coach Days	
<i>June 27, 2022</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>June 28, 2022</i>	<i>6:30 pm</i>	<i>Parks & Recreation Committee Meeting</i>
<i>July 1-September 1</i>	Larger Than Life Exhibit	
<i>July 4, 2022</i>	City Offices Closed for Fourth of July Holiday	
<i>July 5, 2022</i>	<i>6:30 pm</i>	<i>Economic Development Authority Meeting</i>
<i>July 6, 2022</i>	<i>6:30 pm Training 8:30 pm Members Meeting</i>	<i>Mantorville Fire Department General Meeting</i>
<i>July 11, 2022</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>July 25, 2022</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>July 26, 2022</i>	<i>6:30 pm</i>	<i>Parks & Recreation Committee Meeting</i>
Members of the City Council may be in attendance at all meetings and community events in Mantorville		

**City of Mantorville
City Council Minutes
March 14, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Fire Chief Steve Fairchild
New Firefighter Angel Chacon
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

- A. Accounts Payable Claims List for March 14, 2022
- B. Chamber of Commerce Minutes of March 2, 2022
- C. Dodge County Board of Commissioners Minutes of February 22, 2022
- D. Premises Permit Application for Mantorville Restoration Association, Resolution No. 2022-12
- E. Lease for Lawful Gambling Activity for Mantorville Restoration Association, Resolution No. 2022-13
- F. 2022 Rental Licenses, Including:
 - 1) 916 and 917 West Street – Robin Maxson
 - 2) 901 Main Street North – Lyle Hoaglund
- G. Smith Schafer & Associates, Ltd – Engagement Letter

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Public Concerns

No one addressed the Council.

6. Proclamations, Presentations and Recognitions

A. Mantorville Saloon Requests

Scott and Koreen Seim of the Mantorville Saloon made the following requests:

1) Benefit for Charlie Paulson

Charlie Paulson, son of Shannon and Tony Paulson, was recently diagnosed with Leukemia. Charlie is a student at Kasson-Mantorville High School and a member of the Wrestling Team.

The Saloon is seeking approval for:

- 3:00 pm – 9:00 pm Food and alcohol served on the patio (licensed premise)
- 3:00 pm – 6:00 pm Silent auction inside
- 7:00 pm – 8:00 pm Live auction with Auctioneer outside in the tent

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve these activities and a tent in back for the live auction from 6:00 pm to 8:00 pm.

Vote: 5 ayes / 0 nays. Motion carried.

2) Stagecoach Days – June 24-25, 2022

The Saloon will have a dedication to Gold Star Families to include:

- Band Friday night
- Dedication to Gold Star Families on Saturday
- Band Saturday night from 3:00 pm to 7:00 pm (same band as Friday night)
- Tent out back
- Alcohol and burgers served at 509 Main Street North (old VFW)
- Mantorville Restoration Association will be coming to Council to request closing the alley to Highway 57 for purse bingo and bean bag tourney

Motion by Councilmember Ingalls and seconded by Councilmember Keller to approve as requested.

Vote: 5 ayes / 0 nays. Motion carried.

B. Introduction and Approval of New Mantorville Firefighter Angel Chacon

Fire Chief Fairchild introduced Angel Chacon as the 29th Firefighter with Mantorville Fire & Rescue. Fairchild requested Council's approval to hire Angel Chacon.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to approve the hiring of Angel Chacon to Mantorville Fire & Rescue, effective immediately. Council welcomed Angel Chacon to Mantorville Fire.

Vote: 5 ayes / 0 nays. Motion carried.

7. Public Safety Update

A. Fire Department Air Compressor

Fire Chief Fairchild stated that Council previously approved for Mantorville Fire Department to use American Rescue Plan Act (ARPA) funds for an air compressor that was purchased in June 2020 and a 100-amp service wired from City Hall to the Fire Hall bay. However, it was found that additional wiring was needed to the air compressor at a cost of \$850.00.

Fire Chief Fairchild requested approval of ARPA fund for the following project costs:

Air Compressor	\$2,568.32
100-amp Service	3,500.00
Wire Air Compressor	<u>850.00</u>
Total	<u>\$6,918.32</u>

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the use of ARPA funds in the amount of \$6,918.32.

Vote: 5 ayes / 0 nays. Motion carried.

B. Mantorville Fire Department Update and Minutes of General Meeting March 2, 2022

Fire Chief Fairchild said one change in the Fire Hall is, effective May 1, 2022, there will no longer be alcohol in the Fire Department refrigerator. As Fire Chief, he doesn't believe the liability for the City is worth the risk. He stated that we are a life saving organization and we need to act like that.

Councilmember Keller complimented Fairchild on his courage to do this and that the City Council supports you.

Fire Chief Fairchild said he is also still looking for use of the shed for the Fire Department.

C. Dodge County Sheriff's Report for February 2022

8. Public Hearings

There were no public hearings.

9. Old Business/New Business

There was no old or new business.

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

There were no tabled items.

11. Reports

A. Public Works Report

- 1) Street projects in the fall of 2021 couldn't be completed due to weather. There was a cost increase of \$429.52 for tar.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to approve the cost of \$429.52.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) New plow truck will be here by the end of the week.
- 3) Lead and copper requirements from State

1983 and older homes may have lead piping. Minnesota Department of Health requires that we go in and check if we cannot see from the photos taken when water meters were installed. If we are over ten, we have to go in and change them. Galvanized is okay. There will be grant funding available. The homeowner is responsible from the curb stop to the home. Public Works Lead Adams will keep Council posted on this.

B. City Clerk Report

- 1) Assessment Search Requests

Staff receives assessment search requests for water and sewer accounts, as well as special assessments on properties from title companies and realtors in preparation for closing. For water and sewer information, it's a matter of moments to provide this information. For special assessments, Staff goes to the Dodge County website to look up information on a property. This takes minimal time, as well. The part that takes up more Staff time is preparing invoices for \$30.00 per search and following up when they have not paid. Several invoices have not been paid for months and Staff has sent two and three past due notices. At an average of four requests per month, the City is actually paying more in Staff time than it brings in for the actual search.

Because the caller is able to get the special assessment information on their own from Dodge County and water and sewer information can be provided quickly, City Clerk Buecksler requested that the City provide only water and sewer information and eliminate the \$30.00 fee.

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to direct Staff to only provide water and sewer information, discontinue providing Dodge County property information, and eliminate the \$30.00 fee for search requests.

Vote: 5 ayes / 0 nays. Motion carried.

2) Water/Sewer Payment Plans

City Clerk Buecksler discussed water and sewer payment plans. Councilmember Ingalls recommended checking with the League of Minnesota Cities and State Statute for information on the City's requirement to offer a payment plan to a customer with difficulty paying their utility bill.

3) Dog Grooming Business at 311 West 5th Street

A Conditional Use Permit was issued for "Dog Gone Cute Grooming" on June 12, 2017. Condition #5 reads, "The Applicants must obtain and maintain all licenses and permits that may be necessary to conduct the home business on the property." Condition #15 of the resolution reads, "This CUP shall remain in effect so long as all of the conditions contained herein are observed. If, at any time, the conditional use is suspended or terminated on the Property for a period of 12 consecutive months, this CUP shall terminate and the owner must apply for a new CUP from the City prior to engaging in any similar activity."

Staff was notified that this business had moved to 211 West Main Street in Kasson in 2020 and then moved back to 311 West 5th Street in Mantorville on March 1, 2022.

Council directed the City Clerk to send a letter to the homeowner/business owner asking whether business was suspended at 311 West 5th Street for more than 12 months or if business continued at this location, as well as the Kasson location during that time.

C. Consultant Report

The 2021 Mantorville Prosecution Report from Jacobsen Law Firm was included in the Council's packet for review.

Council asked that Jacobsen Law Firm introduce themselves again at a future Council meeting.

D. Committee Reports

1) Chamber – Councilmember Hoaglund provided a list of 2022 events

2) Economic Development Authority – Business Expo on March 25th. Mayor Bradford spoke with John Buckingham, Realtor, regarding properties available. Stagecoach Days duties were transferred to the EDA. Councilmember Kinney said the Stagecoach Days Committee delegated duties and will make people aware of the event at the Expo. Meeting in April. EDA is funding Stagecoach Days; Mantorville Restoration Association is organizing the event.

3) Fire Department

4) Infrastructure

5) Kasson Mantorville Joint Powers

6) Mantorville Restoration Association – Councilmember Hoaglund said the MRA discussed Stagecoach Days. Trees were taken down by the old brewery and it looks good. Adams said approval was received by the DNR to do so.

- 7) Park and Recreation Board – meets again March 29th.
- 8) Personnel
- 9) Relief
- 10) Township – growth is occurring in Mantorville Township faster than the City.

E. Councilmember Reports

Councilmember Keller:

Complaint received regarding the condition of 16 River View Road. He agrees with Adams that every street in the City is worse than River View Road. Adams will keep an eye on it.

Councilmember Hoaglund:

We are missing out on one big part of City operations and that is by not having a Planning and Zoning Commission. The Comp Plan has not been looked at since 2000. We would be more effective if we had one person from the MRA and other committees.

Mayor Bradford said we had a Planning and Zoning Commission but it died from lack of membership. Two members of the EDA serve as a Planning Commission subcommittee.

F. Mayor's Report

Mayor Bradford reminded everyone that the river is flowing beneath the ice. Stay off the ice for safety.

Mayor Bradford directed the City Clerk to schedule a Council Work Session for April 18, 2022 at 6:30 pm for a Planning and Zoning Commission discussion.

12. Executive Session

There was no executive session.

13. Adjourn

Motion was made by Councilmember Hoaglund and seconded by Councilmember Kinney to adjourn the meeting at 7:40 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

**City of Mantorville
City Council Minutes
March 28, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Request to add Item 9B, Request for Road Closure During Stagecoach Days.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to add Item 9B and approve the agenda, as amended.

Vote: 5 ayes / 0 nays. Motion carried.

4. Consent Agenda

- A. Regular City Council Meeting Minutes of November 8, 2021
- B. City Council Work Session Minutes of December 6, 2021
- C. Regular City Council Meeting and Truth in Taxation Meeting Minutes of December 13, 2021
- D. Accounts Payable Claims List for March 28, 2022
- E. Milton Township 2022 Fire Contract
- F. Dodge County Board of Commissioners Meeting Minutes of March 8, 2022

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

There were no proclamations, presentations or recognitions.

6. Public Concerns

The following citizens addressed the Council:

- Virgil Andrist asked Mayor Bradford if he is running for State?
 - Mayor Bradford said he is undecided.
- Virgil Andrist said between his place and the curb, the road is sinking by the blue house. By Olson's house on Clay Street, on the right side of the road.
 - Public Works Lead Adams will look into it. If it is an issue, he will ask the City Engineer to look at it, as well.
- Bill Reding said his trees were tagged and that it would be nice to know ahead of time.
 - Public Works Lead Adams said we talked last fall that we were doing this in the spring. They want to do them when there are no leaves on the trees. We need to use a crane, due to the size of the trees.
- Bill Reding said his driveway has a 27-degree incline and state regulations are maximum of 15 degrees. Are you planning to cut it down?
 - Public Works Lead Adams said the last we heard is they were going to do it but a date has not yet been scheduled.
- Bill Reding also commented on his drainage ditch, that it still needs to go in or he will need to be reimbursed for what was there before.
 - Mayor Bradford said when they cut the driveway down, the City Engineer was going to see if the drainage ditch needed to be addressed, as well.

7. Public Safety Update

- A. Resolution in Support House Bill HF4026/Senate Bill SF3943 to Address the Impact of PTSD on Public Safety Personnel in Minnesota and Letters of Support to Legislators – Resolution No. 2022-15

The League of Minnesota Cities is asking member City Officials to engage in an advocacy effort to help secure passage of a bill that would address the impact of Post-Traumatic Stress Disorder (PTSD) on Public Safety employees. This bill would implement some of the League's legislative priorities for addressing trends related to public safety duty disability claims. It would increase PTSD education, prevention, and treatment, as well as funding for initiatives aimed at helping public safety employees. The League is also urging members to reach out to their local legislators to explain the impact of public safety duty disability claims on local communities and ask for support for the legislation.

Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to adopt Resolution No. 2022-15 Supporting Statewide Policies and Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment, and directed the City Clerk to forward a copy of this resolution and letters to State Legislators and the newspaper editor.

Vote: 5 ayes / 0 nays. Motion carried.

8. Public Hearings

There were no public hearings.

9. Old Business/New Business

A. Update on Home Based Business, 311 5th Street West

Following the Council's March 14, 2022 meeting, the City mailed a letter to the business owner to determine whether their home-based business still met the requirements of the Conditional Use Permit issued in June of 2017. The business owner responded that they have continued their business at 311 5th Street West simultaneously while also running their business in Kasson. Therefore, they still meet the requirements of the Conditional Use Permit issued in 2017 and a new Conditional Use Permit is not required.

B. Request for Road Closure During Stagecoach Days

A request was received to close 5th Street from Highway 57 to Clay Street, as well as Clay Street from 5th Street to Riverside Park, during Stagecoach Days. Closure is requested starting at 4:00 pm on June 24th to dusk on June 26th, in order to provide room for food trucks and for the safety of people attending the event and visiting these food trucks.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to close these roads, as requested, from 4:00 pm on June 24th through dusk on June 26th.

Vote: 5 ayes / 0 nays. Motion carried.

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

There were no tabled items.

11. Reports

A. Public Works Report

- 1) March 5, 2022, Public Works Lead Adams received a call regarding water backing up in the ditch on Walnut Street. Adams reached out to the contractor to shave it back and hydroseed. Looking for approval to move forward with SL Contracting, not to exceed \$1,500.00.

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls directing Staff to discuss this with the original contractor and see if they will do it. If not, take care of it before we have a problem with spring rains.

Councilmember Ingalls amended the motion with – if the contractor won't hydroseed, we could split the cost. Councilmember Keller agreed to the amendment.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) Adams said the new plow truck is outside if anyone would like to see it.

B. City Clerk Report

- 1) City Clerk Buecksler asked whether new homes should be charged for the water meter installed. The Master Fee Schedule states that the City covers the cost of the first meter. The area petitioned for annexation could have 28 new homes if they go on City water and sewer.
 - Council discussed and said it may be part of the connection fee.
 - One resident spoke and said it was a way to get property owners to connect to City utilities when new meters were installed.
- 2) A citizen called and asked if the City is putting the boat ramp back in by the parking lot. He said the one by the campground with new rock is good. But there was one by the park about 12 years ago.
 - Adams said the City was approached about a year ago. We met with the Department of Natural Resources and Engineering but it was very expensive to do, and no DNR grants were available at that time.
 - Councilmember Ingalls said Laura Qualey, CEDA, could look for a grant. Mayor Bradford said he will bring it up at the next Economic Development Authority meeting.
- 3) A second request was received for a campground spot for Stagecoach Days and the fee waived, but we weren't told who it is for.
 - Councilmember Hoaglund said we don't do this for Marigold Days.
 - Council would like to see a more formal request brought forward with details.

C. Consultant Report

There was nothing to report.

D. Committee Reports

- 1) Chamber – Councilmember Hoaglund said there will be four booths for Mantorville – Chamber, Mantorville Restoration Association, Art Guild, and Economic Development Authority/CEDA. The Chocolate Shoppe offered to hand out free chocolate.
- 2) Economic Development Authority
- 3) Fire Department
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers
- 6) Mantorville Restoration Association
- 7) Park and Recreation Board
- 8) Personnel
- 9) Relief
- 10) Township

E. Councilmember Reports

Councilmember Ingalls:

Received more complaints about air brakes from semi's coming down the hill of Highway 57. It's loud enough to rattle the windows.

- The Deputy attending tonight's meeting said a Jake break is louder than down shifting with large exhausts. There is State Statutes regarding muffler noise decibels. But you can specifically put it in the ordinance regarding Jake breaking. Councilmember Ingalls said we could change the speed limit at the top of the hill to 30. The Deputy said you would have to work with the State but it would definitely make a difference to have 30 mph at the top. Mayor Bradford suggested a 'reduced speed ahead' sign.

F. Mayor's Report

Mayor Bradford met with Superintendent Mark Matuska regarding options for the dam. He told him we are maintaining it and have no plans to change it. Superintendent Matuska said he wanted to see if there was an appetite to upgrade the dam to boat over, but still have the pond/pool behind it.

Councilmember Hoaglund said we would need DNR approval – they want it out.

Councilmember Keller asked Adams to find out if DeCook's would be interested or if they know anyone, or the City Engineer regarding taking material out of the river. Good material that could be used elsewhere and we gain a bigger lake area.

12. Executive Session

There was no executive session.

13. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adjourn the meeting at 7:19 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

**City of Mantorville
City Council Minutes
April 11, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Fire Chief Steve Fairchild
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Request to add Tabled Item from March 28, 2022 Council Meeting:
10A. RV Campground Request for Stagecoach Days

Council approved the addition of Item 10A and approved the agenda, as amended.

4. Consent Agenda

- A. Accounts Payable Claims List for April 11, 2022
- B. Parks & Recreation Board Meeting Minutes, November 30, 2021
- C. Chamber of Commerce Meeting Minutes, March 2, 2022
- D. Notice of Local Board of Appeal and Equalization Meeting, April 25, 2022
- E. Resolution No. 2022-16 Approving the Appointment of Head Judges and Election Judges for the 2022 Special Election, State Primary, and General Election
- F. Rental License for 715 West 7th Street

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

There were no proclamations, presentations or recognitions.

6. Public Concerns

The following citizens addressed the Council:

- Bill Reding asked about the trees on his property that need to be removed and about his driveway.
 - Public Works Lead Adams said the Park Board approved the contractor and then Council needs to approve.
 - Adams said he has a meeting with the City Engineer on Wednesday and will get back to Mr. Reding after that.
- Greg Rud, 508 Clay Street, said they are adding on to the house and will be requesting a public hearing. They will meet with the Mantorville Restoration Association for their approval tomorrow night. A variance is needed for five feet from the alley right-of-way to the structure. The building on Clay Street will be Martha Vrieze's business, Thrivent Financial. Mr. Rud asked the City Clerk to send him the list of neighboring properties who will receive the notice of public hearing so he can talk with the neighbors about his plans. City Clerk Buecksler will email this list to Mr. Rud tomorrow.

7. **Public Safety Update**

A. Mantorville Fire Department General Meeting Minutes, April 6, 2022

Fire Chief Fairchild said we need to make a decision on the shed soon. Mayor Bradford suggested he work with the Park Board and get on their next agenda for April 26th.

B. Dodge County Sheriff's Report, Mantorville, March 2022

8. **Public Hearings**

There were no public hearings.

9. **Old Business/New Business**

A. Mantorville Saloon Request for Loan from Economic Development Authority

The Economic Development Authority (EDA) received an application for a business subsidy from the Revolving Loan Fund from Scott and Koreen Seim of Seim Properties dba Saloon 2. The request was for \$40,000 to remodel and update the existing commercial kitchen at their newly acquired property of 509 North Main Street and bring it up to code, per the Minnesota State Health Inspector. They have been given 12 months to do so.

The improvements would include a new hood/vent, 36" range and 24" flat top griddle, double-basket deep fryer, and two stainless steel storage cabinets, along with the labor for the installation of the hood/vent.

EDA Commissioners reviewed the application at their April 5, 2022 regular meeting and determined that providing funding to Seim Properties would be in the best interest of their business plan for the property to expand their restaurant options and banquet venue which will, in turn, attract more visitors to the city of Mantorville and neighboring businesses.

The term of the loan would be over seven (7) years at 2% below the Prime Rate with pre-payment benefits available to the borrower. The guiding terms of the Revolving Loan Fund require that the applicant invest a minimum of 10% equity into the proposed project.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the business subsidy for Seim Properties dba Saloon 2 of \$35,000 to update and remodel their commercial kitchen.

Vote: 5 ayes / 0 nays. Motion carried.

B. Accept Resignation from Assistant City Clerk

A letter of resignation was received April 4, 2022 from Shelley Kispert, Assistant City Clerk. Shelley was hired on a temporary basis in December 2021 while Shelly Jensen-Germundson was out on leave. With the passing of Shelly Jensen-Germundson, Shelley Kispert was hired permanently as part-time Assistant City Clerk on January 24, 2022. In her short time here, she has proven to be a great asset to the City, and Staff have enjoyed working with her. We will miss Shelley and wish her the best in her future endeavors. Her last day with the City will be April 13, 2022.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to accept the letter of resignation from Shelley Kispert.

Vote: 5 ayes / 0 nays. Motion carried.

C. Request to Change Assistant City Clerk Position from Part-Time Back to Full-Time Status

In January 2022, Council approved the change in the Assistant City Clerk position from full-time to two job-share positions at 20 hours per week each. Shelley Kispert was hired on January 24, 2022 and Gretchen Lohrbach was hired on March 2, 2022 to fill these positions. With the resignation of Shelley Kispert, Gretchen Lohrbach was offered the full-time position of Assistant City Clerk. She accepted the full-time position, which includes a benefits package including medical, dental, life insurance, etc., which was already approved in the City's 2022 budget.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to change the Assistant City Clerk position to full-time and approve the hiring of Gretchen Lohrbach as full-time Assistant City Clerk, both effective April 11, 2022.

Vote: 5 ayes / 0 nays. Motion carried.

D. Seasonal Parks Position

Staff requested formal approval to bring back Brad Suhr to the Seasonal Parks position. This position is budgeted for 600 hours per year. The pay rate in 2021 was \$14.06 per hour. However, in December 2021 and January 2022, Brad was hired at \$15.00 per hour to help with duties in the office at City Hall after the passing of Shelly Jensen-Germundson. He was a great asset during this difficult time.

The 2022 budget was based on up to a 4% increase. Added with 3% for COLA, the new rate for 2022 would equal \$15.05 per hour. The Personnel Committee approved this rate in February 2022, but it has not been brought to Council for formal approval until tonight. Brad has done an excellent job for the City since 2020.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Kinney to hire Brad Suhr as Seasonal Parks at \$15.05 per hour.

Mayor Bradford asked if the wage should be higher than \$15.05.

Councilmember Hoaglund made an amendment to his motion to raise the wage to \$16.05 per hour. Councilmember Ingalls seconded this motion.

Vote: 5 ayes / 0 nays. Motion carried to hire Brad Suhr at \$16.05 per hour.

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

A. RV Campground Request for Stagecoach Days

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to pull this item from the table.

Vote: 4 ayes / 1 nay – Councilmember Ingalls. Motion carried.

Staff has been waiting to receive more details from the Mantorville Restoration Association. The request is to waive the fee for an RV spot in the campground during Stagecoach Days.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to deny the request.

Vote: 3 ayes / 1 nay – Councilmember Ingalls / 1 abstained – Councilmember Kinney.

Motion carried.

11. Reports

A. Public Works Report

- 1) Public Works Lead Adams said the Park Board approved the design for placement of a memory bench in Riverside Park. There is an empty spot on the left side of the playground, which is a good location for it on a concrete pad.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the bench and location.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) Adams would like to move forward on Park Board projects and order items within their budget:

- Water fountain, ADA accessible by south side of bathrooms \$3,100
- Concrete pad
- Sign – Riverside Park by rink \$1,568
- \$5,000 for Dennison Park in account
- Rock at ball fields

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to approve these five items under the Park Board budget.

Vote: 5 ayes / 0 nays. Motion carried.

- 3) The power pole in Riverside Park (eliminating the meter) was discussed. Costs went up from \$5,290 to \$7,650.

Adams said the pole is bad and needs to be fixed. Councilmember Hoaglund said the pole is owned by the City. Plan was to remove the meter, put up a panel, and cut the pole in half (the rotten part).

Council discussed where the power would come from and how much power is needed. It could just run off the 200-amp pole. Councilmember Ingalls is concerned we may not have enough power for Marigold Days and other events if we cut back power. Councilmember Hoaglund said, when they come through with Highway 57, Xcel Energy will want the pole replaced or drop the wire. He suggested we put this on hold for a year. Councilmember Ingalls said we could turn off the 100-amp pole or turn off 100 amps on the 200-amp pole, for a total of 200 amps.

Council tabled this item.

4) Tree bids received include:

Olson	\$19,620
Boyum	\$21,200
Carrs	\$12,495 (Staff recommendation)

Bids are for:

1 tree at 508 Clay Street
1 tree at 111 7th Street West
2 trees at 220 6th Street West (need crane to remove)

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to approve hiring Carrs for \$12,495.00 to remove the trees listed above.

Vote: 5 ayes / 0 nays. Motion carried.

B. City Clerk Report

- 1) Reminder: City Council Work Session April 18, 2022 at 6:30 pm to discuss Planning and Zoning Commission
- 2) Reminder: City of Mantorville Local Board of Appeal and Equalization Meeting is Scheduled for April 25, 2022 at 6:00 pm – note the start time is earlier than usual
- 3) Electronic Storage

City Clerk Buecksler discussed electronic storage with Mel Reeder, Chief Information Officer for the League of Minnesota Cities. Ms. Reeder is working on a program where Cities can purchase a Laserfiche/electronic storage license through the State, but it could be a couple years out. She has looked at many records retention programs, and Laserfiche is the most widely used by Cities.

Mantorville received a quote from OPG-3/Laserfiche for \$600.00 per user per year. This amount can be paid from American Rescue Plan Act (ARPA) funds.

We need to get started scanning files before we have no more room to store paper files. We are not storing files in the basement. Files are currently stored in the City Clerk's office; others are stored at the treatment plant.

Looking for approval to purchase Laserfiche for the City Clerk and Assistant City Clerk at approximately \$1,200.00 per year from ARPA funds.

Motion was made by Councilmember Kinney and seconded by Councilmember Keller to approve ordering Laserfiche for \$1,200.00 per year.

Councilmember Ingalls had some questions on portability and other fees we may incur and requested that he and the City Clerk look at it more closely.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to table this item.

Vote: 4 ayes / 1 nay – Councilmember Kinney. Motion carried.

C. Consultant Report

Prosecuting Attorney Dave Jacobsen will be here to present to Council on April 25th.

D. Committee Reports

- 1) Chamber – Easter Egg Hunt Spring Fling coming up. There will be samples provided by the Hubbell House for Bunny Cake at the Easter Egg Hunt.
- 2) Economic Development Authority – Discussed Stagecoach Days and the Mantorville Saloon loan. And utilizing sponsorships to make Stagecoach Days and more self-sustaining, similar to Marigold Days. The comedian fundraiser event last Friday was a success.
- 3) Fire Department – the Fire Department is waiting very patiently on a decision on the shed.
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers
- 6) Mantorville Restoration Association
- 7) Park and Recreation Board – New member Matt Wohlenhaus needs approval from Council.

Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to appoint Matt Wohlenhaus to the Parks & Recreation Committee.

Vote: 5 ayes / 0 nays. Motion carried.

- 8) Personnel
- 9) Relief
- 10) Township

E. Councilmember Reports

Councilmember Hoaglund:

We need to make a decision on the shed for the Fire Department by the next meeting. It's not fair to keep the Fire Department waiting. I would vote to let them have it as is with some contingencies. As a Council, we need to deal with this.

Mayor Bradford said we want to be pure we don't pull from the Park Board.

Councilmember Kinney said it's not so much the building, but the campsites.

Councilmember Keller said that Councilmember Kinney could put together a recommendation from the Park Board for Council. The Park Board meets April 26th.

Mayor Bradford recommended waiting for the Park Board's recommendation. Pencil in a Special Council Session for April 27th.

Council decision was that the Fire Department can present their plan to the Park Board and to the City Council. If it blocks access for campsites, it's one discussion.

Or if it doesn't, we have another answer, and it gives the Park Board the ability to talk with the Fire Department about it.

Mayor Bradford and City Clerk Buecksler will work together to find out about the Park Board discussion and whether Council needs to meet on April 27th.

F. Mayor's Report

Mayor Bradford wanted everyone to know that he is running for Mayor and that is all he is running for.

12. Executive Session

There was no executive session.

13. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adjourn the meeting at 8:08 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

**City of Mantorville
City Council Work Session Minutes
April 18, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Deputy Mayor Jeffrey Ingalls
Councilmembers Lyle Hoaglund, Kent Keller and Bill Kinney
Mayor Chuck Bradford (arrived at 7:37 pm)

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
City Engineer Tim Hruska

2. Adopt the Agenda

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to add Item 3B, Comprehensive Plan for Improving Traffic Flow, and adopt the agenda, as amended.

Vote: 4 ayes / 0 nays. Motion carried.

3. Discussion Items

A. Planning and Zoning Committee

Discussion:

Councilmember Hoaglund: A community like this needs a Planning and Zoning Committee. We need to look at the comprehensive plan. And the annexation is coming up.

Engineer Hruska: There is a planning gap in Staff; WHKS can assist. The comprehensive plan is at least 20 years old.

Deputy Mayor Ingalls: If we are looking to work on the comprehensive plan in 2023, we need to form a committee now.

Engineer Hruska: That may be premature; form the committee in 2023. Forming a new comprehensive plan may spark interest in joining the Planning and Zoning Committee.

Councilmember Kinney: They could meet quarterly or on an as needed basis.

Deputy Mayor Ingalls: Do we need to reform the Planning and Zoning Committee?

Public Works Lead Adams: I think it would be good to have a head start on annexation.

Engineer Hruska: City Code states the Planning and Zoning Committee should have seven members within the city, plus a Councilmember.

Deputy Mayor Ingalls: Can we lower it to five?

Councilmember Hoaglund: The committee could look at the vision and bring in home builders and buyers.

Councilmember Keller: Good topic for the committee is “why is Mantorville shrinking” versus all the growth going on around us.

Engineer Hruska: Need to put numbers into the budget for the comprehensive plan.

Deputy Mayor Ingalls and Councilmember Kinney: Engage the Economic Development Authority, the Chamber, and Mantorville Restoration Association members for interest in the Planning and Zoning Committee.

Councilmember Kinney: We need to try for a diverse group of people.

Mayor Bradford arrived at 7:37 pm.

Deputy Mayor Ingalls recapped: We need to bring forward a recommendation for a Planning and Zoning Committee, budget for 2023, but advertise now. The comprehensive plan would be the first mission. As Councilmember Hoaglund stated, we have lost 100 new homes to Mantorville Township. The Economic Development Authority is an extension of the Planning and Zoning Committee and feeds into the comprehensive plan. Engineer Hruska’s staff can help City Staff through the permitting process.

Councilmember Hoaglund: Do we have an annexation agreement? Mayor Bradford: Yes, it’s detailed in smaller lots.

Councilmember Hoaglund: Kasson just annexed 80 acres on the dump road. They’ve made three or four annexations lately and are encroaching on Mantorville. Why not pick up the other 40 acres by the annexed area?

Deputy Mayor Ingalls: As Councilmember Kinney mentioned, we are the only community that is shrinking.

Mayor Bradford: The agreement is over 12 years old.

Deputy Mayor Ingalls: Is it time to revisit that agreement? What is the termination clause? Mayor Bradford: I don’t think it’s that detailed.

Councilmember Hoaglund: Is it an orderly annexation if it's bordering Mantorville?

Mayor Bradford: Should we be considering annexing those other 40 acres? Engineer Hruska: You would want to have a discussion with the property owner. What benefit is it to the land owner?

Deputy Mayor Ingalls: Part of the comprehensive plan should be to promote those owners to annex to Mantorville versus Kasson.

Engineer Hruska: What makes it marketable is having an orderly annexation with the Township.

Mayor Bradford: It may be a talking point with Realtor John Buckingham on those 40 acres.

Council discussed those 40 acres being industrial.

Engineer Hruska: They discussed shared wells in the annexed area with four to six sharing a well.

Deputy Mayor Ingalls: Does everyone recommend going forward to Council:

Mayor Bradford: Yes

Councilmember Hoaglund: Yes

Councilmember Keller: Not sure

Councilmember Kinney: Yes

Deputy Mayor Ingalls: Yes

Council directed Staff to add this to a future Council agenda.

Engineer Hruska: WHKS can help with additional planning issues on questions.

Deputy Mayor Ingalls: Agreed with Engineer Hruska. And update the current building permit.

Council directed Engineer Hruska and City Clerk Buecksler to work together to put some resources in place.

B. Comprehensive Plan for Improving Traffic Flow

Councilmember Keller introduced the topic and provided some background information. 9th Street is much better now for traveling. All of the stop signs in town are arbitrary. Our responsibility is to provide good traffic control throughout the entire city, not just where some may want it near their home.

Engineer Hruska: Agreed. Whenever you install unwarranted stop signs, it actually decreases safety and increases speeding. If you go down this path, you will have

significant public engagement and will need to rent the Performing Arts Center in Kasson.

Deputy Mayor Ingalls: What about lowering the speed limit to 25 mph?

Councilmember Kinney: There are no sidewalks except in town. Children, people walking dogs, bikes, etc. all use the street.

Engineer Hruska: It can be very controversial. Changing traffic flow is difficult in itself.

Councilmember Keller: My point was to bring it up for a topic of discussion. If it's good for the community, let's do it. If it's not good, then let's not do it. Can Engineer Hruska send out the information he has? More supplemental information.

Engineer Hruska: If the Council has another corridor that they want to look at to get traffic to the highway as quickly as possible – with minimal interactions with other vehicles – then look into that.

Deputy Mayor Ingalls: This seems like something for a Planning and Zoning Committee to look into.

Mayor Bradford: Feeder streets.

Councilmember Keller: What are the guidelines in yield versus stop signs?

Engineer Hruska: You should be yielding at any intersection.

4. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to adjourn the meeting at 8:32 pm.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING

1. Call to Order

Mayor Bradford called the meeting to order at 6:00 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund,
Jeffrey Ingalls, and Bill Kinney

Absent: Councilmember Kent Keller

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Public Works Wade Schroeder
Ryan DeCook, Jeremy Ferrar, and Matt Knotts – Dodge County
Assessor's Office

2. Local Board of Appeal and Equalization

General rules of the Local Board of Appeal and Equalization meeting:

- All appeals will be heard by City Council before making a ruling.
- Everyone should remain civil and open minded.
- The burden of proof is on the taxpayer, so they must be prepared to present an appeal.
- The Assessor's Office must be in attendance and make record of adjustment and provide clarification to the Local Board.
- The purpose of the meeting is to discuss value and/or classification (no tax appeals).
- The scheduled meeting is for the valuation listed on the 2022 valuation notice **payable 2023**.
- Taxpayers who refuse a property inspection/review are not allowed to appeal.
- If Council chooses not to make a change, the taxpayer is allowed to present their appeal to the County Board on June 28, 2022.

Assessor Ryan DeCook gave an introduction and provided the Local Board of Appeal and Equalization report. Also attending tonight's meeting are Jeremy Ferrar and Matt Knotts from the Dodge County Assessor's Office.

Mr. DeCook said we had some issues county-wide with residential being the most. Mantorville had 19 sales in the 2021 sales period. Median ratio was 79.13%. Required to do a 14.81 increase, and the final ratio was 93.95%. The adjusted ratio is now in the acceptable range.

The Dodge County Assessor's Office received one appeal. The did a preliminary appeal of the property and are going to recommend an adjustment.

Agricultural, 54% of market in 2021 and will shift down to 51%. Going forward, we are seeing an increase in agricultural acreage sales prices.

The sales comparison report is for the period of October 2020 through September 2021.

Mr. Ferrar spoke regarding 121 5th Street. The owner purchased the property in 2021. The Assessor's Office visited the property and made some adjustments. New property rate: \$222,200. Ratio is 93.95%. Recommending adjustment to \$222,200.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to approve the adjustment of \$222,200 for 121 5th Street.

Vote: 4 ayes / 0 nays. Motion carried – that adjustment will be made.

Jason (Richard) Fritz, 129 State Highway 57, voiced his concerns on market valuation.

Mayor Bradford said the Board will hear the appeal and deny it, giving the County Board the ability to look at it.

Mr. DeCook said, since the property owner is here, we can look at it before June 28th. Mr. Ferrar will contact you for a review and work with you for an adjustment.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to make no change at this time for 129 State Highway 57.

Vote: 4 ayes / 0 nays. Motion carried.

The property owner for 61847 260th Avenue expressed his concerns about his property value. Mr. DeCook let him know that he actually lives in Mantorville Township but, fortunately, he has not missed the meeting scheduled for Thursday. Mr. Ferrar will email the property owner to set up a review with him.

Mr. DeCook said postcards will be sent out to the community after Mr. Ferrar's review.

Mayor Bradford asked if the housing bubble is going to stop? Mr. DeCook said it is softening but they are still selling.

The Board kept the meeting open until 6:30 pm for any other appeals, but no one else appeared before the Board. Mr. DeCook said, after today, the appeal time has ended.

Mayor Bradford closed the Local Board of Appeal and Equalization at 6:30 pm.

CITY COUNCIL MEETING

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund,
Jeffrey Ingalls, and Bill Kinney

Absent: Councilmember Kent Keller

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Tim Hruska, WHKS
Prosecuting Attorney Dave Jacobsen, Jacobsen Law Firm
City Attorney Dave Anderson, Kennedy & Graven

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

- A. Regular City Council Meeting Minutes of January 10, 2022
- B. Regular City Council Meeting Minutes of January 24, 2022
- C. Regular City Council Meeting Minutes of February 14, 2022
- D. Regular City Council Meeting Minutes of February 28, 2022
- E. Accounts Payable Claims List for April 25, 2022
- F. Dodge County Board of Commissioners Meeting Minutes of March 22, 2022
- G. Chamber of Commerce Meeting Minutes of April 6, 2022

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to approve the Consent Agenda, as presented.

Vote: 4 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

- A. Presentation by David Jacobsen, Prosecuting Attorney – Jacobsen Law Firm

Attorney Jacobsen introduced himself and described his role as the Prosecuting Attorney for the City of Mantorville. He also works with the Civil Attorney and County Attorney. Jacobsen Law Firm's main office is located in Northfield but they have a small satellite office in Wanamingo. They also do work for New Trier.

Attorney Jacobsen has been the Prosecuting Attorney for the City of Mantorville since 2014. Attorney AJ Lindell from his office was hired in 2020. They handle city limits, adult, petty, misdemeanor offenses, disorderly conducts and assaults. Juvenile is handled by Statute and felony proceedings by the County Attorney. It's been fairly quiet, with no criminal complaints last year. We've had some nuisance issues but it's calmed down now. He meets quarterly with the Dodge County Criminal Justice Committee. There are other groups, as well.

Councilmember Ingalls asked if there are any improvements or changes that we can make in Mantorville?

Attorney Jacobsen said a while back there was a construction project in Mantorville about four years ago, and the axle weight limit came up. Mantorville is a good community where education is important. Mantorville has a good system here and a good working relationship with the Dodge County Sheriff's Office.

Council thanked Attorney Jacobsen for his presentation.

6. Public Concerns

No one addressed the Council.

7. Public Hearings

A. Public Hearing Regarding Annexing Certain Lands from Mantorville Township – Petition from Bigelow Homes; Ordinance No. 2022-02 and Resolution No. 2022-14

City Attorney Dave Anderson joined the meeting via phone. He instructed the City Clerk to ensure the same group of property owners (within 350 feet of the annexed area) receive future notices of public hearings.

Mayor Bradford opened the public hearing at 6:55 pm.

Residents with properties near the proposed annexation area had the following questions:

- 1) Will there be just one road going into the development?
 - Engineer Hruska said the general layout is one road. 33 homes with two out lots in their concept, one-third acre in size. Community sewer and well systems. This is the process for annexation. There will be future hearings for the plat and layout. Some of that included how the City serves them for sewer. We do have some options for sewer but not for water without building infrastructure.
- 2) The biggest concern is where water will run off and it will run to our properties in Rolling Hills. We want to see the water routed in other ways.
 - Mayor Bradford said new construction or new improvements, by ordinance, cannot cause water run-off problems to adjacent properties.
 - Engineer Hruska said there will be City of Mantorville and Minnesota Pollution Control Agency ordinances to abide by.

- 3) What is the benefit to the builder?
- Engineer Hruska said, in order to connect to sewer, they need to be in the City of Mantorville.
 - Attorney Anderson said the Statute that the City Council is considering is specific to properties under 120 acres, not currently served by wastewater services. If and when Mr. Bigelow wants to plat, subdivide and develop, and wants to be on sewer, they would need to annex. Other applications will be needed, public streets put in, sewer mains, and storm water system. That would all come later. There would be a development agreement. The last one in Mantorville was Stagecoach Trails. The only Council decision tonight is whether to annex. Council will need to open the public hearing and take questions and comments. Only a discretionary decision by Council tonight.
 - Mayor Bradford added that there is a perceived value increase for being within the City. We want to hear from anyone with concerns or comments.
- 4) Any change for those of us still in the Township? As a neighboring property, I am concerned about water and other concerns.
- Councilmember Hoaglund said the City Council has not seen a preliminary plat, yet. It is still early.
- 5) We are fine with homes going in. It's the water in the area, as well as water and sewer concerns.
- Councilmember Hoaglund said it's inevitable that there may be more annexations in the future. It's a good thing for the future of Mantorville.
- 6) What's the difference between City and Township? A financial piece?
- Mayor Bradford said there are two governing properties. Their board services are like the City Council but Township has more of a rural focus. The City will have more of a city focus. And both apply those evenly. I am proud that the City of Mantorville has been vigilant in keeping property taxes low.

Attorney Anderson will work with the City Clerk to get everything submitted to the Minnesota State Law Judge.

Hearing from no one else wishing to speak, Mayor Bradford closed the public hearing at 7:12 pm.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to pass Ordinance No. 2022-02 Annexing Certain Lands from Mantorville Township.

Vote: 4 ayes / 0 nays. Motion carried.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to adopt Resolution No. 2022-14 Authorizing Publication of Ordinance by Title and Summary.

Vote: 4 ayes / 0 nays. Motion carried.

8. Public Safety Update

There was no update.

9. Old Business/New Business

A. 2022 Street Reconstruction Plan Approval

Engineer Hruska discussed the 2022 Street Reconstruction Plan. We have completed plans and specifications for the alleyway between 5th and 6th Streets west of the Highway behind the Saloon; half block of 4th Street from Clay Street up the hill; 5th Street to redo the watermain grading; redoing an older portion of Mantor Drive; and sanitary sewer repair on 5th Street (5-10 feet replacement of main). The plan is to receive bids on May 19th. Engineer Hruska will work with the City Clerk on the newspaper notice, which must be ten days prior.

Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to approve plans, specifications and ad for bid.

Vote: 4 ayes / 0 nays. Motion carried.

B. Dodge County, Minnesota, Multi-Hazard Mitigation Plan, Resolution No. 2022-17

The Multi-Hazard Mitigation Plan (MHMP) is a requirement of the Federal Disaster Mitigation Act of 2000. According to the MHMP, the development of a local government plan is required to maintain eligibility for federal hazard mitigation grant funding programs. For communities to be eligible for future mitigation funds, they must adopt an MHMP.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Kinney to adopt Resolution No. 2022-17 Adopting the Dodge County, Minnesota, Multi-Hazard Mitigation Plan.

Vote: 4 ayes / 0 nays. Motion carried.

C. Electric Charges for Riverside Park (Power Pole)

During recent discussions, Council requested that Staff bring back information on electric charges for two power poles located in Riverside Park. A chart of usage and costs for January through December 2021 for the pole located at 4th Street by the ice rink and also the pole located at the corner of 4th and Clay Streets was included in the Council's packet for review, as well as a copy of the December 2021 bill from Xcel Energy for both poles with a breakdown of charges.

Discussion:

Councilmember Hoaglund: The electrical inspector will make us bring it up to code. Hoaglund and Public Works Lead Adams met with Xcel at the site recently. Xcel approved putting the cable onto their new pole next to it, which will alleviate the hazard

with the old pole. There is no cost to do this. Adams reached out to the electrician to get power to the pole.

Councilmember Hoaglund: Xcel can do that at no cost. We will have to pay to upgrade the lights, switch breaker, and outlets. Do we want to spend \$5,000 to save \$300 annually? If we bury the wire, the kilowatt hours will increase a bit but you will eliminate about \$300 in minimal charges. It may make sense down the road.

Councilmember Ingalls: Less money to upgrade than to bury it.

Councilmember Hoaglund: We can leave it as is if we don't run new cable to it.

Councilmember Ingalls: How much to bury between the two poles?

Mayor Bradford: That gets it out from going over Highway 57. If we address the hazard and get the wire under Highway 57, the base fee is a lower priority.

Councilmember Ingalls: I am concerned about doing it twice when Highway 57 goes through.

Councilmember Hoaglund: The plan is to cut the rotted part of the pole off but keeping it at 25 feet minimum yet.

Mayor Bradford: The solution is either burying a short piece of wire and eliminating the meter but when they do Highway 57?

Councilmember Hoaglund: Xcel's policy is they do not want any foreign equipment on their poles. We would own the wire. They don't want to be liable. Engineer Hruska will set up a meeting with Xcel as the Highway 57 project gets closer.

Councilmember Ingalls: This may be premature.

Mayor Bradford: Let's address the hazard and put off the rest for now.

Councilmember Kinney: The Park Board's primary concern is with addressing the hazard.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to hire an electrician to reconnect the next service drop on the old pole, cut off the top of the pole and connect the lights.

Vote: 4 ayes / 0 nays. Motion carried.

D. 605 Walnut Street Utility Bill Charges

During construction of Walnut Street in 2021, the property owner at 605 Walnut Street started noticing issues with her utility bill and thought it may be related to the water

meter. The average water usage in the five months prior to the 2021 Walnut Street project was only 4,200 gallons per month (May through September 2021). The owner stated that she does not use a lot of water each month.

Starting in November 2021, the water meter sent readings for usage of:

November 2021	13,100 gallons
December 2021	12,000 gallons
January 2022	6,500 gallons
February 2022	18,900 gallons
March 2022	1,400 gallons

The owner has been in to City Hall on several occasions requesting assistance in resolving this problem. In March 2022, the meter was replaced with a new one. The usage shown above for March 2022 is only 1,400 gallons. The new meter appears to be working properly.

On December 13, 2021, the property owner was issued a credit in the amount of \$106.16. She stated at that time that she was instructed to leave her water running low.

Based on calculations using an average of 4,200 gallons per month, the months of November 2021 through December 2022 would amount to a credit of \$321.99.

Mayor Bradford said it sounds like a faulty meter was the cause.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Kinney to issue a refund to the property owner at 605 Walnut Street in the amount of \$321.99.

Vote: 4 ayes / 0 nays. Motion carried.

E. American Rescue Plan Act Standard Allowance Revenue Loss, Resolution No. 2022-18

The City of Mantorville received \$64,019.30 plus a redistributed amount of \$2,096.46 in 2021 under the American Rescue Plan Act (ARPA). The Department of Treasury requirements include submission of a Project and Expenditure Report for the period of March 2021 through March 2022, due by April 30, 2022. This report was completed and submitted by the City Clerk on April 22, 2022. Enclosed is the report for Council review, as well as a resolution for adoption to elect the standard allowance under the revenue loss provision of the Coronavirus Local Fiscal Recovery Fund.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adopt Resolution No. 2022-18 To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act.

Vote: 4 ayes / 0 nays. Motion carried.

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting. - None*

11. Reports

A. Public Works Report

- 1) Public Works Lead Adams said the cost for spring street sweeping with S.L. Contracting, Inc. will cost \$2,400.00. Looking for Council approval.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to approve street sweeping by S.L. Contracting, Inc. at a cost not to exceed \$2,400.00.

Vote: 4 ayes / 0 nays. Motion carried.

- 2) Brush cleanup will begin the week after Mother's Day.
- 3) Concrete for the fountain at Riverside Park:

Budgeted \$5,800.00

Fountain \$3,100.00

Concrete and bench, four other bend pads, and fix trip hazards by dam \$2,500.00

Total: \$5,600.00

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve \$5,600.00 for the work listed.

Vote: 4 ayes / 0 nays. Motion carried.

- 4) For Arbor Day, we will be planting a Maple tree on 4th Street at 1:00 pm, April 29th. The tree is 20 feet and cost \$225.00. We may need to have it dug in with an auger.
- 5) Discussion of the bucket truck included whether it should be repaired.

The repair shop in Dodge Center may give an estimate, but it could be expensive. Adams said Public Works doesn't use it much and would prefer to get a smaller unit in a couple of years. It's not a high priority.

Mayor Bradford said he is not interested in fixing it and we should sell it for what we can get at auction. It was a hard line coming down the boom when it broke down and he is concerned about the next line going.

Councilmember Kinney agreed on deciding after getting an estimate.

Councilmember Hoaglund will talk to the Dodge Center shop.

Schroeder said the lift has to be inspected. The truck is a 1981.

- 6) Adams talked with Maxson Electric regarding LED lights. We have to wait for the ground to be not so soft.

B. City Clerk Report

1) Electronic Storage

City Clerk Buecksler brought forward an agreement with OPG-3/Laserfiche for electronic storage for Council consideration. Councilmember Ingalls had questions about charges for additional storage and will contact Sean Nilan at OPG-3.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to table this item.

Vote: 4 ayes / 0 nays. Motion carried.

C. Consultant Report

There was nothing to report.

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority
- 3) Fire Department
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers
- 6) Mantorville Restoration Association
- 7) Park and Recreation Board – meeting tomorrow night with park walk-throughs.
- 8) Personnel
- 9) Relief
- 10) Township

E. Councilmember Reports

Councilmember Ingalls:

Do we have measurements for the camp sites by the shed?

Adams said the Fire Department will be coming to the next Park Board meeting. 100 feet x 50 feet is the total area, which would give 33-foot x 50-foot lots for campers. Three camp sites would be the max. Henry Blair added that the rule is 10 feet between trailers, so it's possible to fit four camp sites, but that doesn't include room for slide-outs. Adams is proposing three camp sites.

Councilmember Ingalls:

Is the shed salvageable? Adams said yes, we will see what the Fire Department proposes.

Mayor Bradford asked if Council is interested in meeting on May 2nd to move forward with the shed?

Councilmember Hoaglund said it can wait until the regular Council meeting on May 9th. Council will have an answer then.

Councilmember Hoaglund:

The Marigold Days Committee would like permission to use Goat Island for the fireworks show on September 10th at 8:30 pm. Rain date is Sunday at 8:30 pm.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to approve the use of Goat Island for the fireworks show during Marigold Days weekend.

Vote: 4 ayes / 0 nays. Motion carried.

Councilmember Hoaglund said the Marigold Days Committee met regarding fireworks. They had budgeted \$2,000.00 but the cost has increased by 25%. They were also told to expect delays, so they're looking for another sponsor. Another \$500.00 is needed, for a total of \$2,500.00. Mayor Bradford will bring this request to the Economic Development Authority at their next meeting.

Councilmember Hoaglund received a call from Becky Schletty, concerned regarding the mess from the watermain break. She was just looking for an explanation which he provided, he said.

Councilmember Kinney:

Concerned about the flags on the north end of town. The Mantorville City sign is on one side of the road but the property owner on the other side of the road has flags that are very concerning, especially with children passing by on busses. There are two houses with the flag on both properties. It is sad that this is the first thing people see coming in to Mantorville.

F. Mayor's Report

Mayor Bradford had nothing else to report.

12. Executive Session

There was no executive session.

13. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adjourn the meeting at 8:24 p.m.

Vote: 4 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY, April 26th, 2022
6:00 PM

Call to Order: Member Peck called the meeting to order at 6:01pm

Members Present for Quorum: Bill Kinney, Lyle Hoaglund, Brad Germundson, Henry Blair, Mike Peck, and Matt Wohlenhaus

Guests Present: Gretchen Lohrbach, Joe Adams, Steve Fairchild, JJ Williams

Adopt the Agenda: Brian Hindal would like to participate via telephone about the “Larger Than Life” art display in Riverside Park. Also, Danny Stroh would like to have an amateur radio club stay overnight in Riverside Park’s shelter sometime in June.

Approval of Minutes – Blair motioned to approve, Peck seconded. Passed.

1. New Business

- A. Terry Eckstein spoke to the board about the city being quiet the day after Thanksgiving and that the Chamber would like to eventually do something during this time. Also, the Chamber would like to do something with the skating rink, get together, hot chocolate, etc. Eckstein also spoke about getting more people involved in kayaking. Kinney said there is a group working on Zumbro Watershed for a water taxi. Will schedule a workshop to discuss things further.
- B. Fire Department requesting to use shed at wastewater treatment plant. They are in need of a drier space for storage and the shed has proven useful thus far for Marigold Days storage and gear. JJ is asking if the shed can be handed over to the Relief Association to use and change. He provided a bid from Tom Paulson Builders for concrete at \$4,300.00 that the Relief Association would pay as well as any electrical costs. They also would like to add on to the shed as well, even with add on, there should be room for potentially 3 campground spaces. Hoaglund motioned to approve, but that improvements to the shed would need approval by City Council and city staff. Wohlenhaus seconded. Passed.
- C. YTD Budget reviewed.
- D. Hockey Rink pricing updates: Some cities are selling old rinks. Will revisit this throughout year.

- E. Covered bridge remodel updates: Peck has a request for a donation of a boom lift, otherwise rental is \$285/day. Need to plan, ordering, labor, dates, etc. Peck had a quote of \$17-25 per board pine and cedar (tongue and groove). \$22.00 pine would be \$7000.00. Joe will look into another group (Johnson Logging) for cedar boards. Blair also mentioned siding that could look like boards. Hoaglund will talk to Rich Olive about possible barnwood. More research needed, true budget at next meeting.
- F. There is need for one more board member (social posts, flyers around town)
- G. Grants: Laura still researching possible ADA accessible grants for Dennison Field.
- H. Brian Hindal said the "Larger than Life" art display will be happening July 2-Sept. 1. A grant was received and the number of photos will be 12-15. He booked the Riverside Park shelter for an artist meet and greet on July 16th. Blair moved to approve, Hoaglund seconded. Passed.
- I. Danny Stroh wants to use the Riverside Park shelter overnight some Saturday evening in June for a radio club get together. Peck motioned to deny this request. Kinney seconded. Passed.

2. Old Business

- A. Riverside Park – concrete work will be done in front of bathrooms for ADA access, also filling in concrete by benches near dam. A new bench in memory of Jenny Blowers' father will go in near playground (this is being paid for by her family). In talks with Decook about mining sand from the island.
- B. Campground – damaged bush at campground will be replaced soon. Box elder tree near lot #5 needs to come down.
- C. Bergmann Park - nothing
- D. Slingerland Park – tabled until next meeting
- E. Mantor Field – tabled until next meeting
- F. K-M Dog Park – tabled until next meeting.
- G. Denneson Field – waiting for playground equipment to arrive, a load of rock is coming to build up parking area.
- H. Community Gardens – tabled until next meeting
- I. Community Tree Management – tabled until next meeting

3. Next board meeting 6:30pm May 31st, 2022 at City Hall

4. Joint Ventures Updates -next meeting is July 31st in Forum Room at K-M High School

5. City Staff Updates/Reports

6. Adjourn – Peck motioned, Blair seconded. Adjourned at 7:51pm.



Gretchen Lohrbach
Deputy City Clerk

Mantorville Area Chamber of Commerce

P.O. box 44

Mantorville , MN 55955

Minutes of the Regular meeting at the Greek Revival House

May 4, 2022 draft

Present: Terry Eckstein, Paul Larsen, William Kinney, Greg Rud, Mindy Fields, Jessica Schwering, Lyle Hoaglund, Marilyn Lerman, and Barb Loquai

Call to order at 8:04 May 4, 2022.

Visitors and members: Mindy Fields Talked about a volunteer program for drivers for SEMCAC. Jessica Schwering talked about a Transpiration program that is sponsored by Min Dot. She also shared about the buses.

Secretary's report. Paul read the minutes of the meeting. Lyle Hoaglund made the motion to accept the minutes as read and seconded by Marilyn Lerman. Motion passed.

Treasure report: none the treasurer was not present.

Old Business:

Farmers Market: 1 move inside Market. On Spring Fling market will be in the park, weather permitting. There was some interest about spots and cost. Paul told it was a \$5.00 donation.

Easter Egg Hunt Great turn out. Plans for more treat bags next year. Many ideas.

Spring Fling: Things pretty well set. Thanks to Thrivent, they donated 3 trophies with Tractors on the top. There will be a food stand by the County Seat.

High School seniors' picture. Lynnette will get the pictures and a work date will be schedule to put them together for display in the business windows. An email will be sent to all.

Stage Coach Days- Merchants are encouraged to have related promotions.

Cemetery walks. Barbara gave some updates. Work is being done and date is August 20th.

New Business: House tours for Old Fashion Christmas. A meeting date will be set up to start looking for homes. Email will be sent.

A ribbon cutting for Thrivent to be planned.

Announcements: Paul talked about a volunteer appreciation luncheon that was held by the Welcome Center for Wendy Schleeter for all her volunteering. He shared with everyone about some of the things he learned at the MALM Conference on preserving our heritage and letting people know how important it is to share our Heritage through Tourism.

Marilyn Lermom announced that the Senior Center will start having coffee & treats on Tuesdays, starting at 7:30am to 10:30am. She also told that the Fair will be hosting an Enduror Race the evening of June 25, 2022. Things are all set up for grand stand events for the fair but they are looking for sponsorship.

Lyle Hoaglund and Bill Kenny are on the Park Board.

Terry's "Syttende Mai" party is to be held Saturday May 14th, 5:00pm to 9:00pm at his place. Everyone is welcome.

No other business to come before this meeting. Meeting adjourned.

Acting Secretary

Barbara Loquai

Payments

Current Period: May 2022

Payment Batch AP 052022

\$133.45

Refer	0 OFFICE OF ADMIN HEARINGS	Ck# 028515 5/20/2022	
Cash Payment	E 101-41500-315 Recording Fees	FILIING FEE - ANNEXATION BY ORDINANCE	\$133.45
Invoice	5/20/2022		
Transaction Date	5/20/2022	Citizens State Bank 10100	Total \$133.45

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND	\$133.45	
	\$133.45	

Pre-Written Checks	\$133.45
Checks to be Generated by the Computer	\$0.00
Total	\$133.45

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Payments

Current Period: June 2022

Payments Batch AP06132022

\$110,456.54

Refer	0	AFLAC	-				
Cash Payment	G	101-21710 AFLAC	Acct #P8873			\$33.12	
Invoice	677465	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$33.12	
Refer	0	BADGER METER	-				
Cash Payment	E	602-49450-300 Professional Svcs (GENE	Cust#25938			\$229.09	
Invoice	80099607	6/13/2022					
Cash Payment	E	601-49400-300 Professional Svcs (GENE	Cust#25938			\$152.72	
Invoice	80099607	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$381.81	
Refer	0	BOUND TREE MEDICAL, LLC	-				
Cash Payment	E	101-42200-311 First Responder Train/Eq	Acct#WEB027946			\$35.16	
Invoice	84540323	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$35.16	
Refer	0	BUCHER, MARY ANN	-				
Cash Payment	E	603-45183-440 Refunds and Reimburse	Camping Refund			\$570.00	
Invoice		6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$570.00	
Refer	0	CASEYS BUSINESS MASTERCARD	Ck# 005687 6/13/2022				
Cash Payment	E	602-49450-212 Motor Fuels	Acct#BY695			\$626.64	
Invoice	04/18/22	6/13/2022					
Cash Payment	E	101-42200-212 Motor Fuels	Acct#BY695			\$128.71	
Invoice	04/18/22	6/13/2022					
Cash Payment	E	101-43125-212 Motor Fuels	Acct#BY695			\$256.88	
Invoice	04/18/22	6/13/2022					
Cash Payment	E	101-45200-212 Motor Fuels	Acct#BY695			\$22.40	
Invoice	04/18/22	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$1,034.63	
Refer	0	CMS - CONSTRUCTION MGMT. SE	-				
Cash Payment	E	101-42400-300 Professional Svcs (GENE	cust#MN000			\$1,073.26	
Invoice	5/31/2022	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$1,073.26	
Refer	0	DAVIS, KIETH & IRENE	-				
Cash Payment	E	603-45183-440 Refunds and Reimburse	Camping Refund			\$60.00	
Invoice		6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$60.00	
Refer	0	DELTA DENTAL	-				
Cash Payment	G	101-21708 Dental Insurance	Cust#8912090001			\$267.64	
Invoice	RIS0004204523	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$267.64	
Refer	0	DODGE COUNTY INDEPENDENT	-				
Cash Payment	E	101-41110-352 Publishing	Brush Cleanup Ad			\$83.25	
Invoice	13999	6/13/2022					
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$83.25	

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Payments

Current Period: June 2022

Refer	0	DODGE COUNTY	-			
Cash Payment	E 101-41500-315	Recording Fees	Recording Fee for Res #2022-19			\$46.00
Invoice	5/17/2022	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$46.00
Refer	0	DODGE COUNTY SHERIFF	-			
Cash Payment	E 101-42100-310	Other Professional Servi	Qtr #2 Law Enforcement Protection			\$25,240.80
Invoice	Qtr2-2022	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$25,240.80
Refer	0	EARLS SMALL ENGINE REPAIR	-			
Cash Payment	E 101-45200-404	Repairs/Maint Machinery	Weed Whip			\$24.50
Invoice	#HELD	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$24.50
Refer	0	FIRE SAFETY USA, INC	-			
Cash Payment	E 101-42200-240	Tools and Minor Equipm	CO Meter			\$149.95
Invoice	160054	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$149.95
Refer	0	FURTHER	Ck# 005696 6/13/2022			
Cash Payment	G 101-21714	Health Savings Account	HSA			\$224.99
Invoice	06/02/2022	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$224.99
Refer	0	GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-300	Professional Svcs (GENE	ACCT#MN00515			\$27.54
Invoice	2050565	6/13/2022				
Cash Payment	E 602-49450-300	Professional Svcs (GENE	ACCT#MN00515			\$18.36
Invoice	2050565	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$45.90
Refer	0	DODGE COUNTY TRANSFER STAT	-			
Cash Payment	E 101-43100-224	Street Maint Materials	ACCT#210			\$103.20
Invoice	00154195	6/13/2022				
Cash Payment	E 101-43100-224	Street Maint Materials	ACCT#210			\$159.10
Invoice	00154662	6/13/2022				
Cash Payment	E 101-43100-224	Street Maint Materials	ACCT#210			\$101.05
Invoice	153446	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$363.35
Refer	0	KEVIN DOLAN	-			
Cash Payment	E 603-45183-440	Refunds and Reimburse	CAMPING REFUND			\$60.00
Invoice		6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$60.00
Refer	0	HARDWICK, ANNABELLE	-			
Cash Payment	E 101-42200-311	First Responder Train/Eq	DISPOSABLE MASKS			\$16.11
Invoice		6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total		\$16.11
Refer	0	HAWKINS, INC	-			
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	124269			\$20.00
Invoice	6185086	6/13/2022				

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Payments

Current Period: June 2022

Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$20.00
Refer	0 <u>INTERNAL REVENUE SERVICE</u>	Ck# 005697			
Cash Payment	G 101-21703 FICA Tax Withholding	SOCIAL SECURITY			\$571.06
Invoice	6/13/2022				
Cash Payment	G 101-21709 Medicare	MEDICARE			\$133.56
Invoice	6/13/2022				
Cash Payment	G 101-21701 Federal Withholding	TAX WITHHOLDING			\$704.03
Invoice	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$1,408.65
Refer	0 <u>JACOBSEN LAW FIRM, P.A.</u>	-			
Cash Payment	E 101-41600-304 Legal Fees	1400786			\$110.00
Invoice	06/01/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$110.00
Refer	0 <u>KASSON HARDWARE HANK</u>	-			
Cash Payment	E 101-45200-200 Supplies	355170			\$18.99
Invoice	5/31/2022 6/13/2022				
Cash Payment	E 101-43100-240 Tools and Minor Equipm	355170			\$19.99
Invoice	5/31/2022 6/13/2022				
Cash Payment	E 101-43100-240 Tools and Minor Equipm	355170			\$24.99
Invoice	5/31/2022 6/13/2022				
Cash Payment	E 101-43100-240 Tools and Minor Equipm	355170			\$42.98
Invoice	5/31/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$106.95
Refer	0 <u>K-M TELECOM</u>	-			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$119.15
Invoice	10116305 6/13/2022				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE			\$20.79
Invoice	10116305 6/13/2022				
Cash Payment	E 601-49400-321 Communications Phone/	NEW WLL HOUSE FIBER			\$25.00
Invoice	10116305 6/13/2022				
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$33.79
Invoice	10116305 6/13/2022				
Cash Payment	E 101-41940-321 Communications Phone/	STREETS - SHOP 5119			\$80.77
Invoice	10116305 6/13/2022				
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$44.83
Invoice	10116305 6/13/2022				
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$34.83
Invoice	10116305 6/13/2022				
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM			\$34.83
Invoice	10116305 6/13/2022				
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$5.85
Invoice	10116305 6/13/2022				
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER			\$0.60
Invoice	10116305 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$400.44
Refer	0 <u>KENNEDY & GRAVEN, CHARTERE</u>	-			
Cash Payment	E 101-41600-304 Legal Fees	06/03/2022			\$796.70
Invoice	168026 6/13/2022				

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Payments

Current Period: June 2022

Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$796.70
Refer	0 LMCIT-P&C	-			
Cash Payment	E 101-41940-362 Property Ins	ACCT#40002992			\$21,824.00
Invoice	05/24/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$21,824.00
Refer	0 LINCOLN NATIONAL LIFE INS. CO.	-			
Cash Payment	G 101-21711 Life Insurance Payable	ATCMNTRVL-BL-1557985			\$95.52
Invoice	06/01/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$95.52
Refer	0 MAXSON ELECTRIC	-			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	NEW FLOAT			\$95.00
Invoice	6674 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$95.00
Refer	0 MENARDS - NORTH ROCHESTER	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	ACCT#33140256			\$176.63
Invoice	4480 6/13/2022				
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	ACCT#33140256			\$186.43
Invoice	4772 6/13/2022				
Cash Payment	E 101-43100-224 Street Maint Materials	ACCT#33140256			\$41.88
Invoice	4901 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$404.94
Refer	0 MIDWEST MACHINERY COMPANY	-			
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	ACCT#90124291			\$190.18
Invoice	9186154 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$190.18
Refer	0 MCFOA	-			
Cash Payment	E 101-41500-208 Training, Mileage	REGION VI MEETING			\$20.00
Invoice	6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$20.00
Refer	0 MINNESOTA DEPARTMENT OF HE	-			
Cash Payment	E 601-49400-441 MDH FEE	2ND QTR WATER SVC CONNECTION			\$972.00
Invoice	06/30/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$972.00
Refer	0 MINNESOTA HEALTHCARE CONS	Ck# 005692 6/13/2022			
Cash Payment	E 101-41500-120 Benefits	MARCH 22022 HEALTH INS			\$797.12
Invoice	03/01/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$797.12
Refer	0 MINNESOTA HEALTHCARE CONS	Ck# 005693 6/13/2022			
Cash Payment	E 101-41500-120 Benefits	APRIL 2022 HEALTH INS			\$2,391.36
Invoice	03/21/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$2,391.36
Refer	0 MINNESOTA HEALTHCARE CONS	Ck# 005694 6/13/2022			
Cash Payment	E 101-41500-120 Benefits	MAY 2022 HEALTH INS			\$2,391.36
Invoice	04/19/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$2,391.36

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Payments

Current Period: June 2022

Refer	0 MINNESOTA HEALTHCARE CONS	Ck# 005695 6/13/2022		
Cash Payment	E 101-41500-120 Benefits	JUNE 2022 HEALTH INS		\$2,391.36
Invoice	05/19/2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$2,391.36
Refer	0 MN PERA	-		
Cash Payment	E 101-42200-124 Fire Pension Contributio	ANNUALPERA CONTRIBUTION		\$4,000.00
Invoice	1009 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$4,000.00
Refer	0 MN PERA	Ck# 005699 6/13/2022		
Cash Payment	G 101-21704 PERA	608900		\$1,390.58
Invoice	06/12/2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$1,390.58
Refer	0 MINNESOTA REVENUE	Ck# 005698 6/13/2022		
Cash Payment	G 101-21702 State Withholding	WITHHOLDING TAX		\$433.52
Invoice	06/30/2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$433.52
Refer	0 NAPA	-		
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	TRANS-X POSI-TRAC ADD		\$13.29
Invoice	439553 6/13/2022			
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	BATTERY		\$831.98
Invoice	438467 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$845.27
Refer	0 NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711 Life Insurance Payable	LIFE INSURANCE		\$48.00
Invoice	608900062022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$48.00
Refer	0 OLMSTED COUNTY	-		
Cash Payment	E 101-41500-300 Professional Srvs (GENE	ACCT#0922127		\$67.50
Invoice	455 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$67.50
Refer	0 OLSON-SCHWARTZ FUNERAL HO	Ck# 005700 6/13/2022		
Cash Payment	E 101-41500-437 Other Miscellaneous	FLOWERS		\$120.94
Invoice	06.01.2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$120.94
Refer	0 OLSON-SCHWARTZ FUNERAL HO	Ck# 005701 6/13/2022		
Cash Payment	E 101-41500-437 Other Miscellaneous	FLOWERS		\$119.94
Invoice	06/02/2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$119.94
Refer	0 ON SITE COMPUTERS, INC	-		
Cash Payment	E 603-45183-400 Repairs & Maint Cont (G	AVVT#005201		\$349.01
Invoice	MAY 2022 6/13/2022			
Transaction Date	6/9/2022	Citizens State Bank 10100	Total	\$349.01
Refer	0 PIONEER MANUFACTURING COM	-		
Cash Payment	E 101-45200-212 Motor Fuels	ACCT#CI6879		\$237.10
Invoice	INV838977 6/13/2022			

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Payments

Current Period: June 2022

Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$237.10
Refer	0 PITNEY BOWES INC	-			
Cash Payment	E 101-41500-322 Postage	MANTORVILLE CITY OF INC			\$201.00
Invoice	06/21/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$201.00
Refer	0 QUILL	-			
Cash Payment	E 101-41500-200 Supplies	SUPPLIES			\$118.54
Invoice	05/10/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$118.54
Refer	0 R & M STEEL	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	12X12X3/16			\$58.00
Invoice	05/25/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$58.00
Refer	0 REINDERS	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	CUST#418132			\$497.22
Invoice	05/19/22 6/13/2022				
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	CUST#418132			\$348.75
Invoice	05/11/22 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$845.97
Refer	0 SIMPLY TIDY, LLC	-			
Cash Payment	E 101-41940-439 Janitors	CLEANING			\$65.00
Invoice	2322 6/13/2022				
Cash Payment	E 101-41940-439 Janitors	CLEANING			\$65.00
Invoice	2222 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$130.00
Refer	0 ST CROIX RECREATION	-			
Cash Payment	E 101-45200-500 Capital Outlay	DRINKING FOUNTAIN			\$3,100.00
Invoice	21191 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$3,100.00
Refer	0 STUSSY CONSTRUCTION INC	-			
Cash Payment	E 101-43100-224 Street Maint Materials				\$268.00
Invoice	317747 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$268.00
Refer	0 SUBWAY	Ck# 005703 6/13/2022			
Cash Payment	E 101-41410-430 Miscellaneous	TAKE OUT FOR ELECTION JUDGES			\$126.12
Invoice	05/24/2022 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$126.12
Refer	0 WARSAW	-			
Cash Payment	E 101-43160-381 Electric Utilities	ACCT#116009445			\$2,982.48
Invoice	2205-6994d 6/13/2022				
Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$2,982.48
Refer	0 XCEL ENERGY	-			
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS			\$1,826.77
Invoice	780386313 6/13/2022				

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Payments

Current Period: June 2022

Cash Payment	E 101-43160-381 Electric Utilities	300 MAIN N BRIDGE LIGHTS	\$21.85
Invoice	780386313 6/13/2022		
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN	\$5.03
Invoice	780386313 6/13/2022		
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$15.85
Invoice	780386313 6/13/2022		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET SIREN	\$0.00
Invoice	780386313 6/13/2022		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET E FH/CH/PUMP	\$33.39
Invoice	780386313 6/13/2022		
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT SIREN	\$13.67
Invoice	780386313 6/13/2022		
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT	\$16.76
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	600 7TH STREET WEST MANTORFIEL	\$22.79
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER	\$24.21
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE	\$16.68
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	601 GOLFVIEW DENNISON FIELD	\$18.32
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP	-\$22.37
Invoice	780386313 6/13/2022		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF+SEC+PUMP	-\$537.31
Invoice	780386313 6/13/2022		
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WTR WELL HOUSE	\$148.76
Invoice	780386313 6/13/2022		
Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER	\$5.10
Invoice	780386313 6/13/2022		
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND	-\$2.52
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice	780386313 6/13/2022		
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE	\$17.36
Invoice	780386313 6/13/2022		
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION	\$5.53
Invoice	780386313 6/13/2022		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$10.09
Invoice	780386313 6/13/2022		
Cash Payment	E 101-43160-381 Electric Utilities	CHRISTMAS LIGHTS	\$0.00
Invoice	780386313 6/13/2022		
Transaction Date	6/9/2022	Citizens State Bank 10100	Total \$1,639.96
Refer	0 WHKS & COMPANY	-	
Cash Payment	E 101-41950-303 Engineering Fees	TECHNICAL SERVICES	\$18,555.36
Invoice	45573 6/13/2022		
Cash Payment	E 101-41950-303 Engineering Fees	TECHNICAL SERVICES	\$1,343.60
Invoice	45586 6/13/2022		
Cash Payment	E 101-41950-303 Engineering Fees	TECHNICAL SERVICES	\$9,349.60
Invoice	45577 6/13/2022		

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Payments

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Current Period: June 2022

Transaction Date	6/9/2022	Citizens State Bank	10100	Total	\$29,248.56
Fund Summary					
		10100 Citizens State Bank			
101 GENERAL FUND				\$107,507.04	
601 WATER FUND				\$1,395.95	
602 SEWER FUND				\$517.06	
603 RV PARK				\$1,036.49	
				\$110,456.54	
Pre-Written Checks				\$12,830.57	
Checks to be Generated by the Computer				\$97,625.97	
Total				\$110,456.54	

MANTORVILLE FIRE DEPARTMENT

June 2022 General Members Meeting

Call to Order:

- The meeting was called to order at: 20:20

Member's in Attendance:

- Dave, Rog, Paul, Jim, Scott, Steve, Travis, Nate B., Joey, Troy, Annabelle, Kyle, Orion, Ryan, Logan, Tristan, Annika, Angle

Chief's Report:

- Barn Burn was successful thanks for the participation
- Cheese Fest this weekend parade at 13:00 water wars to follow
- Duke's mom has passed away. Please keep them in your prayers. June 4th 12:00 in Bemidji.
- Please double check doors to make sure they are closed
- Duke, Tristan, Logan have all passed Fire 1
- We will be sending flowers for Duke's Moms Funeral.
- Hubble House has invited the fire department to an open house. Only open to members. RSVP to Shirley Friday the 3rd.

Assistant Chief:

- Nelson finally dropped off my die set for the threader so we can finish airlines in the hall. I will send out a date and time soon.
- Safety meeting @18:01
- With summer months upon us make sure we have plenty of water and gatorade in the hall to keep everyone hydrated. If we need more on a call, send someone to get it.
- Also during summer months there is plenty of road construction, keep an eye on road closures to minimize response time. Drive with caution through construction zones.
- Make sure to check call location before you leave the hall, Hwy 57 project is underway call into dispatch if needed for directions.
- Know where to park trucks during calls to be safe
- Use caution when coming into the hall when it's wet outside, so you don't slip on the floor
- More training with air packs to make sure everyone is comfortable using them, also work with the RIT connections and air bags
- Turnout gear, most of them are nearing expiration
- Chairs by Pumper 1 need to be moved so they aren't in the way of the radio.

Deputy Chief:

-

Fire Marshall:

- 0 Fire Calls

Training Officer:

- Next month we will be doing nozzle training.
- June 18th Rochester Training, let Orion know if you are able to attend.

Equipment:

- Replace spinner on nozzle.
- Repaired Jumps Seat.
- Boots and gloves on order.
- Co monitor getting repaired.
- New possible electric fan is in to look at. If we go with it we will have to find a new location for it or move things around.
- New mask seal ordered.
- Grass Rig, Pick Up, and Tankers now have QR codes for maintenance. We are going to try them this month. Still working on pumper 1, pumper 2, and Rescue.
- Trying to clean up the maintenance sheets to make them flow better.
- Visors for helmets are ordered.
- Gas fan has been serviced and repaired.
- Looking into replacing expired turn out gear.
- Make sure that the gas powered engines run for a while during maintenance at least 10 minutes to get them warmed up.
- Look at changing spark plugs and looking over air cleaners once a year on gas powered equipment.

Vehicles:

- Betsy- Up at city shop
- Pumper 1-
- Pumper 2 - Leaking Foam. Generator is down at the moment.
- Chevy Pick Up -
- Tanker 1 -
- Tanker 2 - new batteries have been installed.
- Grass Rig -
- Rescue Truck -

First Responder's:

- 3 People are going to First Responder School.
- West Concord ambulance is coming for 2nd Wednesday training.
- Going over Qr codes.
- Good job on filling out the call sheets.
- Please fill out firefighter survey.

Treasurer

- Bills: \$ 1,515.83

- Discussed bills
- Motion made by: Troy to pay bills as stated
- 2nd by: Joey
- Motion carries

New Business:

- Rod French donated all the work that was done to Tanker 2.

Old Business:

-

Active Committees

- OSHA/Safety and Accountability: Paul, Russ, Travis, Ryan
- Radios: Paul, Rog, Ryan
- SOG'S: Paul, JJ, Russ, Steve, Rog
- Uniform's: Travis, JJ, Orion, Annabelle, Nate S., Ryan, Tristan
- Explorer program: Nate B., Nate S. Chloe, Kyle, Annika
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Jim, Nate S., Steve

Point Report:

- Motion made by: Jim to approve the point report
- 2nd by: Annabelle
- Motion approved.

Clerk/ Calendar

- Jun 8 1830 1st Responder Training
- June 5 1300 Pine Island Parade
- Jun 15 1830 Maintenance
- June 18 Rochester Training
- **JUL Lunch: Curt, Scott, Paul**
- Jul 5 1900 Officer Meeting (Tuesday)
- Jul 6 1830 1st Wed Drill , Monthly meeting
- Motion made to adjourn by: Travis
- 2nd by: Jim
- Meeting Adjourned at: 20:48

City mantorville
 Date 5/1/2022 thru 5/31/2022

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202200002928	615 West St	Mantorville	Narcotics
S	202200002854	809 Jefferson St	Mantorville	Ambulance Run
S	202200003154	809 Jefferson St	Mantorville	Ambulance Run
S	202200003279	202 9th St W	Mantorville	Disturbance
S	202200002880	22 6th St E	Mantorville	Drone Deployment/Training
S	202200003231	22 6th St E	Mantorville	Order
S	202200003330	501 Main St N	Mantorville	Public Assist
S	202200002903	80 Mark Ln	Mantorville	Suspicious Activity
S	202200002917	10 Clover St	Mantorville	Drone Deployment/Training
S	202200002918	22 6th St E	Mantorville	Drone Deployment/Training
S	202200002921	310 4th St W	Mantorville	Suspicious Activity
S	202200003044	1109 7th St W	Mantorville	Cell Call Open Line
S	202200003048	321 Main St N	Mantorville	Vandalism
S	202200003470	706 West St	Mantorville	Ambulance Run
S	202200003611	1111 7th St W	Mantorville	Public Assist
S	202200003622	320 Main St N	Mantorville	Ambulance Run
S	202200003642	1009 Walnut St	Mantorville	Harassment
S	202200003026	215 9th St W	Mantorville	Welfare Check
S	202200003053	600 Washington St	Mantorville	Animal Comp
S	202200003106	610 Clay St	Mantorville	Welfare Check
S	202200003489	22 6th St E	Mantorville	Parking Violations
S	202200003510	22 6th St E	Mantorville	Animal Comp
S	202200003689	720 Hickory Ln	Mantorville	Lost Animals
S	202200003730	22 6th St E	Mantorville	Welfare Check
S	202200003402	321 Main St N	Mantorville	Suspicious Activity
S	202200003523	22 6th St E	Mantorville	Paper Service
S	202200003290	815 Hickory Ln	Mantorville	Found Animals
S	202200003545	115 6th St W	Mantorville	Public Hazard
S	202200003589	505 Walnut St	Mantorville	Larceny
S	202200003723	420 Main St N	Mantorville	Larceny
S	202200003024	215 9th St W	Mantorville	Threats
S	202200003035	22 6th St E	Mantorville	Lost Property
S	202200003112	835 Hickory Ln	Mantorville	Miscellaneous Info
S	202200003250	321 Main St N	Mantorville	Juvenile Complaint
K	202200001378	215 9th St W	Mantorville	Assist Other Agency
K	202200001579	501 Main St N	Mantorville	Assist Other Agency
S	202200003265	904 Clay St	Mantorville	Noise Complaint
S	202200003516	22 6th St E	Mantorville	Assist Other Agency
K	202200001685	1111 7th St W	Mantorville	Assist Other Agency
Total		39		



City Council Report

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: June 13, 2022

Assessments and Sale of 408 West Street

BACKGROUND INFORMATION:

The property at 408 West Street was recently sold by Dodge County at auction for \$6,000.00. The new owner will be at tonight's Council meeting to discuss the pending assessments that the City of Mantorville has the right to reassess.

This property was forfeited in 2019. Pending assessments include \$24,902.00 for the house demo in 2016 and \$3,890.59 for the cleanup work that was done in 2017. Total pending assessments equal \$28,792.59.

At their May 31, 2022 Special Meeting, the City Council discussed whether to re-assess for the full amount or consider other options, based on the potential buyer's request to lower the cost. Council's recommendation at that time was for the buyer to come back and discuss it with them again if he won the auction for this property.

STAFF RECOMMENDATION:

Based on discussion.



City Council Report

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: June 13, 2022

Street Project Evaluation

BACKGROUND INFORMATION:

At a Special Meeting held May 31, 2022, City Council discussed street projects. At that meeting, Council said they would bring back updated information for further discussion at their June 13th City Council meeting.

Property owners in the area have submitted a petition in regards to their properties and the work that was done. The petition and turf evaluations are enclosed for Council review.

STAFF RECOMMENDATION:

Based on discussion.

ATTACHMENTS:

1. Turf evaluation from Elcor Construction
2. Turf evaluation from Keller Technologies, Inc.
3. Turf evaluation from TruGreen
4. Petition from neighboring property owners

Shirley

From: Chuck Bradford <chuck@chuckbradford.com>
Sent: Tuesday, May 31, 2022 12:23 PM
To: shirley@mantorville.com
Subject: Fwd: Sod

Elcires responce to me

--

Chuck Bradford

On May 31, 2022 at 11:49:16, Matt Smith (matt@elcorconstruction.com) wrote:

Hello Mayor,

I visited with Nagel sod regarding Mantorville sod.

Her advise is as follows:

Overseed with Kentucky bluegrass at 100 lbs/acre

Fertilize with 19-19 fertilizer.

Water seeded areas.

Do not mow too low in dry conditions

If using a lawn spray service, do not reseed until 2 months after spraying.

Thanks,

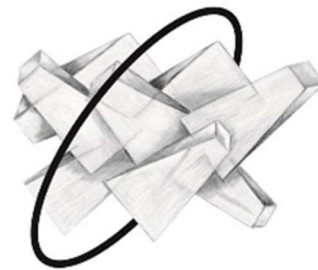
Matt

Matt Smith

Vice President



Keller Technologies, Inc.



Soil pH of Street Landscaping Project

Mantorville, MN

Test Date: 24May2022

Test Protocol:

- Samples were taken with a garden trowel
- Samples were taken within 6 ft of blacktop, except for Sample 6
- Sample depth 4-5 inches below surface
- Sample size 4-6 fl oz
- Each sample was thoroughly mixed
- About 2 fl oz of the sample were removed for testing
- An equal volume of distilled water was added
- Samples were allow to set for 1-2 hr to reach pH equilibrium
- pH of each sample was determined with a high quality laboratory pH meter

Sample Number	Location	pH
	<i>East Side of Clay St.</i>	
1	West of park pavilion	8.1
2	West of playground	7.4
	<i>West Side of Clay St.</i>	
3	~15 ft South of Fire Hydrant	7.9
4	East of 307 Clay Residence	7.8
	<i>North Side of 3rd St.</i>	
5	South of 307 Residence	8.2
	<i>South Side of 3rd St.</i>	
6	Square area in 207 lawn	7.7

Notes:

1. Optimum pH for turf grass soil is 5.8 to 6.5
2. See attached reference and note a pH value above 6.5 limits nutrient availability to the grass.
3. Any addition of lime to the distressed area would make the problem worse.
4. When collecting samples:
 - a. Significant force had to be used to dig down 4-6 inches
 - b. The dirt was black and hard; this is not typical for lawns at this time of the year.
 - c. Gravel/stones were encountered at all collection sites.



CHANGING THE PH OF YOUR SOIL

Factsheet | HGIC 1650 | **Updated:** Oct 20, 2012

The soil pH value is a measure of soil acidity or alkalinity. Soil pH directly affects nutrient availability. The pH scale ranges from 0 to 14, with 7 as neutral. Numbers less than 7 indicate acidity while numbers greater than 7 indicate alkalinity.

The pH value of soil is one of a number of environmental conditions that affects the quality of plant growth. The soil pH value directly affects nutrient availability. Plants thrive best in different soil pH ranges. Azaleas, rhododendrons, blueberries and conifers thrive best in acid soils (pH 5.0 to 5.5). Vegetables, grasses and most ornamentals do best in slightly acidic soils (pH 5.8 to 6.5). Soil pH values above or below these ranges may result in less vigorous growth and nutrient deficiencies.

Nutrients for healthy plant growth are divided into three categories: primary, secondary and micronutrients. Nitrogen (N), phosphorus (P) and potassium (K) are primary nutrients which are needed in fairly large quantities compared to the other plant nutrients. Calcium (Ca), magnesium (Mg) and sulfur (S) are secondary nutrients which are required by the plant in lesser quantities but are no less essential for good plant growth than the primary nutrients. Zinc (Zn) and manganese (Mn) are micronutrients, which are required by the plant in very small amounts. Most secondary and micronutrient deficiencies are easily corrected by keeping the soil at the optimum pH value.

The major impact that extremes in pH have on plant growth is related to the availability of plant nutrients or the soil concentration of plant-toxic minerals. In highly acid soils, aluminum and manganese can become more available and more toxic to the plant. Also at low pH values, calcium, phosphorus and magnesium are less available to the plant. At pH values of 6.5 and above, phosphorus and most of the micronutrients become less available.

Factors Affecting Soil pH

The pH value of a soil is influenced by the kinds of parent materials from which the soil was formed. Soils developed from basic rocks generally have higher pH values than those formed from acid rocks.

Rainfall also affects soil pH. Water passing through the soil leaches basic nutrients such as calcium and magnesium from the soil. They are replaced by acidic elements such as aluminum and iron. For this reason, soils formed under high rainfall conditions are more acidic than those formed under arid (dry) conditions.

Application of fertilizers containing ammonium or urea speeds up the rate at which acidity develops. The decomposition of organic matter also adds to soil acidity.

Increasing the Soil pH

To make soils less acidic, the common practice is to apply a material that contains some form of lime. Ground agricultural limestone is most frequently used. The finer the limestone particles, the more rapidly it becomes effective. Different soils will require a different amount of lime to adjust the soil pH value. The texture of the soil, organic matter content and the plants to be grown are all factors to consider in adjusting the pH value. For example, soils low in clay require less lime than soils high in clay to make the same pH change.

Selecting a Liming Material: Homeowners can choose from four types of ground limestone products: pulverized, granular, pelletized and hydrated. Pulverized lime is finely ground. Granular and pelletized lime are less likely to clog when spread with a fertilizer spreader over turf areas. The finer the grind of the limestone the faster it will change the soil pH value. Hydrated lime should be used with caution since it has a greater ability to neutralize soil acidity than regular limestone.

Time of Application & Lime Placement: Lime needs should be determined by a soil test. For more information on soil testing, refer to [HGIC 1652, Soil Testing](#). Soil samples should be taken in the fall for the succeeding year's garden. If test results indicate a need for limestone, it can be applied in the fall or winter months. Generally, for best results, limestone should be applied two to three months prior to planting to allow time for it to neutralize the acidity.

The most important factor determining the effectiveness of lime is placement. Maximum contact of lime with the soil is essential. Most liming materials are only slightly soluble in water, so incorporation in the soil is a must for lime reaction. Even when properly mixed with the soil, lime will have little effect on pH if the soil is dry. Moisture is essential for the lime-soil reaction to occur. In the case of lawns, it can only be surface applied and watered into the soil.

Wood Ashes: Wood ashes can be used to raise the soil pH. They contain fairly high amounts of potassium & calcium, and small amounts of phosphate, boron and other elements. They are not as effective as limestone but with repeated use, they can drastically raise the pH value of a soil, especially if the soil is sandy in texture. Ashes should not come in contact with germinating seedlings or plant roots as they may cause damage. Spread a thin layer during the winter and incorporate into the soil in the spring. Check the soil pH annually especially if you use wood ashes. Avoid using large amounts of wood ashes because excessively high pH values and subsequent nutrient deficiencies may result. Coal ashes do not have any lime value and may actually be acidic dependent on the source.

Decreasing the Soil pH

Many ornamental plants and some fruit plants such as blueberries require slightly to strongly acid soil. These species develop iron chlorosis when grown in soils in the alkaline range. Iron chlorosis is often confused with nitrogen deficiency because the symptoms (a definite yellowing of the leaves) are similar. Iron chlorosis can be corrected by reducing the soil pH value.

Two materials commonly used for lowering the soil pH are aluminum sulfate and sulfur. These can be found at a garden supply center. Aluminum sulfate will change the soil pH instantly because the aluminum produces the acidity as soon as it dissolves in the soil. Sulfur, however, requires some time for the conversion to sulfuric acid with the aid of soil bacteria. The conversion rate of the sulfur is dependent on the fineness of the sulfur, the amount of soil moisture, soil temperature and the presence of the bacteria. Depending on these factors, the conversion rate of sulfur may be very slow and take several months if the conditions are not ideal. For this reason, most people use the aluminum sulfate.

Both materials should be worked into the soil after application to be most effective. If these materials are in contact with plant leaves as when applied to a lawn, they should be washed off the leaves immediately after application or a damaging leaf burn may result. Take extreme care not to over-apply the aluminum sulfate or the sulfur.

You can use the following tables to calculate the application rates for both the aluminum sulfate and the sulfur. The rates are in pounds per 10 square feet for a loamy soil. Reduce the rate by one-third for sandy soils and increase by one-half for clays.

Pounds of Aluminum Sulfate per 10 square feet to Lower the pH to the Recommended Level

Present pH	Desired pH				
	6.5	6.0	5.5	5.0	4.5
8.0	1.8	2.4	3.3	4.2	4.8
7.5	1.2	2.1	2.7	3.6	4.2
7.0	0.6	1.2	2.1	3.0	3.6
6.5		0.6	1.5	2.4	2.7
6.0			0.6	1.5	2.1

Pounds of Sulfur per 10 square feet to Lower the Soil pH to the Recommended Level

Present pH	Desired pH				
	6.5	6.0	5.5	5.0	4.5
8.0	0.3	0.4	0.5	0.6	0.7
7.5	0.2	0.3	0.4	0.5	0.6
7.0	0.1	0.2	0.3	0.4	0.5
6.5		0.1	0.2	0.3	0.4
6.0			0.1	0.2	0.3

Para obtener la versión en español de esta hoja informativa, [**HGIC 1650S, *Cambiando el pH del Suelo.***](#)

If this document didn't answer your questions, please contact HGIC at [**hgic@clemson.edu**](mailto:hgic@clemson.edu) or 1-888-656-9988.

Original Author(s)

[**Marjan Kluepfel**](#), Former HGIC Horticulture Information Specialist, Clemson University
[**Bob Lippert**](#), Emeritus Faculty, Soil Fertility Specialist, Clemson University



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Plastic netting in turf – A nightmare for wildlife and gardeners

By [Kris Lord](#) | 12/10/2020

[26 Comments](#)



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Accept

Plastic netting embedded in turf is becoming a real nuisance for gardeners and the environment

Over the past few years I have noticed a worrying increase in the use of plastic netting in new lawns.

Sometimes, when trying to [scarify a lawn](#), [aerate](#) or [fix holes](#), plastic turf is found to be embedded through the grass sward. It makes repairing the lawn extremely difficult. It is tough, becomes caught up in machinery and whole areas of grass pulled out unnecessarily. But what is this plastic netting and how does it get in the grass?

Why is plastic netting embedded in turf?

This plastic netting is laid by the turf growers when the seed for turf is sown. The grass then grows through the net, holding it all together. The growers are then able to [lift the netted turf much earlier](#), as the net replaces a binding root system, ensuring it stays together for transport. The netting saves the turf growers months in grass growing time.

Turf growers claim that turf netting is laid in place for the benefit of the customer and the environment. [Claiming](#) “a smaller carbon footprint per roll due to reduced use of fuel in farm vehicles” and “far less water used to get your lawn established”. These “benefits” seem marginal, if they exist at all. [Seeding your lawn](#) far outweighs any of these supposed savings.

In the horticultural industries, time is money. Waiting for plants to grow is expensive, taking up valuable space. Anything that can reduce this time will reduce cost and increase profit. Simply put, the growers can sow more crops on the land in the same time frame. Plastic netting reduces the time the turf crop needs to spend in the field, making it cheaper and increasing profit for the grower.

Plastic netting is in your turf to make it cheaper. That is all.



Plastic netting showing through some worn turf

But what's the harm in netted turf?

The plastic used in turf net is termed “[degradable](#)“. Note this is **NOT** the same as [biodegradable](#). Degradable means that the material is susceptible to chemical breakdown. This means it breaks down into smaller pieces of plastic, then [microplastic](#), over years. This is polluting the natural environment. It can be ingested by animals or make its way into water courses and then the sea, [increasing plastic pollution worldwide](#).

Plastic netting can also harm wildlife. Would you knowingly bury a fishing net in your garden? When laying netted turf, that is exactly what you are doing. Birds and mammals can become entangled. Burrowing animals could become ensnared and trapped. It is awful to think about.



A poor starling with plastic turf netting wrapped around its head.

Photo by Frank on the Gardeners World Forum

Netted turf also makes repairing your lawn or doing any adjustments to your garden much more difficult. It becomes wrapped in lawn care machinery and pulls up swathes of surrounding grass. Have you got a shady area in which the turf is thinning and you want to plant some other plants? Finding netted turf wrapped around hard soil makes a simple job a nightmare. There is just no need for it.



Raking netted turf

Plastic mesh in your turf also creates problems when disposing of the grass. When making changes to gardens and creating new beds, the experienced gardener lifts the turf and stacks it. This decomposes into a lovely loam over months for use around in the garden. Waste is zero. With netting embedded in the turf it cannot be composted or **disposed of as green waste**. It has to be sent to landfill or burned. This is a terrible, unnecessary waste.

Not an informed choice

The problem is, customers just don't know if new turf has plastic netting embedded into it. It may arrive on the back of a lorry or you may load it into your car at the garden centre. There is no packaging or notices contained with it. If purchased through a third party you may not even know where it has come from.

You may have just purchased a new house with a lovely-looking grassed lawn. How do you know that this lawn has environmentally damaging

You may only find out netted tu

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bably not.

maybe years later.



Plastic turf netting which was pulled out of a lawn during repair work. Many customers are unaware they even have plastic netting in their lawns!

The industry needs to make sure they are notifying customers that their rolls of grass comes with plastic netting embedded in it. Or there needs to be legislation banning it.

Manufacturers **want to increase** use of netted turf as it makes turf farming easier and more profitable. Do we really want to be burying plastic in our lawns?

What can you do to prevent plastic netting being buried in your lawn?

If you are planning a new lawn or making some adjustments to your garden. **Don't buy turf.** Until you are able to make an informed choice about whether your turf contains plastic, just don't buy it.

Seeding a lawn gives you a better lawn, is much cheaper and is overall much better for the environment. It takes a little longer to establish plastic.

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arden with no hidden

For a better lawn, plant seed not turf

If you have to turf your new lawn, [ask questions of your turf supplier](#). Do they net their turf? Can they supply turf without plastic netting? If not, why not? Pressure your gardener or landscaper into only putting down plastic mesh-free turf.

[Asking questions](#) and taking your business elsewhere will send a message that this hidden environmental crime is not welcome in our gardens.

Hopefully, with public pressure and exposure of this issue the problem of netted turf will be a thing of the past.

Kris Lord

The Lawn Man

Twitter: [@KrisTheLawnMan](#)

Instagram: [@the.lawn.man](#)



A beautiful lawn grown from seed, not turf. No plastic netting, safe for wildlife and a low carbon footprint.

[Creating a New Lawn](#) [Lawn Issues in the Press](#) [Turf Problems](#)

[Grass Seed](#) [new lawn](#) [plastic netting](#) [turf](#) [turf netting](#)

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Related Posts

Subject: FW: Grub and lawn pest damage
Attachments: 320 N Main St Mantorville - Lawn repair area -Riverside Park.jpg

From: Ahrensfield, Gregory
Sent: Tuesday, June 7, 2022 2:54 PM
To: joe@mantorville.com
Subject: Grub and lawn pest damage

Joe,

It was good to see you again today.

In looking at the damaged areas of lawn that had been redone a few years ago, I'm pretty certain that grubs, sod webworm, or some other turf-damaging pest has been the reason for the lawn's demise.

The map of the area we discussed is attached. The cost for a lawn pest application would be the same \$103 that I quoted on site.

I'll send a proposal for your approval on that service – If you'd like a larger area treated, please let me know. If you've got location description and/or measurement for the areas, that would help.

I'd recommend raking the dead sod base out of the damaged areas, slit seed or hydroseed the areas with a grass blend that gives you not only quick growth as a cover crop, (like perennial rye grass) but also desirable, durable turf such as Bluegrass. TruGreen typically seeds with a 50/50 Rye grass / Bluegrass blend. I would recommend going up to even 70/30 Rye/Blue.

The thing that makes me think you're dealing with a lawn pest problem and not a soil issue can be found below. Here are a few links to grub damage I've happened across and videos I created:

The start of grub damage

https://www.linkedin.com/posts/focusdriven_grub-damage-activity-6681211103067824129--GtB?utm

Significant grub damage

https://www.linkedin.com/posts/focusdriven_grub-lawn-activity-6576919338664644608-R0ZR?utm

Birds looking for grubs in a heavily damaged lawn

https://www.linkedin.com/posts/focusdriven_birds-plucking-grubs-from-an-infested-and-activity-6940012686214647808-EFHE?utm

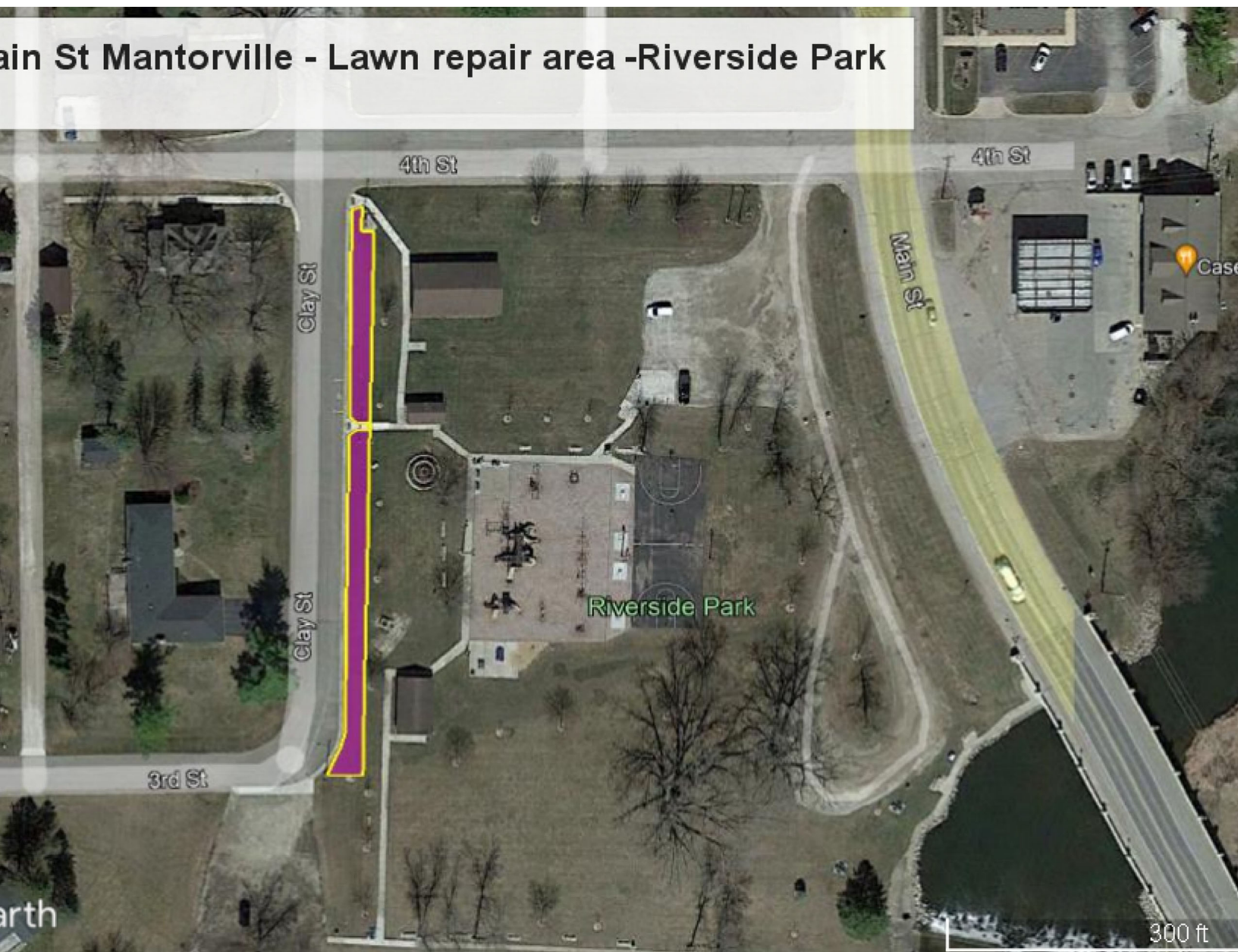
What it looks like the next Spring

https://www.linkedin.com/posts/focusdriven_last-years-grub-damage-activity-6927294588533506048-2Vqz?utm

Please let me know if you have any questions,

Greg Ahrensfield
[507-226-3761](tel:507-226-3761)
Commercial Business Development
TruGreen Branch 5020
Serving SE MN & West WI

ain St Mantorville - Lawn repair area -Riverside Park



As a neighborhood we have been bringing concerns to the City Counsel with no action being taken. We will once again lay out all of our issues, concerns and what we would like done to correct the issue. As a neighborhood these are our concerns;

Andrist 101 3rd Street West **WHKS not permitted on property**

Ditch removed and yard level with road

Lawn returned to its prior condition.

Shut off valve fixed (as it has been 3 years and this still has not been completed.)

Correct cracked piece of concrete from the job

Bradford 201 3rd Street West

Ditches removed and yard level with the roadway once again

Remove 2 trees that was supposed to be removed per the utility company as they dug so close and they are dying.

Olson's 307 Clay Street

Remove ditch

Correct drainage and lawn in the front yard

Miller 210 3rd Street West

Ditches filled and restored to road level

Wilson 207 3rd Street

Lawn returned to its original shape.

Tree replaced that was removed beyond the easement area

Water pools in the driveway

Lynette Nash

Ditches filled and lawn returned to its original state

Glawe/Steele 321 Clay Street

Ground leveled

Lawn returned to its prior state

Reding 220 6th Street West

Drainage system put back in driveway which was removed

Ground brought up to curb height on North Side of Driveway

The bottom of the Ditch moved closer to the road so water does not run onto my property

All rock and debris removed from yard then black dirt and leveled out.

Hydro Seed

Mary Jo (West of Redings)

Lawn needs to be leveled off and hydroseeded

Baudoin 505 Walnut Street

Ditch by culvert leveled as it cannot be mowed.
Correct water sitting in front yard/correct ditch

Knudson 308 Walnut Street

Ditches filled and yard returned to its original state
Driveway fixed on edges

Nelson 520 Walnut Street

Grass corrected/Hydroseed Grass not growing around culvert
Gravel running into yard with rain
Water runs over the road into yard versus through the culvert
Water now runs into garage with rain

Clark 621 Walnut Street

Need hydro seed in yard
Holes need to be filled in
Level front yard
Bump into driveway is too high

Stephanie More 614 Walnut Street

Low spots need to be filled
Yard needs seeding with good grass seed

Concerns with the work that was completed

Our ditches are a safety concern not only for kids but also people walking down the street who can not walk on the side of the road. With all of the events Mantorville holds near the park people are not able to safety park on the side of the road.

The ditches have decreased people's property values

The culverts and the water ways have been in place for three years and have yet to be maintained by the city.

Your residents are not able to mow the steep ditches

For our neighborhoods being high on peoples list to drive around in the summer we are now an eye sore. The park is also an eye sore.

Work was done in people's yards beyond the easement and residents did not sign approval nor were they compensated for this.

Neighborhood Ask/Requested Solution

Culverts capped and yards returned to their original state

No more water ways in the town

Third party bid on correcting this job (Massey has offered, or check with Magee and Betz)

Prior to getting bids the engineering firms speak with the residents who have been affected.

Residents are willing to water their own lawns if the city would give a reduction on the water bills.

We are asking that the City Council votes tonight (6/13/22 with bids available on 6/27/22) on having a third party come in and give bids on correcting the issues that have been laid out.

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City Council Report

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: June 13, 2022

Consumer Confidence Report

BACKGROUND INFORMATION:

Community water suppliers, such as the City of Mantorville, must prepare an annual water quality report, known as the Consumer Confidence Report, for their customers. This report tells our customers where their drinking water comes from, what's in it, and how they can help to protect it.

Enclosed is the City's Consumer Confidence Report for 2021. It must either be published in the newspaper, included in a newsletter, or mailed to all water customers. Based on last year's cost of over \$1,000.00 to publish all six pages in the newspaper, this report was mailed on June 8th to all 403 water customers at a cost of only \$213.59 for postage. Adding in the cost for paper, envelopes and Staff time, the total cost was just under \$300.00. This report will also be available on the City's Facebook page and website. The deadline for publishing is July 1, 2022.

By mailing the report to our customers, as well as publishing on the City's Facebook page and website, Staff believes that more customers will be reached.

STAFF RECOMMENDATION:

Informational only.

Mantorville 2021 Drinking Water Report

Making Safe Drinking Water

Your drinking water comes from a groundwater source: a 750-foot-deep well that draws water from the Jordan aquifer.

Mantorville works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Joe Adams, Public Works Water Dept, at 507 635-5119 or joe@mantorville.com if you have questions about Mantorville's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Mantorville Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2021.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **pCi/l (picocuries per liter):** A measure of radioactivity.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ($\mu\text{g/l}$).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.

Monitoring Results – Regulated Substances

LEAD AND COPPER – Tested at customer taps.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead (09/01/20)	0 ppb	90% of homes less than 15 ppb	1.1 ppb	0 out of 10	NO	Corrosion of household plumbing.
Copper (09/01/20)	0 ppm	90% of homes less than 1.3 ppm	0.2 ppm	0 out of 10	NO	Corrosion of household plumbing.

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Combined Radium (2019)	0 pCi/l	5.4 pCi/l	2.5 pCi/l	N/A	NO	Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	EPA's Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	N/A	80 ppb	3.4 ppb	N/A	NO	By-product of drinking water disinfection.
Total Haloacetic Acids (HAA)	N/A	60 ppb	3.1 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.81 ppm	0.74 - 0.82 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

OTHER SUBSTANCES – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.82 ppm	0.63 - 0.84 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to an optimal concentration between 0.5 to 0.9 parts per million (ppm) to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Mantorville is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Mantorville is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
[Environmental Laboratory Accreditation Program](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>
 The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
[Point-of-Use Water Treatment Units for Lead Reduction](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)
<https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html>

Learn more:

- Visit [Lead in Drinking Water](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>)
- Visit [Basic Information about Lead in Drinking Water](http://www.epa.gov/safewater/lead) (<http://www.epa.gov/safewater/lead>)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Common Sources](https://www.health.state.mn.us/communities/environment/lead/fs/common.html) (<https://www.health.state.mn.us/communities/environment/lead/fs/common.html>).



City Council Report

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: June 13, 2022

Spring Striping Services

BACKGROUND INFORMATION:

The City has received the following two bids for spring striping services:

Durst Outdoor Services	\$6,579.06
S.L. Contracting, Inc.	\$6,450.00

STAFF RECOMMENDATION:

Based on cost and past experience working with the company, Staff recommends hiring S.L. Contracting, Inc. at \$6,450.00 for spring striping.

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
+1 5075359227
office@durstoutdoorservices.com

Estimate

ADDRESS
City Of Mantorville (C)
PO Box 188
Mantorville, MN 55955

ESTIMATE 1045
DATE 05/25/2022

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Spring Striping From The Hubbell house east including parking stalls and double yellow line.			
	Double yellow line heading east of the hubbell house.	1	3,147.60	3,147.60
	Double yellow line by city shop.	1	363.78	363.78
	Fog lines and double yellow lines from baseball diamond west and stop bar (4 blocks)	1	2,663.28	2,663.28
	1 Handicap by city park	1	30.00	30.00
	Parking stalls on street by the hubbell house and fire station including handicaps and cross hatches.	1	374.40	374.40
SUBTOTAL				6,579.06
TAX				0.00
TOTAL				\$6,579.06

Accepted By

Accepted Date



S.L. Contracting, Inc.
 DBA: Rochester Service
 Company
 2510 Schuster Lane NW
 Rochester, MN 55901
 507-281-5333

Estimate

Date	Estimate #
6/4/2022	2436

City of Mantorville
 PO Box 188
 Mantorville, MN 55955

Description	Qty	Rate	Total
CITY OF MANTORVILLE			
Striping outside the downtown area street pointed out by Joe A. [11,000 LF]		5,500.00	5,500.00
Striping of downtown area with touchup of curb [1,900 LF]		950.00	950.00
		Sales Tax (0.0%)	\$0.00
		Total	\$6,450.00

Notice to Proceed _____