

**City of Mantorville  
City Council Minutes  
February 28, 2022**

**1. Call to Order**

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford  
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,  
and Bill Kinney

Absent: Councilmember Kent Keller (excused absence)

Others Present: City Clerk-Treasurer Shirley Buecksler  
Public Works Lead Joe Adams  
Public Works Wade Schroeder

**2. Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

**3. Adopt the Agenda**

Council approved the agenda, as presented.

**4. Consent Agenda**

- A. Regular City Council Meeting Minutes of November 22, 2021
- B. Accounts Payable Claims List for February 28, 2022
- C. Resolution No. 2022-09 Re-Establishing the Precinct and Polling Place for the City of Mantorville
- D. Resolution No. 2022-10 Accepting Donations to the Mantorville Fire Department
- E. Mantorville Fire Department – 2022 Township Contracts

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 4 ayes / 0 nays. Motion carried.

**5. Proclamations, Presentations and Recognitions**

- A. Hiring of Assistant City Clerk

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to hire Gretchen Lohrbach as Assistant City Clerk at \$18.00 per hour. This is a part-time job-share position of 20 hours per week. Hire date effective February 28, 2022.

Vote: 4 ayes / 0 nays. Motion carried.

**6. Public Concerns**

No one addressed the Council.

**7. Public Safety Update**

No report.

**8. Public Hearings**

A. On Sale and Sunday Intoxicating Liquor License, 502 Main Street North – Hubbell Enterprises, LLC dba Hubbell House, Resolution No. 2022-11

Applicant Joe Powers, Jr. addressed the Council. They are looking to obtain their license by April 1<sup>st</sup> and open mid-April. They intend to have a grand opening right away.

Mayor Bradford opened the public hearing at 6:34 p.m.

Hearing from no one wishing to speak, Mayor Bradford closed the public hearing at 6:35 p.m.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to adopt Resolution No. 2022-11 Approving an Application for On Sale and Sunday Intoxicating Liquor License for Hubbell Enterprises, LLC dba Hubbell House Located at 502 Main Street North, Mantorville, Minnesota.

Vote: 4 ayes / 0 nays. Motion carried.

Mayor Bradford said we look forward to the opening of the Hubbell House.

**9. Old Business/New Business**

There was no old or new business.

**10. Tabled Items** – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

There are no tabled items.

**11. Reports**

A. Public Works Report

1) Lawn mower purchase – zero percent financing does not work with State contract pricing. We have a couple of options:

- 60 months, 0% interest, \$23,840.00 with trade
- Lease \$20,085.00 with 3.7% interest and \$1 buyout at end of lease

We budgeted \$20,082.00. Cheaper to lease at \$370.00/month or annual payment.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to approve the option to lease.

Vote: 4 ayes / 0 nays. Motion carried.

- 2) Adams and Schroeder will go to Crysteel tomorrow to look over the truck.
- 3) Brad Suhr has committed to come back this summer as a seasonal employee.

B. City Clerk Report

- 1) Auditors will be here for a preliminary visit this Thursday. They will be back again for the week of March 28<sup>th</sup>.
- 2) Vehicles arrived that were donated to the Fire Department for training and approved on the Consent Agenda.
- 3) Fire Department electrical panel work – can this cost be covered by American Rescue Plan Act funds? Council said yes and approved the use of ARPA funds for this item.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber – meets Wednesday. Annual dinner was at the Hubbell House with wonderful food. GEMs attended. Everyone attending gave a speech.
- 2) Economic Development Authority – meets tomorrow.
- 3) Fire Department
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers – discussed Dennison Park. It may be May or June before equipment arrives.
- 6) Mantorville Restoration Association – discussed the brewery. John Olive is negotiating with them. Stagecoach Days plans are going to be bigger and better than ever. Mayor Bradford thanked them for taking this on.
- 7) Park and Recreation Board
- 8) Personnel
- 9) Relief
- 10) Township

E. Councilmember Reports

Councilmember Kinney said he would like the Wrestling Team invited to Council. He hopes they do well this week.

Councilmember Ingalls said the Chamber dinner was fantastic.

F. Mayor's Report

No report.

**12. Executive Session**

**13. Adjourn**

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adjourn the meeting at 6:47 p.m.

Vote: 4 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Shirley R Buecksler". The signature is written in a cursive, flowing style.

Shirley R Buecksler  
City Clerk-Treasurer