

City of Mantorville Citizen Complaint Form

Notice under the Minnesota Government Data Practices Act: The City of Mantorville collects your personal information on this form to help investigate the complaint and inform you of the results. The data from this form will be used by the City Clerk or the person who is investigating the complaint on behalf of the City. Your personal information will be kept confidential and will not be disclosed to the person about whom you are complaining, unless the City is legally compelled to provide it. You are not required to provide any personal information, but this may prevent the City from investigating your complaint and/or informing you of the results.

Please select the area in which this complaint concerns:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> Neighbor | <input type="checkbox"/> Wastewater/Water Department |
| <input type="checkbox"/> City Staff | <input type="checkbox"/> Streets |
| <input type="checkbox"/> Parks | <input type="checkbox"/> Other (please specify) _____ |

Name (Person Filing Complaint): _____

Address (Person Filing Complaint): _____

Phone (Best way to Reach You): _____

Please indicate below your complaint or concern. Please include the address, name or exact location of the area of the complaint. If possible, include pictures taken at the time the complaint is being submitted: _____

Signature of Complainant: _____ Date: _____

Please return completed form to City Hall

Office Use Only

Date Received: _____ Resolved: YES NO Pending: YES NO

Action Taken: _____

Date of Response to Complainant: _____ Date Given to City Council: _____