



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, DECEMBER 13, 2021
6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Adopt the Agenda**
- 4. Consent Agenda**
 - A. Dodge County Sheriff's Office Report for November 2021
 - B. Dodge County Board of Commissioners Meeting Minutes of November 9, 2021
 - C. Warrant List for December 13, 2021
 - D. Resolution No. 2021-33 Accepting Additional Funds Under the American Rescue Plan Act
 - E. 2022 Garbage Hauler License Renewals
 - F. 2022 Liquor License Renewals
 - G. Resignation from Mantorville Firefighter Jeremy Schubert
- 5. Proclamations, Presentations and Recognitions**
- 6. Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.
- 7. Public Hearing(s)**
 - A. Conditional Use Permit Application for 611 East Street – Home Based Business
- 8. Old Business/New Business**
 - A. Truth in Taxation Meeting – Public Input on Final General Levy Budget for 2022
 - B. Final 2022 General Fund Budget
 - C. Resolution Adopting the Final Tax Levy Collectible in the Year 2022
 - D. Resolution Setting the Monthly Water and Sewer Rates for 2022
 - E. Final Water/Sewer Budgets for 2022
 - F. Resolution Approving the Delegation of Authority for Paying Claims Through Month End 2021
 - G. 2022 City Meetings Calendar
- 9. Tabled Items** – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*
 - A. Lighting at Park/Basketball Court (item tabled 10.25.21)

10. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township
- E. Councilmember Report
- F. Mayor Report

11. Executive Session

12. Adjourn

<i>Coming up in Mantorville:</i>	
<i>December 23, 2021</i>	<i>City Offices Closed at Noon – Observing Christmas Eve</i>
<i>December 24, 2021</i>	<i>City Offices Closed – Observing Christmas Day</i>
<i>December 31, 2021</i>	<i>City Offices Closed – Observing New Year's Day</i>
<i>January 4, 2022</i>	<i>Economic Development Authority Meeting</i>
<i>January 5, 2022</i>	<i>Mantorville Fire Department General Members Meeting</i>
<i>January 10, 2022</i>	<i>Regular City Council Meeting</i>
<i>January 17, 2022</i>	<i>City Offices Closed - Martin Luther King, Jr. Day</i>
<i>January 24, 2022</i>	<i>Regular City Council Meeting</i>
<i>For all meetings and community events, City Council may be in attendance</i>	

City **Mantorville**
 Date **11/1/2021** thru **11/30/2021**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202100008843	720 Walnut St	Mantorville	Paper Service
S	202100009206	404 Mantor Dr	Mantorville	Suspicious Activity
S	202100009042	720 Main St N	Mantorville	Assist Other Agency
K	202100004208	531 Main St N	Mantorville	Assist Other Agency
S	202100009298	501 Main St N	Mantorville	Juvenile Complaint
S	202100008890	615 Main St N	Mantorville	Alarm
S	202100009272	721 Main St N	Mantorville	Disturbance
S	202100009355	22 6th St E	Mantorville	Criminal Dam. To Prop
S	202100008863	511 Blanch St	Mantorville	Fraud
S	202100009032	22 6th St E	Mantorville	Admin. Stats Only
S	202100009050	1011 Blanch St	Mantorville	Lost Animals
S	202100009232	531 Main St N	Mantorville	Welfare Check
S	202100009352	22 6 ST E	MANTORVILLE	9-1-1 Hang Up Call
S	202100009474	20 Amy Ln	Mantorville	9-1-1 Hang Up Call
S	202100009520	915 Chestnut St	Mantorville	Animal Comp
S	202100008788	105 8th St E	Mantorville	Civil
S	202100008815	713 Chestnut St	Mantorville	Ambulance Run
S	202100008899	22 6th St E	Mantorville	Equipment Violation
S	202100009063	416 Main St N	Mantorville	Public Assist
S	202100009124	7046 Cr 5	Mantorville	Ambulance Run
S	202100009163	910 Adams St	Mantorville	Ambulance Run
S	202100009251	803 Chestnut St	Mantorville	Ambulance Run
S	202100009279	502 Main St N	Mantorville	Ambulance Run
S	202100009284	22 6th St E	Mantorville	Miscellaneous
S	202100009381	923 Clay St	Mantorville	Ambulance Run
Total		25		

UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD NOVEMBER 9, 2021

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session November 9, 2021, in the Commissioner's Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair David Kenworthy called the meeting to order at 9:32 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Absent	
David Kenworthy	District 5	Present	9:30 AM

It was noted Commissioner Toquam was attending the Highway 14 opening ceremony on behalf of the County Board.

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk
Paul Kiltinen	County Attorney

Establish Agenda

Agenda Approved

Motion by Tjosaas seconded by Peterson to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Peterson seconded by Tjosaas to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

1.1. Board of Commissioners - Regular Meeting - Oct 26, 2021 5:00 PM

Lisa Dierks, University of Minnesota Extension Regional Director**Memorandum of Agreement Extension 3-Year Agreement**

Ms. Dierks presented for the Board's consideration the 2022 Extension Department budget, 2022-2024 Memorandum of Agreement (MOA) & addendum.

The Extension Regional Director reported 2022 represents year 1 of the 2022-2024 MOA between Dodge County and the University of Minnesota. The MOA includes an increase in staff price of 2.25% in 2022, 2.25% in 2023 and a 2.5% in 2024. The Dodge County Extension Committee (CEC) recommends the Dodge County Board approve and sign the proposed MOA.

Requests for budget changes in 2022 were listed as follow:

- Continue to support Extension department staffing model of 1.5 FTE 4-H Extension Educator and 0.9 FTE Administrative Support.
- Remove budget lines of Equipment Maintenance (\$100) and Miscellaneous (\$400) as they have not been used in several years.

Ms. Dierks stated the Extension Office provides a valuable service to the Dodge County citizens with access to research-based information and addressing community needs.

Motion by Allen seconded by Peterson to approve and authorize the Chair, County Attorney and County Administrator to sign the proposed 3-Year Memorandum of Agreement with the University of Minnesota Extension for providing Extension programs locally and employing Extension staff for Dodge County.

Motion Adopted [Unanimous]

Memorandum of Agreement Addendum**Memorandum of Agreement Addendum**

The Extension Regional Director discussed with the Board the proposed Memorandum of Agreement addendum.

Motion by Tjosaas seconded by Allen to approve and authorize the Chair of the Extension Committee and Chairman of the County Board to sign the proposed Memorandum of Agreement Addendum with the University of Minnesota Extension requested.

Motion Adopted [Unanimous]

Jane Sheeran, Fairview Care Center Administrator**Fairview Care Center - Equitable Cost-Sharing for Publicly-Owned Nursing Facilities (ECPN)**

Ms. Sheeran reported that Dodge County and Fairview Care Center have participated in the ECPN Program for the past two years.

Nursing facilities owned by a city or county are eligible to participate in the ECPN Program.

The Minnesota Department of Human Services estimates the amount they believe to be available for each facility.

Participation in this program requires a monthly payment from Dodge County to the Minnesota Department of Human Services.

In 2020 and 2021, Fairview received an ECPN rate of \$8.50 per day.

Included in the Board was a brief overview of the program and two Estimated Revenue Calculations to show the estimated revenue through the ECPN Program. One calculation shows an ECPN Rate of \$8.50 and the other shows an ECPN Rate of \$14.00. Also included in the Board packet was the ECPN application.

The Nursing Home Administrator is requesting approval for an ECPN rate of \$14.00 per day for 2022. This would cost the county an estimated \$36,225/year or \$3,018.75/month. The budgeted amount for the county share of the ECPN program for 2022 is \$37,750.

Motion by Peterson seconded by Tjosaas to approve and authorize an ECPN rate of \$14.00 per day for 2022 as requested.

Motion Adopted [Unanimous]

Lisa Kramer, Finance Director

Basic Sales Price for Parcel 17.100.0990

Ms. Kramer reported parcel 17.100.0990 has been forfeited to the State of Minnesota and will be offered to its two adjacent neighbors. The lot is needed to provide adequate land to install a compliant septic system for adjacent parcel 17.100.0940. A sale of parcel 17.100.0940 triggered the septic inspection and discovery of a non-compliant system and inadequate space on the existing parcel to add a system.

The Finance Director is recommending that the basic sales price for parcel 17.100.0990 be set at \$1.00 to facilitate the process of installing the new septic system.

This is the price that was set on the forfeited parcels near the Oaks Golf Course. Those parcels were also used to install a compliant septic system for the adjacent twin homes.

The County Attorney discussed the Declaration of Easement.

Discussion took place on the possibility of the two neighboring properties both needing access to this parcel for septic system updates.

Commission Allen commented maybe we want to own this parcel so we can determine who is able to put a septic system on it.

Commissioner Kenworthy stated he prefers that all occupants that need it have access to it. Mr. Kenworthy noted that he would struggle to sell the parcel to one neighbor in hopes that the other neighbor would be allowed to use it if needed.

Ms. Kramer informed the Board that if the county purchased the property that they would have to take down some trees.

Motion by Allen seconded by Tjosaas to set the basic sales price for parcel 17.100.0990 at \$1.00 and authorize the county to purchase the lot from the State of Minnesota.

Motion Adopted [Unanimous]

Review Bills

Ms. Kramer reviewed bills with the Board.

Motion by Peterson seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 139,648.68
13	Road and Bridge Fund	\$ 75,568.06
16	Environmental Quality Fund	\$ 17,103.29
17	Eq Revolving Equip Fund	\$ 3,501.50
19	Eda-Hra-Dodge County	\$ 6,695.00
80	Agency Fund	\$ 6,609.86
	Total	\$ 249,126.39

Motion Adopted [Unanimous]

Lisa Hager, Employee Relations Director

Personnel Agenda Reviewed

Ms. Hager presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Peterson to approve the following personnel actions:

- A. Public Health**
- A.1 Public Health Director
Authorization to post and fill vacancy.
Effective Date: 11/9/21
- A.2 Kathleen Struckmann - PHN
Status change from 1.0 FTE to .95 FTE.
Effective Date: 10/21/21

B. Land Records**B.1 Land Records Clerk**

Authorization to post and fill vacancy.

Effective Date: 11/9/21

B.2 Laura Bollum - Deputy Recorder

Regular status and step increase from B22 step 8 \$18.23 to B22 step 7 \$18.82.

Effective Date: 11/2/21

C. Sheriff's Office**C.1 Christopher Hill - 911 Dispatcher**

Authorization to employ at B24 step 4 \$22.88.

Effective Date: 11/2/21

D. Administration**D.1 Nichole Farnsworth - Payroll Specialist/ER Assistant**

Step increase from B31 step 2 \$27.78 to B31 step 1 \$28.61.

Effective Date: 8/6/21

Motion Adopted [Unanimous]

Memorandum of Agreement

The Employee Relations Director reported as Captain Ryer Anderson assumes the new role of Chief Deputy on January 15, 2022, he is requesting that his current Memorandum of Agreement (MOA) be amended to reflect a change in role from Captain to Chief Deputy. The updated MOA was included in the Board packet for review.

Commissioner Peterson stated he was ok with Mr. Anderson going into this agreement with the Captain position, but not this position. Mr. Peterson reported he would be voting against this request.

The Board questioned whether or not the Sheriff had this same agreement in place.

Commissioner Peterson reported it would change his opinion if the Scott Rose had this type of agreement in place when he was elected to the Sheriff position.

The Board agreed to table discussion on the proposed Memorandum of Agreement for Captain Anderson until Ms. Hager had a chance to go back and check her files to see if Sheriff Rose has a Memorandum of Agreement in place.

Motion No Vote

Ryan DeCook, Director of Land Records**Digital Record Preservation**

Mr. DeCook informed the Board that the history of digital preservation of documents in Dodge County began in 2001 when the Recorder's Office began to scan and index documents electronically. Before that Dodge County used other forms of preservation. The Director of Land Records noted they have books that have original copies of documents that have no backup, there are aperture cards and microfilm that require old and outdated equipment to view,

and their old index books are used to find the older records. Some of the data could be lost forever since it isn't backed up. Some of the microfilm is so deteriorated that researchers cannot read the documents anymore. Digital record preservation would be both a security measure and would help Land Records provide better customer service by providing the customer a better product.

MN Statute 357.18 Subd. 4 created a Technology Fund for County Recorder use. The fund allows them to update current technology and equipment. Dodge County has used the fund to update their Recording system. In April of 2010 they began using a system called Recordease from West Central Indexing. In July of 2015 they began using that system to accept some abstract documents and by the end of March 20, 2017 they accepted all types of abstract documents. In 2016 they teamed up with Waseca County and purchased a backup system. The new server system is called Assureon and backs up all of their Recorder data daily on site and in Waseca County. They have been using the Technology Fund to upgrade their systems in the Recorder's Office. The fund has sufficient money to pay for this expense to digitally preserve documents.

The Director of Land Records has received two bids for digital preservation and is recommending that the Board approve the bid from US Imaging. Their bid was lower than ArcaSearch and does not require an annual fee or a separate system that is required by ArcaSearch. US Imaging will upload the document imagery into their current system "Recordease". The estimate is \$86,373.62. Part of their work will be onsite and require 24-hour access. Duke Harbaugh has approved 24-hour access so Mr. DeCook will coordinate dates with him. The Director of Land Records is requesting the Board to approve spending up to \$90,000 for digital preservation of documents using US Imaging Inc. and allow him to sign the agreement.

Commissioner Peterson wanted to know who pays for this expense.

Mr. DeCook reported that 100% of the cost will be taken out of the Recorder's Fund which has sufficient funds for this expense.

Commissioner Peterson wanted to know if the imaging was done on site.

The Director of Land Records informed the Board that they have original books that have been around forever which are not imaged. These books will be imaged on site. The other documents and books that were imaged years ago using microfilm technology, which we still have original and backup microfilm for, will be sent to US Imaging.

Commissioner Peterson wanted to know who retains ownership of imagery.

Mr. DeCook clarified that Dodge County would retain ownership of the imagery. US Imaging will return the documents to Land Records once they are done, along with the imaged files.

Commissioner Allen wanted to know what the County Attorney thought of this proposal.

Mr. Kiltinen stated this will be great. The County Attorney noted that upcoming generations may not be able to read the cursive and a lot of older documents are in cursive. Mr. Kiltinen also reported that in some of the older books the pages are starting to crack. Putting these documents in a digital format would be the best way to use them. The old books could then be stored safely somewhere else.

Commissioner Tjosaas wanted to know if these images will just be for us or if they will be available on-line.

The Director of Land Records reported the public will still be able to pay and access these documents like they do now through a Web Front End program that is available through Land Records.

Motion by Allen seconded by Tjosaas to approve and authorize the Director of Land Records to spend up to \$90,000 for the digital preservation of documents using US Imaging Inc. and allow Mr. DeCook to sign the proposed agreement.

Motion Adopted [Unanimous]

2022 Assessment Agreements

Mr. DeCook discussed with the Board the 2022 assessment agreement summary for the 18 jurisdictions in Dodge County. The Land Records Office is contracted by each of the 18 jurisdictions to provide assessment service. As in the past, there are currently no local assessors with contracts in Dodge County. The total amount proposed for the 2022 assessment fees is \$135,802.

Motion by Allen seconded by Peterson to approve the Assessment Agreements for the Land Record's services in 2022 and authorize the Chair and County Administrator to sign the agreements.

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Lisa Hager, Employee Relations Director

Memorandum of Agreement for Captain Discussed

The Board revisited the Memorandum of Agreement with Captain Anderson agenda item with Ms. Hager.

The Employee Relations Director informed the Board that State Statute automatically gives a Memorandum of Agreement to the Sheriff and that the Sheriff does have one with the Board. Ms. Hager reported we would have to look this up in the minutes in order to find out when it was

approved. The agreement may have been approved in 2014.

Motion by Tjosaas seconded by Allen to table further discussion on the Memorandum of Agreement with Captain Anderson until Administration staff has time to locate a copy of the Sheriff's Memorandum of Agreement.

Motion Adopted [Unanimous]

Joe Kaltenbach, Zoning Administrator

Planning Commission Recommendation Reviewed

Mr. Kaltenbach presented for the Board's consideration the November 3, 2021 Planning Commission recommendations.

The Zoning Administrator discussed IUP #21-08 Anderson.

Jay Anderson was available via Zoom to answer questions.

Motion by Allen seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on November 3, 2021 with the reasons, recommendations and conditions as found in the individual permit:

IUP #21-08 Anderson

The first public hearing is to consider an application for Interim Use Permit #21-08 to establish a Limited Rural Business (LRB) in the Ag District on approximately 3 acres located in Section 19, Hayfield Township. The applicant and property owner is Jay Anderson.

Motion Adopted [Unanimous]

Melissa DeVetter, Project Manager

FY 2022 & 2023 NRBG Agreement

Ms. DeVetter reported the Natural Resources Block Grant (NRBG) provides state funding for the County's Wetland, Shoreland, Septic, and Water Management activities.

The NRBG grant provides these amounts:

	<u>2022</u>	<u>2023</u>
Wetland	\$ 16,444	\$ 16,444
Water Management	\$ 14,484	\$ 14,484
Shoreland	\$ 2,675	\$ 2,675
Septic Base	\$ 18,600	

The septic base amount for 2023 has yet to be determined.

Motion by Allen seconded by Tjosaas to approve and authorize the Comp Plan/Water Plan

Project Manager to sign the proposed FY 2022 and 2023 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement on the County Board's behalf and return to the Board of Water and Soil Resources.

Motion Adopted [Unanimous]

Amendment to Extend the Soil Health and Water Quality Improvement Project Agreement with Dodge Soil and Water Conservation District

The Comp Plan/Land Use Manager informed the Board that in January of 2020, Dodge County and the Dodge Soil & Water Conservation District (SWCD) entered into a two-year agreement for the purpose of the promotion and installation of cover crops to improve drinking water quality in targeted watershed of Dodge County. The agreement was for a maximum of \$91,000 and will expire on December 31, 2021. At this time, there are still funds to expend for this grant and Environmental Services is requesting an extension of this agreement until December 31, 2022. All terms of the original agreement still apply.

Motion by Peterson seconded by Tjosaas to approve and authorize the Chair to sign the extension of the Agreement Between Dodge County and the Dodge Soil and Water Conservation District for Water Plan Services - Amendment I until December 31, 2022.

Motion Adopted [Unanimous]

Resolution to Adopt and Implement the Greater Zumbro Comprehensive Watershed Management Plan

The Greater Zumbro Watershed Management Plan is the final product of the Zumbro River One Watershed, One Plan (1W1P), a three year process aimed at creating a watershed-based plan to improve and protect surface water and groundwater. The plan was approved by the Minnesota Board of Water and Soil Resources (BWSR) on October 27th, 2021, and now needs to be adopted by the county within 120 days per statute in order to utilize the approximately \$1.2 million dollars for implementation of plan activities. A Joint Powers Agreement between Local Government Units (LGUs) partnering in the plan, was signed by Dodge County on April 27th, 2021.

Department staff recommends approving and signing the resolution as presented.

Commissioner Allen offered the following resolution (#2021-50), seconded by Commissioner Peterson:

WHEREAS, the Dodge County (county) has been notified by the Minnesota Board of Water and Soil Resources that the Greater Zumbro Comprehensive Watershed Management Plan (Plan) has been approved according to Minnesota Statutes §103B.801 and Board Resolution #18-14; and

WHEREAS, Minnesota Statutes §103B.101, subd. 14 allows a local water management plan developed or amended, approved and adopted, according to chapter 103B to be replaced with a comprehensive watershed management plan but only to the geographic area of the Plan and consistent with the One Watershed, One Plan suggested boundary map.

NOW; THEREFORE, BE IT RESOLVED, the county hereby adopts and will begin implementation of the approved Plan for the area of the county identified within the Plan and the plan replaces the local water management plan for that geographic area of the county within the Greater Zumbro for the duration of the state approved Plan.

BE IT FURTHER RESOLVED after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to Plan.

BE IT FURTHER RESOLVED after the adoption of the Plan or amendments to the plan, Dodge County shall notify local units of government within the county. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

BE IT FURTHER RESOLVED that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Plan. Dodge County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Plan.

BE IT FURTHER RESOLVED if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

Resolution Adopted [Unanimous]

Lauren Cornelius, Environmental Services Director & Mark Gamm, Environmental Services Director

Transfer Station Fiscal Recovery Funds

Ms. Cornelius and Mr. Gamm met with the Board to discuss their request for Fiscal Recovery Funds to update the storm water and wastewater infrastructure at the Dodge County Transfer Station/Recycling Center. Dodge County Administration and Clifton Larson Allen have reviewed the proposal and feel it is eligible for the funds.

The Dodge County Transfer Station is a public facility that provides essential public services including disposal of solid and hazardous waste. During the Covid-19 public health emergency, it has been important to keep the Transfer Station open to all public so that waste can be safely managed. An integral part of the Transfer Station operation is safe treatment of storm water and wastewater generated at the facility, including sewage and leachate.

Storm water and wastewater generated at the Transfer Station is collected in two underground tanks on-site, and then pumped to the City of Kasson's Wastewater Treatment System. The Transfer Station is regulated by the MN Pollution Control Agency (MPCA) and must operate in accordance to the MPCA issued Permit #SW-302 and related state rules. These rules set health-based and performance standards for proper treatment of wastewater, including sewage and leachate. Review of these standards reveal the following deficiencies in the wastewater infrastructure at the Transfer Station:

1. The Leachate Collection Tank is a 5000-gallon underground steel tank installed 35 years ago. The tank is not leaking now but is deteriorating due to age.
2. The collection and pump system does not have redundancy safeguards; if one pump fails, there is no back-up pump integrated into the system.
3. The collection and pump system does not have resiliency safeguards; it is not designed to treat leachate generated during a 100-year storm event.
4. Wastewater cannot be treated during an extended electricity outage in Xcel's supply grid (public utility).
5. The concrete surface on portions of the waste storage area is deteriorating to a point that leachate could migrate through the concrete to the subsoil.

Due to the deficiencies noted above, Dodge County plans to make the following improvements to the storm water and wastewater collection and treatment systems at the Transfer Station:

1. Remove the 35-year old steel Leachate Collection Tank and replace it with a concrete sump catch basin.
2. Replace the existing 235-gallon single pump wastewater tank with a 2,538-gallon duplex pump tank.
3. Install a new natural gas back-up generator to provide electricity in the event of an extended utility outage.
4. Replace the existing 2-inch diameter pump line from the Transfer Station to Kasson's Wastewater System with a 3-inch diameter line to increase capacity to treat wastewater generated during a 100-year storm event.
5. Remove and replace deteriorated concrete surfaces.

Included in the Board packet was a draft plan, budget and schedule. The preliminary estimate to complete the necessary storm water and wastewater collection system improvements is \$169,740. If Environmental Services receives funding, they can complete the work in the 2021-2022 construction seasons.

Commissioner Peterson wanted to know who pays for this.

Ms. Cornelius reported part of the Fiscal Recover Funds - ARP Funds will be used to pay for this expense.

Commissioner Peterson wanted to know whose brain child this proposal was.

The Environmental Services Director reported that it was mutually agreed upon. Mark Gamm

started it and Ms. Cornelius continued looking into it.

Mr. Gamm informed the Board that everything at the Transfer Station is undersized and the current system is not able to handle the water we get. MPCA says it's not adequately sized, and there are a number of issues ahead of them which need to be addressed in order to get a permit to continue to operate.

Ms. Cornelius reported this is an issue that is not going away, and with fiscal funds available, now is the time to address these failing systems.

Commissioner Peterson wanted to know if this was the only option.

The Environmental Services Director stated another option would be to build another building to put this material in.

Commissioner Allen questioned whether or not we really need a generator.

Mr. Gamm reported they need to be able to answer the question, what happens when the power goes out?

Commissioner Peterson indicated that he would really like to wait and get a report on ARPA funds.

Motion by Allen seconded by Tjosaas to approve and authorize Environmental Services to use Fiscal Recovery Funds to update the storm water and wastewater infrastructure at the Dodge County Transfer Station/Recycling Center at a cost of approximately \$169,740, if they receive funding.

Motion Adopted [3 to 1]

Lauren Cornelius, Environmental Services Director

Transfer Station Credit Card Service Fee

Ms. Cornelius informed the Board that the Dodge County Transfer Station currently pays the service convenience fee for all credit card transactions. As credit card payments increase from the public it has resulted in the County paying upwards of \$10,000 a year in service convenience fees. If these fees were to be added to the customer's payment, during a credit card transaction, it would reduce this expenditure for the county. Environmental Services current credit processor does not offer that service. However, Forte is a credit card processor that does offer this service and is integrated with the Environmental Services WasteWorks system. The cost to switch over would be roughly \$650 for the new credit card readers. The current readers are being leased for \$64.95/month.

Motion by Peterson seconded by Tjosaas to approve and authorize the Environmental Services Director to sign the proposed Payment Processing Agreement and Merchant Application with Forte and impose a 2.5% service convenience fee to customers on all credit card transactions.

Motion Adopted [Unanimous]

Public Works Committee Report - Commissioner John Allen

Commissioner Allen presented a summary of the Public Works Committee report and action items.

Telecommuting Consideration

Ms. Cornelius discussed with the Board her request to approve an application for Jackson Miller to telecommute every Friday, during the winter/spring season of December 1st- May 1st. Normally, telecommuting applications would not require Board action (per the application process) but in this request there is an exemption to the one-year service rule that Ms. Cornelius is requesting from the Board.

Motion by Peterson seconded by Tjosaas to approve and authorize the proposed Telecommuting Application of Jackson Miller to telecommute every Friday, during the winter/spring season of December 1st- May 1st as requested.

Motion Adopted [Unanimous]

Administration Committee Report - Commissioner David Kenworthy

Commissioner Tjosaas presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Zumbro Watershed meeting. Commissioner Kenworthy attended a Public Utilities meeting, a Region 9 meeting and met with the Fair Board on Big Iron. Commissioner Peterson attended numerous District AMC meetings, a Dodge/Steele Community Health Board meeting, a State Advisory Council on Mental Health, a meeting with Wellness-in-the-Woods and county union negotiations. Commissioner Tjosaas attended a Dodge/Steele Community Health Board meeting, a Hwy 57 Construction meeting, a Semcac Finance Committee meeting and a Semcac Board meeting. Commissioner Toquam was not available to report her meeting attendance.

Motion No Vote

Mr. Elmquist provided the Board with a County Administrator update.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Tjosaas to adjourn the meeting at 11:19 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on November 23, 2021 at 5:00 p.m.

Motion Adopted [Unanimous]

MANTORVILLE,MN

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Payments Batch WAR 121321

\$255,712.63

Refer	0 AFLAC	-			
Cash Payment	G 101-21710 AFLAC	EE PAID SUPPLEMENTAL INSURANCE DEC 2021			\$124.96
Invoice	134901	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$124.96
Refer	0 AVESIS	-			
Cash Payment	G 101-21715 Employee Paid Vision Plan	EE PAID VISION DEC 2021			\$24.60
Invoice	2799257	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$24.60
Refer	0 BADGER METER	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	SERVICES NOV 2021			\$150.94
Invoice	80086773	12/13/2021			
Cash Payment	E 602-49450-300 Professional Svcs (GENE	SERVICES NOV 2021			\$226.42
Invoice	80086773	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$377.36
Refer	0 CASEYS BUSINESS MASTERCARD	-			
Cash Payment	E 101-42200-212 Motor Fuels	FIRE DEPT			\$249.00
Invoice	BY695 NOV 21	12/13/2021			
Cash Payment	E 602-49450-212 Motor Fuels	PW TRUCK (ADAMS)			\$219.98
Invoice	BY695 NOV 21	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$468.98
Refer	0 CMS - CONSTRUCTION MGMT.SE	-			
Cash Payment	E 101-42400-300 Professional Svcs (GENE	BLDG INSPECTIONS NOV 2021			\$346.72
Invoice	21-1118	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$346.72
Refer	0 CULLIGAN - DRIESSEN WATER, IN	-			
Cash Payment	E 101-41940-200 Supplies	LATE FEE			\$5.00
Invoice	22069509-11302	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$5.00
Refer	0 DODGE COUNTY ENVIRONMENTA	-			
Cash Payment	E 101-43100-228 Equip. Repair and Mainte	DISPOSAL OF TIRES			\$60.00
Invoice		12/13/2021			
Cash Payment	E 101-43100-228 Equip. Repair and Mainte	DISPOSAL OF APPLIANCE			\$15.00
Invoice		12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$75.00
Refer	0 DELTA DENTAL	-			
Cash Payment	G 101-21708 Dental Insurance	DENTAL PREMIUMS DEC 2021			\$252.90
Invoice	RIS0003833253	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$252.90
Refer	0 DODGE COUNTY HIGHWAY DEPA	-			
Cash Payment	E 101-43100-224 Street Maint Materials	SALT AND SAND			\$464.28
Invoice	389-11182021	12/13/2021			
Cash Payment	E 101-43100-224 Street Maint Materials	DELIVERY			\$65.00
Invoice	389-11182021	12/13/2021			

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Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$529.28
Refer	0 DODGE COUNTY SHERIFF	-			
Cash Payment	E 101-42100-310 Other Professional Servi	QTR 4 POLICE PROTECTION CONTRACT			\$25,240.80
Invoice	QTR 4-2021	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$25,240.80
Refer	0 FERGUSON WATERWORKS	-			
Cash Payment	E 601-49400-200 Supplies	SUPPLIES			\$335.32
Invoice		12/13/2021			
Cash Payment	E 601-49400-200 Supplies	CREDIT MEMO			-\$17.63
Invoice		12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$317.69
Refer	0 FIRE SAFETY USA, INC	-			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	GMC GRASS RIG #577			\$1,597.91
Invoice	149053	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$1,597.91
Refer	0 AG PARTNERS COOPERATIVE	Ck# 005622 12/13/2021			
Cash Payment	E 101-41110-101 Salaries	HSA BENEFIT - EE CONTRIBUTION			\$100.00
Invoice	PR24 NOV 21	12/13/2021			
Cash Payment	G 101-21714 Health Savings Account	HSA BENEFIT - ER CONTRIBUTION			\$216.68
Invoice	PR24 NOV 21	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$316.68
Refer	0 GOPHER SEPTIC SERVICE, INC	-			
Cash Payment	E 604-43150-300 Professional Svcs (GENE	VACUUM TRUCK-CLEANED CATCH BASIN			\$500.00
Invoice	42548	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$500.00
Refer	0 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	CMNTRV01 EMAIL TICKETS: 13			\$7.02
Invoice	1110565	12/13/2021			
Cash Payment	E 602-49450-300 Professional Svcs (GENE	CMNTRV01 EMAIL TICKETS: 13			\$10.53
Invoice	1110565	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$17.55
Refer	0 HAWKINS, INC	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	HYDROFLUOSILICIC ACID			\$186.60
Invoice	6067805	12/13/2021			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	FREIGHT			\$26.00
Invoice	6067805	12/13/2021			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	LPC-5			\$3,241.62
Invoice	6067805	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$3,454.22
Refer	0 HOMETOWN HAULERS	-			
Cash Payment	E 101-42200-217 Other Operating Supplies	2 YD DUMPSTER-FIRE			\$42.50
Invoice	111833	12/13/2021			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	2 YD DUMPSTER-FIRE			\$42.50
Invoice	111833	12/13/2021			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	2 YD DUMPSTER-PW			\$25.00
Invoice	112032	12/13/2021			

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Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$110.00
Refer	0 <i>INTERNAL REVENUE SERVICE</i>		<u>Ck# 005623 12/13/2021</u>		
Cash Payment	G 101-21703 FICA Tax Withholding		SOCIAL SECURITY WITHHOLDING		\$465.74
Invoice	PR24-NOV 2021 12/13/2021				
Cash Payment	G 101-21709 Medicare		MEDICARE WITHHOLDING		\$108.92
Invoice	PR24-NOV 2021 12/13/2021				
Cash Payment	G 101-21701 Federal Withholding		FEDERAL TAX WITHHOLDING		\$614.07
Invoice	PR24-NOV 2021 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$1,188.73
Refer	0 <i>KASSON HARDWARE HANK</i>				
Cash Payment	E 101-45200-200 Supplies		SUPPLIES		\$13.99
Invoice	311546 12/13/2021				
Cash Payment	E 101-41500-437 Other Miscellaneous		SUPPLIES		\$0.86
Invoice	311640 12/13/2021				
Cash Payment	E 101-43100-200 Supplies		SUPPLIES		\$36.96
Invoice	311685 12/13/2021				
Cash Payment	E 101-41940-200 Supplies		SUPPLIES		\$7.48
Invoice	311850 12/13/2021				
Cash Payment	E 101-42200-217 Other Operating Supplies		SUPPLIES		\$76.46
Invoice	311885 12/13/2021				
Cash Payment	E 602-49450-200 Supplies		SUPPLIES		\$2.19
Invoice	311887 12/13/2021				
Cash Payment	E 601-49400-200 Supplies		SUPPLIES		\$28.97
Invoice	312015 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$166.91
Refer	0 <i>KENNEDY & GRAVEN, CHARTER</i>				
Cash Payment	E 101-41600-304 Legal Fees		NOV 2021-GENERAL		\$208.80
Invoice	164703 12/13/2021				
Cash Payment	E 101-41600-304 Legal Fees		NOV 2021-CABLE		\$82.00
Invoice	164703 12/13/2021				
Cash Payment	E 101-41600-304 Legal Fees		NOV 2021-408 WEST ST		\$348.50
Invoice	164703 12/13/2021				
Cash Payment	E 101-41600-304 Legal Fees		JAN 2021-GENERAL		\$1,618.20
Invoice	159311 12/13/2021				
Cash Payment	E 101-41600-304 Legal Fees		JAN 2021-DAVIDSONS DEV DEFAULT		\$369.00
Invoice	15911 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$2,626.50
Refer	0 <i>K-M TELECOM</i>				
Cash Payment	E 101-41940-321 Communications Phone/		CITY HALL MAIN 5170		\$98.99
Invoice	10092859 12/13/2021				
Cash Payment	E 101-41940-321 Communications Phone/		CITY HALL - 5176 - 2ND LINE		\$41.88
Invoice	10092859 12/13/2021				
Cash Payment	E 101-41940-321 Communications Phone/		NEW WELL HOUSE FIBER		\$25.00
Invoice	10092859 12/13/2021				
Cash Payment	E 101-42200-321 Communications Phone/		FD 5440		\$25.93
Invoice	10092859 12/13/2021				
Cash Payment	E 101-41940-321 Communications Phone/		STREETS - SHOP 5119		\$80.92
Invoice	10092859 12/13/2021				

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Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$35.48
Invoice	10092859	12/13/2021			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$35.48
Invoice	10092859	12/13/2021			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM			\$45.48
Invoice	10092859	12/13/2021			
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$5.85
Invoice	10092859	12/13/2021			
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER			\$0.00
Invoice	10092859	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$395.01
Refer	0	MENARDS - NORTH ROCHESTER	-		
Cash Payment	E 101-43100-224 Street Maint Materials	DRIVEWAY MARKER			\$11.00
Invoice	95835	12/13/2021			
Cash Payment	E 101-43100-224 Street Maint Materials	POLYPRO			\$21.98
Invoice	95835	12/13/2021			
Cash Payment	E 601-49400-220 Bldg.Repair and Mainten	SHELF			\$24.99
Invoice	95835	12/13/2021			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	SHOP LIGHT			\$39.96
Invoice	95619	12/13/2021			
Cash Payment	E 101-43100-224 Street Maint Materials	DRIVEWAY MARKER			\$15.84
Invoice	95619	12/13/2021			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	LIGHTS			\$49.95
Invoice	95619	12/13/2021			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	CHRISTMAS LIGHTS			\$59.98
Invoice	95619	12/13/2021			
Cash Payment	E 101-41940-200 Supplies	SHOP TOOLS			\$26.59
Invoice	95619	12/13/2021			
Cash Payment	E 101-41940-200 Supplies	SHOP TOOLS			\$13.47
Invoice	95619	12/13/2021			
Cash Payment	E 101-41940-200 Supplies	CITY HALL SUPPLIES			\$5.22
Invoice	95619	12/13/2021			
Cash Payment	E 101-41940-200 Supplies	CITY HALL SUPPLIES			\$6.44
Invoice	95619	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$275.42
Refer	0	MINNESOTA DEPARTMENT OF HE	-		
Cash Payment	E 601-49400-441 MDH FEE	QTR 4 WATER SERVICE CONNECTION FEE			\$928.00
Invoice	1200006-4TH QT	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$928.00
Refer	0	MINNESOTA ENERGY	-		
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS			\$428.24
Invoice	NOV 2021	12/13/2021			
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS			\$243.49
Invoice	NOV 2021	12/13/2021			
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS			\$74.94
Invoice	NOV 2021	12/13/2021			
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT			\$237.55
Invoice	NOV 2021	12/13/2021			

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Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$143.58
Invoice NOV 2021	12/13/2021			
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP		\$0.00
Invoice NOV 2021	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$1,127.80
Refer	0 MINNESOTA REVENUE	Ck# 005624	12/13/2021	
Cash Payment	G 101-21702 State Withholding	STATE WITHHOLDING TAX		\$339.00
Invoice PR24-NOV 21	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$339.00
Refer	0 MN PERA	Ck# 005625	12/13/2021	
Cash Payment	G 101-21704 PERA	EE/ER PAID RETIREMENT BENEFITS		\$1,150.78
Invoice PR24-DEC 21	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$1,150.78
Refer	0 NAPA	-		
Cash Payment	E 101-43100-240 Tools and Minor Equipm	SHOP TOOLS		\$14.78
Invoice 424903	12/13/2021			
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	LAWN MOWER PARTS		\$103.72
Invoice 425248	12/13/2021			
Cash Payment	E 101-43100-228 Equip. Repair and Mainte	BATTERY FOR BOOM TRUCK		\$281.18
Invoice 424306	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$399.68
Refer	0 OVERHEAD DOOR COMPANY	-		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	SHOP DOOR		\$165.00
Invoice 13059-000	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$165.00
Refer	0 PITNEY BOWES INC	Ck# 005626	12/13/2021	
Cash Payment	E 101-41500-322 Postage	POSTAGE		\$718.79
Invoice NOV 2021	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$718.79
Refer	0 PITNEY BOWES INC	-		
Cash Payment	E 101-41500-322 Postage	POSTAGE		\$201.00
Invoice DEC 2021	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$201.00
Refer	0 RIVERLAND COMMUNITY COLLEG	-		
Cash Payment	E 101-42200-208 Training, Mileage	SCBA TRAILER AUG 2021		\$1,100.00
Invoice 862636	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$1,100.00
Refer	0 SCHROEDER, WADE	-		
Cash Payment	E 101-41940-417 Uniforms	GLOVES, JACKET, HI VIS BIB		\$153.47
Invoice NOV 21-CLOTHI	12/13/2021			
Transaction Date	12/8/2021	Citizens State Bank	10100	Total \$153.47
Refer	0 SL CONTRACTING, INC	-		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	2021 PARK PROJECTS-AREA A		\$1,100.00
Invoice 12204	12/13/2021			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	2021 PARK PROJECTS-AREA B		\$2,000.00
Invoice 12204	12/13/2021			

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Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$3,100.00
Refer	0 ST LOUIS MRO, INC	-			
Cash Payment	E 101-43100-229 Safety/OSHA	DRUG SCREEN-SCHROEDER 09.27.21			\$20.00
Invoice	53543 12/13/2021				
Cash Payment	E 101-43100-229 Safety/OSHA	DRUG SCREEN-ADAMS 10.18.21			\$20.00
Invoice	53543 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$40.00
Refer	0 STUSSY CONSTRUCTION INC	-			
Cash Payment	E 101-45200-200 Supplies	ROCK-RIVERSIDE PARK ICE RINK			\$236.39
Invoice	316052 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$236.39
Refer	0 VERIZON WIRELESS	-			
Cash Payment	E 101-42200-321 Communications Phone/	FIRE DEPT DATA SERVICE			\$54.64
Invoice	9893579067 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$54.64
Refer	0 WHKS & COMPANY	-			
Cash Payment	E 312-47000-303 Engineering Fees	2021 STREET IMPROVEMENTS, SEP-OCT			\$11,624.32
Invoice	44408 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$11,624.32
Refer	0 SNOW CONTRACTING, LLC	-			
Cash Payment	E 312-47000-530 Construction	WALNUT ST PROJECT 2021			\$193,633.72
Invoice	120621 12/13/2021				
Transaction Date	12/8/2021	Citizens State Bank	10100	Total	\$193,633.72
Refer	0 XCEL ENERGY	-			
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS			\$1,582.86
Invoice	12/13/2021				
Cash Payment	E 101-43160-381 Electric Utilities	300 MAIN N BRIDGE LIGHTS			\$24.89
Invoice	12/13/2021				
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN			\$5.10
Invoice	12/13/2021				
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN			\$14.04
Invoice	12/13/2021				
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET SIREN			\$6.34
Invoice	12/13/2021				
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET E FH/CH/PUMP			-\$13.18
Invoice	12/13/2021				
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT SIREN			\$6.50
Invoice	12/13/2021				
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT			\$14.80
Invoice	12/13/2021				
Cash Payment	E 101-41940-380 Utility Services	600 7TH STREET WEST MANTORFIEL			\$14.73
Invoice	12/13/2021				
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER			\$25.24
Invoice	12/13/2021				
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE			\$14.86
Invoice	12/13/2021				

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Cash Payment	E 101-41940-380 Utility Services	601 GOLFVIEW DENNISON FIELD	\$16.20
Invoice	12/13/2021		
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP	-\$59.97
Invoice	12/13/2021		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF+SEC+PUMP	-\$706.34
Invoice	12/13/2021		
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WTR WELL HOUSE	\$156.26
Invoice	12/13/2021		
Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER	\$4.12
Invoice	12/13/2021		
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND	-\$86.50
Invoice	12/13/2021		
Cash Payment	E 101-41940-380 Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice	12/13/2021		
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE	\$15.50
Invoice	12/13/2021		
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION	\$3.44
Invoice	12/13/2021		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$9.15
Invoice	12/13/2021		
Cash Payment	E 101-43160-381 Electric Utilities	CHRISTMAS LIGHTS	\$0.00
Invoice	12/13/2021		
Transaction Date	12/8/2021	Citizens State Bank 10100	Total \$1,048.04
Refer	0 AG PARTNERS COOPERATIVE	-	
Cash Payment	E 101-45200-212 Motor Fuels	BIO RED-DYED FUEL	\$639.89
Invoice 81769	12/13/2021		
Cash Payment	E 101-43100-212 Motor Fuels	BIO RED-DYED FUEL	\$639.89
Invoice 81769	12/13/2021		
Transaction Date	12/10/2021	Citizens State Bank 10100	Total \$1,279.78

Fund Summary

	10100 Citizens State Bank
101 GENERAL FUND	\$44,893.54
312 GO EQPMT AND UTIL NOTE 2021A	\$205,258.04
601 WATER FUND	\$5,107.69
602 SEWER FUND	\$39.86
603 RV PARK	(\$86.50)
604 STORM SEWER FUND	\$500.00
	<u>\$255,712.63</u>

Pre-Written Checks	\$3,713.98
Checks to be Generated by the Computer	\$251,998.65
Total	<u>\$255,712.63</u>

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2021-33

**A RESOLUTION ACCEPTING ADDITIONAL
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, the American Rescue Plan Act (ARPA) was signed into law on March 11, 2021 and provides relief to Cities to enable them to continue to support the response to the pandemic and lay the foundation for a strong economic recovery. Cities may utilize Local Fiscal Recovery Funds to mitigate the effects of COVID-19, replace lost revenue, support premium pay, and invest in infrastructure, including water, sewer, and broadband; and

WHEREAS, non-entitlement cities and towns accessed funds by submitting a request to Minnesota Management and Budget's COVID-19 Response Accountability Office (MMB) by October 11, 2021. A total of 744 non-entitlement cities submitted requests for funds; and

WHEREAS, after the deadline passed for local governments to request ARPA funds, nearly \$12 million of the \$377 million available remained unrequested; and

WHEREAS, as allowed by the U.S. Treasury, the State of Minnesota has redistributed these remaining funds amongst eligible local governments who requested ARPA funds. Half of these funds were distributed to eligible local governments on or about November 22, 2021, and the balance will follow in 2022, unless guidance changes. This equates to approximately \$1.73 per capita in supplemental distribution in both 2021 and 2022; and

WHEREAS, the City of Mantorville received the first distribution of ARPA funds in the amount of \$64,019.30 in August 2021 and an additional \$2,096.46 on November 23, 2021 of these redistributed funds, with the second half expected to be received 12 months after the initial payment, per guidance by the U.S. Treasury.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, as follows:

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury's guidance.
2. City Staff, together with the Mayor and the City Attorney, are hereby authorized to take any actions necessary to receive and accept the City's share of ARPA funds from the State of Minnesota for expenses incurred because of the pandemic.
3. City Staff, together with the Mayor and the City Attorney, are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Adopted by the City Council of the City of Mantorville, Minnesota, this 13th day of December 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 1/31/2022 Iden: 38035
Issuing Authority: Mantorville
Licensee Name: Seim, Scott
Trade Name: Mantorville Saloon
Address: 501 Main St N
Mantorville, MN 55955
Business Phone: 507-635-5557
License Fees: Off Sale: \$100.00 On Sale: \$2,500.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Mantorville Saloon DOB _____ SSN _____ Date 12/6/21
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



CC0515

Mailing Address:
PO Box 64217
St. Paul, MN 55164-0217

Email: dli.license@state.mn.us
Website: dli.mn.gov
Phone: (651) 284-5034

Certificate of Compliance Minnesota Workers' Compensation Law

This form must be completed by the business license applicant.

Print in ink or type

Minnesota Statutes § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

License or certificate number (if applicable)	Business telephone number <u>(507) 635-5557</u>	Alternate telephone number	
Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.) <u>SCOTT SEIM MANTORVILLE SALOON</u>			
DBA ("doing business as" or "also known as" an assumed name), if applicable <u>SCOTT SEIM MANTORVILLE SALOON</u>			
Business address (must be physical street address, no P.O. boxes) <u>501 N. MAIN ST</u>		City	State
County		ZIP code	
Email address			

You must complete number 1 or 2 below.

Note: You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

1. ☒ I have a workers' compensation insurance policy.

Insurance company name (not the insurance agent)
SFM INS.

Policy number:	Effective date: <u>10/24/21</u>	Expiration date: <u>10/24/22</u>
----------------	------------------------------------	-------------------------------------

☐ I am self-insured for workers' compensation. (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see <https://mn.gov/commerce/industries/insurance/licensing/self-insurance>.)

2. I am not required to have workers' compensation insurance because:

- ☐ I only use independent contractors and do not have employees. (See Minn. Stat. § 176.043 for trucking and messenger courier industries; Minn. Stat. § 181.723, subd. 4, for building construction; and Minnesota Rules chapter 5224 for other industries.)
- ☐ I do not use independent contractors and have no employees. (See Minn. Stat. § 176.011, subd. 9, for the definition of an employee.)
- ☐ I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)
- ☐ I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See Minn. Stat. § 176.041 for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

Print name:

Applicant signature (required)

Title

Date

If you have questions about completing this form or to request this form in braille, large print or audio.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

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Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: ONSS License Period Ending: 1/31/2022 Iden: 75139
Issuing Authority: Mantorville
Licensee Name: Seim, Scott
Trade Name: Mantorville Saloon
Address: 509 Main St N
Mantorville, MN 55955
Business Phone: 507-635-5557
License Fees: Off Sale: \$0.00 On Sale: \$2,500.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
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Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature *Scott Seim* DOB *12/16/21* SSN *Mantorville Saloon* Date *12/16/21*
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



CC0515

Mailing Address:
PO Box 64217
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Email: dli.license@state.mn.us
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A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

License or certificate number (if applicable)	Business telephone number 607) 635-5557	Alternate telephone number
---	--	----------------------------

Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)

SCOTT SEIM

DBA ("doing business as" or "also known as" an assumed name), if applicable

Mantorville Saloon

Business address (must be physical street address, no P.O. boxes)

509 N Main St

County

Dodge

City

Mantorville

State

MN

ZIP code

55955

Email address

You must complete number 1 or 2 below.

Note: You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

1. ☒ I have a workers' compensation insurance policy.

Insurance company name (not the insurance agent)

SFM INS

Policy number:

Effective date:

10/24/21

Expiration date:

10/24/22

☐ I am self-insured for workers' compensation. (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see <https://mn.gov/commerce/industries/insurance/licensing/self-insurance>.)

2. I am not required to have workers' compensation insurance because:

- ☐ I only use independent contractors and do not have employees. (See Minn. Stat. § 176.043 for trucking and messenger courier industries; Minn. Stat. § 181.723, subd. 4, for building construction; and Minnesota Rules chapter 5224 for other industries.)
- ☐ I do not use independent contractors and have no employees. (See Minn. Stat. § 176.011, subd. 9, for the definition of an employee.)
- ☐ I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)
- ☐ I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See Minn. Stat. § 176.041 for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

Print name:

SCOTT SEIM

Applicant signature (required)

[Signature]

Title

President

Date

12/6/21

If you have questions about completing this form or to request this form in braille, large print or audio.

CITY OF MANTORVILLE
LICENSE APPLICATION FORM - GARBAGE/REFUSE HAULERS

\$500

Company Name: Home town Haulers, LLC
Address: P.O. Box 45 9 3rd Ave SW
City: Dodge Center State: Mn Zip: 55927
Phone: 507-633-6000 Fax: _____
Contact Person's Name: Jody Kyes
Contact Person's Phone: 507-633-6000

The City of Mantorville issues multiple licenses for refuse hauling. Refuse haulers must be licensed with the County of Dodge as well as the City of Mantorville. The license period is for one (1) year from January 1st through December 31st. Collection is not allowed before 7:00 AM. The annual license fee is \$500 and a Certificate of Insurance must be on file with the City of Mantorville. Licenses are non-transferable.

Are you licensed in Dodge County? Yes ☒ No ☐ Please attach a copy of the current Dodge County approval. The City will not issue a license to a non County approved hauler.

This license is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: paper products, cans, plastic bottles and glass bottles.

Please indicate your schedule for collection of the following materials:

Commercial Garbage: M - W - Th or Fri
Commercial Recyclables: M - W - Th or Fri
Residential Garbage: M - W
Residential Recyclables: M - W

List your prices per month for the following: (Container size is approximate.)

Bags _____	1 yd. Dumpster _____
20 ³⁵ Gal. Container <u>28.00 G+R</u>	1.5 yd. Dumpster _____
64 ⁶⁵ Gal. Container <u>31.33 G+R</u>	3 yd. Dumpster _____
96 ⁹⁵ Gal. Container <u>34.67 G+R</u>	4 yd. Dumpster _____

Other: _____

Is collection of recyclables included in the above prices? Y

If no, what are the additional charges? _____

Please identify what primary equipment used to collect refuse and/or recyclables.

Trucks: Front Load

Rear Load

Side auto arm

Roll off truck

* new insurance COI will be mailed After it renews
in January

Jody Kyles
Signature

11/29/21
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Applicant has supplied the following:

Certificate of Insurance _____

Copy of County License _____

Fee Paid _____

Council Approval Date: _____

Mayor

Date

City Clerk Treasurer

Date

BOARD OF COUNTY COMMISSIONERS DODGE COUNTY, MINNESOTA

DATE: February 9, 2021

Resolution # 2021-5

Motion by: Allen

Department: Environmental Services
Name: 2021 Haulers License Resolution

Seconded by: Toquam

WHEREAS, the following waste haulers have applied for a license to collect and transport solid waste in Dodge County:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC,
Skjeveland Enterprises, Freeborn County Co-op Oil, Sunshine Sanitation,
Kruckeberg Services, and GFI Solid Waste Midwest LLC.

WHEREAS, the Dodge County Environmental Services Department has reviewed the hauler's application and supplemental information and finds that it meets requirements set forth in Dodge County Solid Waste General Ordinance No. 1.

THEREFORE, BE IT RESOLVED; that the Dodge County Board of Commissioners grants a license to collect and transport solid waste in Dodge County for a period from February 15, 2021 through February 15, 2022 to the following haulers:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC,
Skjeveland Enterprises, Freeborn County Co-op Oil, Sunshine Sanitation,
Kruckeberg Services, and GFI Solid Waste Midwest LLC.

BE IT FURTHER RESOLVED that the enforceable conditions of each license is as follows:

- The licensee will comply with all provisions of Dodge County Ordinance and state law.
- The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

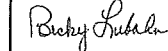
ATTEST:

DocuSigned by:



E170031EF79642C...
David Kenworthy - Chair

DocuSigned by:



061E33F85095444...
Becky Lubahn, Deputy Clerk

AYES: Allen, Tjosaas, Peterson, Toquam, Kenworthy

CITY OF MANTORVILLE
LICENSE APPLICATION FORM - GARBAGE/REFUSE HAULERS

\$500

Company Name: LRS of Minnesota, LLC

Address: P.O. Box 9273

City: Rochester State: MN Zip: 559093

Phone: 507.281.5850 Fax: _____

Contact Person's Name: David Meyer

Contact Person's Phone: 507.990.3136

The City of Mantorville issues multiple licenses for refuse hauling. Refuse haulers must be licensed with the County of Dodge as well as the City of Mantorville. The license period is for one (1) year from January 1st through December 31st. Collection is not allowed before 7:00 AM. The annual license fee is \$500 and a Certificate of Insurance must be on file with the City of Mantorville. Licenses are non-transferable.

Are you licensed in Dodge County? Yes ☒ No _____ Please attach a copy of the current Dodge County approval. The City will not issue a license to a non County approved hauler.

This license is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: paper products, cans, plastic bottles and glass bottles.

Please indicate your schedule for collection of the following materials:

Commercial Garbage: Thursdays

Commercial Recyclables: _____

Residential Garbage: N/A

Residential Recyclables: N/A

List your prices per month for the following: (Container size is approximate.)

Bags _____ 1 yd. Dumpster N/A

20 Gal. Container N/A 1.5 yd. Dumpster N/A

64 Gal. Container N/A 3 yd. Dumpster N/A

96 Gal. Container N/A 4 yd. Dumpster _____

Other: depends on weight, container location and other factors

Is collection of recyclables included in the above prices? NO

If no, what are the additional charges? depends on quantity & size

Please identify what primary equipment used to collect refuse and/or recyclables.

2012 Mack.

DI B
Signature

12/1/21
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Applicant has supplied the following:

Certificate of Insurance _____

Copy of County License _____

Fee Paid _____

Council Approval Date: _____

Mayor

Date

City Clerk Treasurer

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cottingham & Butler Michael Saladino 800 Main St. Dubuque IA 52001	CONTACT NAME: PHONE (A/C, No. Ext): 563-587-5000 FAX (A/C, No): 563-583-7339 E-MAIL ADDRESS:
INSURED LRS Holdings, LLC Lakeshore Recycling Systems LLC Heartland Recycling, LLC 6132 Oakton Street Morton Grove IL 60053	INSURER(S) AFFORDING COVERAGE INSURER A : American Zurich Insurance Company INSURER B : Zurich American Insurance Company INSURER C : Landmark American Insurance Company INSURER D : Navigators Insurance Company INSURER E : INSURER F :

LAKEREC-01

NAIC #

40142

16535

33138

42307

COVERAGES

CERTIFICATE NUMBER: 1256187111

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PROJECT ☒ LOC OTHER:			GLO0111153 04	12/31/2020	12/31/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			BAP0111154-04	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0			LHA092534	12/31/2020	12/31/2021	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000 \$
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A		WC0111152-04 WC7550640 03	12/31/2020 12/31/2020	12/31/2021 12/31/2021	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Excess Umbrella			CH20EXCZ03X3BIC	12/31/2020	12/31/2021	Occ/Agg Limit \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Named Insureds: Hoving Clean Sweep, LLC and Hoving Pit Stop LLC, K Hoving Recycling & Disposal LLC, Dekalb County Recycling Systems, LLC, Badgerland Disposal, LLC DBA Royal Container Services, LRS of Minnesota LLC, Ecology Solutions, LLC; LRS Portables, LLC dba Jimmy's Johnnys, Inland Waste Solutions LLC dba Orton Waste Solutions, LRS Portables, LLC

Excess auto liability - Limit \$2,000,000 North American Capacity Policy #ELX 0000544-01

The certificate holder is additional insured on the General Liability policy per written contract between the named insured and the certificate holder that requires such a status subject to the terms and conditions of the endorsement attached to the policy.

CERTIFICATE HOLDER

CANCELLATION

City of Mantorville
21 5th Street E
Mantorville MN 55955

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

**BOARD OF COUNTY COMMISSIONERS
DODGE COUNTY, MINNESOTA**

DATE: February 9, 2021

Resolution # 2021-5

Motion by: Allen

Department: Environmental Services
Name: 2021 Haulers License Resolution

Seconded by: Toquam

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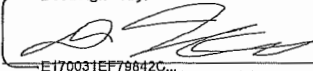
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BE IT FURTHER RESOLVED that the enforceable conditions of each license is as follows:

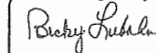
- . The licensee will comply with all provisions of Dodge County Ordinance and state law.
- . The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

ATTEST:

DocuSigned by:


E:70031EF79642C...
David Kenworthy - Chair

DocuSigned by:


061E33F86095444...
Becky Lubahn, Deputy Clerk

AYES: Allen, Tjosaas, Peterson, Toquam, Kenworthy



To whom it may concern:

As we complete the 2022 Hauling License, please make the license in the name of LRS of Minnesota, LLC. On October 1st 2021, LRS of Minnesota, LLC purchased all GFL Solid Waste Midwest, LLC assets in the State of Minnesota. As a result of this transaction, our name has changed and we want to make sure our hauling license reflects that for 2022. Service, operations, customer service and other items are continuing as they were before, but we wanted to let you be aware of this change. You will notice in the upcoming months that we will begin to rebrand our equipment and containers.

If you need any further clarification, please contact me at 507-990-3136 for more details.

Thank you,

A handwritten signature in black ink, appearing to read "DM", is positioned above the printed name of David Meyer.

David Meyer
General Manager

LRS of Minnesota, LLC
4245 Hwy 14 E
Rochester, MN 55904

Mailing Address:
PO Box 9273
Rochester, MN 55903



Trail to the Past. Road to the Future.

November 25, 2021

Advanced Disposal
4245 Hwy 14 East
PO Box 9273
Rochester, MN 55903

To Whom it may Concern;

Please find enclosed the annual application for your 2022 Refuse Hauling License for the City of Mantorville. Please complete the application and return it along with a certificate of insurance and the annual fee of \$500.00. The check should be made payable to the City of Mantorville.

Your current license will remain in effect until the City reissues the renewal. Please have the application and fee submitted to the City no later than Wednesday, December 5, 2021. Also, remember, you must be licensed with the County of Dodge and a copy of the license or approval must accompany the renewal paperwork.

If you have any questions, please contact City Hall at 507-635-5170.

Sincerely,

Shelly Jensen - Germundson
Assistant City Clerk

CITY OF MANTORVILLE

21 5th Street E • PO Box 188 | Mantorville, MN 55955 | p: 507.635.5170 | f: 507.635.5300

email: cityofmant@kmtel.com | www.mantorville.com

On the National Register • f | Historical Places Est. 1854

CITY OF MANTORVILLE
LICENSE APPLICATION FORM - GARBAGE/REFUSE HAULERS

\$500

Company Name: WM of Rochester

Address: 6670 11th Ave SW

City: Rochester State: MN Zip: 55902

Phone: 507-513-6493 Fax: _____

Contact Person's Name: Leanne Miller

Contact Person's Phone: 507-513-6493

The City of Mantorville issues multiple licenses for refuse hauling. Refuse haulers must be licensed with the County of Dodge as well as the City of Mantorville. The license period is for one (1) year from January 1st through December 31st. Collection is not allowed before 7:00 AM. The annual license fee is \$500 and a Certificate of Insurance must be on file with the City of Mantorville. Licenses are non-transferable.

Are you licensed in Dodge County? Yes ☒ No ☐ Please attach a copy of the current Dodge County approval. The City will not issue a license to a non County approved hauler.

This license is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: paper products, cans, plastic bottles and glass bottles.

Please indicate your schedule for collection of the following materials:

Commercial Garbage: Tuesday and Friday

Commercial Recyclables: Tuesday and Friday

Residential Garbage: Wednesday

Residential Recyclables: Wednesday

List your prices per month for the following: (Container size is approximate.)

Bags N/A 1 yd. Dumpster _____

20 Gal. Container \$18.80 1.5 yd. Dumpster _____

64 Gal. Container \$21.20 3 yd. Dumpster _____

96 Gal. Container \$23.80 4 yd. Dumpster _____

Other: All rates subject to change.

Is collection of recyclables included in the above prices? Yes

If no, what are the additional charges? _____

Please identify what primary equipment used to collect refuse and/or recyclables.

See Attached

Jason Dauer
Signature

12/08/2021
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Applicant has supplied the following:

Certificate of Insurance _____
Copy of County License _____
Fee Paid _____

Council Approval Date: _____

Mayor

Date

City Clerk Treasurer

Date

WASTE MANAGEMENT OF MINNESOTA, INC.										License Renewals Address									
ROCHESTER BU 2760 (OLMSTED COUNTY - COUNTY CODE 55)										Freeborn County Deputy									
FLEET REGISTER										Registrar									
CONTACT PERSON: JUSTIN ELLINGSON/JASON DAUER/JON DIEMER										411 S. Broadway									
UPDATED: 5/3/21										P O Box 1147									
\$10.00 Wheelage Tax										Albert Lea, MN 56007									
IRP Account - 4392/01																			
Indicates original title is missing.																			
	UNIT				LIC/	MO/YR	LICENSE												
DISTRICT	NUM.	TYPE	DEPT #	PROD #	MO	THRU	RENEWAL	COMMENTS	PLATE #	VEHICLE I.D. #	YR/MAKE/MODEL	# OF AXLES	LICENSE WEIGHT	PROCESS RENEWAL (Y/N)					
ROCHESTER	103113	SASL	520	180	A/02	Feb-22	Y		YBA2335	5VDC6JF78H206933	2008/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103114	SASL	520	180	A/02	Feb-22	Y		YDA0141	5VDC6JF08H206935	2008/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103115	SASL	520	180	A/02	Feb-22	Y		YDA0016	5VDC6JF28H206936	2008/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103229	SASL	520	180	A/02	Feb-22	Y		YBZ4444	5VDC6KF39H207898	2009/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103231	SASL	520	180	A/02	Feb-22	Y		YBL7566	5VDC6KF89H207900	2009/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103232	SASL	520	180	A/02	Feb-22	Y		YBZ4443	5VDC6KF9H207901	2009/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	103247	SASL	520	180	A/02	Feb-22	Y		YBW3963	5VDC6KF59H208194	2009/AUTOCAR	3	57,000 Y	AP 1/4/21					
ROCHESTER	105421	ASL	520	180	A/02	Feb-22	Y		YBR5462	1M2LR02CXHM001764	2017/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	105431	ASL	520	180	A/02	Feb-22	Y		YBR5463	1M2LR02C3HM001783	2017/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	105595	ASL	520	180	A/02	Feb-22	Y		YDA0139	1M2LR02C9HM002761	2017/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	105596	ASL	520	180	A/02	Feb-22	Y		YDA0142	1M2LR02C0HM002762	2017/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	105918	ASL	520	180	A/02	Feb-22	Y		YBU9280	1M2LR02C1JM003747	2018/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	105992	ASL	520	180	A/02	Feb-22	Y		YBV1114	38PZL70XOFF280405	2015/PETERBILT	3	57,000 Y	AP 1/4/21					
ROCHESTER	106145	ASL	520	180	A/02	Feb-22	Y		YBR3364	38PZLJ0X1EF238675	2014/PETERBILT	3	57,000 Y	AP 1/4/21					
ROCHESTER	106383	ASL	520	180	A/02	Feb-22	Y		YBX8510	1M2LR1GC5LM002957	2020/MACK	3	57,000 Y	AP 1/4/21					
ROCHESTER	208324	SFEL	520	120	A/02	Feb-22	Y		YDA0140	1M2K195C96M031242	2006/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	210385	SFEL	520	120	A/02	Feb-22	Y		YBW2647	1M2AV02C2AM006482	2010/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	210386	SFEL	520	120	A/02	Feb-22	Y		YBL7567	1M2AV02C4AM006483	2010/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	210452	SFEL	520	120	A/02	Feb-22	Y		YBW9047	1M2AV02C6BM007314	2011/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	210487	SFEL	520	120	A/02	Feb-22	Y		YBT4892	1M2AV02CXBM007316	2011/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	210489	SFEL	520	120	A/02	Feb-22	Y		YBZ4446	1M2AV02C3BM007318	2011/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	410208	RO	520	260	A/02	Feb-22	Y		YBZ4448	1M2AG11C63M007123	2003/MACK	4	63,000 Y	AP 1/4/21					
ROCHESTER	411590	RO	520	260	A/02	Feb-22	Y		YCA6174	1M2AG11C07M054833	2007/MACK	4	80,000 Y	AP 1/9/20					
ROCHESTER	632324	CD	650	120	A/02	Feb-22	Y	CONTAINER DEL	YBT4848	1FVACXC506HW74696	2006/FREIGHTLINER	2	26,000 Y	AP 1/4/21					
ROCHESTER	632711	CD	650	180	A/02	Feb-22	Y	CONTAINER DELIV	YBC5047	1G8HK34235E227904	2005/CHEVY 3500	2	10,000 Y	AP 1/4/21					
ROCHESTER	674314	SVC	600		A/02	Feb-22	Y		YBN5934	3C7WDLF14CG173881	2012/DODGE/RAM 4500	2	15,000 Y	AP 1/4/21					

WASTE MANAGEMENT OF MINNESOTA, INC.										License Renewals Address -					
ROCHESTER BU 2760 (OLMSTED COUNTY - COUNTY CODE 55)										Freeborn County Deputy					
FLEET REGISTER										Registrar					
CONTACT PERSON: JUSTIN ELLINGSON/JASON DAUER/JON DIEMER										411 S. Broadway					
UPDATED: 12/23/20										P O Box 1147					
\$10.00 Wheelage Tax										Albert Lea, MN 56007					
IRP Account - 4392/01															
	ADS	WM					MO/YR	LICENSE							
	UNIT	UNIT				LIC/	LEGAL	RENEWAL					# OF		
DISTRICT	NUM.	NUM.	TYPE	DEPT #	PROD #	MO	THRU	(Y/N)	COMMENTS	PLATE #	VEHICLE I.D. #	YR/MAKE/MODEL	AXLES	LIC/OW	BODY
ROCHESTER	201724	106842	ASL	520	180	A/02	Feb-22	Y		YBZ0808	3BPDXXKEX7MF109867	2021/PETERBILT		69/	
ROCHESTER	201521	106843	ASL	520	180	A/02	Feb-22	Y		YBT4720	1M2AU02C5AM003448	2010/MACK		57/	
ROCHESTER	201522	106844	ASL	520	180	A/02	Feb-22	Y		YBM7929	1M2AU02C9AM003453	2010/MACK		57/	
ROCHESTER	201523	106845	ASL	520	180	A/02	Feb-22	Y		YBP2581	1M2AU02C7AM003452	2010/MACK		57/	
ROCHESTER	201524	106846	ASL	520	180	A/02	Feb-22	Y		YBU9593	1M2AU02C4AM004073	2010/MACK		57/	
ROCHESTER	201525	106847	ASL	520	180	A/02	Feb-22	Y		YBR2194	1M2AU02C5AM004048	2010/MACK		57/	
ROCHESTER	201526	106848	ASL	520	180	A/02	Feb-22	Y		YBU9561	1M2AU02C0AM003454	2010/MACK		57/	
ROCHESTER	201527	106849	ASL	520	180	A/02	Feb-22	Y		YBR2193	1M2AU02C2AM003455	2010/MACK		54,999	
ROCHESTER	201528	106850	ASL	520	180	A/02	Feb-22	Y		YBM7932	1M2AU02C4AM003456	2010/MACK		57/	
ROCHESTER	201529	106851	ASL	520	180	A/02	Feb-22	Y		YBU9562	1M2AU02C6AM003457	2010/MACK		57/	
ROCHESTER	221509	106852	ASL	520	180	A/02	Feb-22	Y		YBG2673	1M2AU02C6CM006037	2012/MACK		63/	
ROCHESTER	221510	106853	ASL	520	180	A/02	Feb-22	Y		YBY4093	1M2AU02C8CM006038	2012/MACK		69/	
ROCHESTER	221511	106854	ASL	520	180	A/02	Feb-22	Y		YBG2675	1M2AU02CXC006039	2012/MACK		63/	
ROCHESTER	271510	106855	ASL	520	180	A/02	Feb-22	Y		YBX3008	5VCACSVF2HH223757	2017/AUTOCAR		66/	
ROCHESTER	182547	215535	SFEL	520	120	A/02	Feb-22	Y		YBV9495	3BPDXXKEX7KF102768	2019/PETERBILT		78/	
ROCHESTER	192044	215536	SFEL	520	120	A/02	Feb-22	Y		YBA7528	1M2AV02C99M003980	2009/MACK		69/	
ROCHESTER	122524	215537	SFEL	520	120	A/02	Feb-22	Y		YBM7931	1M2AV02C7CM008733	2012/MACK		69/	
ROCHESTER	345535	418805	RO	520	260	A/02	Feb-22	Y		YBY4092	1M2AX13C3FM027573	2015/MACK		69/	
ROCHESTER	355060	418806	RO	520	260	A/02	Feb-22	Y		YBM7930	1M2AG11CX5M017804	2005/MACK		69/	
ROCHESTER	305730	418807	RO	520	260	A/02	Feb-21	Y		YBZ0842	1NPCXKEX9LD723166	2020/PETERBILT		69/	

**BOARD OF COUNTY COMMISSIONERS
DODGE COUNTY, MINNESOTA**

DATE: February 9, 2021

Resolution # 2021-5

Motion by: Allen

Department: Environmental Services
Name: 2021 Haulers License Resolution

Seconded by: Toquam

WHEREAS, the following waste haulers have applied for a license to collect and transport solid waste in Dodge County:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC,
Skjeveland Enterprises, Freeborn County Co-op Oil, Sunshine Sanitation,
Kruckeberg Services, and GFI Solid Waste Midwest LLC.

WHEREAS, the Dodge County Environmental Services Department has reviewed the hauler's application and supplemental information and finds that it meets requirements set forth in Dodge County Solid Waste General Ordinance No. 1.

THEREFORE, BE IT RESOLVED; that the Dodge County Board of Commissioners grants a license to collect and transport solid waste in Dodge County for a period from February 15, 2021 through February 15, 2022 to the following haulers:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC,
Skjeveland Enterprises, Freeborn County Co-op Oil, Sunshine Sanitation,
Kruckeberg Services, and GFI Solid Waste Midwest LLC.

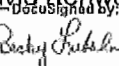
BE IT FURTHER RESOLVED that the enforceable conditions of each license is as follows:

- . The licensee will comply with all provisions of Dodge County Ordinance and state law.
- . The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

ATTEST:

DocuSigned by:


E:70031FF79847C
David Kenworthy - Chair

DocuSigned by:


087E31F8508E443
Becky Lubahn, Deputy Clerk

AYES: Allen, Tjosaas, Peterson, Toquam, Kenworthy



CERTIFICATE OF LIABILITY INSURANCE

1/1/2022

DATE (MM/DD/YYYY)

12/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : ACE American Insurance Company	22667
INSURED 1300299	WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF ROCHESTER 6670 11TH AVENUE SOUTHWEST ROCHESTER MN 55902	INSURER B : Indemnity Insurance Co of North America	43575
		INSURER C : ACE Fire Underwriters Insurance Company	20702
		INSURER D : ACE Property & Casualty Insurance Co	20699
		INSURER E :	
		INSURER F :	

COVERAGES MNROCHES CERTIFICATE NUMBER: 18069945 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ XCU INCLUDED ☒ ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:	Y	Y	HDO G71572985	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ MCS-90 ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y	Y	MMT H25308645	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
D	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$	Y	Y	XOOG27929242 006	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
B A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WLR C6781180A (AOS) WLR C67811768 (AZ,CA & MA) SCF C67811847 (WI)	1/1/2021 1/1/2021 1/1/2021	1/1/2022 1/1/2022 1/1/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H25308608	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

18069945
CITY OF MANTORVILLE
21 5TH ST E
MANTORVILLE MN 55955

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Trail to the Past. Road to the Future.

November 25, 2021

Waste Management
6670 11th Avenue
Rochester, MN 55902

To Whom it may Concern;

Please find enclosed is the annual application for your 2022 Refuse Hauling License for the City of Mantorville. Please complete the application and return it along with a certificate of insurance and the annual fee of \$500.00. The check should be made payable to the City of Mantorville.

Your current license will remain in effect until the City reissues the renewal. Please have the application and fee submitted to the City no later than Wednesday, December 8, 2021. Also, remember, you must be licensed with the County of Dodge and a copy of the license or approval must accompany the renewal paperwork.

If you have any questions, please contact City Hall at 507-635-5170.

Sincerely,

Shelly Jensen-Germundson
Assistant City Clerk

Check will be sent directly, as in years past.

CITY OF MANTORVILLE

21 5th Street E • PO Box 188 | Mantorville, MN 55955 | p: 507.635.5170 | f: 507.635.5300

email: cityofmant@kmtel.com | www.mantorville.com

On the National Register of Historical Places, Est. 1874

Wed, Nov 3, 2021 at 2:56 PM

Dear Mantorville Fire Department,

I have come to the decision that I will be retiring on December 1st. After 20 years of service and my new job, it has become difficult to make the calls and the meetings. It's not fair to the rest of you.

To JJ and staff,
It has been a pleasure working along side all of you.

Best of luck and stay safe.

Sincerely


Jeremy Schubert

Sent from my iPhone

**CITY OF MANTORVILLE
CONDITIONAL USE PERMIT**

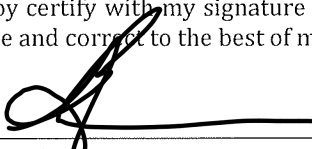
Fee \$250

- (A) Applicant's Name Scott and Judith Rose dba Rosie's Pampered Puppies Phone 507-696-7005
Grooming
- (B) Address 611 East Street Mantorville Email Address rosie@kmtel.com
- (C) Owner's Name (if different from Applicant) _____ Phone _____
- (D) Owner's Address current address: 26041 655 ST Kasson Email Address _____
- (E) Address of the Property 611 East Street
- (F) Tax Parcel ID Number(s) 25.100.2780
- (G) Legal Description of the Property Lots 8 & 9 & E 1/2 of the vacated alley, block 31, Original Plat
- (H) Present Zoning Classification of the Property residential
- (I) Existing Use of the Property residential
- (J) The Conditional Use Permit requested is a permitted Conditional Use as described in Section 150.110
of the City Code.
- (K) Explain the requested conditional use (give details of the type, size, purpose, and any other relevant information regarding the proposed use):
Dog Grooming Shop in lower level of home. We currently have our business in a building on our
property south of Kasson. Business was established in 2006 on main street in Kasson for several years before
we built a building on our rural property. 3 grooming stations with 2 groomers on most days. Customers drop
off their dogs and return in 1.5 - 2 hours on average. Dogs are never outside other than going in and out of vehicle.
Business will generate up to a dozen vehicles a day coming into Mantorville to spend time during grooming sessions.

Traffic will be on 6th street with no effect to local residents. No on street parking - all parking will be in driveway.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the Mantorville Zoning Ordinance and other applicable City ordinances. Submittal of the application, required information and fee does not guarantee the issuance of a conditional use permit. Additional information may be needed or conditions may exist that would prevent the actual granting of a conditional use permit.

I hereby certify with my signature that all data on my application form, and any additional sheets, plans and specifications are true and correct to the best of my knowledge.



Applicant Signature

11/19/2021

Date

Property Owner Signature (if different from Applicant)

Date

PROCEDURES: The procedure for applying for a conditional use permit are as follows:

1. The applicant shall file the completed application together with the required exhibits and pay an application fee as established by the City Council.
2. When the City Clerk determines the application to be complete the public hearing date will be set.
3. The City Clerk shall publish a notice of the Public Hearing at least once in the legal newspaper not less than ten (10) days and not more than thirty (30) days prior to the hearing.
4. The City Clerk shall give written notice to all property owners within 350 feet of the outer boundaries of the property in question; however, failure of any property owner to receive such notification shall not invalidate the proceedings.
5. The City Council shall take action to approve or deny the application within sixty (60) days of receiving a completed application. If the Council cannot take action to approve or deny the application within these sixty (60) days, the Council may extend the timeline for taking action before the end of the initial 60-day period by providing written notice of the extension to the applicant. The notification shall state the reasons for the extension and its anticipated length, which may not exceed sixty (60) days unless approved by the applicant in writing.
6. No application for a conditional use permit shall be considered by the City Council within a one (1) year period following a denial of such request, except that the City Clerk may permit a new application to be filed if new evidence or a change in circumstances warrant it.

REQUIRED EXHIBITS FOR CONDITIONAL USE PERMITS The following exhibits shall be required:

- | | |
|----------------|--|
| ___ Yes ___ No | 1. A completed application form |
| ___ Yes ___ No | 2. An accurate boundary description of the property, in some cases a survey of the property by a licensed surveyor will be required |
| ___ Yes ___ No | 3. Evidence of ownership or enforceable option on the property |
| ___ Yes ___ No | 4. A development plan of the property showing the existing or proposed buildings, streets, access roads, driveways, parking spaces, and/or signs |
| ___ Yes ___ No | 5. Landscaping and screening plans |

NOTE: SUBMITTAL OF THE REQUIRED INFORMATION DOES NOT GUARANTEE THE GRANTING OF CONDITIONAL USE PERMIT. ADDITIONAL INFORMATION MAY BE NEEDED OR CONDITIONS MAY EXIST THAT WOULD PREVENT THE ACTUAL GRANTING OF A CONDITIONAL USE PERMIT.

FOR OFFICE USE ONLY

Date Submitted _____ Date Accepted _____ Fee Paid _____

Public Hearing Date: _____

(Circle one) Approved Denied by the City Council on _____, _____.

If approved, the following conditions were prescribed:

1. _____
2. _____
3. _____
4. _____

If denied, denial was for the following reason(s): _____



Scott and Judith (Rosie) Rose
DBA Rosie's Pampered Puppies Grooming
611 East Street, Mantorville MN

This is a well-established dog grooming business started in Kasson on Main Street in 2006. The business was conducted on Main Street in Kasson for several years before we built a building for the business on our rural property south of Kasson in November of 2012.

In the Mantorville residence, the shop will be set up in the lower level of the home. The grooming shop has two contracted groomers and Rosie. There are usually 1-2 groomers that work Mon-Fri from approximately 8-4pm. The shop will have 3 grooming stations, set up similar to a people hair salon.

Customers will drive up the driveway and drop off their dogs for grooming. Most grooming sessions run around 1.5 hours. Customers will return then to pick up their dogs.

The dogs are always kept in the shop. The only time the dogs are outside is when they are on-leash with their owners going to and from their vehicle.

There will be no on street parking and all traffic will flow from Mantorville Ave east on 6th Street East to the driveway – so it won't affect any residents.

There will be no additional exterior construction. Inside, we'll frame up one small room in the basement to use as a drying room for the dogs. Otherwise, we'll only be updating basement windows, doors, and HVAC System. No changes expected outside related to the business.

Our business brought in regular traffic every day to Kasson when we were located downtown. The shop was moved to our rural property so Rosie could also provide care for her elderly mother at our home before she passed away.

With our kids all grown and gone, we are ready to downsize and sell our hobby farm property south of Kasson and the Langan property ended up being the perfect fit for our needs.

We are looking forward to helping bring more traffic into Mantorville, generate local sales tax dollars, and promote the local businesses in town. Rosie has customers that come from multiple cities outside of the KM area - Rochester, Austin, and Owatonna, to name a few.

We look forward to the opportunity of being residents and business owners in Mantorville.



CITY OF MANTORVILLE
PUBLIC HEARING NOTICE
APPLICATION FOR CONDITIONAL USE PERMIT

Notice is hereby given, that the City Council of the City of Mantorville will conduct a public hearing to consider an application from **Scott and Judith Rose dba Rosie's Pampered Puppies** for the premises located at **611 East Street, Mantorville, Minnesota.**

WHEN: Monday, December 13, 2021 – 6:30 pm

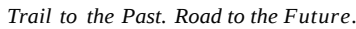
WHERE: Mantorville City Hall, 21 5th St E,
Mantorville, MN, Council Chambers

QUESTIONS: Contact City Clerk-Treasurer
Shirley Buecksler at 507.635.5116
or shirley@mantorville.com

HOW TO COMMENT: Those who wish to provide comments may do so in person during the public hearing. Written comments may be submitted to the City Clerk via U.S. Mail or via email to **shirley@mantorville.com**. Written comments received by the City Clerk before the agenda packet is published and distributed will be included as attachments to the Staff report. All comments received after publishing will be provided to the City Council at the meeting and entered into the public record.

Shirley R Buecksler, City Clerk-Treasurer

PUBLISHED: December 2, 2021 Dodge County Independent



On the National Register of Historical Places Est. 1854

PROPERTIES WITHIN 350 FEET OF 611 EAST STREET, MANTORVILLE, MN 55955

PIN	Tax Payer 1	Tax Payer 2	Address 1	Address 2	City	State	ZIP
251003500	RAELYNN MATTICK		721 EAST ST		MANTORVILLE	MN	55955
251002700	THOMAS MCNEIL	CAROL MCNEIL		P O BOX 398	MANTORVILLE	MN	55955
251002720	THOMAS MCNEIL	CAROL MCNEIL		P O BOX 398	MANTORVILLE	MN	55955
251002730	NATHANIEL WALLIN	TAYLOR WALLIN	109 7TH ST E		MANTORVILLE	MN	55955
251002740	SCOTT E SINGFIEL	PAMELA SINGFIEL		P O BOX 152	MANTORVILLE	MN	55955
251002760	MICHAEL W SUHR		2501 GIRARD AVE S #5		MINNEAPOLIS	MN	55405
251002780	MICHAEL LANGAN	LOU ANN LANGAN		P O BOX 336	MANTORVILLE	MN	55955

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: December 13, 2021
Re: 2022 General Fund Budget

BACKGROUND

At their December 6, 2021 Work Session, Council discussed adjustments to the preliminary General Fund budget:

- Reduce Legislative (Mayor/Council), Training and Mileage from \$1,000 to \$500.
- Reduce Legislative (Mayor/Council), Publishing from \$2,000 to \$1,800.
- Reduce Elections, Miscellaneous from \$2,000 to \$300.
- Discussed reducing the Park Budget by \$15,000 for a lawn tractor. However, the budget was already reduced by this amount after a previous budget discussion.
- Discussed reducing the City's overall expenses by \$15,000, thereby reducing the amount of CIP Funds available. A Tax Rate Comparison is attached to show how each percentage point effects the revenue and CIP Funds.

ATTACHMENTS

- Preliminary General Fund budget set at 10% with the adjustments made above.
- Tax Rate Comparison showing the differences between 4% and 10%. \$64,014.30 of the CIP Funds must be used on eligible expenses under the American Rescue Plan Act.

2022 General Budget w/2021 YTD			Working Budget					Preliminary
			2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
	REVENUES		6%	Council Approved	6%	4%		
Account		NOTES	Final Levy Set	Final at 6%	Final Levy Set	Final Levy Set		
			\$480,521.00	\$509,352.00	\$509,352.00	\$530,034.00		
31000	Property tax	Actual Revenue Received	\$469,402.90	\$480,521	\$518,168.97		\$308,639.55	530,034.00
	Property tax + 1%			\$485,326				535,334.34
	Property tax + 2%			\$490,131				540,634.68
	Property tax + 3%			\$494,937				545,935.02
	Property tax + 4%			\$499,742				551,235.36
	Property tax + 5%			\$504,547				556,535.70
	Property tax + 6%			\$509,352				561,836.04
	Property tax + 7%			\$514,157				567,136.38
	Property tax + 8%			\$518,963				572,436.72
	Property tax + 9%			\$523,768				577,737.06
	Property tax +10%	Finance Committee met on 09.22.21 and recommended 10% preliminary; Council agreed to 10% on 09.27.21		\$528,573			(Each 1% = \$5,300.00)	583,037.40
	Property tax + 11%			\$533,378				588,337.74
	Property tax + 12%			\$538,184				593,638.08
32000	Permits & Licenses	contractor, rental, fireworks	\$1,965.00	\$3,000.00	\$4,572.08	\$3,000.00	\$3,200.96	\$3,000.00
32110	Liquor	Liquor License Fee's	\$5,575.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$8,200.00
32210	Building Permits	Building Permit Fee's	\$14,650.87	\$5,000.00	\$13,805.70	\$5,000.00	\$20,369.83	\$10,000.00
32240	Animal Licenses	Dog Tags	\$205.00	\$200.00	\$115.00	\$200.00	\$100.00	\$200.00
32241	Animal Impound Fee	Animal Impound Fee's	\$0.00	\$500.00	\$148.00	\$500.00	\$0.00	\$250.00
33000	Intergovernmental Revenues	Typically Grant dollars (FD DNR Grant)			\$0.00		\$0.00	
33170	FEMA Grants	Flood Grants 2019 - Expenses paid in 2019; Rev Rcvd 2020			\$96,901.78	\$0.00	\$0.00	
33400	State Grants & Aids	Coronavirus Relief Funds Received in 2020; American Rescue Plan Funds Received in 2021 (64,019.30) - 2nd half to be received in Aug/Sep 2022			\$28,966.00	\$0.00	\$64,019.30	\$64,019.30
33401	LGA	Local Government Aid	\$282,364.00	\$300,595.00	\$301,271.00	\$308,732.00	\$169,035.00	\$313,414.00
33402	Market Value Cr.	A revenue offset of property tax	\$147.69		\$157.00	\$0.00	\$0.00	
33422	Other State Aid Grants						\$0.00	
33423	PERA	Offset to PERA - Employee Retire	\$1,041.00	\$1,041.00	\$0.00	\$1,041.00	\$0.00	\$1,041.00
33440	Fire Department Grant	DNR/Training Grants	\$8,675.00	Not Budgeted For	\$6,591.50	\$0.00	\$8,116.69	Not Budgeted For
		FD AFG Grant for Air Paks			\$130,416.19			
33610	County Highway Aid	Aid dollars to offset highway maint.	\$3,222.08	\$3,500.00	\$3,296.06	\$3,500.00	\$4,646.46	\$3,500.00
34101	City Property Rent Revenue	Tower Lease with AT&T	\$11,900.00	\$13,200.00	\$11,800.00	\$10,800.00	\$9,900.00	\$10,800.00
34103	Zoning and Subdivision Fees	PZ Public Hearing/other zoning	\$750.00	\$1,000.00	\$250.00	\$1,000.00	\$0.00	\$0.00
34107	Assessment Search Fee	Property Assessment Search requests	\$450.00	\$750.00	\$1,200.00	\$750.00	\$900.00	\$750.00
34202	Fire Department Contracts	Annual Township Contract Fees	\$63,404.50	\$64,768.00	\$64,768.00	\$64,768.00	\$65,648.00	\$64,768.00
34203	Fire Dept. - Fire calls	Fees on Fire Calls	\$0.00	\$500.00	\$505.00	\$500.00	\$0.00	\$250.00
34780	Park Fees	Shelter Rental Fees	\$600.00	\$750.00	\$545.00	\$750.00	\$995.00	\$750.00
35000	Fines & Forfeits	DC issued tickets; city share	\$2,713.54	\$2,500.00	\$2,135.17	\$2,500.00	\$1,600.81	\$2,500.00
36200	Misc. other Revenues	Copies, scrap metal, auction items revenue	\$1,063.00	\$1,500.00	\$9,087.25	\$1,500.00	\$1,086.23	\$1,500.00
36201	Refunds and Reimbursements	Dividend Checks LMC, LMCIT Hail Damage Claim \$173,600	\$8,567.08	\$8,000.00	\$182,014.47	\$8,000.00	\$2,738.35	\$8,000.00
36210	Interest Income	Interest on Investments, Saving, Checking	\$13,512.57	\$3,000.00	\$5,500.00	\$3,000.00	\$546.52	\$3,000.00
36230	Contributions and Donations	General for City Items; NNO	\$150.00		\$149.00	\$0.00	\$300.00	
38050	Franchise Fees	Cable Franchise Fees; KMTel, Mediacom	\$6,940.62	\$6,500.00	\$7,259.01	\$6,500.00	\$4,679.23	\$6,500.00
39200	Interfund Operating Transfer						\$0.00	

				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
39201		Transfer from General Fund						\$0.00	
39202		Contribution-Enterprise Funds						\$0.00	
39203		Transfer from General Funds	Revenue Transferred in from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39301		Capital Lease Proceeds						\$0.00	
		Total Revenues		\$916,917.39	\$949,156.26	\$899,269.79	\$445,541.00	\$672,021.93	\$1,085,479.70

				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
		EXPENDITURES							
41110		LEGISLATIVE (MAYOR/COUNCIL)							
	101	Salaries		\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$1,500.00	\$9,200.00
	120	Council Benefits	Tax, SS, Medicare, etc.	\$703.80	\$800.00	\$703.80	\$800.00	\$114.75	\$800.00
	151	Workers Comp Ins. Premium	Work Comp for Council Members	\$110.00	\$105.00	\$168.00	\$105.00	\$204.14	\$105.00
	208	Training, Mileage	LMC Council Member Training (LMC)	\$459.46	\$1,000.00	\$0.00	\$1,000.00	\$450.00	\$500.00
	352	Publishing	Legal Notices Published	\$2,053.91	\$2,000.00	\$1,548.90	\$2,000.00	\$1,555.61	\$1,800.00
	365	Other Insurance						\$0.00	
	430	Miscellaneous				\$850.00	\$0.00	\$49.86	
	433	Dues and Memberships	Dues to LMC, SEMM, SESC, MCFOA, IIMC,	\$1,049.00	\$1,600.00	\$1,957.00	\$1,600.00	\$2,571.97	\$1,700.00
	490	Donations to Civic Organizations				\$0.00	\$0.00	\$0.00	
		TOTAL		\$13,576.17	\$14,705.00	\$14,427.70	\$14,705.00	\$6,446.33	\$14,105.00
41410		ELECTIONS	Elections in 2020						
	101	Salaries/Benefits (SS/FICA)	2020: We were Reimbursed \$1648 for the PNP which included costs for new election equipment 2022: Increase Election Judge from \$10 to \$12/hr and Head Judge from \$11 to \$12.50/hr	\$0.00	\$3,000.00	\$3,170.48	\$0.00	\$0.00	\$3,000.00
	120	Benefits				\$70.95		\$0.00	
	430	Miscellaneous	Add the cost for new voting booths due to flood	\$0.00	\$2,200.00	\$1,611.44	\$0.00	\$0.00	\$300.00
		TOTAL		\$0.00	\$5,200.00	\$4,852.87	\$0.00	\$0.00	\$3,300.00
41500		Financial Administration							
	101	Salaries	Clerks Salary	\$61,925.75	\$66,500.00	\$64,571.68	\$69,550.00	\$55,606.25	\$69,717.30
	120	Employee Benefits	Tax WH, SS, Medicare, Health, Dental, etc.	\$17,136.94	\$21,700.00	\$18,918.33	\$22,500.00	\$15,432.23	\$22,394.96
	151	Workmans Comp	Work Comp Insurance	\$436.00	\$400.00	\$666.00	\$400.00	\$816.56	\$400.00
	200	Supplies	City Hall related Supplies	\$767.74	\$700.00	\$578.82	\$700.00	\$1,333.94	\$700.00
	208	Training, Mileage	Training/Conference Clerk, Asst Clerk	\$1,124.81	\$2,000.00	\$250.00	\$1,500.00	\$1,488.33	\$1,500.00
	300	Professional Services	Banyon \$3,960 (2021) + \$135 (increase for 2022)= \$4,095 On Site Computers Backup \$900 Records Management Software (i.e., Laserfiche \$1,200) On Site Cyber Security \$1,600	\$2,602.16	\$1,800.00	\$4,758.47	\$1,800.00	\$7,055.04	\$6,000.00
	312	Animal Impound Fees		\$0.00	\$500.00	\$157.70	\$500.00	\$0.00	\$250.00
	315	Recording Fees	Paid to Dodge County Recorder	\$184.00	\$200.00	\$230.00	\$200.00	\$184.00	\$200.00
	322	Postage	Monthly UB mail, all other correspondence, supplies	\$3,697.33	\$3,700.00	\$3,617.89	\$3,700.00	\$2,466.83	\$4,000.00
	350	Printing/Binding	All printing + copier maintenance costs	\$559.67	\$1,250.00	\$655.49	\$1,250.00	\$2,071.89	\$1,250.00
	437	Miscellaneous	Misc Items plus \$500 for National Night Out	\$1,025.34	\$1,000.00	\$764.72	\$1,000.00	\$2,307.92	\$1,000.00
	444	COVID-19 Emergency				\$80,494.99	\$0.00	\$231.00	
	445	Health & Wellness	Funded through SESC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	570	Capital Outlay	Paperless Project, copier, computers; 2020 Wage and Compensation Study	\$7,183.14	\$6,000.00	\$24,337.00	\$6,000.00	\$21,924.36	\$6,000.00
	700	Funds Transfer	Unused previous year budget dollars	\$2,000.00			\$0.00	\$0.00	
			We Received COVID Relief Funds to offset the COVID-19 Emergency Expenses			-\$80,494.99			
		Total Financial Administration		\$98,642.88	\$105,750.00	\$119,506.10	\$109,100.00	\$110,918.35	\$113,412.26
41530		Accounting							
	301	Accounting & Auditing Services	Yearly Audit Expense/Contract	\$17,600.00	\$18,000.00	\$21,700.00	\$18,550.00	\$18,300.00	\$18,550.00
		Total Accounting & Auditing Services		\$17,600.00	\$18,000.00	\$21,700.00	\$18,550.00	\$18,300.00	\$18,550.00
41550		Assessing							

				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
	310	Assessing	Dodge County Contract Yearly	\$6,038.00	\$6,145.00	\$6,145.00	\$6,506.00	\$6,156.00	\$6,506.00
			Pictometry	\$350.00	\$350.00	\$350.00	\$350.00		\$350.00
		Total Assessing		\$6,388.00	\$6,495.00	\$6,495.00	\$6,856.00	\$6,156.00	\$6,856.00
41600		Law/Legal Services							
	304	Legal Fees	** 6,400 reimbursed through CARES Funds, \$3,100 related to prosecution services	\$28,388.53	\$20,000.00	\$40,081.90	\$24,000.00	\$23,515.90	\$20,000.00
		Codification		\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$750.00	\$750.00
		Total Law/Legal Services		\$28,388.53	\$24,000.00	\$40,081.90	\$28,000.00	\$24,265.90	\$20,750.00
41940		General Govt. Buildings/Plant							
	200	Supplies	Supplies related to Buildings (lights, furnace, water, flags etc.)	\$774.34	\$700.00	\$945.99	\$700.00	\$714.44	\$1,000.00
	220	Building Maintenance & Repairs	Repairs to All Govt. Buildings; reroof from hail damage	\$2,142.59	\$2,500.00	\$43,954.24	\$2,500.00	\$62,158.50	\$2,500.00
			LMCIT Insurance Payment					-\$60,527.00	
	228	Equipment Repairs & Maintenance	Repairs to Computers	\$532.02	\$500.00	\$485.11	\$500.00	\$0.00	\$500.00
	321	Communications	Telephone, Internet, Fax	\$3,703.35	\$4,000.00	\$3,366.06	\$4,000.00	\$4,261.20	\$4,000.00
	362	Property Insurance	Insurance for all City Property	\$23,670.00	\$23,000.00	\$22,289.00	\$23,000.00	\$22,951.00	\$23,000.00
	380	Utilities	Electric Gas	\$12,492.37	\$11,000.00	\$8,363.93	\$11,000.00	\$4,207.82	\$11,000.00
	384	Refuse, Garbage	Split FD dumpster cost between City and Fire Dept (\$510/yr each) PW 1650 yr + FD 510 yr	\$1,260.00	\$1,600.00	\$1,090.00	\$1,600.00	\$1,512.98	\$2,160.00
	417	Employee Uniforms	\$500/yr non office employees	\$475.67	\$1,000.00	\$879.05	\$1,000.00	\$172.27	\$1,000.00
	439	Janitors	City Hall Cleaning	\$480.96	\$800.00	\$0.00	\$800.00	\$212.50	\$600.00
		Total General Govt. Buildings/Plant		\$45,531.30	\$45,100.00	\$81,373.38	\$45,100.00	\$35,663.71	\$45,760.00
41950		Engineering Professional Services							
	303	Engineering Fees	Smoke Testing in 2020, City Maps Revisions, 2020 Street Proj.	\$16,953.80	\$5,000.00	\$12,604.20	\$5,000.00	\$63,239.58	\$20,000.00
		Total Engineering Services		\$16,953.80	\$5,000.00	\$12,604.20	\$5,000.00	\$63,239.58	\$20,000.00
42100		Police Protection Contract							
	310	Other Professional Services	2021 Approved by Council	\$93,036.48	\$95,181.00	\$95,178.57	\$98,226.00	\$73,669.50	\$100,963.20
		Total Police Protection Contract		\$93,036.48	\$95,181.00	\$95,178.57	\$98,226.00	\$73,669.50	\$100,963.20
42200		Fire Protection							
	101	Salaries		\$24,412.00	\$20,000.00	\$20,014.00	\$20,000.00	\$20,017.00	\$20,000.00
	120	Employee Benefits		\$1,867.00	\$1,650.00	\$3,621.07	\$1,650.00	\$490.84	\$1,650.00
	124	Fire Pension Contribution	City Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	126	Fire Aid - Transfer to Relief Association	Pass-through with State	\$19,617.54	\$18,000.00	\$22,316.58	\$18,000.00	\$0.00	
	130	Insurance	Volunteer Benefit Assoc. Yearly Renewals	\$409.00	\$250.00	\$282.00	\$250.00	\$56.00	\$250.00
	151	Workman's Comp	Annual	\$4,360.00	\$4,200.00	\$6,491.00	\$4,200.00	\$8,165.60	\$4,200.00
	208	Training, Mileage	FD Trainings	\$6,178.91	\$5,000.00	\$4,305.00	\$5,000.00	\$4,340.00	\$5,000.00
	212	Fuel		\$1,851.47	\$2,500.00	\$1,926.16	\$2,500.00	\$1,961.56	\$2,500.00
	217	Operating Supplies	Misc. Supplies for FD	\$1,163.13	\$1,500.00	\$1,472.21	\$1,500.00	\$770.34	\$1,500.00
	228	Equipment Repair/Maintenance	Repairs to Trucks, and Equipment	\$14,147.36	\$15,000.00	\$5,820.36	\$15,000.00	\$8,432.52	\$10,000.00
	240	Tools and Minor Equipment		\$11,846.06	\$18,000.00	\$7,259.67	\$18,000.00	\$17,060.51	\$20,000.00
	311	First Responder Train/Equip	Separate from FD - 1st Responder only, includes supplies	\$4,120.66	\$3,000.00	\$3,733.86	\$3,000.00	\$3,192.14	\$3,000.00
	321	Communications	Landline Phone, Active 911 Membership	\$1,195.92	\$650.00	\$1,097.51	\$650.00	\$978.01	\$1,000.00
	380	Utilities	Gas/Electric	\$6,775.07	\$7,000.00	\$4,970.76	\$7,000.00	\$1,726.45	\$5,000.00
	384	Refuse, Garbage	Dumpster added Nov 2021 (City and Fire split annual cost of \$1,020) - Add line to Fund Acctg						\$510.00
	433	Dues and Memberships	Explorer Program	\$883.00	\$800.00	\$250.00	\$800.00	\$650.00	\$800.00
	437	Miscellaneous		\$1,219.76	\$800.00	\$442.26	\$800.00	\$12,797.93	\$800.00
	442	Grant Award Related Expenses	Grant Awarded to FD	\$0.00	\$0.00	\$147,566.65	\$0.00	\$1,757.51	\$0.00
	570	Capital Outlay		\$14,202.04	\$10,000.00	\$0.00	\$25,000.00	\$0.00	\$10,000.00

				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
		Turn Out Gear	NFPA Compliance Replacement 2018	\$0.00	\$15,000.00	\$0.00			\$15,000.00
		Transfer for Replacement	Bottle Replacement	\$2,750.00	\$0.00	\$0.00			\$0.00
	701	Transfer to FD Equipt Fund	Previous Years unused amounts in 240 & 570			\$25,000.00			
		Transfer to Fire Truck Bond Fund	Pay off \$47,152 for 2017	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00
		FIRE HALL UPGRADES PROJECT							
		Training & Equipment Grants Received	For Clerks Use only						
	720	Operating Transfers						\$0.00	
		Total Fire Protection **		\$133,498.92	\$139,850.00	\$273,069.09	\$139,850.00	\$86,396.41	\$117,710.00
		** 240 & 570 budget balance carries over to truck/equip fund each year.			Less AFG Grant award pymt for air paks	\$111,829.88			
42400		Building Inspections							
	300	Professional Services		\$11,464.83	\$5,000.00	\$13,470.10	\$5,000.00	\$12,495.53	\$10,000.00
	314	Blight Removal (Demo)	Demo of Old Shop Building in 2020 + Asbestos Report		\$7,000.00	\$9,431.71	\$7,000.00	\$0.00	
		Total Building Inspections		\$11,464.83	\$12,000.00	\$22,901.81	\$12,000.00	\$12,495.53	\$10,000.00
43100		Streets Department							
	101	Salaries	Staff Portion Related to Streets	\$38,847.80	\$35,500.00	\$33,974.88	\$37,800.00	\$25,441.26	\$39,313.38
	120	Employee Benefits	Staff Portion Related to Benefits	\$16,519.79	\$14,000.00	\$13,698.21	\$14,600.00	\$10,049.40	\$14,821.24
	151	Workmans Comp		\$2,726.00	\$3,500.00	\$3,974.00	\$3,500.00	\$5,103.50	\$3,500.00
	200	Supplies	Streets Dept. Supplies	\$1,334.00	\$1,500.00	\$2,069.11	\$1,500.00	\$922.64	\$1,500.00
	208	Training/Mileage		\$100.00	\$500.00	\$0.00	\$500.00	\$215.00	\$500.00
	212	Motor Fuels		\$2,933.62	\$2,500.00	\$2,342.63	\$2,500.00	\$2,267.88	\$2,500.00
	224	Street Maintenance Materials	Materials for Streets Upkeep	\$5,787.45	\$7,000.00	\$8,421.05	\$7,000.00	\$7,505.56	\$7,000.00
	228	Equipment Repair and Maintenance	Costs for Equipment Repairs	\$6,189.72	\$3,000.00	\$1,306.11	\$3,000.00	\$6,251.00	\$3,000.00
	229	Safety/OSHA	Training \$1200	\$939.91	\$1,200.00	\$1,523.60	\$1,200.00	\$1,480.37	\$1,200.00
	230	Capital Lease Expense						\$18,331.00	\$18,331.00
	240	Tools and Minor Equipment		\$594.10	\$1,000.00	\$1,680.17	\$1,000.00	\$735.63	\$1,000.00
	303	Engineering Fees	Street Project			\$0.00	\$0.00	\$0.00	
	443	FEMA Related Expenses	Hail Damage Repairs			\$20,539.01	\$0.00	\$16,350.00	
	570	Capital Outlay	Minor Patching/Repairs, Striping, Sweeping, painting of City curbs \$700	\$9,679.82	\$13,000.00	\$16,147.17	\$13,000.00	\$10,472.00	\$19,950.00
	603?	New Wheel Loader Payment	Payments start 2017 = \$31,320.13 Principal, \$5,342.40 Interest; Last pmt in 2021	\$36,662.53	\$36,662.53	\$36,662.53		\$0.00	\$0.00
	700	Transfer in from CIP	Transfer from CIP for Capital Lease Expense	-\$18,331.00	-\$18,331.00	-\$18,331.00	-\$18,331.00	\$0.00	-\$18,331.00
		Additional CIP Items	Alley behind saloon \$37,000 / 5th Street \$98,000 / 4th Street \$38,000 / Mantor Dr \$131,000 = 384,000	\$0.00	\$10,000.00	\$0.00			
		Total Streets Department		\$103,983.74	\$111,031.53	\$124,007.47	\$67,269.00	\$105,125.24	\$94,284.62
43125		Ice and Snow Removal							
	212	Motor Fuels		\$3,948.90	\$3,500.00	\$575.50	\$3,500.00	\$595.64	\$2,000.00
	404	Repair/Maintenance Machinery	Plow Truck, Grader Maint and Repair Costs	\$5,000.22	\$3,000.00	\$6,505.66	\$3,000.00	\$838.98	\$3,000.00
	406	Snow/Ice Removal	Costs to Swenke for Snow Removal	\$13,841.87	\$10,000.00	\$7,500.72	\$10,000.00	\$11,821.07	\$10,000.00
	570	Capital outlay	Large Machinery Equipement Replacement, Blades	\$1,005.84	\$5,300.00	\$492.00	\$5,300.00	\$0.00	\$2,000.00
		Total Ice and Snow Removal		\$23,796.83	\$21,800.00	\$15,073.88	\$21,800.00	\$13,255.69	\$17,000.00
43160		Street Lighting							
	381	Electric Utilities	All Streets Lighting	\$21,651.98	\$23,000.00	\$30,929.99	\$23,000.00	\$51,433.10	\$30,000.00
		Total Street Lighting		\$21,651.98	\$23,000.00	\$30,929.99	\$23,000.00	\$51,433.10	\$30,000.00
45200		Parks & Recreation							
	101	Salaries	Staff Portion Related to Parks, includes seasonal	\$27,613.15	\$31,000.00	\$31,748.23	\$33,000.00	\$17,352.57	\$34,237.89
	120	Employee Benefits	Staff Portion Related to Benefits	\$8,723.21	\$9,800.00	\$9,056.86	\$10,500.00	\$5,605.68	\$10,290.05
	151	Work Comp		\$1,090.00	\$500.00	\$2,207.00	\$500.00	\$2,041.40	\$2,000.00
	200	Supplies	Supplies needed for Parks, (TP, Towels, Soap)	\$889.80	\$1,500.00	\$2,519.66	\$1,500.00	\$6,801.39	\$1,500.00
	210	Tax & Licensing	Sales & Use Tax on Shelter Rental	\$52.44	\$62.00	\$46.67	\$62.00	\$173.39	\$62.00
	212	Fuel		\$918.49	\$1,000.00	\$1,062.99	\$1,000.00	\$1,276.41	\$1,000.00

				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
	401	Repairs and Maintenance Buildings	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint	\$4,775.90	\$8,500.00	\$4,685.07	\$8,500.00	\$9,388.76	\$6,000.00
	404	Repairs and Maintenance Machinery	Park Equipment, Mowers, Gator, Etc.	\$1,381.04	\$1,000.00	\$2,084.48	\$1,000.00	\$3,316.85	\$2,000.00
	410	Rental	Port a Potty Rental Fees	\$1,082.58	\$1,000.00	\$411.59	\$1,000.00	\$894.24	\$1,000.00
	430	Miscellaneous	Joint Powers Agreement (Addt \$2500 request) 2023 will go back to \$5K	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
	437	Other Miscellaneous					\$0.00	\$0.00	
	440	Refunds and Reimbursements	Park Shelter Refunds			\$30.00	\$0.00	\$0.00	
	443	FEMA Related Expenses	ZWP Related Expenses (Reimburseable)				\$0.00	\$0.00	
		Expenses Related to Flood	June, July, August (Reimbursed in 2020 from FEMA 75%)	\$81,095.18		\$29,975.00			
	500	Capital Outlay				\$21,665.87	\$45,900.00	\$9,143.73	
		Park Board Wish List for Budget		\$19,122.83	\$19,500.00				\$32,382.00
		City Wide Tree Removal - BLVD			\$10,000.00	\$5,048.44			\$10,000.00
		Mantor Field Fencing	\$21k quote - requesting JV cover remaining not budgeted for	\$21,880.00					
			Park Trees - New and Removal			\$7,794.68			
	720	Transfers In	\$12,000 for 1/2 Mantor Field Fence in 2018 - transferred to 225 Fund	-\$12,000.00				\$0.00	
		Total Parks and Recreation		\$164,124.62	\$91,362.00	\$125,836.54	\$110,462.00	\$63,494.42	\$107,971.94
				Less Flood Related Expenses		\$95,861.54			
46500		EDA							
	101	Salaries	Staff Time to EDA	\$791.77	\$700.00	\$649.58	\$700.00	\$173.01	\$500.00
	120	Benefits	Tax WH	\$243.02	\$150.00	\$196.72	\$150.00	\$54.43	\$150.00
	437	Other Miscellaneous	Based on EDA Submitted Budget	\$18,438.61	\$29,500.00	\$23,283.70	\$21,500.00	\$15,068.65	\$30,443.00
	720	Operating Transfers	Unused portion of 2021 budget (TBD)		-\$8,000.00		\$0.00	\$0.00	
		Total EDA		\$19,473.40	\$22,350.00	\$24,130.00	\$22,350.00	\$15,296.09	\$31,093.00
49300		Other Financing Uses							
	701	Transfers to Other Funds	\$208,126 to CIP in 2021	\$144,987.00	\$116,863.73	\$116,864.00	\$208,126.00	\$0.00	\$201,304.68
									Line above includes \$64,014.30 of ARPA Funds (\$64,014.30 rcvd in 2021 but not spent)
			Transfer for Sewer Bond Project; Required	\$20,000.00	\$20,000.00	\$20,000.00			\$20,000.00
			Transfer for Sidewalks Replacement/Repair Fund	\$10,000.00	\$10,000.00	\$10,000.00			\$10,000.00
			Transfer to FD Equip Fund - unspent budget	\$34,433.00					
			Transfer to Dam Fund	\$5,000.00	\$5,000.00	\$5,000.00			\$0.00
			GO Bonds 2019A - 5th St Phase II Roadwork, Bond Payment					\$35,000.00	\$35,000.00
			Transfers to PB and EDA unused previous years budget funds	\$22,703.00					
			GO Bonds 2019 A - Tax Levy - new for 2020/updated for 2021		\$15,801.00	\$15,801.00	\$30,595.00		\$46,759.00
			Tax Abatement - new for 2020		\$40,667.00	\$40,667.00	\$40,667.00		\$40,667.00
			GO Bonds 2021A - Equipment and Utility Revenue Note - new (Sep 2021) (amount of payment confirmed 10.06.21)						\$14,993.00
		General Fund Subtotal		\$1,035,234.48	\$949,156.26	\$1,220,500.50	\$1,001,656.00	\$686,155.85	\$1,085,479.70
		Total Revenue Minus Total Expenses		-\$118,317.09	\$0.00	-\$321,230.71			\$0.00

↑ This column
updated 12.06.21

↑ This column
updated 12.10.21

Property Tax Rate			Revenue	CIP Funds
Property tax	2021 Rate	530,034.00		
Property tax + 1%		535,334.34		
Property tax + 2%		540,634.68		
Property tax + 3%		545,935.02		
Property tax + 4%		551,235.36	1,053,677.66	169,502.64
Property tax + 5%		556,535.70	1,058,978.00	174,802.98
Property tax + 6%		561,836.04	1,064,278.34	180,103.32
Property tax + 7%		567,136.38	1,069,578.68	185,403.66
Property tax + 8%		572,436.72	1,074,879.02	190,704.00
Property tax + 9%		577,737.06	1,080,179.36	196,004.34
Property tax +10%	Council Set Preliminary Tax Rate at 10% on 09.27.21	583,037.40	1,085,479.70	201,304.68

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2021-34

**A RESOLUTION ADOPTING THE FINAL TAX LEVY
COLLECTIBLE IN THE YEAR 2022**

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, County of Dodge, State of Minnesota, that the final property tax levy collectible in the year 2022 is set at the following amount:

GENERAL FUND \$ _____

The City Clerk-Treasurer is hereby instructed to deliver a certified copy of this resolution to the Dodge County Auditor, Dodge County, Minnesota.

Adopted by the City Council of the City of Mantorville, Minnesota, this 13th day of December 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2021-36

**A RESOLUTION SETTING THE MONTHLY
WATER AND SEWER RATES FOR 2022**

WHEREAS, Mantorville City Code Section 50.03 allows for the establishment of water and sewer system fees from time to time by resolution of the City Council; and

WHEREAS, Mantorville City Code Section 50.03 allows for changes in the user fees to be adopted by resolution and enacted upon publication of the resolution in said local newspaper; and

WHEREAS, the Mantorville City Council has determined, per Resolution Number 2009-05, that the Council needs to consider for an increase in the water and sewer rates to take place January 1 of each year to cover operating expenses and outstanding debt associated with the water and sewer systems; and

WHEREAS, the Mantorville City Council has determined, per Resolution Number 2009-05, that the increase to both the base rate and the user rate to water and sewer will be 3% each year unless determined otherwise by the City Council; and

WHEREAS, after review and consideration of the water and sewer fund and based on need for future projects involving these funds, the increase in the base charge and the user charge for 2022 will be ___% for water and ___% for sewer; and

WHEREAS, the following are the established new 2021 rates:

2021 Rates		2022 Rates	
Water Base	\$18.20	Water Base	
Water Usage	\$ 4.52	Water Usage	
Sewer Base	\$33.73	Sewer Base	
Sewer Usage	\$ 7.96	Sewer Usage	

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, County of Dodge, State of Minnesota, hereby adjusts the base and usage fees for water and sewer as listed above to take place beginning with the January 2022 billing period.

Adopted by the City Council of the City of Mantorville, Minnesota, this 13th day of December 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

ENTERPRISE FUNDS				Updated 12.11.20		Updated 12.06.21	
601 WATER FUND			2019 Actual	2020 Actual	2021 Budget	2021 YTD	2022 Budget
601-	REVENUES						
36100	Special Assessments	Certified Outstanding UB Collected	\$450.00	\$1,464.30	\$0.00	\$0.00	\$0.00
36200	Miscellaneous	Bulk Water Sales; LMCIT pymt for well problems	\$80.00	\$31,564.69	\$0.00	\$597.33	\$0.00
36210	Interest Earnings		\$312.00		\$0.00	\$0.00	\$0.00
37100	Water Sales	AVG of YTD + 3%	\$144,944.07	\$146,236.35	\$159,982.00	\$147,966.55	\$164,781.46
37150	Water Connect/Reconnect	New Home Connections	\$1,740.56	\$3,070.00	\$0.00	\$614.00	
37160	Water Penalty		\$1,828.50	\$1,624.66	\$0.00	\$1,446.25	
37170	MDH Fee (Safe Drinking Water/Service Connection Fee)	2020 increase from \$6.36 to \$9.72 per connection per year; 2021 \$9.72	\$2,669.53	\$3,580.94	\$3,762.00	\$3,521.96	\$3,762.00
37180	Commercial Water Tax		\$1,369.03	\$1,043.56	\$1,500.00	\$1,027.02	\$1,500.00
38051	Gas Franchise Fee	Reallocated from WW			\$10,321.00	\$11,335.98	\$10,321.00
38052	Electric Franchise Fee	Reallocated from WW			\$12,324.00	\$6,369.22	\$12,324.00
39202	Contribution - Enterprise Fund				\$0.00	\$0.00	
39203	Transfer from Other Fund				\$0.00	\$0.00	
39310	Proceeds-Gen Obligation Bonds				\$0.00	\$0.00	
	Total Revenues		\$153,393.69	\$188,584.50	\$187,889.00	\$172,878.31	\$192,688.46
601-49400-	OPERATING EXPENSES						
101	Salaries	Staff Wages	\$36,144.00	\$31,065.33	\$38,900.00	\$28,388.35	\$40,500.00
120	Benefits	Staff Benefits	\$10,769.70	\$10,862.89	\$15,000.00	\$9,845.98	\$10,100.00
151	Workmans Comp	Staff Ins.	\$985.00	\$1,810.00	\$1,000.00	\$2,041.40	\$1,000.00
200	Supplies	Marking paint, UB cards	\$513.19	\$801.44	\$1,000.00	\$1,046.81	\$1,000.00
208	Training/Mileage	Staff Training - New Staff	\$323.00	\$0.00	\$800.00	\$1,507.37	\$800.00
210	Tax & Licensing	Sales and Use Tax Commercial Water	\$1,058.27	\$1,264.95	\$1,500.00	\$1,144.45	\$1,500.00
216	Chemicals	Chemicals for water dept	\$10,332.35	\$8,045.90	\$10,000.00	\$7,704.27	\$10,000.00
220	Bldg. Repair and Maintenance	Tower/Well House	\$14,025.90	\$10,895.86	\$10,000.00	\$8,151.48	\$10,000.00
	Well #2 Pump Inspections	Repairs to Well #2 in 2020	\$0.00	\$24,635.80	\$0.00		\$0.00
228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$6,951.92	\$16,041.86	\$7,000.00	\$1,413.93	\$7,000.00
240	Tools & Minor Equipment		\$100.91			\$197.83	\$200.00
300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$31,938.25	\$6,071.13	\$10,000.00	\$10,681.81	\$10,000.00
		2020 Wtr Tower Pressure Wash			\$5,500.00	\$0.00	
303	Engineering					\$0.00	
321	Communications	Tower, well house alarm, fiber line	\$496.17	\$840.15	\$850.00	\$580.32	\$700.00
362	Property Insurance	N/A					
380	Utility Services	Gas/Electric	\$13,381.51	\$6,665.04	\$12,100.00	\$1,599.62	\$7,000.00
405	Depreciation		\$61,702.00			\$0.00	

ENTERPRISE FUNDS

601 WATER FUND

Miscellaneous	Publishing, wtr sample mailings	\$1,268.89	\$446.17	\$2,000.00	\$632.44	\$1,000.00
Dues and Memberships	MMUA	\$932.50	\$632.00	\$900.00	\$332.00	\$900.00
MDH Fee	Paid to State MN; pass thru	\$2,428.00	\$3,712.00	\$3,762.00	\$2,784.00	\$3,762.00
Capital Outlay - immediate	2020 Water Meter Project		\$54,594.16	\$0.00	\$284.40	\$0.00
	10th Street Water/Street Project \$24770.78					
Debt Service Bond Principal	GO Series 2019 A		\$30,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Bond Interest	GO Series 2019 A	\$7,125.00	\$15,000.00	\$14,480.00	\$13,350.00	\$15,000.00
Operating Transfers	Bond Pymt. Tower (Transfer to 308 Refunding Bond 2011A)	\$45,000.00	\$14,416.00		\$0.00	
(Less Depreciation)		-\$61,702.00				
Total Expenses		\$183,774.56	\$237,800.68	\$159,792.00	\$116,686.46	\$145,462.00
Total Revenue Minus Expenses		-\$30,380.87	-\$49,216.18			

ENTERPRISE FUND				Updated 12.11.20		Updated 12.06.21	
602 SEWER FUND			2019 Actual	2020 Actual	2021 Budget	2021 YTD	2022 Budget
602-	REVENUES						
33400	State Grant and Aids					\$0.00	
36100	Special Assessments	Mantor Drive Project	\$6,868.04	\$6,652.06	\$5,500.00	\$0.00	\$5,500.00
36200	Miscellaneous Revenue	Dump Station Revenue	\$363.10	\$408.10		\$651.50	
36210	Interest Income		\$3,086.00			\$0.00	
37200	Sewer Sales	AVG of YTD + 3%	\$282,768.30	\$274,932.72	\$300,746.00	\$275,152.72	\$300,746.00
37250	Sewer Connect/Reconnect		\$5,278.00	\$13,195.00		\$2,639.00	
37251	SEWER CONNECT CHG CEMETERY RD		\$28,428.00	\$14,214.00		\$0.00	
37260	Swr Penalty		\$3,383.91	\$2,736.06		\$2,688.48	
38051	Gas Franchise Fee		\$10,659.37	\$10,741.94		\$0.00	
38052	Electric Franchise Fee		\$12,655.18	\$12,719.57		\$0.00	
39202	Contribution Enterprise Fund					\$0.00	
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
39300	Proceeds-Gen Long Term Debt					\$0.00	
	Total Revenues		\$373,489.90	\$355,599.45	\$326,246.00	\$281,131.70	\$326,246.00
602-49450-	OPERATING EXPENSES:						
101	Salaries		\$26,423.58	\$23,191.93	\$29,500.00	\$21,445.56	\$30,500.00
120	Benefits		\$7,564.45	\$7,850.62	\$11,000.00	\$7,566.46	\$11,100.00
151	Workman's Comp	Based on Wages allocated to sewer department	\$1,355.00	\$1,810.00	\$1,500.00	\$2,041.40	\$1,500.00
200	Supplies		\$372.13	\$568.01	\$1,500.00	\$543.63	\$1,000.00
208	Training, Mileage		\$849.84		\$1,000.00	\$1,294.05	\$1,400.00
210	Tax and Licensing	Need to maintain until Decommission is completed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$2,162.48	\$1,072.20	\$1,700.00	\$2,436.61	\$2,000.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$11,290.76	\$21,747.58	\$10,000.00	\$12,748.32	\$15,000.00
240	Tools Minor Equipment		\$341.79	\$102.98	\$500.00	\$962.97	\$500.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$4,142.92	\$20,965.55	\$10,000.00	\$10,198.57	\$11,000.00
303	Engineering Fees	WWTP Project; Sewer extension Phase 1 - Cemetery Road; general engineering in 2020; No projects 2021?	\$0.34	\$3,344.59	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$752.34	\$840.30	\$852.00	\$790.64	\$850.00
362	Property Insurance						
380	Utility Services	Gas/Electric to run lift stations	\$19,668.36	\$7,680.03	\$15,000.00	-\$2,358.81	\$5,000.00
405	Depreciation		\$98,789.00				
433	Dues and Memberships	LMC Yearly	\$364.50	\$0.00	\$300.00	\$60.00	\$300.00
437	Other Miscellaneous		\$3,120.18	\$93.69	\$3,800.00	\$776.91	\$1,200.00
442	Grant Award Related Expense						

ENTERPRISE FUND				Updated 12.11.20	Updated 12.06.21		
602 SEWER FUND			2019 Actual	2020 Actual	2021 Budget	2021 YTD	2022 Budget
530	Construction	Cemetery Road - 2019, 2020	\$0.00	\$9,463.25			
570	Capital Outlay	Meter project 2020; no CIP plans for 2020	\$12,860.75	\$81,652.42	\$10,000.00	\$426.61	\$10,000.00
585	Kasson WW Processing Fee		\$80,996.00	\$78,574.00	\$112,000.00	\$77,402.92	\$112,000.00
601	Debt Service Bond Principal	Mantor Drive Bond			\$37,000.00	\$25,000.00	\$25,000.00
605	Clean Water SRF Bond		\$12,000.00	\$12,000.00	\$12,000.00	\$1,200.00	\$12,000.00
608	PFA WW Connection Bond		\$0.00	\$22,000.00	\$23,000.00	\$35,000.00	\$23,000.00
611	Bond Interest	Mantor Drive Bond	\$2,305.00	\$7,006.86	\$7,170.00	\$6,570.62	\$6,120.00
620	Fiscal Agent Fees				\$495.00	\$495.00	
720	Operating Transfers	Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion		\$10,303.00	\$10,106.00		\$11,222.00
998	Asset Disposal Loss						
999	Asset Retirement						
	Total Expenditures	Not including Depreciation	\$285,359.42	\$310,267.01	\$303,423.00	\$204,601.46	\$285,692.00
	Total Revenue Minus Expenses		\$88,130.48	\$45,332.44			

ENTERPRISE FUND

Updated 12.06.21

603 RV FUND			2019 Actual	2020 Actual	2021 Budget	2021 YTD	2022 Budget
603-	REVENUES						
34000	Charges for Services		\$17,010.00	\$18,950.00	\$18,000.00	\$23,881.00	\$18,000.00
	Misc Revenues	Wood Box		\$109.00			
36210	Interest Earnings		\$847.00		\$0.00	\$0.00	
	Total Revenues		\$17,857.00	\$19,059.00	\$18,000.00	\$23,881.00	\$18,000.00
603-45183-	OPERATING EXPENSES						
101	Salaries		\$5,092.45	\$3,539.56	\$7,200.00	\$4,624.91	\$7,700.00
120	Benefits		\$728.25	\$876.32	\$3,100.00	\$2,075.27	\$3,100.00
210	Tax and Licensing	Sales/Use, License Renew	\$1,176.66	\$1,410.75	\$1,700.00	\$1,534.58	\$1,700.00
381	Electric Utilities		\$1,596.62	\$1,111.07	\$2,500.00	\$614.31	\$1,000.00
384	Refuse/Garbage Disposal		\$90.00	\$0.00	\$540.00	\$0.00	\$0.00
400	Repairs and Maintenance	2019 - bathhouse expense, electric/sewer line, rip rap 2020 - Benches, Tables, bushes, w/s extension to upper part plus addition of electrical	\$32,615.27	\$740.98	\$16,559.00	\$0.00	\$14,325.00
410	Rentals	Port a Potty Rental	\$331.72	\$553.03	\$475.00	\$468.58	\$475.00
440	Refunds and Reimbursements		\$1,175.00	\$1,475.00	\$500.00	\$305.00	\$500.00
720	Operating Transfers						
	Total Expenses		\$42,805.97	\$9,706.71	\$32,574.00	\$9,622.65	\$18,000.00
Total Revenue Minus Expenses			-\$24,948.97	\$9,352.29			

ENTERPRISE FUND

Updated 12.06.21

604 STORM SEWER FUND			2019 Actual	2020 Actual	2021 Budget	2021 YTD	2022 Budget
604-	REVENUES						
36100	Special Assessments		\$221.39	\$446.88	\$0.00	\$0.00	
36210	Interest Earnings			\$439.37	\$0.00	\$0.00	
37500	Storm Sewer Charge Collections		\$16,851.39	\$18,874.63	\$18,000.00	\$16,922.62	\$18,000.00
37560	Storm Sewer Penalty				\$0.00	\$0.00	
39201	Transfer from General Fund				\$0.00	\$0.00	
	Total Revenues		\$17,072.78	\$19,760.88	\$18,000.00	\$16,922.62	\$18,000.00
604-43150-	OPERATING EXPENSES						
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$500.00	\$1,500.00	\$2,159.00	\$1,500.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing			\$93.60	\$0.00	\$0.00	\$0.00
400	Repairs/Maint			\$800.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements			\$24.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds			\$0.00	\$0.00	\$0.00	\$0.00
	Total Expenses		\$1,500.00	\$1,417.60	\$1,500.00	\$2,159.00	\$1,500.00
	Total Revenue Minus Expenses		\$15,572.78	\$18,343.28			

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2021-35

**A RESOLUTION APPROVING THE DELEGATION
OF AUTHORITY FOR PAYING CLAIMS
THROUGH MONTH END IN 2021**

WHEREAS, Minnesota Statute 412.271 Subd. 7 and Subd. 8 authorize a City Council to delegate authority to pay certain claims against the City by the City Administrative Official; and

WHEREAS, the City Clerk-Treasurer is the City Administrative Official; and

WHEREAS, the City Council desires to authorize the City Clerk-Treasurer to pay all claims deemed as valid received through month end of December 2021; and

WHEREAS, all checks drawn for payment of claims must be signed by the City Clerk-Treasurer and the Mayor; and

WHEREAS, the City Clerk-Treasurer will present to the City Council at the first Council meeting in January 2022 the list of claims paid and an explanation of the payment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, the City Clerk-Treasurer is authorized to pay all claims received through month end in December 2021, if in the City Clerk-Treasurer's discretion, the claims are valid.

Adopted by the City Council of the City of Mantorville, Minnesota, this 13th day of December 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: December 13, 2021
Re: 2022 City Meetings Calendar

BACKGROUND

Attached is the 2022 City Meetings Calendar. The calendar has been updated over last year's calendar to include Mantorville Fire Department, Chamber of Commerce, and Dodge County Board of Commissioners meetings.

One request from the City Clerk is to move the August regular City Council meetings from August 8 and 22 (2nd and 4th Mondays) forward by one week to August 15 and 29 (3rd and 5th Mondays). The reason for this request is that the Primary Election is scheduled for Tuesday, August 9, 2022. Moving the City Council meeting will allow the City Clerk time to set up the Council Chambers on Monday, August 8th, in preparation for voters and Election Judges to arrive the following morning.

ACTION

By motion, approve the 2022 City Meetings Calendar, as presented.

City of Mantorville - 2022 Meetings Calendar

Meeting	Schedule	Meeting	Schedule
City Council	2nd & 4th Mondays 6:30 PM	Mantorville Fire Dept - Officers Meeting	Monday Prior to 1st Wednesday 7:00 PM
City Council Work Session	Held as Needed	Mantorville Fire Dept - General Members Mtg	1st Wednesday 6:30 PM Training 8:30 PM Members Meeting
Economic Development Authority	1st Tuesday 6:30 PM	Mantorville Fire Dept - EMR Training	2nd Wednesday 6:30 PM
Park Board	Last Tuesday 6:30 PM	Mantorville Fire Dept - Equipment & Truck Mtn.	3rd Wednesday 6:30 PM
Other Community Meetings		Election Days and Holidays	
Chamber of Commerce	1st Wednesday, Greek Revival House 8:00 AM	Election Day	No Government Meetings May be Held Between 6:00 PM and 8:00 PM
Dodge County Board of Commissioners	2nd Tuesday at 9:30 AM (Dec 13 at 5:00 PM) 4th Tuesday at 5:00 PM	Holidays	City Offices Closed

JANUARY						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1 Holiday
2	3 MFD Officers	4 EDA	5 MFD General	6	7	8
9	10 Council	11	12 MFD EMR Training	13	14	15
16	17 Holiday	18	19 MFD Eqpmt	20	21	22
23	24 Council	25	26	27	28	29
30	31 MFD Officers					

FEBRUARY						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 EDA	2 MFD General	3	4	5
6	7	8	9 MFD EMR Training	10	11	12
13	14 Council	15	16 MFD Eqpmt	17	18	19
20	21 Holiday	22	23	24	25	26
27	28 Council/ MFD Officers					

MARCH						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 EDA	2 MFD General	3	4	5
6	7	8	9 MFD EMR Training	10	11	12
13	14 Council	15	16 MFD Eqpmt	17	18	19
20	21	22	23	24	25	26
27	28 Council	29 Park & Rec	30	31		

APRIL						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4 MFD Officers	5 EDA	6 MFD General	7	8	9
10	11 Council	12	13 MFD EMR Training	14	15	16
17	18	19	20 MFD Eqpmt	21	22	23
24	25 Council	26 Park & Rec	27	28	29	30

MAY						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 MFD Officers	3 EDA	4 MFD General	5	6	7
8	9 Council	10	11 MFD EMR Training	12	13	14
15	16	17	18 MFD Eqpmt	19	20	21
22	23 Council	24	25	26	27	28
29	30 Holiday	31 Park & Rec /MFD Officers				

JUNE						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 MFD General	2	3	4
5	6	7 EDA	8 MFD EMR Training	9	10	11
12	13 Council	14	15 MFD Eqpmt	16	17	18
19	20	21	22	23	24	25
26	27 Council	28 Park & Rec	29	30		

JULY						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4 Holiday	5 EDA/MFD Officers	6 MFD General	7	8	9
10	11 Council	12	13 MFD EMR Training	14	15	16
17	18	19	20 MFD Eqpmt	21	22	23
24	25 Council	26 Park & Rec	27	28	29	30
31						

AUGUST						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1 MFD Officers	2 EDA	3 MFD General	4	5	6
7	8	9 ELECTION DAY	10 MFD EMR Training	11	12	13
14	15 Council	16	17 MFD Eqpmt	18	19	20
21	22	23	24	25	26	27
28	29 Council	30 Park & Rec	31			

SEPTEMBER						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5 Holiday	6 EDA/MFD Officers	7 MFD General	8	9	10
11	12 Council	13	14 MFD EMR Training	15	16	17
18	19	20	21 MFD Eqpmt	22	23	24
25	26 Council	27 Park & Rec	28	29	30	

OCTOBER						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3 MFD Officers	4 EDA	5 MFD General	6	7	8
9	10 Council	11	12 MFD EMR Training	13	14	15
16	17	18	19 MFD Eqpmt	20	21	22
23	24 Council	25 Park & Rec	26	27	28	29
30	31 MFD Officers					

NOVEMBER						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 EDA	2 MFD General	3	4	5
6	7	8 ELECTION DAY	9 MFD EMR Training	10	11 Holiday	12
13	14 Council	15	16 MFD Eqpmt	17	18	19
20	21	22	23	24 Holiday	25 Holiday	26
27	28 Council	29 Park & Rec	30			

DECEMBER						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5 MFD Officers	6 EDA	7 MFD General	8	9	10
11	12 Council	13	14 MFD EMR Training	15	16	17
18	19	20	21 MFD Eqpmt	22	23	24
25	26 Holiday	27	28	29	30	31