

**City of Mantorville
City Council Minutes
October 25, 2021**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller, and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Public Works Wade Schroeder
Assistant City Clerk Shelly Jensen-Germundson

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Adopt the Agenda

Council adopted the agenda, as presented.

4. Consent Agenda

- A. City Council Work Session Minutes of October 4, 2021
- B. City Council Meeting Minutes of October 11, 2021
- C. City Council Work Session Minutes of October 11, 2021
- D. Warrant List for October 25, 2021

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

A. Kasson-Mantorville Lions

Representatives of the Lions included Rose Harris, Ron Burgess, Don Howard and Jerry Harris. The Kasson-Mantorville Lions thanked the City Council and Staff for all you do for this community. We have noticed over the summer how wonderful the city looks, it is maintained well, and it has been nice to have festivals again. It's nice to be in a community where family and friends feel that's important. Our motto at the Lions is that "We Serve." If there is something we can partner with you on in the city, anything that you're doing, don't be afraid to holler and we may just come back with workers to help out.

Mayor Bradford returned the compliment and thanked the Lions for their service, as well as their service projects and others within the city of Mantorville. You are always a regular at our festivals, and we appreciate your dedication and hard work to the communities you serve.

Council thanked the Kasson-Mantorville Lions for coming to tonight's meeting.

6. Public Concerns

The following citizens addressed the Council:

- Bill Reding, 220 6th Street, addressed the Council and asked about the schedule of the Walnut Street construction, as it was supposed to be done by October 29th. He also asked about shut-off valves and the culvert heading east.
 - Joe Adams said a bacteria test was done. When that comes back, homes in the area should be back on city water. The shut-off valves will be to grade.
 - Mayor Bradford said he will contact the City Engineer tomorrow for more information while the contractor is there and will also get an updated schedule to Mr. Reding.

7. Public Hearings

There were no Public Hearings.

8. Old Business/New Business

A. Dodge County Historical Society Sign Permit Application

David Hansen, Committee Member and former President of the Dodge County Historical Society, described the Society's needs for directional signage for the Museum and requested Council's approval to waive the permit fee. The Mantorville Restoration Association approved the permit and design at their October 2021 meeting. Dodge County also gave approval for the sign on their property. The County also mentioned that they may be willing to consider handling installation at no cost to the Society.

This request is for two posts, with two directional signs per post (one on each side). These signs will be installed north and south of the alley, pointing towards the alley to the museum.

Motion was made by Councilmember Keller and seconded by Councilmember Kinney to waive the permit fee.

Vote: 5 ayes / 0 nays. Motion carried.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to approve the permit application for the Dodge County Historical Society for two directional signs to be placed on the north and south side of the alley.

Vote: 5 ayes / 0 nays. Motion carried.

- B. Resolution No. 2021-30 Calling for Public Hearing to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds and Preliminary Recommendations from David Drown Associates, Inc.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to adopt Resolution No. 2021-30 Calling a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds.

Vote: 5 ayes / 0 nays. Motion carried.

C. 2021-2022 Snow Removal Services

Two bids were received for 2021-2022 snow removal service:

- a. IMS Contracting, LLC
 - Hourly rate: wheel loader \$140.00, dump trucks \$100.00, shoveling \$70.00
- b. DeCook Drainage
 - Hourly rate: skid loader \$125.00, payloador \$145.00, backhoe \$125.00, dump truck \$100.00

Staff recommended hiring DeCook Drainage. They did a good job for the City in 2020-2021.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to hire DeCook Drainage for snow removal service during the 2021-2022 season.

Vote: 5 ayes / 0 nays. Motion carried.

9. **Reports**

A. Public Works Report

- 1) Two bids were received for replacing the sod that was installed after the street reconstruction in 2019 and which is now dead:
 - a. SL Contracting, Inc.
 - \$5,500.00
 - Slit seed/hydro seed
 - Sod would be slit and used for fertilizer
 - b. Wilker Retaining Walls & Pavers, LLC
 - \$11,723.00
 - Till, seed and blanket for erosion

Joe Adams recommended SL Contracting, Inc.

Council discussion included:

- Like the idea of keeping the sod there for erosion control.
- Starter fertilizer to be added in the spring.
- Joe Adams will ask if fertilizing should be done now.
- Funds could come out of the Capital Improvement Plan.
- The City will only do the right-of-way where sod was placed during street reconstruction in 2019.
- The City has no way of watering it; watering will be the responsibility of the homeowner.
- No one complained in 2020. Don't want this coming back again.
- The park was green and growing in 2020. The area near the park shelter was not part of the project but sod was put in in this area. The sod there is now dead, which shows that watering was the issue for dead sod.
- One year should have been enough for sod to take root.
- Where does the City's responsibility end? Council directed the City Clerk to draft a letter to these homeowners to let them know SL Contracting will be slit seeding/hydro seeding only the portion of the right-of-way where sod was installed as part of the 2019 project, that any work performed by SL Contracting beyond this will be the responsibility of the homeowner under private contract, that the homeowner will be responsible for maintaining this slit seeded/hydro seeded area of the right-of-way, which includes watering to ensure growth, and that City Staff will come back out in the Spring of 2022 to see if the seed has germinated and is growing. If it has germinated and is growing, the City's responsibility will be complete. This letter will be sent to Mayor Bradford for review before mailing to each homeowner affected by the dead sod.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to hire SL Contracting, Inc. for slit seeding/hydro seeding.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) The City received a quote from Maxson Electric for lighting at the basketball court. This includes new LED lights and a push-button switch. The quote is \$1,147.00.

Council discussion included:

- Replacing these halogen lights with LED could be funded by a grant as part of the Multi-Hazard Mitigation Plan.
- The entire park could be switched over to LED.

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to go out for more bids.

- With one quote already on the table, it would be unethical to request more bids at this time. Council would prefer to see more bids on future projects. Discussion included whether more bids should be sought for all projects or only projects above a certain dollar range.

- We could get the park down to two meters, as one may not be able to handle everything, especially during Marigold Days. The Park Board can figure that out.
- Laura Qualey could be asked to submit a Letter of Intent to join the Multi-Hazard Mitigation Plan with projects for grant approval.

Councilmember Keller withdrew his motion.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to table this item for future discussion.

Vote: 5 ayes / 0 nays. Motion carried.

- 3) Joe Adams received a quote from Lawson, LLC for \$600.00 to do blockwork to close up the basement door at City Hall and prevent future flooding. City Staff will backfill the area.

American Rescue Plan Act funds can be used for this project.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to hire Lawson, LLC to do the blockwork to close up the basement door at City Hall for \$600.00.

Vote: 5 ayes / 0 nays. Motion carried.

B. City Clerk Report

No report.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber
 - The Chamber is getting ready for Fall Festival.
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
 - Request received from Benike Construction to replace the steps on the south side of the courthouse with heated concrete steps. A special meeting was held, and the permit was approved by the MRA, on the condition that the MRA review and approve the design of the railings prior to installation.
- 8) Park and Recreation Board
 - The Park Board meets tomorrow night.

- 9) Personnel
- 10) Relief
- 11) Township

E. Councilmember Reports

Councilmember Kinney:

- 1) The Co-Chairs for Stage Coach Days are not interested in co-chairing in 2022. Need to find replacements for MaryAnn and Barb.
- 2) The Hubbell House will be closed for two months for remodeling of the bar, bathrooms and kitchen.
- 3) Councilmember Kinney was concerned about the tone during public comment at the October 11, 2021 Council meeting. It is vital that we get people to step up to the podium and state their name and address for the record. He was also concerned about some of the comments aimed at our City Engineer. Complaints and disagreements are fine, but insults and derogatory comments are not acceptable towards City Staff.
 - Mayor Bradford said he understands and accepts that this is on his shoulders and will make a more concentrated effort. Councilmember Kinney added that other citizens jumped on board because of how one person was allowed to act. Mayor Bradford said he will try to refocus on this.

Councilmember Ingalls:

- 1) Seconded what Councilmember Kinney said that citizens need to come to the podium and state their name and address. It is important that they are allowed to vent but not to attack. It is helpful for Council to know who is speaking.

F. Mayor's Report

Mayor Bradford attended a meeting regarding the Dodge County Multi-Hazard Mitigation Plan. Mayor Bradford will bring back a draft of some services they contracted through the University of Minnesota. Dodge County will be asking Cities to approve, which will then open up additional funding sources for those Cities. There will be more information to come as we move forward.

Mayor Bradford met with the County and a potential buyer on the empty lot in Mantorville. A follow-up meeting will be scheduled with the County Administrator and County Commissioner. The County understands our position, but those in the meeting were not in the power to make decisions on it.

Another Eagle Scout has finished their project, which will be brought forward and recognized by Council at a future meeting.

Mayor Bradford said he talked with William Reding regarding drainage and the stump on his property at 220 6th Street.

Sheriff Scott Rose is looking to move into Mantorville. His family will be a welcomed addition to our community.

10. Tabled Items

There are no tabled items.

11. Executive Session

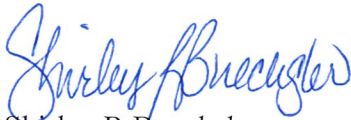
There was no Executive Session.

12. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adjourn the meeting at 7:49 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,



Shirley R Buecksler
City Clerk-Treasurer