



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, OCTOBER 11, 2021
6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Adopt the Agenda**
- 4. Consent Agenda**
 - a) City Council Meeting Minutes of September 13, 2021
 - b) City Council Meeting Minutes of September 27, 2021
 - c) Dodge County Sheriff's Office Report for Mantorville September 2021
 - d) Warrant List for October 11, 2021
 - e) Resolution No. 2021-29 Granting a Variance for Certain Real Property Located at Dodge County PID 25.020.1603
- 5. Proclamations, Presentations and Recognitions**
 - a) Introduction and Approval of New Firefighter Annika Hofstad
- 6. Public Concerns**
- 7. Public Hearing(s)**
- 8. Old Business/New Business**
- 9. Reports**
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township
 - e) Councilmember Report
 - f) Mayor Report
- 10. Tabled Items** – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*
- 11. Executive Session – None**
- 12. Adjourn**

**City of Mantorville
City Council Minutes
September 13, 2021**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller, and Bill Kinney

Absent: None

Others Present: Assistant Fire Chief Steve Fairchild
New Firefighter Chloe Bradford
City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Assistant City Clerk Shelly Jensen-Germundson

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Adopt the Agenda

Councilmember Keller requested that the City Council consider Resolution No. 2021-25, a resolution he drafted regarding the proposed roundabouts and traffic flow in the city of Kasson. Mayor Bradford added this item to the agenda as Item 8d). Council adopted the agenda, as amended.

4. Proclamations, Presentations and Recognitions

A. Introduction and Approval of New Firefighter Chloe Bradford

Assistant Fire Chief Steve Fairchild introduced Chloe Bradford. Chloe has been a part of the Explorers Program with the Mantorville Fire Department for four years and recently interviewed for a position as Volunteer Firefighter. The Fire Board approved her hiring at their last Board meeting and a background check came back with a clear record. Assistant Fire Chief Fairchild is now looking for Council approval to hire Chloe Bradford as a Volunteer Firefighter.

Motion was made by Councilmember Kinney and seconded by Councilmember Keller to approve the hiring of Chloe Bradford as Volunteer Firefighter with Mantorville Fire Rescue.

Vote: 5 ayes / 0 nays. Motion carried.

Mayor Bradford and the City Council welcomed Chloe, and everyone applauded in congratulations.

B. Network Security Review with Mike Bowe, On-Site Computers, Inc.

Mike Bowe of On-Site Computers, Inc. provided a network security review for the City. Mr. Bowe said the City has back-ups using an encrypted Cloud platform. The entire system is backed up daily. Mr. Bowe recommended additional email security, 365 with multi-factor authentication, and a change to the firewall. He will send a proposal to the City Clerk.

Council thanked Mr. Bowe for his presentation.

5. Consent Agenda

- A. City Council Meeting Minutes of August 23, 2021
- B. Fire Department General Member Meeting Minutes of September 1, 2021
- C. Chamber of Commerce Minutes of August 4, 2021
- D. Warrant List for September 13, 2021 in the Amount of \$78,155.84
- E. Resolution No. 2021-23 Approving an Application to Conduct Bingo at Mantorville Saloon, 501 Main Street North – Pheasants Forever Dodge County, Chapter 776, October 2, 2021

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

6. Public Concerns

The following citizens addressed the Council:

- Dan Trapp addressed the Council regarding the berm and weeds (Canadian thistles) that are on it at 720 County Road 12.
 - Mayor Bradford stated that the Torkelson's have mowed the berm. We informed them that they need to maintain it on a regular basis. We had someone lined up to mow, but the Torkelson's had it done before that was necessary. We followed up with a verbal phone call. We have communicated our expectations and will monitor it. We expect the west side of the berm to be maintained, and they understand that the City is serious.

7. Public Hearings

- A. On Sale/Sunday Sales Intoxicating Liquor License, 509 Main Street North – Scott Seim dba Mantorville Saloon, Resolution No. 2021-24

Applicants Scott and Koreen Seim were present for any questions.

Mayor Bradford opened the Public Hearing at 7:04 p.m.

Hearing from no one wishing to speak, Mayor Bradford closed the Public Hearing at 7:05 p.m.

Motion was made by Councilmember Kinney and seconded by Councilmember Keller to adopt Resolution No. 2021-24 Approving an Application for On Sale/Sunday Sales Intoxicating Liquor License for Scott Seim dba Mantorville Saloon Located at 509 Main Street North, Mantorville, Minnesota.

Vote: 5 ayes / 0 nays. Motion carried.

8. Old Business/New Business

A. Public Works Street Worker – Personnel Committee Recommendation

The City received three applications for the Public Works Street Worker position. Mayor Bradford and Councilmember Ingalls, as the Personnel Committee, met with two applicants; the third applicant was not available for an interview.

The Personnel Committee recommends hiring Wade Schroeder at a starting wage of \$21.50 per hour. After six (6) months of service and after obtaining his CDL, his wage will be increased to \$22.00 per hour.

Wade was in attendance and gave a brief description of his skills and experience that he will be bringing with him to this position. Wade said he can start on October 4, 2021.

Councilmember Ingalls said Mr. Schroeder has a positive attitude and is excited to work locally. The cultural fit is perfect and we didn't see the CDL as a barrier from Wade being successful in this position.

Mayor Bradford said Wade is more technical than most we've seen and he is very bright.

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to hire Wade Schroeder to the position of Public Works Street Worker, at a starting rate of \$21.50, with a .50 cent increase after six months of service and obtaining his CDL, and a start date of October 4, 2021.

Vote: 5 ayes / 0 nays. Motion carried.

Mayor Bradford and Council welcomed Wade to the City of Mantorville.

B. American Rescue Plan Local Government Funds – Resolution No. 2021-22 Accepting the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adopt Resolution No. 2021-22, Accepting the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

C. [Tabled Item 10b)] – Application for Variance to Allow an Accessory Structure at 720 County Road 12, Parcel B

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to pull Item 10b), Application for Variance to Allow an Accessory Structure at 720 County Road 12, Parcel B, from the table.

Vote: 5 ayes / 0 nays. Motion carried.

The applicants were not available to attend tonight's meeting. Resident Dan Trapp provided elevation maps of the area for Council that he received from Dodge County.

Council discussion included:

- The applicants have provided the requested information. Keep the size of the structure within the dimensions provided and the owner can decide on the details.
- It's hard to understand the practical difficulty.
- If the intent is to not take a spot where a building could be erected, is it okay to put a shed there in a flood plain? It's important to be consistent but could there be a principal structure there?
 - Perhaps if they raise it high enough, but it would have to be raised about 7 feet.
- If we deny the variance, are we making the land unsellable/worthless?
- Need clarification from the land owner on the elevation.
- One reason for the variance is chemical storage. If true, it should be in a different location.
- What does 1127 on the applicant's drawing mean?
- Why put the structure there? Could be a little further away.
- There were problems with the existing building.
- What is the practical difficulty?
- Recommend that we say no chemical storage in this new accessory structure.
- Ask the applicant to come to the September 27, 2021 City Council meeting with information and answers to these questions.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to table this item to the next regular Council meeting when Council can ask questions of the applicant.

Vote: 5 ayes / 0 nays. Motion carried.

D. Consideration of Resolution No. 2021-25 Regarding the Flow of Traffic on Highway 57 Through the City of Kasson for the Citizens of Mantorville

Councilmember Keller presented the draft resolution for review, which also includes an article he published in the Dodge County Independent. The response has been phenomenal, with 100% against it, he said. The application of these roundabouts is wrong for this location. Looking to communicate to the citizens of the city of Kasson, he said.

Councilmember Hoaglund appreciates the hard work Councilmember Keller did on this.

Councilmember Ingalls asked what Councilmember Keller found in his research regarding the motivation behind these roundabouts? It's hard to understand how it would work.

Councilmember Keller said they wanted a roundabout at County Road 34 and Highway 57 and you cannot put it by a stoplight. Mini roundabouts were intended for "T" intersections. There is a better alternative, he said.

Councilmember Ingalls agreed that a roundabout doesn't make sense here.

Councilmember Keller said the roundabout in Byron is a perfect example near a railroad. Traffic is similar and it works well.

Councilmember Hoaglund said the one in Byron is a little further from the tracks.

Councilmember Keller said the reason it doesn't work is because a standard roundabout won't fit in the right-of-way, so they came up with an oval. He added that ovals are more dangerous.

Councilmember Ingalls said a roundabout near the school is needed.

Councilmember Keller said there are so many things that make the roundabouts wrong in Kasson.

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to adopt Resolution No. 2021-25, Regarding the Flow of Traffic on Highway 57 Through the City of Kasson for the Citizens of Mantorville.

Vote: 4 ayes / 1 nay – Councilmember Kinney voted against. Motion carried.

Council directed the City Clerk to forward a copy of this resolution to the Mayor and City Council of the City of Kasson, Minnesota Department of Transportation, Senator David Senjem, and WHKS Engineering.

9. Reports

A. Public Works Report

Joe Adams requested approval to order three garbage receptacles on the 2021 budget. The original budget was for \$8,300.00 for Slinger but it came back with a savings of \$4,034.00 that can be put towards a garbage receptacle for the covered bridge and two others. They will be the same style as currently at the park.

- Council approved this purchase.

Councilmember Hoaglund said he met with Excel Energy regarding their line on our pole. They moved their pole.

- Joe Adams said that pole is in rough shape. We pay \$30.00/month for meters in the park but we only use them two or three times a year. Looking to go underground to get away from the monthly cost. Long term, we would be ahead. Marigold Days could be fed from another meter.
- Mayor Bradford agreed and said we should do what we can and possibly get down to one meter.
- Joe Adams said Directional Drilling estimated approximately \$2,400.00. Joe will bring back exact numbers for Council.
- Councilmember Ingalls said this is perfect for infrastructure improvement and the American Rescue Plan Act funds.

B. City Clerk Report

Shirley Buecksler reminded Council about Local Board of Appeal and Equalization Training:

- Minnesota Statute requires that at least one voting member successfully complete this training once every four years;
- All voting members are encouraged to take this training;
- Training is completely online;
- Currently, there is no one trained for Mantorville; and
- Training must be completed by February 1 2022.

This same information, along with a link to the training, was emailed to the City Council this morning.

The City received the microloan funds of \$244,950.00 today for the 2021 Street Improvements Project and the Snow Plow.

C. Consultant Report

No report.

D. Committee Reports

1) Chamber – Councilmember Keller stated:

- The Chamber celebrated the success of the Cemetery Walk.
- Finalizing Fall Festival plans.
- The Chamber is working on a similar Mantorville logo to be their own. Does the City have any concerns with that?

- Mayor Bradford said there is a graphics manual, and the branding effort was citywide. As long as they follow the standard, go for it. We want a consistent look.
- 2) Economic Development Authority – Mayor Bradford stated:
 - The EDA talked about Stage Coach Days. They have \$1,300.00 donated from SEMAC (Southeastern Minnesota Arts Council). \$2,600.00 in expenditures but were covered by private donations.
 - Discussed grants and donations.
 - Talked about the GEMS of Mantorville. The past GEM was awarded to Luke Nash, and Lynette Nash accepted it. Barb Loquai was also noticeably touched to be awarded as the present GEM. Mayor Bradford will forward the proclamation to the City Clerk to create a plaque.
 - The EDA’s budget meeting is scheduled for September 20, 2021, with an invitation to the City Council to attend if they choose.
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers – Mayor Bradford stated:
 - Their next meeting is scheduled for September 15, 2021.
 - Had some donations for Dennison Park equipment. Funds will be matched by the Joint Ventures.
- 7) Mantorville Restoration Association – Councilmember Hoaglund stated:
 - Marigold Days had good weather and the event was very successful.
 - The MRA’s next meeting is September 14, 2021.
 - Councilmember Ingalls commented that a booth at Marigold Days blocked the path by the Welcome Center and caused pedestrians to have to use the road. Councilmember Keller said there is an easement. Councilmember Ingalls suggested no parking signs in this area. Councilmember Hoaglund said the Highway 57 project will include the addition of sidewalk in this area.
- 8) Park and Recreation Board
- 9) Personnel
- 10) Relief
- 11) Township

E. Councilmember Reports
No reports.

F. Mayor’s Report

- Marigold Days was a huge success. Although we expected a larger crowd for the event, the Fire Department had over 700 attend the pancake breakfast and 989 came to the street dance.
- The Café owner said it was the best year ever for them during Marigold Days.
- The Lion’s Club was expected a hot year and, even though they bought 100 more hot dogs and burgers this year, they were sold out by 3:00 p.m.
- It was nice that Red Dirt Road held a moment of silence at 9:11 p.m. on September 11th. A fitting tribute.

- Mayor Bradford will present a proclamation to Kaleb Melcher for “Eagle Scout Achievement Day” at a den meeting for his significant efforts to improve our communities through community service. Mayor Bradford will bring this to Council at a following meeting.

10. Tabled Items

- a) Code Enforcement Regarding Storage Container at 720 County Road 12 (tabled 07.26.2021)
- b) Application from Mark and Ann Torkelson for a Variance from Section 150.025 of the Mantorville City Code to Allow the Construction of an Accessory Structure on a Lot without a Principal Structure (tabled 08.23.2021; 09.13.2021)

11. Executive Session

There was no Executive Session.

12. Adjourn

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to adjourn the meeting at 8:19 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

**City of Mantorville
City Council Minutes
September 27, 2021**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller (arrived at 6:31 p.m.), and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Assistant City Clerk Shelly Jensen-Germundson

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Adopt the Agenda

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to adopt the agenda, as presented.

Vote: 4 ayes / 0 nays – Councilmember Keller was absent. Motion passed.

4. Consent Agenda

- A. Warrant List for September 27, 2021 in the Amount of \$40,862.85
- B. Dodge County Sheriff's Office Call Report for Mantorville for July 2021
- C. Dodge County Sheriff's Office Call Report for Mantorville for August 2021
- D. City Health Insurance Renewal for 2022

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls to approve the Consent Agenda, as presented.

Vote: 4 ayes / 0 nays – Councilmember Keller was absent. Motion passed.

5. Proclamations, Presentations and Recognitions

Mayor Bradford provided a copy of the proclamation he presented to Kaleb Melcher for his significant efforts to improve our communities through community service, for fulfilling the requirements of the Boy Scouts of America for the Eagle Scout Award and achieving the Eagle rank. Mayor Bradford proclaimed September 25, 2021 as "Eagle Scout Achievement Day."

6. Public Concerns

The following citizens addressed the Council:

- Debra Wilson, 207 3rd Street West, addressed the Council regarding the condition of the sod put in at her property in 2019. She said it's dead and asked if the City can do anything about it.
 - Mayor Bradford said we will be doing annual maintenance at the park where the sod there is also dead. We will have our parks crew look at the sod at her property and come back to a future meeting to discuss.
- Dan Trapp addressed the Council regarding weeds on the berm at 720 County Road 12. They mowed the first 15 to 20 feet but having finished.
 - Mayor Bradford spoke to the Council and said we have asked the Torkelson's to mow the west side of the berm. They are not mowing the back side and not abating the noxious weeds.
 - Councilmember Hoaglund said Ann Torkelson is here and we should give her a chance to speak.
 - Ann Torkelson addressed the Council and said she and her husband were asked to mow from the property line to the back of the trees on the berm. As the trees have grown, it gets challenging. We have sprayed the weeds and are maintaining it.
 - Mayor Bradford asked how they are maintaining the weeds?
 - Ann Torkelson said through manual removal and spraying. She said there is wild parsnip and thistle growing there, just like anywhere else.
 - Councilmember Hoaglund said we would like to get this resolved and asked Dan Trapp and Ann Torkelson if they can come up with a solution?
 - From day 1, Ann Torkelson said we have tried to talk with the Trapp's before we purchased the property seven years ago. We have been civil but it is awful to maintain anything in that area. The use of profanity towards us and taking pictures of us and our daughters. When we purchased the property, we told the City Council that we wanted areas to be natural.
 - Mayor Bradford asked how many times they have sprayed for weeds? And has it been effective?
 - Ann Torkelson said they have sprayed many times. I would love nothing more than to have it be effective, but the stress and anxiety with Dan Trapp is very high, to the point of tears and not wanting to be near him.
 - Mayor Bradford said the concern is any noxious weed will bloom, seed and spread. From a City's standpoint, that is our concern. As long as you're trying to spray and maintain it. How are the saplings doing?
 - Ann Torkelson said this year was hard on the Gingko trees. There are 30 to 35 evergreens at the top of that berm that are now six feet tall. Others we purchased are 12 feet tall.
 - Councilmember Keller commented on thistles he saw in bloom a while back. That was my only concern. The grass underneath is not an issue – I see it all over town. Keeping weeds under control is a responsibility. If

they are there, get them out. This is the most effective time to spray them. Next year, be diligent and do it again.

- Councilmember Ingalls asked if she can document the problem ones.
 - Ann Torkelson said I can make a commitment to document.
- Mayor Bradford said I hear agreement on your part. At this point, anything up there yet may need manual intervention. I would suggest spraying in the fall and in the spring.
- Councilmember asked Dan Trapp if the Torkelson's do that, is spraying an issue? Is that acceptable to you? If they do a good job spraying, will you complain?
 - As long as the noxious weeds are gone, Dan Trapp said, I will not complain. I never once got personal about anything that happened.
- Mayor Bradford said that things may have been said on both sides but we will move forward with the plan in place.
- Councilmember Ingalls asked Dan Trapp and Ann Torkelson if both sides agree?
 - Ann Torkelson said she agrees.
- Councilmember Kinney said it would be nice if weeds were taken out before they become tall and go to seed.
- Councilmember Keller said we have a plan.
- Councilmember Hoaglund asked both parties if they are in agreement?
 - Ann Torkelson said yes.
 - Dan Trapp said yes, if the noxious weeds are controlled.
- Amy Johnson addressed the Council regarding the annual Ride for Wyatt. This is an annual snowmobile ride in January and January 29, 2022 will be their third year. Organizers are requesting to use the north shelter in the park.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to allow use of the north shelter for the Ride for Wyatt event on January 29, 2022. The motion was amended to include waiving of the rental fee. Councilmembers Kinney and Ingalls accepted the amendment to the motion.

Vote: 5 ayes / 0 nays. Motion carried.

7. Public Hearings

- A. Application from Ron & Deb Pederson and on & Tessa Buck for Platted Lot – Mantor's Addition Block 30; Resolution No. 2021-27

All applicants were in attendance for any questions from Council. Jon Buck addressed the Council and said that he and his wife Tessa will take the east lot. Her parents will take the west lot.

Mayor Bradford opened the Public Hearing at 6:31 p.m.

Hearing from no one wishing to speak, Mayor Bradford closed the Public Hearing at 6:33 p.m.

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to adopt Resolution No. 2021-27 Approving a Lot Split for Certain Real Property Located in Mantorville, Dodge County, Minnesota.

Vote: 5 ayes / 0 nays. Motion carried.

8. Old Business/New Business

A. 2022 Budget and Levy

- Set Truth in Taxation Meeting Dates

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to set the Truth in Taxation Meetings for Monday, December 13, 2021 and Monday, December 20, 2021.

Vote: 5 ayes / 0 nays. Motion carried.

- Resolution No. 2021-26 Adopting Proposed Preliminary Tax Levy

Mayor Bradford reminded Council that we can always go down but that we cannot increase the levy once it is set. He called for a Council Work Session on Monday, October 4, 2021 at 6:30 p.m. in the Council Chambers for the City Council to discuss the budget. Public is welcome to join us.

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to set the proposed preliminary tax levy at 10% (\$583,037.40), to schedule a Council Work Session to review the preliminary budget for Monday, October 4, 2021, and to adopt Resolution No. 2021-26, Adopting the Proposed Property Tax Levy Collectible in the Year 2022.

Vote: 5 ayes / 0 nays. Motion carried.

B. Set Fall Council Workshop Meeting

The City Council scheduled their fall workshop meeting for Monday, October 4, 2021 at 6:30 p.m. in the Council Chambers.

9. Reports

A. Public Works Report

- Mayor Bradford asked if the City will be doing a fall brush pickup?
 - Joe Adams said residents can call Public Works and he will work with them.
- Regarding the electric pole at Riverside Park, Joe said he is getting estimates to tie all of the meters and poles into one junction box. This is pending.
- Joe discussed projects that he is working on including Walnut Street, and the work that needs to be done at Zumbro Ridge. The road needs to be dug down or rebuilt. East Drive also needs fixing.

- Joe would like to use some of the American Rescue Plan Act (ARPA) funds on the watermain on the Walnut Street project. SL Contracting, Inc. came in at \$19,000.00 and Rochester Sand & Gravel at \$24,000.00. What are Council's thoughts?
 - Councilmember Hoaglund asked if he received a bid from Snow Contracting? Joe said Snow uses Rochester Sand & Gravel.
 - Mayor Bradford said it sounds like a reasonable approach to fund this with ARPA and directed Joe to move forward with this.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to approve the use of ARPA funds to fix and repair the streets and discussed.

Vote: 5 ayes / 0 nays. Motion carried.

- Wade Schroeder will start as the new Public Works Street Worker on Monday, October 4, 2021.

B. City Clerk Report

Shirley Buecksler said my daughter is due with her baby any day now. When she delivers, I am planning to be there for her and will be out for three to five days, if it works to do so. I will be bringing the laptop to work remotely but could come back down for the next meeting, if that's necessary.

- Mayor Bradford recommended setting up a virtual meeting (Zoom or WebEx) so Shirley can connect to the meeting and not have to travel.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority – Mayor Bradford stated:
 - The EDA looked over the budget numbers reflected in the City's budget spreadsheet. The Minnesota Fiddler's Association provided approximately \$500.00 for the Fiddle Contest. And \$1,400.00 in SEMAC (Southeastern Minnesota Arts Council) grants. We will continue to pursue other funds.
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
- 8) Park and Recreation Board – Next meeting is tomorrow, September 28, 2021
- 9) Personnel
- 10) Relief
- 11) Township

E. Councilmember Reports

Councilmember Hoaglund said the Dodge County Historical Society will be coming in for sign permits.

Councilmember Keller said the Finance Committee's budget meeting this past week was a learning experience for him.

F. Mayor's Report

- Mayor Bradford said he is still working on getting a quote for the tractor. He should see it soon and will share it with Joe Adams.
- Working with the original members of the movers and shakers to get creative at not putting things on poles, such as corn stalks, lights, banners.
- Reminder that City flags will be taken down soon.
- Mayor Bradford was approached by the middle school for a community service project to clean the park. He directed them to work with Joe Adams and Shirley Bueckler.

10. Tabled Items

The following items were discussed out of order from the agenda, with Item 10b) discussed first.

- b) Application from Mark and Ann Torkelson for a Variance from Section 150.025 of the Mantorville City Code to Allow the Construction of an Accessory Structure on a Lot without a Principal Structure (tabled 08.23.2021; 09.13.2021)

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to remove Item 10b) from the table.

Vote: 5 ayes / 0 nays. Motion carried.

Applicant Ann Torkelson came to the podium to answer any questions from Council.

Discussion:

Council asked what 1127 on the drawing means.

- Ann Torkelson said 1127 is the known elevation at the edge of the property line and the level of the building. The pad will be extended. It will be level with the 1127 level.

Mayor Bradford asked if the accessory structure will be on a floating slab?

- Ann Torkelson said it will have footings to lift it up out of the flood fringe.

Councilmember Ingalls asked what the difference is between flood fringe and flood plain.

- Ann Torkelson said the fringe is the edge of the flood plain. It would not be in the flood plain or fringe when it's lifted.

Councilmember Ingalls asked why items cannot be stored in the other building?

- Ann Torkelson said we have equipment in the other building. A building with hay and ag attracts mice and pests that cause damage. It is not used for that purpose.

Councilmember Keller asked why store hay if you don't have animals to feed it to?

- Ann Torkelson said the first cut was sold. Hay equipment is stored in there.

Mayor Bradford asked if anyone in the audience wished to speak. No one spoke.

Mayor Bradford said we need an explanation for the practical difficulty situation and I am struggling to find it.

Councilmember Ingalls said I think it's the storing of ag, hay and equipment.

Councilmember Keller said, given the location of it, it's an enhancement and an attractive building and gets rid of the storage container. We should help them accomplish this and not stand in a citizen's way. They've given us reasons.

Mayor Bradford said he is concerned about issuing numerous variances for one property.

Councilmember Kinney said he is concerned that the previous variances haven't been followed.

Mayor Bradford said there is community unity. What does the most good or most harm?

Councilmember Keller said my understanding is half is for business equipment, but to limit it from being a large business, part of it had to be personal. Hay being incompatible with equipment in the building – that is a practical difficulty. It is good that we maintain consistent in that respect.

Councilmember Hoaglund said most planning and zoning ordinances are designed to allow variances. If you're building tax base, you're doing good for the community. It's our job to consider variances carefully.

Councilmember Ingalls asked if it increases their tax base? Does it decrease anyone else's tax base? If it increases the rest of the neighborhood, would you deny the variance?

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to approve the variance and direct Staff to bring back a draft resolution for approval at the next City Council meeting. The resolution approving the variance for the accessory structure must include the condition that the storage container currently on the property will be removed within 12 months of adoption.

Vote: 3 ayes / 2 nays – Mayor Bradford and Councilmember Kinney voted against.
Motion carried.

- a) Code Enforcement Regarding Storage Container at 720 County Road 12 (tabled 07.26.2021)

Mayor Bradford said the storage container will go away upon completion of the accessory structure.

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls that, as stipulated in Item 10b), the resolution approving the variance for the accessory structure must include the condition that the storage container currently on the property will be removed within 12 months of adoption.

Vote: 5 ayes / 0 nays. Motion carried.

Mayor Bradford said the City expects to see the storage container gone within 12 months.

11. Executive Session

There was no Executive Session.

12. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adjourn the meeting at 7:55 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

City **Mantorville**
 Date **9/1/2021** thru **9/30/2021**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
TRN	202100000016	22 6th St E	Mantorville	Indecent Exposure
S	202100007672	905 Walnut St	Mantorville	Animal Bites
S	202100007516	906 Chestnut St	Mantorville	Harassment O.f.p.
S	202100007486	21 5th St E	Mantorville	Found Property
S	202100007753	605 Walnut St	Mantorville	Harassment
S	202100007754	22 6th St E	Mantorville	Miscellaneous
S	202100007781	508 Clay St	Mantorville	Civil
S	202100007797	320 Main St N	Mantorville	Ambulance Run
S	202100007876	321 Main St N	Mantorville	Miscellaneous
S	202100007711	924 JEFFERSON STREET - W Sector	MANTORVILLE	9-1-1 Hang Up Call
S	202100007742	320 Main St N	Mantorville	Suspicious Activity
S	202100007631	420 Main St N	Mantorville	Found Property
S	202100007696	22 6th St E	Mantorville	Narcotics
S	202100007851	321 Main St N	Mantorville	Found Property
S	202100007764	901 Main St N	Mantorville	Fires
S	202100007788	508 Clay St	Mantorville	Drunkeness
S	202100007824	708 East St	Mantorville	Suspicious Activity
K	202100003357	406 Blanch St	Mantorville	Motorist Assist
S	202100007525	16 5th St W	Mantorville	Contempt Of Court
S	202100007671	720 Blanch St	Mantorville	Alarm
S	202100007086	220 3rd St W	Mantorville	Welfare Check
S	202100006960	720 County Rd 12	Mantorville	City Ord. Violation
K	202100003594	50 Clover St	Mantorville	SRO School Contact
S	202100007309	402 Main St N	Mantorville	Parking Violations
S	202100006952	706 Walnut St	Mantorville	Residence/business Ck
S	202100007214	22 6th St E	Mantorville	Suspicious Activity
S	202100007234	721 Main St N	Mantorville	Paper Service
S	202100007235	21 5th St W	Mantorville	Paper Service
S	202100007443	812 Hickory Ln	Mantorville	Residence/business Ck
S	202100007307	415 Main St N	Mantorville	Traffic
S	202100007308	616 West St	Mantorville	Found Animals
S	202100007312	321 Main St N	Mantorville	Found Property
S	202100007324	321 Main St N	Mantorville	Found Property
S	202100007338	21 5th St E	Mantorville	Found Property
S	202100007349	321 Main St N	Mantorville	Found Property
S	202100007364	321 Main St N	Mantorville	Found Property
S	202100007376	320 Main St N	Mantorville	Alarm
S	202100007455	605 Clay St	Mantorville	Disturbance
S	202100007034	102 Main St N	Mantorville	Ambulance Run
S	202100007075	22 6th St E	Mantorville	Public Assist
S	202100007199	22 6th St E	Mantorville	Warrants- Out of Co.
S	202100007252	321 Main St N	Mantorville	Ambulance Run
S	202100007256	22 6th St E	Mantorville	Miscellaneous
S	202100007291	605 Clay St	Mantorville	Ambulance Run
S	202100007332	501 Main St N	Mantorville	Public Assist
S	202100007358	321 Main St N	Mantorville	Ambulance Run
S	202100007385	7048 County 5 NW	Mantorville	Ambulance Run
S	202100007447	22 6th St E	Mantorville	Miscellaneous
S	202100007818	50 Clover St	Mantorville	Suicide Threats
S	202100007082	22 6th St E	Mantorville	Threats
S	202100007096	22 6th St E	Mantorville	Assist Other Agency
S	202100007300	321 Main St N	Mantorville	Juvenile Complaint
S	202100007391	21 5th St E	Mantorville	Lost Property
S	202100007459	906 Chestnut St	Mantorville	Threats
S	202100007331	301 Walnut St	Mantorville	9-1-1 Hang Up Call
S	202100007352	321 Main St N	Mantorville	Parking Violations
S	202100007375	606 Clay St	Mantorville	Welfare Check
S	202100007482	420 Bergman Dr	Mantorville	Harassment O.f.p.

10/04/2021

City Mantorville
Date 9/1/2021 thru 9/30/2021

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
	Total	58		

***Check Summary Register©**

October 2021

Name	Check Date	Check Amt
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10100 Citizens State Bank

UnPaid	JOE ADAMS	\$36.25	EMPLOYEE REIMBURSEMENT FOR WATER
UnPaid	AFLAC	\$124.96	EMPLOYEE PAID SUPPLEMENTAL INSURA
UnPaid	AVESIS	\$18.88	EMPLOYEE PAID SUPPLEMENTAL INSURA
UnPaid	BADGER METER	\$375.58	SERVICES FOR SEPTEMBER 2021
UnPaid	CEDA	\$5,021.25	QTR 4 - 2021 ECONOMIC DEVELOPMENT S
UnPaid	CMS - CONSTRUCTION MGMT.S	\$922.02	BUILDING INSPECTIONS - SEPT 2021
UnPaid	DMC PLUMBING & HEATING, INC	\$727.78	INSTALLED TEE FOR NEW GAUGE ON GAU
UnPaid	DODGE COUNTY INDEPENDENT	\$90.09	PEDERSON/BUCK LOT SPLIT
UnPaid	GERMUNDSON, OLIVIA	\$137.50	JULY
UnPaid	GOPHER STATE ONE CALL	\$52.65	UTILITY LOCATES
UnPaid	HAWKINS, INC	\$1,664.50	WELLHOUSE - TANK/VACUUM REG
UnPaid	HOMETOWN HAULERS	\$175.00	GARBAGE REMOVAL
UnPaid	KASSON HARDWARE HANK	\$104.02	FIRE DEPT - LIGHTERS/O-RINGS
UnPaid	K-M TELECOM	\$400.96	CITY HALL MAIN 5170
UnPaid	MENARDS - NORTH ROCHESTE	\$128.51	SHOP TOOLS/PAINTING SUPPLIES
UnPaid	METERING & TECHNOLOGY SOL	\$711.01	5 METERS / ENDPOINTS
UnPaid	MINNESOTA ENERGY RESOURC	\$227.36	4016467-5 STREETS 1016 EAST STREET
UnPaid	MN MUNICIPAL UTILITIES ASSO	\$31.00	ANNUAL RANDOM POOL EMPLOYEE PARTI
UnPaid	NCPERS GROUP LIFE INS.	\$96.00	SUPPLEMENTAL INSURANCE - EMPLOYEE
UnPaid	OLMSTED COUNTY	\$37.00	PRE-EMPLOYMENT DRUG/ALCOHOL TESTI
UnPaid	ON SITE COMPUTERS, INC	\$429.00	SET UP NEW EMAIL ADDRESSES
UnPaid	PITNEY BOWES GLOBAL	\$194.04	POSTAGE METER LEASE
UnPaid	PURCHASE POWER	\$201.00	POSTAGE
UnPaid	SCHWICKERTS TECTRA AMERI	\$16,350.00	FINAL PAYMENT - STORM DAMAGE REROO
UnPaid	SEMA EQUIPMENT INC	\$427.61	JOHN DEERE MOWER REPAIR
UnPaid	SL CONTRACTING, INC	\$2,500.00	2021 DRAINAGE SWALE OFF 7TH STREET
UnPaid	VERIZON WIRELESS	\$54.64	FIRE DEPT DATA SERVICE
UnPaid	WARSAW SOLAR, LLC	\$4,923.76	POWER SALES FOR 2021

Total Checks	\$36,162.37
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Payments

Current Period: September 2021

Payments Batch WAR 10 11 21

\$38,567.23

Refer	0 ADAMS, JOE	-			
Cash Payment	E 101-41500-322 Postage	EMPLOYEE REIMBURSEMENT FOR WATER TESTING 9/13, 9/24, 10/4			\$36.25
Invoice	USPS9/2021	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$36.25
Refer	0 AFLAC	-			
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID SUPPLEMENTAL INSURANCE OCT/2021			\$124.96
Invoice	373695	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$124.96
Refer	0 AVESIS	-			
Cash Payment	G 101-21715 Employee Paid Vision Plan	EMPLOYEE PAID SUPPLEMENTAL INSURANCE - VISION - OCT2021			\$18.88
Invoice	2785443	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$18.88
Refer	0 BADGER METER	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	SERVICES FOR SEPTEMBER 2021			\$150.23
Invoice	80082503	10/11/2021			
Cash Payment	E 602-49450-300 Professional Svcs (GENE	SERVICES FOR SEPTEMBER 2021			\$225.35
Invoice	80082503	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$375.58
Refer	0 CEDA	-			
Cash Payment	E 101-46500-437 Other Miscellaneous	QTR 4 - 2021 ECONOMIC DEVELOPMENT SUPPORT			\$5,021.25
Invoice	QTR4-2021	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$5,021.25
Refer	0 CMS - CONSTRUCTION MGMT. SE	-			
Cash Payment	E 101-42400-300 Professional Svcs (GENE	BUILDING INSPECTIONS - SEPT 2021			\$922.02
Invoice	SEPT 2021	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$922.02
Refer	0 DMC PLUMBING & HEATING, INC.	-			
Cash Payment	E 601-49400-228 Equip. Repair and Mainte	INSTALLED TEE FOR NEW GAUGE ON GAUGE PUMP			\$727.78
Invoice	9247	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$727.78
Refer	0 DODGE COUNTY INDEPENDENT	-			
Cash Payment	E 101-41110-352 Publishing	PEDERSON/BUCK LOT SPLIT			\$90.09
Invoice	12709	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$90.09
Refer	0 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	UTILITY LOCATES			\$21.06
Invoice	1090565	10/11/2021			
Cash Payment	E 602-49450-300 Professional Svcs (GENE	UTILITY LOCATES			\$31.59
Invoice	1090565	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$52.65

MANTORVILLE, MN

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Payments

Current Period: September 2021

Refer	0	GERMUNDSON, OLIVIA	-		
Cash Payment	E 101-41940-439	Janitors	JULY		\$25.00
Invoice	CLNG1002-1004	10/11/2021			
Cash Payment	E 101-41940-439	Janitors	AUGUST		\$50.00
Invoice	CLNG1002-1004	10/11/2021			
Cash Payment	E 101-41940-439	Janitors	SEPTEMBER		\$62.50
Invoice	CLNG1002-1004	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$137.50
Refer	0	HOMETOWN HAULERS	-		
Cash Payment	E 101-41940-384	Refuse/Garbage Disposa	GARBAGE REMOVAL		\$175.00
Invoice	108518	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$175.00
Refer	0	INTERNAL REVENUE SERVICE	Ck# 005603 10/11/2021		
Cash Payment	G 101-21703	FICA Tax Withholding	MEDICARE WITHHOLDING		\$399.35
Invoice	OCT2021	10/11/2021			
Cash Payment	G 101-21709	Medicare	SOCIAL SECURITY WITHHOLDING		\$93.39
Invoice	OCT2021	10/11/2021			
Cash Payment	G 101-21701	Federal Withholding	FEDERAL TAX WITHHOLDING		\$553.79
Invoice	OCT2021	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$1,046.53
Refer	0	K-M TELECOM	-		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$111.92
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$20.94
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-41940-321	Communications Phone/	WELL HOUSE FIBER		\$25.00
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440		\$25.93
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$80.92
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$45.48
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$35.48
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$35.48
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$19.81
Invoice	SEPT 2021	10/11/2021			
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER		\$0.00
Invoice	SEPT 2021	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$400.96
Refer	0	HAWKINS, INC	-		
Cash Payment	E 601-49400-220	Bldg.Repair and Mainten	WELLHOUSE - TANK/VACUUM REG		\$1,664.50
Invoice	6029227	10/11/2021			
Transaction Date	10/7/2021	Citizens State Bank	10100	Total	\$1,664.50
Refer	0	MINNESOTA REVENUE	Ck# 005604 10/11/2021		

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Payments

Current Period: September 2021

Cash Payment	G 101-21702 State Withholding	STATE PAYROLL TAX WITHHOLDING - OCT 2021	\$276.00
Invoice	0538979488	10/11/2021	
Transaction Date	10/7/2021	Citizens State Bank 10100	Total \$276.00
Refer	0 METERING & TECHNOLOGY SOLU	-	
Cash Payment	E 601-49400-570 Capital Outlay	5 METERS / ENDPOINTS	\$284.40
Invoice	20532	10/11/2021	
Cash Payment	E 602-49450-570 Capital Outlay	5 METERS / ENDPOINTS	\$426.61
Invoice	20532	10/11/2021	
Transaction Date	10/7/2021	Citizens State Bank 10100	Total \$711.01
Refer	0 MN PERA	Ck# 005605 10/11/2021	
Cash Payment	G 101-21704 PERA	EMPLOYEE/EMPLOYER PAID RETIREMENT BENEFITS	\$982.63
Invoice	PR 20	10/11/2021	
Transaction Date	10/8/2021	Citizens State Bank 10100	Total \$982.63
Refer	0 MN MUNICIPAL UTILITIES ASSOC	-	
Cash Payment	E 101-43100-229 Safety/OSHA	ANNUAL RANDOM POOL EMPLOYEE PARTICIPANT FEE	\$31.00
Invoice	57910	10/11/2021	
Transaction Date	10/8/2021	Citizens State Bank 10100	Total \$31.00
Refer	0 KASSON HARDWARE HANK	-	
Cash Payment	E 101-42200-217 Other Operating Supplie	FIRE DEPT - LIGHTERS/O-RINGS	\$11.14
Invoice	SEPT 2021	10/11/2021	
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	FLUSH LEVER	\$9.49
Invoice	SEPT 2021	10/11/2021	
Cash Payment	E 601-49400-228 Equip. Repair and Mainte	LITHIUM BATTERIES/BUSHINGS	\$21.96
Invoice	SEPT 2021	10/11/2021	
Cash Payment	E 101-41500-322 Postage	WATER TEST SHIPPING	\$53.45
Invoice	SEPT 2021	10/11/2021	
Cash Payment	E 101-43100-228 Equip. Repair and Mainte	PAINT ROLLER & COVER	\$7.98
Invoice	SEPT 2021	10/11/2021	
Transaction Date	10/8/2021	Citizens State Bank 10100	Total \$104.02
Refer	0 MENARDS - NORTH ROCHESTER	-	
Cash Payment	E 101-43100-240 Tools and Minor Equipm	SHOP TOOLS/PAINTING SUPPLIES	\$68.93
Invoice	93162	10/11/2021	
Cash Payment	E 601-49400-240 Tools and Minor Equipm	TORCH / BUTANE / LITHIUM BATTERIES	\$30.95
Invoice	93162	10/11/2021	
Cash Payment	E 101-45200-437 Other Miscellaneous	PARKS CLEANING SUPPLIES	\$5.96
Invoice	93162	10/11/2021	
Cash Payment	E 101-41940-200 Supplies	CITY HALL CLEANING SUPPLIES	\$22.67
Invoice	93162	10/11/2021	
Transaction Date	10/8/2021	Citizens State Bank 10100	Total \$128.51
Refer	0 MINNESOTA ENERGY	-	
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS 1016 EAST STREET	\$65.64
Invoice	3863719553	10/11/2021	
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS 1008 EAST STREET	\$50.47
Invoice	3864739714	10/11/2021	

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Payments

Current Period: September 2021

Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS 1000 EAST STREET		\$21.48
Invoice	3863872331	10/11/2021		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT 21 E 5TH STREET		\$57.53
Invoice	3864760314	10/11/2021		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP 121 BLANCH STREET		\$32.24
Invoice	3863912756	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$227.36
Refer	0 NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711 Life Insurance Payable	SUPPLEMENTAL INSURANCE - EMPLOYEE PAID - OACT 2021		\$96.00
Invoice	OCT 2021	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$96.00
Refer	0 OLMSTED COUNTY	-		
Cash Payment	E 101-41500-300 Professional Svcs (GENE	PRE-EMPLOYMENT DRUG/ALCOHOL TESTING - WADE SCHROEDER		\$37.00
Invoice	WSTST2021	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$37.00
Refer	0 ON SITE COMPUTERS, INC	-		
Cash Payment	E 101-41500-300 Professional Svcs (GENE	SET UP NEW EMAIL ADDRESSES		\$429.00
Invoice	CW75592	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$429.00
Refer	0 PURCHASE POWER	-		
Cash Payment	E 101-41500-322 Postage	POSTAGE		\$201.00
Invoice	PPAUG2021	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$201.00
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 005606 10/11/2021		
Cash Payment	E 601-49400-300 Professional Svcs (GENE	MONTHLY SERVICE FEES		\$39.88
Invoice	245659	10/11/2021		
Cash Payment	E 602-49450-300 Professional Svcs (GENE	MONTHLY SERVICE FEES		\$59.82
Invoice	245659	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$99.70
Refer	0 PITNEY BOWES INC	-		
Cash Payment	E 101-41500-437 Other Miscellaneous	POSTAGE METER LEASE		\$194.04
Invoice	3105027478	10/21/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$194.04
Refer	0 SL CONTRACTING, INC	-		
Cash Payment	E 602-49450-300 Professional Svcs (GENE	2021 DRAINAGE SWALE OFF 7TH STREET		\$2,500.00
Invoice	11959	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$2,500.00
Refer	0 SCHWICKERTS TECTRA AMERICA	-		
Cash Payment	E 101-43100-443 FEMA Related Expenses	FINAL PAYMENT - STORM DAMAGE REROOF		\$16,350.00
Invoice	S510081728	10/11/2021		
Transaction Date	10/8/2021	Citizens State Bank	10100	Total \$16,350.00
Refer	0 SEMA EQUIPMENT INC	-		
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	JOHN DEERE MOWER REPAIR		\$427.61
Invoice	1569851	10/11/2021		

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Payments

Current Period: September 2021

Transaction Date	10/8/2021	Citizens State Bank	10100	Total	\$427.61
Refer	0 VERIZON WIRELESS	-			
Cash Payment	E 101-42200-321 Communications Phone/	FIRE DEPT DATA SERVICE			\$54.64
Invoice	9889169884	10/11/2021			
Transaction Date	10/8/2021	Citizens State Bank	10100	Total	\$54.64
Refer	0 WARSAW	-			
Cash Payment	E 101-43160-381 Electric Utilities	POWER SALES FOR 2021			\$4,923.76
Invoice	2109-6994D	10/11/2021			
Transaction Date	10/8/2021	Citizens State Bank	10100	Total	\$4,923.76

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$32,234.42
601 WATER FUND		\$2,986.24
602 SEWER FUND		\$3,346.57
		\$38,567.23

Pre-Written Checks	\$2,404.86
Checks to be Generated by the Computer	\$36,162.37
Total	\$38,567.23

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2021-29

**A RESOLUTION GRANTING A VARIANCE FOR CERTAIN
REAL PROPERTY LOCATED AT DODGE COUNTY PID 25.020.1603**

WHEREAS, Mark Torkelson and Ann Torkelson (the “Applicants”) are fee owners of certain real property located in Dodge County, Mantorville, Minnesota (PID 25.020.1603) and legally described on Exhibit A attached hereto (the “Property”); and

WHEREAS, the Applicants have made application to the City for a variance to allow an accessory structure on a lot without a principal structure, which is otherwise prohibited under Mantorville City Code, section 150.025(A); and

WHEREAS, the Applicants seek said variance to allow for one accessory structure on the Property not to exceed 1,400 square feet in area and 16 feet in height to be used for agricultural purposes, including storing equipment and other items associated with maintaining the large hayfield on the Property; and

WHEREAS, a depiction of the location of said accessory structure is contained in the attached Exhibit B; and

WHEREAS, the Mantorville City Council held a public hearing for the requested variance on August 23, 2021, at which time it heard from those wishing to speak on the variance and reviewed any written testimony or information provided to the City regarding this matter; and

WHEREAS, the City Council hereby finds and determines the following:

- (a) The requested variance is in harmony with the purposes and intent of the City’s zoning regulations and is consistent with the comprehensive plan because such variance will allow for the existing use of the Property, which conforms with the aforementioned official controls, to have an adequate storage for equipment and other items associated with the ongoing agricultural use;
- (b) The Applicants have proven to satisfy the “practical difficulties” standard, which is set forth in Minnesota Statutes Section 462.357, subdivision 6, paragraph (2), as said Applicants propose to use the Property in a reasonable manner not otherwise permitted by the zoning ordinance; the plight of the Applicants is due to circumstances unique to the property not created by them as the large onsite hayfield requires maintenance; and the variance requested will not alter the essential character of the locality.

NOW THEREFORE BE IT RESOLVED, that the above findings are made part of this resolution and the City Council hereby approves and issues the variance for the Property to allow for one accessory storage structure, subject to all of the following conditions:

1. The accessory structure permitted herein shall be located as shown on Exhibit B attached hereto and shall not exceed 1,400 square feet in total area or 16 feet in height.
2. The Applicants currently have a temporary storage structure on the Property, which must be removed from the Property and replaced by a permanent accessory structure on or before October 31, 2022. Said replacement structure shall meet all requirements of this Resolution and the Mantorville City Code. This variance shall be rendered null and void if said replacement structure is not constructed on or before October 31, 2022.
3. The Applicants and the Property shall remain in compliance with all applicable federal, state and local laws, rules, and ordinances.
4. All conditions of this approval must be complied with, shall run with the land, and shall not in any way be affected by the subsequent sale, lease or other change from current ownership of the Property.
5. The Applicants shall make reimbursement to the City for all costs incurred by the City in relation to the application, including, but not necessarily limited to, consulting fees incurred.
6. This Resolution is subject to the condition that all representations, written and oral, made by the Applicants and their agents and representatives to the City contained in and concerning the Applicant's application for the variance must have been true, complete, and accurate at the time they were made, and that they remain true and accurate for the duration of the variance.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk-Treasurer is hereby authorized and directed to record a certified copy of this resolution with the Office of the County Recorder, Dodge County, Minnesota.

Adopted by the City Council of the City of Mantorville this 11th day of October 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

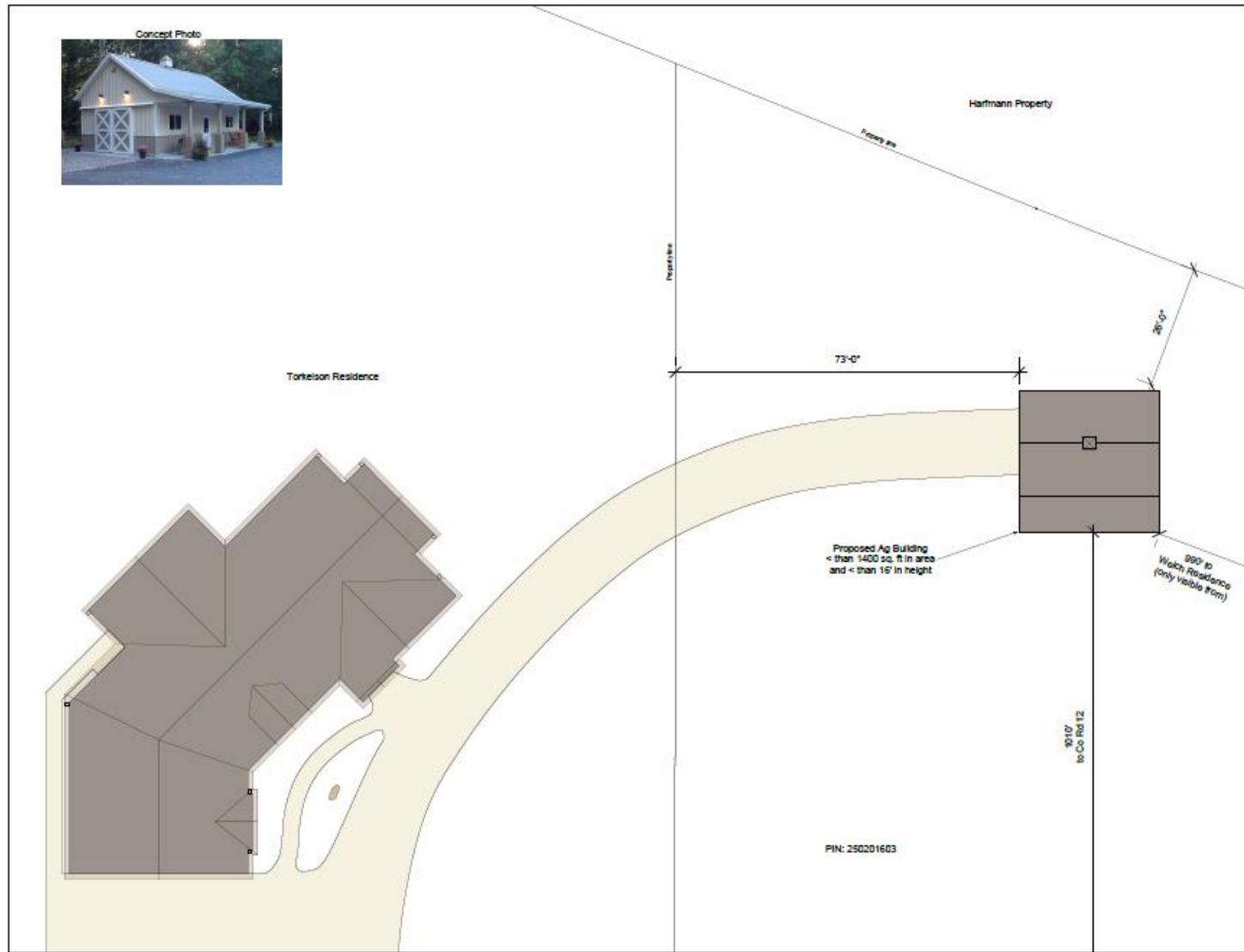
EXHIBIT A

Legal Description of the Property

[to be inserted]

PID 25.020.1603

EXHIBIT B
Depiction of Accessory Structure Location



Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: October 11, 2021
Re: New Firefighter with Mantorville Fire Department

BACKGROUND

For Council's approval tonight is the hiring of a new Firefighter with the Mantorville Fire Department. All paperwork has been submitted, and an interview was conducted by the Fire Board. A background investigation is currently pending

With Council's approval of this hiring, Fire Chief JJ Williams would appreciate the opportunity to introduce Annika Hofstad to the City Council and the residents of Mantorville as a new Firefighter with the Mantorville Fire Department.

ACTION

Motion to hire Annika Hofstad and welcome her to the Mantorville Fire Department.