



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, SEPTEMBER 27, 2021
6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Adopt the Agenda**
- 4. Consent Agenda**
 - a) Warrant List for September 27, 2021 in the Amount of \$40,862.85
 - b) Dodge County Sheriff's Office Call Report for Mantorville for July 2021
 - c) Dodge County Sheriff's Office Call Report for Mantorville for August 2021
 - d) City Health Insurance Renewal for 2022
- 5. Proclamations, Presentations and Recognitions - None**
- 6. Public Concerns**
- 7. Public Hearing(s)**
 - a) Application from Ron & Deb Pederson and Jon & Tessa Buck for Platted Lot – Mantor's Addition Block 30
- 8. Old Business/New Business**
 - a) 2022 Budget and Levy
 - Set Truth in Taxation Meeting Dates
 - Resolution (#) Adopting Proposed Preliminary Tax Levy
 - b) Set Fall Council Workshop Meeting
- 9. Reports**
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Reports
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township*
 - e) Councilmember Report
 - f) Mayor Report

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

- a) Code Enforcement Regarding Storage Container at 720 County Road 12 (tabled 07.26.2021)
- b) Application from Mark and Ann Torkelson for a Variance from Section 150.025 of the Mantorville City Code to Allow the Construction of an Accessory Structure on a Lot without a Principal Structure (tabled 08.23.2021, 09.13.21)

11. Executive Session – None

12. Adjourn

***Check Summary Register©**

September 2021

Name	Check Date	Check Amt
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10100 Citizens State Bank

UnPaid	AG PARTNERS	\$758.71	BIO RED-DYED FUEL
UnPaid	DELTA DENTAL OF MN	\$168.60	DENTAL PREMIUMS - OCTOBER 2021
UnPaid	DODGE COUNTY INDEPENDENT	\$81.51	LIQUOR LICENSE FOR MANTORVILLE SAL
UnPaid	DODGE COUNTY SHERIFF	\$24,556.50	LAW ENFORCEMENT PROTECTION SERVIC
UnPaid	JACOBSEN LAW FIRM P.A.	\$396.00	PROSECUTION SERVICES - SCHWENKE
UnPaid	KENNEDY & GRAVEN, CHARTER	\$1,297.20	GENERAL MATTERS - ACTION ENFORCEM
UnPaid	LINCOLN NATIONAL LIFE INS. C	\$150.23	EMPLOYER PAID LIFE INSURANCE & SHOR
UnPaid	MENARDS - NORTH ROCHESTE	\$302.34	SHOP - SUPPLIES
UnPaid	OFFICE DEPOT	\$60.25	ETHERNET CABLE
UnPaid	OLSON TREE SERVICES INC	\$340.00	2 AT RIVERSIDE PARK / 1 OTHER
UnPaid	ON SITE COMPUTERS, INC	\$87.00	BACKUP MONITORING
UnPaid	ON SITE SANITATION	\$79.00	PORTA-POTTY W/ HAND SANITIZER RENTA
UnPaid	PREFERRED HEATING & COOLI	\$626.55	WWTP - HEATER
UnPaid	SAMS CLUB	\$33.60	FEES - FOR LATE PAYMENT
UnPaid	VOLUNTEER FIREFIGHTERS BE	\$22.00	F D - NEW MEMBER BENEFITS - T. FAIRCHI
UnPaid	WHKS & COMPANY	\$6,278.44	ENGINEERING SERVICES - JUNE 26,21 TO
UnPaid	WOODWARD REPAIR LLC	\$1,521.83	FIRE DEPARTMENT - 00 K3500 TRUCK TUN
	Total Checks	\$36,759.76	

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Payments

Current Period: September 2021

Payments Batch WAR 09 27 21

\$40,862.85

Refer	0	AG PARTNERS COOPERATIVE	-				
Cash Payment	E	101-45200-212 Motor Fuels	BIO RED-DYED FUEL			\$379.35	
Invoice	816764	9/27/2021					
Cash Payment	E	101-43100-212 Motor Fuels	BIO RED-DYED FUEL			\$379.36	
Invoice	816764	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$758.71	
Refer	0	CASEYS BUSINESS MASTERCARD	Ck# 005598 9/27/2021				
Cash Payment	E	101-42200-212 Motor Fuels	TRUCK FUEL - FIRE DEPT			\$229.53	
Invoice	AUG/SEPT2021	9/27/2021					
Cash Payment	E	101-45200-212 Motor Fuels	FUEL - GATOR / GAS CANS			\$27.01	
Invoice	AUG/SEPT2021	9/27/2021					
Cash Payment	E	602-49450-212 Motor Fuels	TRUCK FUEL - JOE'S TRUCK			\$197.49	
Invoice	AUG/SEPT2021	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$454.03	
Refer	0	AMAZON	Ck# 005597 9/27/2021				
Cash Payment	E	101-43100-229 Safety/OSHA	PW - SAFETY HARNESS			\$49.49	
Invoice	OR5525032	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$49.49	
Refer	0	DODGE COUNTY SHERIFF	-				
Cash Payment	E	101-42100-310 Other Professional Servi	LAW ENFORCEMENT PROTECTION SERVICES - 3RD QUARTER			\$24,556.50	
Invoice	3RDQTR	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$24,556.50	
Refer	0	DELTA DENTAL	-				
Cash Payment	G	101-21708 Dental Insurance	DENTAL PREMIUMS - OCTOBER 2021			\$168.60	
Invoice	RIS0003704965	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$168.60	
Refer	0	DODGE COUNTY INDEPENDENT	-				
Cash Payment	E	101-45200-430 Miscellaneous	LIQUOR LICENSE FOR MANTORVILLE SALOON - SCOTT SEIM			\$81.51	
Invoice	12631	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$81.51	
Refer	0	JACOBSEN LAW FIRM, P.A.	-				
Cash Payment	E	101-41600-304 Legal Fees	PROSECUTION SERVICES - SCHWENKE			\$396.00	
Invoice	3246	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$396.00	
Refer	0	KENNEDY & GRAVEN, CHARTERE	-				
Cash Payment	E	101-41600-304 Legal Fees	GENERAL MATTERS - ACTION ENFORCEMENT/DRIVEWAY VARIANCE / CULIP			\$1,297.20	
Invoice	AUG2021	9/27/2021					
Transaction Date	9/22/2021	Citizens State Bank	10100	Total		\$1,297.20	
Refer	0	LINCOLN NATIONAL LIFE INS. CO.	-				
Cash Payment	G	101-21711 Life Insurance Payable	EMPLOYER PAID LIFE INSURANCE & SHORT TERM DISABILITY - OCT 2021			\$150.23	
Invoice	OCT2021	9/20/2021					

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Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$150.23
Refer	0 <u>MENARDS - NORTH ROCHESTER</u>	-			
Cash Payment	E 101-43100-200 Supplies	SHOP - SUPPLIES			\$72.52
Invoice	91318/674/840	9/27/2021			
Cash Payment	E 101-43100-240 Tools and Minor Equipm	SHOP - TOOLS			\$62.12
Invoice	91318/674/840	9/27/2021			
Cash Payment	E 101-45200-200 Supplies	PARKS - SUPPLIES			\$157.83
Invoice	91318/674/840	9/27/2021			
Cash Payment	E 602-49450-200 Supplies	WWTP - SUPPLIES			\$9.87
Invoice	91318/674/840	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$302.34
Refer	0 <u>OFFICE DEPOT</u>	-			
Cash Payment	E 101-41500-200 Supplies	ETHERNET CABLE			\$10.99
Invoice	181408240-001	9/27/2021			
Cash Payment	E 101-41500-200 Supplies	MONTHLY PLANNER			\$14.99
Invoice	181408241-001	9/27/2021			
Cash Payment	E 101-41500-200 Supplies	OFFICE SUPPLIES			\$34.27
Invoice	181407430-001	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$60.25
Refer	0 <u>OLSON TREE SERVICES INC</u>	-			
Cash Payment	E 101-45200-500 Capital Outlay	2 AT RIVERSIDE PARK / 1 OTHER			\$340.00
Invoice	3334	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$340.00
Refer	0 <u>ON SITE SANITATION</u>	-			
Cash Payment	E 603-45183-410 Rentals	PORTA-POTTY W/ HAND SANITIZER RENTAL FOR CAMPGROUND			\$79.00
Invoice	0001198541	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$79.00
Refer	0 <u>ON SITE COMPUTERS, INC</u>	-			
Cash Payment	E 101-41500-300 Professional Svcs (GENE	BACKUP MONITORING			\$71.00
Invoice	CW75307/78	9/27/2021			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	SECURITY SUBSCRIPTION LICENSE			\$16.00
Invoice	CW75307/78	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$87.00
Refer	0 <u>PREFERRED HEATING & COOLING</u>	-			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	WWTP - HEATER			\$626.55
Invoice	4761-4	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$626.55
Refer	0 <u>SAMS CLUB</u>	-			
Cash Payment	E 101-41500-437 Other Miscellaneous	FEES - FOR LATE PAYMENT			\$33.60
Invoice	AUG2021	9/27/2021			
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$33.60
Refer	0 <u>VOLUNTEER FIREFIGHTERS BENE</u>	-			
Cash Payment	E 101-42200-130 Insurance	F D - NEW MEMBER BENEFITS - T. FAIRCHILD / C. BRADFORD			\$22.00
Invoice	FD-BENEASSC	9/27/2021			

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Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$22.00
Refer	0 WHKS & COMPANY	-			
Cash Payment	E 101-41950-303 Engineering Fees	ENGINEERING SERVICES - JUNE 26,21 TO AUGUST 27,21			\$1,981.44
Invoice 43976	9/27/2021		Project 19-002		
Cash Payment	E 101-41950-303 Engineering Fees	ENGINEERING SERVICES - JULY 31,21 TO AUG 27,21			\$4,297.00
Invoice 43976	9/27/2021		Project 20-001		
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$6,278.44
Refer	0 WOODWARD REPAIR	-			
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	FIRE DEPARTMENT - 00 K3500 TRUCK TUNE UP			\$1,521.83
Invoice 60026	9/27/2021				
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$1,521.83
Refer	0 AMAZON	Ck# 005584 9/27/2021			
Cash Payment	E 601-49400-220 Bldg.Repair and Mainten	2 PK LED LIGHT BULBS - PW			\$509.98
Invoice AMZNAUG21	9/27/2021				
Cash Payment	E 101-43100-229 Safety/OSHA	DOG PARK SIGN - PW			\$14.98
Invoice AMZNAUG21	9/27/2021				
Transaction Date	9/22/2021	Citizens State Bank	10100	Total	\$524.96
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005599 9/27/2021			
Cash Payment	G 101-21703 FICA Tax Withholding	SOCIAL SECURITY WITHHOLDING			\$418.55
Invoice QTR 3 2021	9/27/2021				
Cash Payment	G 101-21709 Medicare	MEDICARE WITHHOLDING			\$97.88
Invoice QTR 3 2021	9/27/2021				
Cash Payment	G 101-21701 Federal Withholding	FEDERAL WITHHOLDING			\$605.17
Invoice QTR 3 2021	9/27/2021				
Transaction Date	9/23/2021	Citizens State Bank	10100	Total	\$1,121.60
Refer	0 MN PERA	Ck# 005600 9/27/2021			
Cash Payment	G 101-21704 PERA	EMPLOYEE / EMPLOYER PAID RETIREMENT BENEFIT			\$1,029.00
Invoice PR19	9/27/2021				
Transaction Date	9/23/2021	Citizens State Bank	10100	Total	\$1,029.00
Refer	0 MINNESOTA REVENUE	Ck# 005601 9/27/2021			
Cash Payment	G 101-21702 State Withholding	STATE PAYROLL TAXES SET 2021 PR19			\$607.33
Invoice SEPT 2021	9/27/2021				
Transaction Date	9/23/2021	Citizens State Bank	10100	Total	\$607.33
Refer	0 FURTHER	Ck# 005602 9/27/2021			
Cash Payment	G 101-21714 Health Savings Account	EMPLOYEE PAID HEALTH SAVING ACCOUNT BENEFIT			\$100.00
Invoice SEPT2021	9/27/2021				
Cash Payment	G 101-21714 Health Savings Account	EMPLOYER PAID HEALTH SAVING ACCOUNT BENEFIT			\$216.68
Invoice SEPT2021	9/27/2021				
Transaction Date	9/23/2021	Citizens State Bank	10100	Total	\$316.68

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Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$40,050.51
601 WATER FUND		\$525.98
602 SEWER FUND		\$207.36
603 RV PARK		\$79.00
		\$40,862.85

Pre-Written Checks	\$4,103.09
Checks to be Generated by the Computer	\$36,759.76
Total	\$40,862.85

City Mantorville
Date 7/1/2021 thru 7/31/2021

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
K	202100002490	915 Chestnut St	Mantorville	Assist Other Agency
K	202100002525	809 Jefferson St	Mantorville	Assist Other Agency
K	202100002588	220 3rd St W	Mantorville	Assist Other Agency
S	202100005688	411 10th St W	Mantorville	Alarm
S	202100005731	320 Main St N	Mantorville	Alarm
S	202100005679	721 Main St N	Mantorville	Paper Service
S	202100005680	21 5th St W	Mantorville	Paper Service
S	202100005715	22 6th St E	Mantorville	Drug Court Order
S	202100005668	620 6th St W	Mantorville	Found Animals
S	202100005123	505 Monroe Ct	Mantorville	Welfare Check
S	202100005147	809 Chestnut St	Mantorville	Medical Assist
S	202100005162	22 6th St E	Mantorville	SRO School Contact
S	202100005884	812 Hickory Ln	Mantorville	Residence/business Ck
S	202100005932	116 9th St W	Mantorville	Suspicious Activity
S	202100005823	402 Main St N	Mantorville	Evacuation/gas Leak
S	202100005635	22 6th St E	Mantorville	SRO School Contact
S	202100005781	320 Main St N	Mantorville	Traffic
S	202100005179	320 Main St N	Mantorville	Traffic
S	202100005246	812 Hickory Ln	Mantorville	Residence/business Ck
S	202100005315	320 Main St N	Mantorville	Suspicious Activity
S	202100005376	600 Washington St	Mantorville	Barking Dog
S	202100005262	914 West St	Mantorville	4th Degree Dwi
S	202100005574	1000blk Main St N	Mantorville	Traffic Hazard
S	202100005122	505 Monroe Ct	Mantorville	Disturbance
S	202100005288	915 Chestnut St	Mantorville	Sudden Death/body Fnd
S	202100005429	110 8th St E	Mantorville	Alarm
S	202100005489	320 Main St N	Mantorville	Alarm
S	202100005577	520 County Rd 12	Mantorville	Probation Check
S	202100005882	601 Clay St	Mantorville	Lost Property
S	202100006029	321 Main St N	Mantorville	Juvenile Complaint
S	202100006032	720 Blanch St	Mantorville	Juvenile Complaint
S	202100005488	909 Walnut St	Mantorville	Suspicious Activity
S	202100005575	600 Washington St	Mantorville	Barking Dog
S	202100005366	22 6th St E	Mantorville	SRO School Contact
S	202100005371	22 6th St E	Mantorville	SRO School Contact
S	202100005372	22 6th St E	Mantorville	SRO School Contact
S	202100005381	140 State Hwy 57	Mantorville	Animal Comp
S	202100005404	811 Chestnut St	Mantorville	Parking Violations
S	202100005446	720 Hickory Ln	Mantorville	Fires
S	202100005201	501 Clay St	Mantorville	Noise Complaint
S	202100005520	16 5th St W	Mantorville	Assist Other Agency
S	202100005559	220 3rd St W	Mantorville	Domestic Assault/abus
K	202100002576	321 Main St N	Mantorville	Miscellaneous
S	202100005020	800blk West St	Mantorville	9-1-1 Hang Up Call
S	202100005027	924 JEFFERSON STREET - N Sector	MANTORVILLE	9-1-1 Hang Up Call
S	202100006011	721 Main St N	Mantorville	Open Door
S	202100005933	900 Blk Jefferson St	Mantorville	9-1-1 Hang Up Call
S	202100005248	211 5th St W	Mantorville	Ambulance Run
S	202100005343	22 6th St E	Mantorville	Miscellaneous
S	202100005345	22 6th St E	Mantorville	Miscellaneous
S	202100005742	400 Cemetery Rd	Mantorville	Civil
S	202100005929	22 6th St E	Mantorville	Miscellaneous
S	202100005967	22 6th St E	Mantorville	Miscellaneous
S	202100006036	920 Clay St	Mantorville	Ambulance Run
S	202100005395	809 Jefferson St	Mantorville	Ambulance Run
S	202100005410	22 6th St E	Mantorville	Public Assist
S	202100005499	721 Main St N	Mantorville	Public Assist

Total

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City Mantorville
Date 8/1/2021 thru 8/31/2021

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
K	202100003143	16 5th St W	Mantorville	Assist Other Agency
K	202100003158	501 Main St N	Mantorville	Assist Other Agency
K	202100003190	817 Hickory Ln	Mantorville	Assist Other Agency
K	202100002946	215 9th St W	Mantorville	Assist Other Agency
K	202100003075	915 Main St N	Mantorville	Assist Other Agency
S	202100006292	307 West St	Mantorville	Alarm
S	202100006442	904 Clay St	Mantorville	Lost Animals
S	202100006119	1107 7th St W	Mantorville	Suspicious Activity
S	202100006336	18 Zumbro Ridge Dr	Mantorville	Cell Call Open Line
S	202100006367	215 9th St W	Mantorville	Suspicious Activity
S	202100006493	313 Bergman Dr	Mantorville	Cell Call Open Line
S	202100006496	1107 7th St W	Mantorville	Suspicious Activity
S	202100006665	915 Main St N	Mantorville	Traffic Hazard
S	202100006711	115 6th St W	Mantorville	Larceny
S	202100006597	310 4th St W	Mantorville	Animal Comp
S	202100006689	302 Mantor Dr	Mantorville	Animal Comp
S	202100006696	21 8th St E	Mantorville	9-1-1 Hang Up Call
S	202100006143	325 5th St E	Mantorville	9-1-1 Hang Up Call
S	202100006172	22 6th St E	Mantorville	SRO School Contact
S	202100006516	1105 7th St W	Mantorville	Theft/car-tk-snow-atv
S	202100006767	22 6th St E	Mantorville	TEST Only-No Resp Needed
S	202100006916	817 Hickory Ln	Mantorville	Animal Comp
S	202100006950	220 3rd St W	Mantorville	Welfare Check
S	202100006258	321 Main St N	Mantorville	Other Violations
S	202100006302	22 6th St E	Mantorville	Miscellaneous
S	202100006486	7048 County 5 Nw	Mantorville	Ambulance Run
S	202100006534	706 West St	Mantorville	Ambulance Run
S	202100006538	22 6th St E	Mantorville	Violate/cond-release
S	202100006156	22 6th St E	Mantorville	Miscellaneous
S	202100006684	21 8th St E	Mantorville	Ambulance Run
S	202100006706	22 6th St E	Mantorville	Warrants- Out of Co.
S	202100006848	16 5th St W	Mantorville	Domestic
S	202100006871	1105 7th St W	Mantorville	Ambulance Run
S	202100006884	501 Main St N	Mantorville	Dwi/2nd Degree
S	202100006895	16 5th St W	Mantorville	No Contact Order, Domesti
Total		35		

Memorandum

To: Mayor and Council
From: Shirley Bueckler, City Clerk-Treasurer
Date: September 27, 2021
Re: 2022 Health Insurance Renewal

BACKGROUND

Health Insurance

The City has received its health plan renewal rates for 2022. The City is part of the Southeast Service Cooperative (SSC) Local Government Pool. Our current plan is an 80%/20% coverage plan with a \$2,800/\$5,600 deductible, \$5,000 Out of Pocket and an HSA.

As a result of the most recent bid process, the SSC has chosen Medica to be their new plan administrator effective January 1, 2022.

Plan	Description	Coverage	Contracts *	Current Rates	Rates Effective 01.01.2022	Plan Adj. %
1	\$2,800/\$5,600 Ded HSA - Passport	Single	3	\$752.00	\$797.12	+6%
		Family	1	\$1,621.50	\$1,718.79	+6%
2	\$2,800/\$5,600 Ded HSA – Mayo ACO	Single	N/A	N/A	\$774.56	+3%
		Family	N/A	N/A	\$1,670.15	+3%

* Based on the group's most recent enrollment data. Rates are guaranteed for one year from 01.01.2021 to 12.31.2022.

City Staff are currently on the Health Savings Account (HSA) Passport plan, which was the only plan offered to our employees for 2021. The HSA Mayo ACO is a new option for 2022 using Mayo Clinics and Hospitals. Although Plan 2 is the lower-priced option, SSC Representatives recommended offering both plans to our employees. There is no additional cost to the City to carry both plans. The Finance Committee discussed both plans and are recommending that the City carry both options. The City has always covered the single portion of the monthly cost, with the employee picking up the rest if they choose the family option. The Finance Committee discussed the single amount and agreed that the City would pick up \$797.12 if the employee chooses Plan 1 and would pay \$797.12 towards Plan 2, if that is the plan the employee chooses. In this way, there is equal benefit to all employees.

City Contribution to HSA

The City has also paid towards each employee's HSA, an amount equal to half of the deductible. Historically, the City has paid \$1,300 per year to each employee's HSA, even though the deductible has increased from \$2,600 to \$2,800 over several years. The Finance Committee recommends increasing the City's contribution to each member's HSA to \$1,400. To receive this benefit, the employee would need to participate in one of the City's health insurance options.

Dental Insurance

For 2022, dental insurance coverage has decreased from \$42.15 per month single and \$117.58 family to \$32.74 single and \$108.48 family.

Life Insurance

There will be no increase to the plan for 2022 for life insurance coverage.

ACTION

Approval offering both Plan 1 (6% increase) and Plan 2 (3% increase) to employees for employee health insurance for the year 2022.



MHC Statewide Pool Renewal for: City Of Mantorville

1/1/2022

Plan	Description	Coverage	Contracts *	Current rates	RATES EFFECTIVE	Plan adj. %	Elect this plan?
					1/1/2022		Yes/No
1	\$2,800/\$5,600 DED 80% COINS \$5,000/\$10,000 OPMAX, HSA, PASSPORT	Single	3	\$752.00	\$797.12	6.00%	
		Family	1	\$1,621.50	\$1,718.79	6.00%	
2	\$2,800/\$5,600 DED 80% COINS \$5,000/\$10,000 OPMAX, HSA, Mayo ACO	Single	na	na	\$774.56	3.00%	
		Family	na	na	\$1,670.15	3.00%	

*Based on the group's most recent enrollment data. Rates are guaranteed for one year from 1/1/2022 through 12/31/2022.

Projected Monthly Premium * \$3,877.50 \$4,110.15
Projected Annual Premium * \$46,530.00 \$49,321.80
Projected Renewal % Change * 6.00% (current plan)

Confirmation Instructions:

Please send a signed copy of this rate confirmation to your Service Cooperative Representative & Medica Representative by:
Please verify broker fees, commissions and information listed below that apply to your policy.

10/1/2021

Alternative Plans (if applicable)

Attach plan summaries and rates for alternative plans. Check "no" above for any current plan or plans that are being replaced or discontinued.

Broker commissions included? _____ per contract/mo \$0.02 of total plan premium

Brokerage agency _____ Broker name _____ Broker tel: _____

Broker email _____ Broker MN Life and Health License # _____

Rate confirmation approved by:

Print name: _____
for: _____ City Of Mantorville

Signature: _____ Date: _____

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: September 27, 2021
Re: Mantor's Addition Lot Split

BACKGROUND

Attached is an application for a lot split submitted by Applicants Jon & Tessa Buck and Ron & Deb Pederson. Jon & Tessa Buck purchased this lot from Jodsaas Family, Ltd. A copy of the Warranty Deed dated August 19, 2021 showing ownership transfer from Jodsaas Family, Ltd to Jon & Tessa Buck is on file in the City Clerk's Office. Also attached is a resolution approving the formal split. Both the application and resolution outline the request in full. Section 151 of the Mantorville Zoning Code allows for this split to happen.

Both the Applicants will be in attendance to answer questions from Council.

ACTION

Council must open the Public Hearing to receive any public comment regarding this application for a Lot Split. Surrounding property owners have been notified of the hearing, as well as notice published in the Dodge County Independent.

Staff recommends Council approval of Resolution No. 2021-27 Approving a Lot Split for Certain Real Property Located in Mantorville, Dodge County, Minnesota.

ATTACHMENTS

1. Memo from City Engineer Tim Hruska
2. Application for Lot Split, Mantor's Addition, Block 30
3. Resolution No. 2021-27 Approving a Lot Split for Certain Real Property Located in Mantorville, Dodge County, Minnesota
4. Public Notice Mailed to Surrounding Property Owners
5. Public Notice Published in Dodge County Independent
6. Copy of Mantorville City Code Pertaining to Minimum Lot Area, Frontage, and Setback Regulations in the R-1 District

MEMORANDUM

TO: Shirley Buecksler, City Clerk

FROM: Tim Hruska, P.E., L.S.

DATE: September 24, 2021

RE: Lot Split at 7th and Hickory

The property owners have submitted an application to split the parcel at the NW corner of 7th and Hickory. The proposed split appears to conform to the lot size requirements.

The City previously installed sanitary sewer and water main to serve this area. Lot splits were anticipated and included in the establishment of the connection fee of \$17,255 per home. The cost recovery for the project included connection fee for all homes connected to City services in the area including future lots like this one. Previous Council made the decision to not install services to all potential lots because of unknown locations or timing.

City responsibility for the project was to provide the services to the property line. Not all future connection points were installed as part of the original project because of the unknown location or timing of those services. Past practice of the City has been to cover the cost associated with the connection of the service line to the right of way when the services are required by the parcel (home construction).

Recommendation

We recommend the approval of the lot split and that the property owners be informed of the connection fee of \$17,255. We also recommend that at the time of connection, that the City cover the cost of the service connection from the main to the right of way.

CITY OF MANTORVILLE
APPLICATION FOR PLATTED LOT-SPLIT/LOT COMBINATION

Fee \$250

- (A) Applicant's Name Ron & Deb Pederson; Jon & Tessa Buck Phone
- (B) Address 409 5th Street West Mantorville, MN 55955
- (C) Legal Description of Property Part of Block 30, Frank Mantor's Addition
(Between Adams St. and Hickory Lane along 7th St.)
- (D) Property Owner's Name (if different from above) Tessa & Jon Buck
- Address 409 5th Street West Mantorville, MN 55955 Phone
- (E) Description of Request We would like to split the Frank Mantor's Addition property
per the attached survey.
- (F) Reason(s) for Request Ron and Deb Pederson would like to build a new
home on parcel A; Jon & Tessa Buck would like to build a new home
on parcel B.
- (G) Present Zoning Classification Residential/single family home
- (H) Existing Use of Property undeveloped land

A certified certificate of survey showing the new lot split or lot combination is required to be attached as part of this application. No application will be processed without the required information.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the Mantorville City Code and other applicable City Ordinances. Submittal of the application, required information and fee does not guarantee approval. Additional information may be needed or conditions may exist that would prevent approval.

<u>Tessa Buck</u>	<u>Tessa Buck</u>	<u>9-6-2021</u>
Applicants Signature		Date
<u>Jon Buck</u>	<u>[Signature]</u>	<u>9-6-2021</u>
<u>Ron Pederson</u>	<u>Ron Pederson</u>	<u>9-6-2021</u>
<u>Deb Pederson</u>	<u>Deb Pederson</u>	<u>9-6-2021</u>

FOR OFFICE USE ONLY

Date Submitted 9/7/2021

Date Accepted 09-08-21 Fee Paid \$250.-

Public Hearing Date: _____

(Circle one) Approved Denied by the City Council on _____.

If approved, the following conditions were prescribed:

1. _____
2. _____
3. _____
4. _____

If denied, denial was for the following reason(s): _____

PROCEDURES: The procedure for obtaining approval for a lot combination or lot split are as follows:

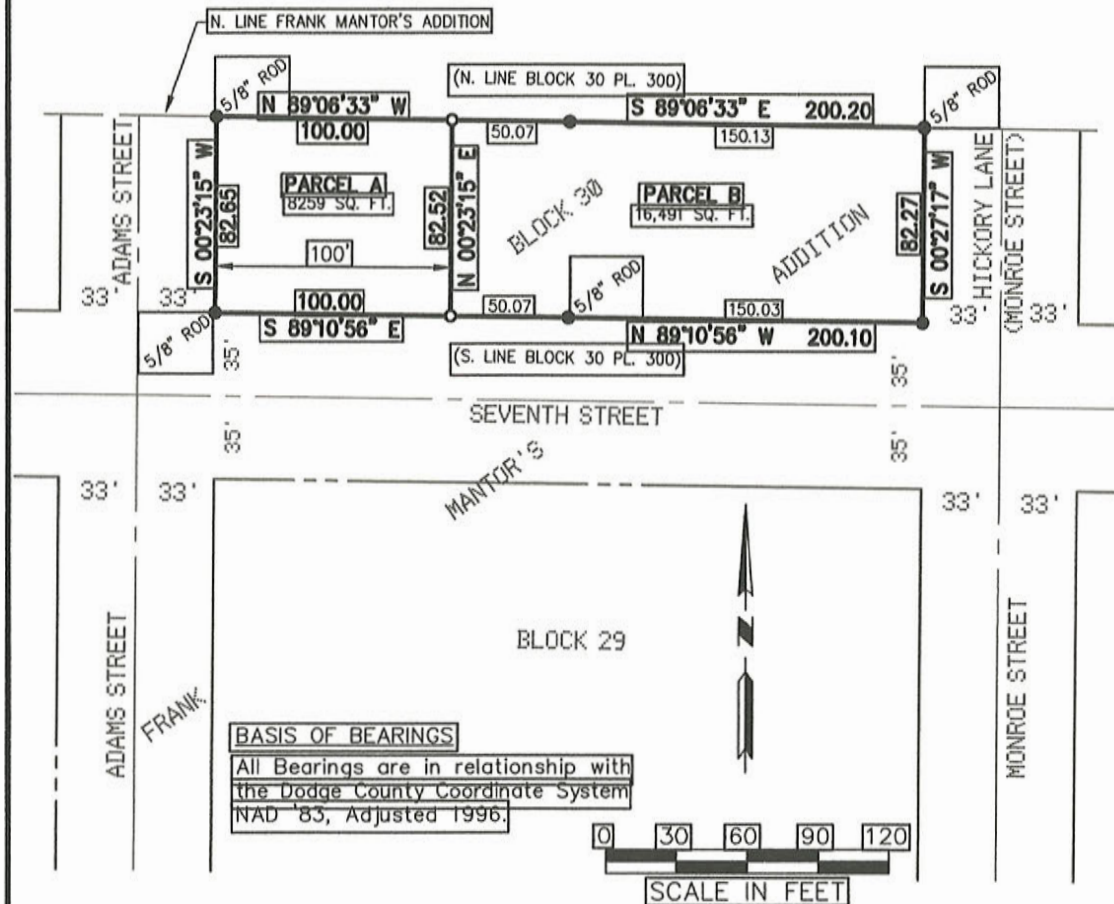
1. The property owner or his agent shall file the completed application together with the required exhibits and pay a filing fee as established by the City Council.
2. When the City Clerk determines the application to be complete the public hearing date will be set.
3. The City Clerk shall publish a notice of the Public Hearing at least once in the legal newspaper not less than ten (10) days prior to the hearing.
4. The City Clerk shall give written notice to all property owners within 350 feet of the outer boundaries of the property in question; however, failure of any property owner to receive such notification shall not invalidate the proceedings.
5. The City Council shall take action to approve or deny the application within sixty (60) days of receiving a completed application. If the Council cannot take action to approve or deny the application within these sixty (60) days, the Council may extend the timeline for taking action before the end of the initial 60-day period by providing written notice of the extension to the applicant. The notification shall state the reasons for the extension and its anticipated length, which may not exceed sixty(60) days unless approved by the applicant in writing.
8. The City Council shall act upon the application within thirty (30) days after the Public Hearing.
9. No application shall be considered by the City Council within a one (1) year period following a denial of such request, except that the City Clerk may permit a new application to be filed if new evidence or a change in circumstances warrant it.

REQUIRED EXHIBITS FOR LOT SPLIT OR LOT COMBINATION

- | | |
|---|--|
| ☒ Yes ☐ No | 1. A completed application form and fee |
| ☒ Yes ☐ No | 2. A certified survey of the property will be required. The survey must show all buildings and permanent structures on the property. |
| ☒ Yes ☐ No | 3. Evidence of ownership or enforceable option on the property |

NOTE: SUBMITTAL OF THE REQUIRED INFORMATION DOES NOT GUARANTEE THE ISSUANCE OF A VARIANCE. ADDITIONAL INFORMATION MAY BE NEEDED OR CONDITIONS MAY EXIST THAT WOULD PREVENT THE ACTUAL GRANTING OF A VARIANCE.

CERTIFICATE OF SURVEY PART OF BLOCK 30 FRANK MANTOR'S ADDITION DODGE COUNTY, MINNESOTA



DESCRIPTION

PARCEL A

The West 100.00 feet of Block 30, Frank Mantor's Addition, according to the plat thereof on file at the County Recorder's Office, Dodge County, Minnesota.

Said parcel contains 8,259 square feet, more or less.

PARCEL B

Block 30, Frank Mantor's Addition, according to the plat thereof on file at the County Recorder's Office, Dodge County, Minnesota EXCEPT the West 100.00 feet thereof.

Said parcel contains 16,491 square feet, more or less.



WSE + MASSEY
ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-634-4505, EMAIL SURVEY@WSE-ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

Date 8/13/21

LIC. NO.: 41814

Richard J. Massey

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:

TESSA BUCK
MANTORVILLE, MN

MONUMENTS
 ● FOUND (1/2" PIPE UNLESS NOTED OTHERWISE)
 ○ SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/13/2021

DWG NO. 3669SC01 JOB NO. 3669

DRAWN BY: R.R.S. SHEET 1 OF 1

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2021-27

**A RESOLUTION APPROVING A LOT SPLIT FOR CERTAIN REAL PROPERTY
LOCATED IN MANTORVILLE, DODGE COUNTY, MINNESOTA**

WHEREAS, Tessa Buck and Jon Buck (the “Applicants”) are fee owners of certain real property located in Mantorville, Minnesota and legally described as:

Block 30, Frank Mantor’s Addition, according to the plat thereof on file of the County Recorder’s Office, Dodge County, Minnesota

(the “Property”); and

WHEREAS, the Property is located in the Single-Family (R-1) Zoning District; and

WHEREAS, the Applicants have requested to split the Property into two individual parcels containing 8,259 square feet and 16,491 square feet, respectively; and

WHEREAS, Section 151 of the Mantorville Zoning Code titled Subdivision Regulations allows said split to occur; and

WHEREAS, the Applicants have submitted a certified survey, attached hereto as Exhibit A, which depicts the requested lot split and proposes new legal descriptions for the Property as follows:

PARCEL A:

The West 100.00 feet of Block 30, Frank Mantor’s Addition, according to the plat thereof on file of the County Recorder’s Office, Dodge County, Minnesota.

PARCEL B:

Block 30, Frank Mantor’s Addition, according to the plat thereof on file of the County Recorder’s Office, Dodge County, Minnesota EXCEPT the West 100.00 feet thereof.

WHEREAS, the Mantorville City Council held a public hearing for the requested lot split on September 27, 2021, at which time it heard from those wishing to speak on the request and reviewed any written testimony or information provided to the City regarding this matter; and

WHEREAS, said lot split meets all requirements of the City’s subdivision and zoning regulations and there is no involvement of any public utility or street easements.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby approves the Applicants’ lot split application subject to the following conditions:

1. The Applicants shall provide proof to the City of fee ownership of the Property, which shall be in the form of a recorded vesting deed.
2. Reimbursement to the City by the Applicants of all costs incurred by the City in relation to the application.
3. The Applicants and the Property shall remain in compliance with all applicable federal, state and local laws, rules, and ordinances, including, but certainly not limited to, payment of any required utility connection fees.
4. This resolution is subject to the condition that all representations, written and oral, made by the Applicants and their agents and representatives to the City contained in and concerning the application must have been true, complete, and accurate at the time they were made.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk-Treasurer is hereby authorized and directed, upon the satisfaction of the above conditions, to record a certified copy of this resolution with the Office of the County Recorder, Dodge County, Minnesota.

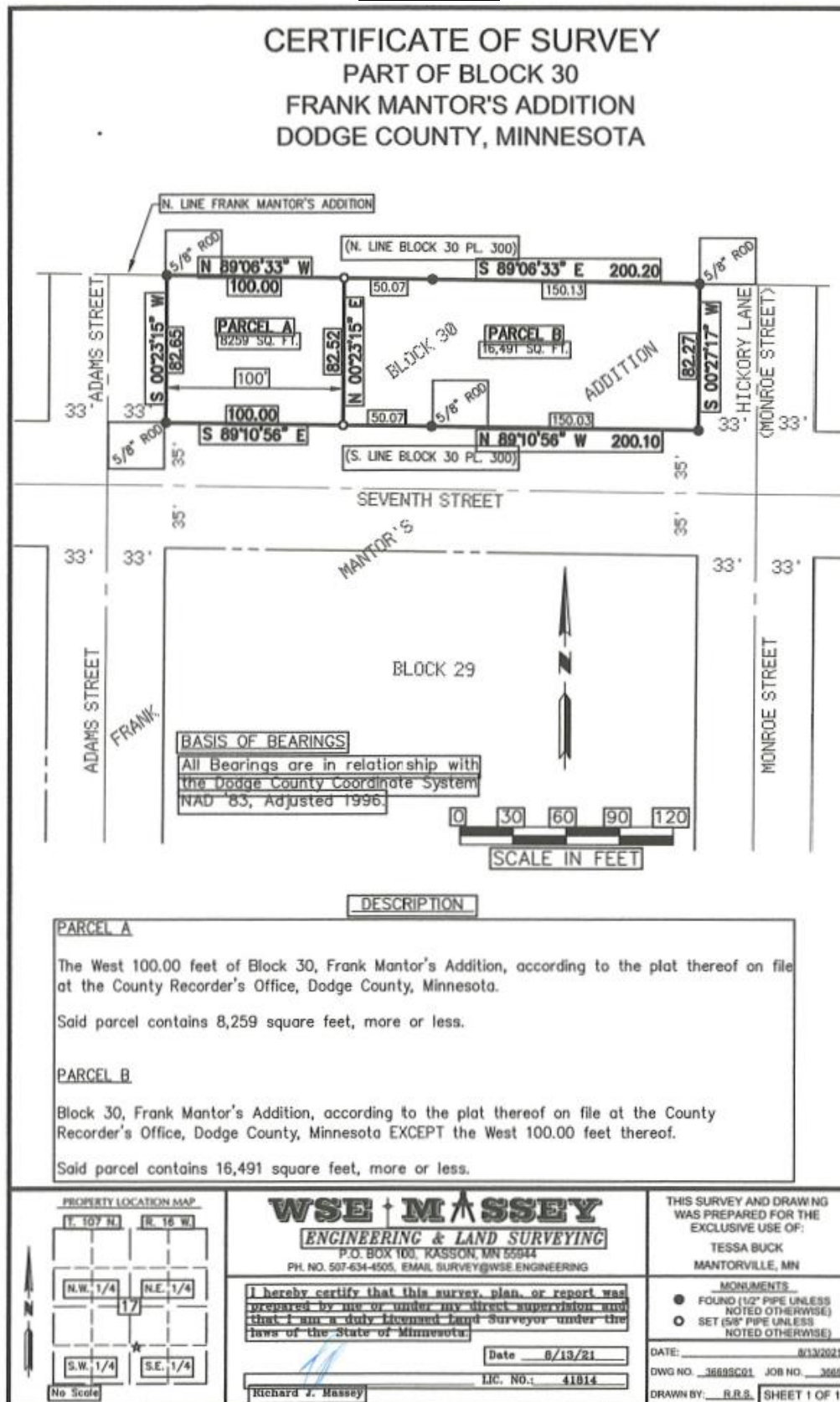
Adopted by the City Council of the City of Mantorville, Minnesota, this 27th day of September 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

EXHIBIT A





Trail to the Past. Road to the Future.

September 15, 2021

Dear Resident:

You are receiving this letter because you are within the required area to receive notice of a land use request. Below you will find the information pertaining to it along with the proposed plan and copy of the survey. If you have any questions, please feel free to contact me at shirley@mantorville.com or 507.635.5116

Sincerely,

Shirley R Buecksler
City Clerk-Treasurer

PUBLIC HEARING NOTICE

Notice is hereby given that the Mantorville City Council will hold a Public Hearing on Monday, September 27, 2021 starting at 6:30 pm or shortly thereafter, to consider the following land use request:

- An application for a lot split on parcel ID # 25.426.1990 legally described as Sect-17 Twp-107 Range-016 Mantors Addition Block 30. The request is to split part of Block 30 between Adams Street and Hickory Lane along 7th Street. The west parcel (Parcel A) would become 8,259 sq ft. The east parcel (Parcel B) would become 16,491 sq ft.
- The property owners would like to build a new home on each parcel.

The Applicants are Ron & Deb Pederson and Jon & Tessa Buck, 409 5th St W, Mantorville, MN 55955.

All interested parties should attend. If you are unable to attend the Public Hearing, comments may be mailed or dropped off at City Hall, 21 – 5th Street East, PO Box 188, Mantorville, MN 55955 or submitted by email to shirley@mantorville.com. All comments received by the hearing date will be forwarded to the City Council.

Shirley R Buecksler
City Clerk-Treasurer

Published: September 16, 2021 Dodge County Independent
Posted: September 9, 2021 Municipal Center

CITY OF MANTORVILLE

21 5th Street E • P.O. Box 188 | Mantorville, MN 55955 | p: 507.635.5170

email: cityofmant@kmtel.com | www.mantorville.com

On the National Register of Historical Places Est. 1854

Dodge County Internal Parcel Viewer

[Link to Dodge County Web Site](#)

409 5th st w



Show search results for 409 5th st w

DALE R HINDAL

130170600

130170800

130170901
MITCHELL MILLER

253010200
JAMES F WELCH

253010210

253010220
SCOTT L LARSEN

253010140

255010070

253010160
JOSEPH P GOUNDRY

253010170
CITY OF MANTORVILLE

130170902
LOIS ELIAS

253010250

253010240

253010230

GARY REIHL
253010190

CITY OF MANTORVILLE
253010180

254261680

254261990
JODSAAS FAMILY LTD

254261980
GARY REIHL

254262000
CITY OF MANTORVILLE

130170900
DEBORAH BRANDELAND-HARRISON

254262010

254262100

254261730

252891001

254261572

254261660

25426

25426

130170800
ROBERT D PETTEY

254262100

254261930

254261880
BEN RIKER

ISAAC A FJERSTAD
254261510

254250050
KRISTA L BULOW

DAVID K WORSTMAN
254250040

A KENT KELLER 2542

MARY A LOHRBACH

130171000

254250010
EUGENE J GROVER

254250020
DIANNE E RICHARDS

254250030
DAVID M GILBERTSON

130171200
KENT W HARFMAN

200ft

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Shirley R Buecksler
City Clerk-Treasurer

Published: September 16, 2021 Dodge County Independent
Posted: September 9, 2021 Municipal Center

(13) Bed and breakfast facilities with up to 4 guest rooms;

(14) Home businesses; and

(15) Satellite dishes more than 36 inches in diameter.

(E) *Lot area, frontage, and setback regulations.*

(1) The following minimum requirements shall apply in the R-1 District:

	<i>Single-Family Detached</i>	<i>Single-Family Attached</i>	<i>Duplex</i>	<i>Other Uses</i>
Lot Width:				
at street line	45 feet	30 feet per unit	50 feet	100 feet
at building line	66 feet	40 feet per unit	80 feet	100 feet
Lot Area:	7,920 sq. feet	4,000 sq. feet/unit	8,000/unit	16,000 sq. feet
Setbacks:				
front	25 feet	25 feet	25 feet	25 feet
side	5 feet	5 feet	5 feet	5 feet
rear	25 feet	25 feet	25 feet	45 feet

(2) All buildings, accessory buildings, parking areas, or other structures shall comply with the minimum setback outlined herein, except that no accessory buildings shall be located nearer than 6 feet from any side or rear lot line. There shall be a minimum clearance of 6 feet between any accessory building and the principal structure. Detached garages constructed with a vehicular entry door located in the garage wall adjacent to an alley, shall be a distance of at least 15 feet from the alley line.

(F) *Lots fronting more than 1 street.* Lots fronting more than 1 street shall maintain a yard on those streets conforming to the requirements for front yard setbacks, side yard setbacks shall be maintained from the remaining lot lines except when a lot line is adjacent to an alley from which rear yard setbacks shall be maintained.

(G) *Maximum lot coverage.* The percentage of lot area covered by a main building and accessory buildings shall not exceed 25% in the R-1 District.

(H) *Height regulations.* No structure, hereafter erected or altered, shall exceed 35 feet or 2½ stories in height, except as otherwise provided by this chapter.

(I) *Height limit exceptions.*

(1) Established building height limits shall not apply to barns, silos, belfries, cupolas, spires, monuments, radio or television antennae, flag poles, chimneys or flues, water towers, or to poles, towers and other structures for essential services, nor to similar structures or necessary mechanical appurtenances extending from a roof upward and not occupying more than 25% of the area of the roof as projected onto a horizontal plane.

(2) When permitted in this district, public buildings, community buildings, schools, churches, hospitals, and other institutions, public utility and public service buildings and those for essential services, may be erected to a height not exceeding 75 feet, provided the side yard width and the rear yard depth be each increased 1 foot over and above the district requirement for each 2 feet of building height above the height limit.

(Ord. 153, § 3.5, passed 3-24-2003; Am. Ord. 150, passed 8-24-2015) Penalty, see § 10.99

§ 150.070 R-2 MULTI-FAMILY RESIDENTIAL DISTRICT.

(A) *Purpose and intent.* It is the purpose and intent of the R-2 Medium to High Density Residential District to establish areas within the city for primarily multiple family dwellings and uses to serve the neighborhoods.

(B) *Permitted uses.* The following shall be permitted uses in the R-2 Medium to High Density Residential District:

- (1) Single-family dwellings and manufactured homes as defined in § 150.069;
- (2) Two-family dwellings (duplex);
- (3) Multi-family dwellings including townhouses, garden apartments, tri-plexes and quadruplexes in groups of not more than 24 dwelling units in any 1 building;
- (4) Child care facilities serving 16 or fewer persons;
- (5) Residential programs (as defined by state statutes) with a licensed capacity of 6 or fewer persons;
- (6) Public recreation including parks, playgrounds and hiking and/or biking trails;
- (7) Wildlife, forest, and wetland preserves or management areas, and game refuge areas;
- (8) Historic sites;
- (9) Essential services; and

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: September 27, 2021
Re: Budget and Levy Hearing Dates, and Adopting the Proposed Levy Collectible in the Year 2022

BACKGROUND

Each year, the City is required to set their meeting dates for Truth in Taxation (TNT). These are the meeting dates set by Council for the public to be able to make comment on the budget and levy prior to Council passing it in December of that same year. **These meetings must be held after November 25th and no later than December 28th and must be held at 6:00 pm or after.** This meeting may be a part of the Council's regularly scheduled meeting.

If Council chooses to set TNT meetings and possible levy adoption on the same dates as their regularly scheduled meetings, these dates are December 13 and December 28, 2021. The second meeting date is a requirement, in case the Council needs to continue the first meeting.

Note, in 2020, that Council opted to hold these meetings at their first December meeting, with the second meeting scheduled just one week later. I believe the reason for scheduling them only one week apart was due to the upcoming holidays and ensuring that the public would be able to attend. If Council chooses to do the same this year, the dates for these meetings would be December 13 and December 20, 2021.

Also included is the resolution for adoption of the preliminary levy, which the Finance Committee has met previously and are recommending to Council a 10% preliminary levy increase. As a reminder, once this is set, the Council may only go down. This number may not be increased. Information is also included showing the City's preliminary Net Tax Capacity, proposed tax rate, and impact on various home values.

ACTION

Based on discussion:

1. Motion to set Truth in Taxation Meeting dates:
 - Recommendations:
 - a. December 13 and December 28; 2021 (same as regular meetings); or
 - b. December 13 and December 20, 2021 (one week between meetings).
 - The Truth in Taxation Letter is due to Dodge County by September 30, 2021.
2. Motion to adopt Resolution No. 2021-26 Adopting the Proposed Levy Collectible in the Year 2022.

2022 General Budget w/2021 YTD									Preliminary
REVENUES				2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Budget
				6%	Council Approved	6%	4%		
Account			NOTES	Final Levy Set	Final at 6%	Final Levy Set	Final Levy Set		
			Actual Tax Levy's Set	\$480,521.00	\$509,352.00	\$509,352.00	\$530,034.00		
31000		Property tax	Actual Revenue Received	\$469,402.90	\$480,521	\$518,168.97		\$308,639.55	530,034.00
		Property tax + 1%			\$485,326				535,334.34
		Property tax + 2%			\$490,131			(each add'l 1%	540,634.68
		Property tax + 3%			\$494,937			equals \$5,300)	545,935.02
		Property tax + 4%			\$499,742				551,235.36
		Property tax + 5%			\$504,547				556,535.70
		Property tax + 6%			\$509,352				561,836.04
		Property tax + 7%			\$514,157				567,136.38
		Property tax + 8%			\$518,963				572,436.72
		Property tax + 9%			\$523,768				577,737.06
		Property tax +10%	Finance Committee met on 09.22.21 and will recommend 10% preliminary		\$528,573				583,037.40
		Property tax + 11%			\$533,378				588,337.74
		Property tax + 12%			\$538,184				593,638.08
32000		Permits & Licenses	contractor, rental, fireworks	\$1,965.00	\$3,000.00	\$4,572.08	\$3,000.00	\$2,188.50	\$3,000.00
32110		Liquor	Liquor License Fee's	\$5,575.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$8,200.00
32210		Building Permits	Building Permit Fee's	\$14,650.87	\$5,000.00	\$13,805.70	\$5,000.00	\$19,083.14	\$5,000.00
32240		Animal Licenses	Dog Tags	\$205.00	\$200.00	\$115.00	\$200.00	\$100.00	\$200.00
32241		Animal Impound Fee	Animal Impound Fee's	\$0.00	\$500.00	\$148.00	\$500.00	\$0.00	\$250.00
33000		Intergovernmental Revenues	Typically Grant dollars (FD DNR Grant)			\$0.00			
33160		Health Wellness Grants	Staff Health and Wellness Dollars	\$0.00	\$0.00	\$0.00			
33170		FEMA Grants	Flood Grants 2019 - Expenses paid in 2019; Rev Rcvd 2020			\$96,901.78	\$0.00	\$0.00	
33400		State Grants & Aids	Coronavirus Relief Funds Received in 2020; American Rescue Plan Funds Received in 2021 (64,019 30) - 2nd half to be received in Aug/Sep 2022			\$28,966.00	\$0.00	\$64,019.30	\$128,038.60
33401		LGA	Local Government Aid	\$282,364.00	\$300,595.00	\$301,271.00	\$308,732.00	\$169,035.00	\$313,414.00
33402		Market Value Cr.	A revenue offset of property tax	\$147.69		\$157.00	\$0.00	\$0.00	
33420		Fire State Aid	Aid to the Relief Association	\$19,617.54	\$18,000.00	\$22,316.58	\$18,000.00	\$0.00	\$18,000.00
33423		PERA	Offset to PERA - Employee Retire	\$1,041.00	\$1,041.00	\$0.00	\$1,041.00	\$0.00	\$1,041.00
33440		Fire Department Grant	DNR/Training Grants	\$8,675.00	Not Budgeted For	\$6,591.50	\$0.00	\$8,116.69	Not Budgeted For
			FD AFG Grant for Air Paks			\$130,416.19			
33610		County Highway Aid	Aid dollars to offset highway maint.	\$3,222.08	\$3,500.00	\$3,296.06	\$3,500.00	\$4,646.46	\$3,500.00
34101		City Property Rent Revenue	Tower Lease with AT&T	\$11,900.00	\$13,200.00	\$11,800.00	\$10,800.00	\$7,200.00	\$10,800.00
34103		Zoning and Subdivision Fees	PZ Public Hearing/other zoning	\$750.00	\$1,000.00	\$250.00	\$1,000.00	\$0.00	\$1,000.00
34107		Assessment Search Fee	Property Assessment Search requests	\$450.00	\$750.00	\$1,200.00	\$750.00	\$600.00	\$750.00
34202		Fire Department Contracts	Annual Township Contract Fees	\$63,404.50	\$64,768.00	\$64,768.00	\$64,768.00	\$65,648.00	\$64,768.00
34203		Fire Dept. - Fire calls	Fees on Fire Calls	\$0.00	\$500.00	\$505.00	\$500.00	\$0.00	\$500.00
34780		Park Fees	Shelter Rental Fees	\$600.00	\$750.00	\$545.00	\$750.00	\$935.00	\$750.00
35000		Fines & Forfeits	DC issued tickets; city share	\$2,713.54	\$2,500.00	\$2,135.17	\$2,500.00	\$1,600.81	\$2,500.00
36200		Misc. other Revenues	Copies, scrap metal, auction items revenue	\$1,063.00	\$1,500.00	\$9,087.25	\$1,500.00	\$317.03	\$1,500.00
36201		Refunds and Reimbursements	Dividend Checks LMC, LMCIT Hail Damage Claim \$173,600	\$8,567.08	\$8,000.00	\$182,014.47	\$8,000.00	\$1,751.35	\$8,000.00
36210		Interest Income	Interest on Investments, Saving, Checking	\$13,512.57	\$3,000.00	\$5,500.00	\$3,000.00	\$510.08	\$3,000.00

		Contributions and Donations	General for City Items; NNO	\$150.00		\$149.00	\$0.00	\$300.00	
38050		Franchise Fees	Cable Franchise Fees; KMTel, Mediacom	\$6,940.62	\$6,500.00	\$7,259.01	\$6,500.00	\$3,532.11	\$6,500.00
39203		Transfer from General Funds	Revenue Transferred in from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Total Revenues		\$916,917.39	\$949,156.26	\$899,269.79	\$445,541.00	\$663,723.02	\$1,163,749.00
		EXPENDITURES							Preliminary
			Notes	2019 Actual	2020 Budget	2020 YTD	2021 Budget	2021 YTD	2022 Budget
41110		LEGISLATIVE (MAYOR/COUNCIL)							
	101	Salaries		\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$1,500.00	\$9,200.00
	120	Council Benefits	Tax, SS, Medicare, etc.	\$703.80	\$800.00	\$703.80	\$800.00	\$114.75	\$800.00
	151	Workers Comp Ins. Premium	Work Comp for Council Members	\$110.00	\$105.00	\$168.00	\$105.00	\$204.14	\$105.00
	208	Training, Mileage	LMC Council Member Training (LMC)	\$459.46	\$1,000.00	\$0.00	\$1,000.00	\$175.00	\$1,000.00
	352	Publishing	Legal Notices Published	\$2,053.91	\$2,000.00	\$1,548.90	\$2,000.00	\$1,082.41	\$2,000.00
	430	Miscellaneous				\$850.00	\$0.00	\$0.00	
	433	Dues and Memberships	Dues to LMC, SEMM, SESC, MCFOA, IIMC,	\$1,049.00	\$1,600.00	\$1,957.00	\$1,600.00	\$1,700.20	\$1,700.00
	490	Donations to Civic Organizations				\$0.00	\$0.00	\$0.00	
		TOTAL		\$13,576.17	\$14,705.00	\$14,427.70	\$14,705.00	\$4,776.50	\$14,805.00
41410		ELECTIONS	Elections in 2020						
	101	Salaries/Benefits (SS/FICA)	2020: We were Reinbursed \$1648 for the PNP which included costs for new election equipment 2022: Increase Election Judge from \$10 to \$12/hr and Head Judge from \$11 to \$12 50/hr	\$0.00	\$3,000.00	\$3,170.48	\$0.00	\$0.00	\$3,000.00
	120	Benefits				\$70.95			
		Miscellaneous	Add the cost for new voting booths due to flood	\$0.00	\$2,200.00	\$1,611.44	\$0.00	\$49.86	\$2,000.00
		TOTAL		\$0.00	\$5,200.00	\$4,852.87	\$0.00	\$49.86	\$5,000.00
41500		Financial Administration							
	101	Salaries	Clerks Salary	\$61,925.75	\$66,500.00	\$64,571.68	\$69,550.00	\$55,606.25	\$70,582.58
	120	Employee Benefits	Tax WH, SS, Medicare, Health, Dental, etc.	\$17,136.94	\$21,700.00	\$18,918.33	\$22,500.00	\$15,432.23	\$22,523.88
	151	Workmans Comp	Work Comp Insurance	\$436.00	\$400.00	\$666.00	\$400.00	\$816.56	\$400.00
	200	Supplies	City Hall related Supplies	\$767.74	\$700.00	\$578.82	\$700.00	\$1,299.32	\$700.00
	208	Training, Mileage	Training/Conference Clerk, Asst Clerk	\$1,124.81	\$2,000.00	\$250.00	\$1,500.00	\$1,488.33	\$1,500.00
	300	Professional Services	Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 On Site Computers Backup \$900 Records Management Software (i.e., Laserfiche \$1,200) On Site Cyber Security \$1,600	\$2,602.16	\$1,800.00	\$4,758.47	\$1,800.00	\$6,124.63	\$6,000.00
	312	Animal Impound Fees		\$0.00	\$500.00	\$157.70	\$500.00	\$0.00	\$250.00
	315	Recording Fees	Paid to Dodge County Recorder	\$184.00	\$200.00	\$230.00	\$200.00	\$92.00	\$200.00
	322	Postage	Monthly UB mail, all other correspondence, supplies	\$3,697.33	\$3,700.00	\$3,617.89	\$3,700.00	\$1,982.09	\$4,000.00
	350	Printing/Binding	All printing + copier maintenance costs	\$559.67	\$1,250.00	\$655.49	\$1,250.00	\$1,418.26	\$1,250.00
	437	Miscellaneous	Misc terms plus \$500 for National Night Out	\$1,025.34	\$1,000.00	\$764.72	\$1,000.00	\$2,025.51	\$1,000.00
	444	COVID-19 Emergency				\$80,494.99	\$0.00	\$0.00	

			Notes	2019 Actual	2020 Budget	2020 YTD	2021 Budget	2021 YTD	2022 Budget
	445	Health & Wellness	Funded through SESC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	570	Capital Outlay	Paperless Project, copier, computers; 2020 Wage and Compensation Study	\$7,183.14	\$6,000.00	\$24,337.00	\$6,000.00	\$21,924.36	\$6,000.00
		Funds Transfer	Unused previous year budget dollars	\$2,000.00			\$0.00	\$0.00	
			We Received COVID Relief Funds to offset the COVID-19 Emergency Expenses			-\$80,494.99			
		Total Financial Administration		\$98,642.88	\$105,750.00	\$119,506.10	\$109,100.00	\$108,209.54	\$114,406.47
41530		Accounting							
	301	Accounting & Auditing Services	Yearly Audit Expense/Contract	\$17,600.00	\$18,000.00	\$21,700.00	\$18,550.00	\$18,300.00	\$18,550.00
		Total Accounting & Auditing Services		\$17,600.00	\$18,000.00	\$21,700.00	\$18,550.00	\$18,300.00	\$18,550.00
41550		Assessing							
	310	Assessing	Dodge County Contract Yearly	\$6,038.00	\$6,145.00	\$6,145.00	\$6,506.00	\$6,156.00	\$6,506.00
			Pictometry	\$350.00	\$350.00	\$350.00	\$350.00		\$350.00
		Total Assessing		\$6,388.00	\$6,495.00	\$6,495.00	\$6,856.00	\$6,156.00	\$6,856.00
41600		Law/Legal Services							
	304	Legal Fees	** 6,400 reimbursed through CARES Funds, \$3,100 related to prosecution services	\$28,388.53	\$20,000.00	\$40,081.90	\$24,000.00	\$20,761.30	\$20,000.00
		Codification		\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$750.00	\$750.00
		Total Law/Legal Services		\$28,388.53	\$24,000.00	\$40,081.90	\$28,000.00	\$19,068.10	\$20,750.00
41940		General Govt. Buildings/Plant							
	136	Employee Deductable Allowance	(\$500 Deductible) No longer a benefit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	200	Supplies	Supplies related to Buildings (lights, furnace, water, flags etc.)	\$774.34	\$700.00	\$945.99	\$700.00	\$649.29	\$700.00
	220	Building Maintenance & Repairs	Repairs to All Govt. Buildings; reroof from hail damage	\$2,142.59	\$2,500.00	\$43,954.24	\$2,500.00	\$62,136.09	\$2,500.00
	228	Equipment Repairs & Maintenance	Repairs to Computers	\$532.02	\$500.00	\$485.11	\$500.00	\$5,665.00	\$500.00
	321	Communications	Telephone, Internet, Fax	\$3,703.35	\$4,000.00	\$3,366.06	\$4,000.00	\$3,749.75	\$4,000.00
	362	Property Insurance	Insurance for all City Property	\$23,670.00	\$23,000.00	\$22,289.00	\$23,000.00	\$22,951.00	\$23,000.00
	380	Utilities	Electric Gas	\$12,492.37	\$11,000.00	\$8,363.93	\$11,000.00	\$4,051.44	\$11,000.00
	384	Refuse, Garbage		\$1,260.00	\$1,600.00	\$1,090.00	\$1,600.00	\$1,125.00	\$1,600.00
	417	Employee Uniforms	\$500/yr non office employees	\$475.67	\$1,000.00	\$879.05	\$1,000.00	\$24.46	\$1,000.00
	439	Janitors	City Hall Cleaning	\$480.96	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00
		Total General Govt. Buildings/Plant		\$45,531.30	\$45,100.00	\$81,373.38	\$45,100.00	\$100,352.03	\$45,100.00
41950		Engineering Professional Services							
	303	Engineering Fees	Smoke Testing in 2020, City Maps Revisions, 2020 Street Proj.	\$16,953.80	\$5,000.00	\$12,604.20	\$5,000.00	\$49,457.12	\$5,000.00
		Total Engineering Services		\$16,953.80	\$5,000.00	\$12,604.20	\$5,000.00	\$49,457.12	\$5,000.00
42100		Police Protection Contract							
	310	Other Professional Services	2021 Approved by Council	\$93,036.48	\$95,181.00	\$95,178.57	\$98,226.00	\$73,669.50	\$100,963.20
		Total Police Protection Contract		\$93,036.48	\$95,181.00	\$95,178.57	\$98,226.00	\$73,669.50	\$100,963.20
42200		Fire Protection							
	101	Salaries		\$24,412.00	\$20,000.00	\$20,014.00	\$20,000.00	\$20,017.00	\$20,000.00
	120	Employee Benefits		\$1,867.00	\$1,650.00	\$3,621.07	\$1,650.00	\$490.84	\$1,650.00
	124	Fire Pension Contribution	City Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	126	Fire Aid - Transfer to Relief Association	Pass through with State	\$19,617.54	\$18,000.00	\$22,316.58	\$18,000.00	\$0.00	\$18,000.00
	130	Insurance	Volunteer Benefit Assoc. Yearly Renewals	\$409.00	\$250.00	\$282.00	\$250.00	\$22.00	\$250.00
	151	Workman's Comp	Annual	\$4,360.00	\$4,200.00	\$6,491.00	\$4,200.00	\$8,165.60	\$4,200.00
	208	Training, Mileage	FD Trainings	\$6,178.91	\$5,000.00	\$4,305.00	\$5,000.00	\$2,275.00	\$5,000.00
	212	Fuel		\$1,851.47	\$2,500.00	\$1,926.16	\$2,500.00	\$1,621.39	\$2,500.00

			Notes	2019 Actual	2020 Budget	2020 YTD	2021 Budget	2021 YTD	2022 Budget
	217	Operating Supplies	Misc. Supplies for FD	\$1,163.13	\$1,500.00	\$1,472.21	\$1,500.00	\$514.02	\$2,000.00
	228	Equipment Repair/Maintenance	Repairs to Trucks, and Equipment	\$14,147.36	\$15,000.00	\$5,820.36	\$15,000.00	\$7,824.55	\$15,000.00
	240	Tools and Minor Equipment		\$11,846.06	\$18,000.00	\$7,259.67	\$18,000.00	\$15,348.53	\$23,000.00
	311	First Responder Train/Equip	Separate from FD - 1st Responder only, includes supplies	\$4,120.66	\$3,000.00	\$3,733.86	\$3,000.00	\$2,856.15	\$3,000.00
	321	Communications	Landline Phone, Active 911 Membership	\$1,195.92	\$650.00	\$1,097.51	\$650.00	\$816.87	\$1,000.00
	380	Utilities	Gas/Electric	\$6,775.07	\$7,000.00	\$4,970.76	\$7,000.00	\$1,736.18	\$7,000.00
	433	Dues and Memberships	Explorer Program	\$883.00	\$800.00	\$250.00	\$800.00	\$475.00	\$800.00
	437	Miscellaneous		\$1,219.76	\$800.00	\$442.26	\$800.00	\$11,522.35	\$800.00
	442	Grant Award Related Expenses	Grant Awarded to FD	\$0.00	\$0.00	\$147,566.65	\$0.00	\$1,757.51	\$0.00
	570	Capital Outlay		\$14,202.04	\$10,000.00	\$0.00	\$25,000.00	\$0.00	\$10,000.00
		Turn Out Gear	NFPA Compliance Replacement 2018	\$0.00	\$15,000.00	\$0.00			\$15,000.00
		Transfer for Replacement	Bottle Replacement	\$2,750.00	\$0.00	\$0.00			\$0.00
	701	Transfer to FD Equipt Fund	Previous Years unused amounts in 240 & 570			\$25,000.00			
		Transfer to Fire Truck Bond Fund	Pay off \$47,152 for 2017	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00
		FIRE HALL UPGRADES PROJECT							
		Training & Equipment Grants Received	For Clerks Use only						
		Total Fire Protection **		\$133,498.92	\$139,850.00	\$273,069.09	\$139,850.00	\$79,442.99	\$145,700.00
		** 240 & 570 budget balance carries over to truck/equip fund each year.			Less AFG Grant award pymt for air paks	\$111,829.88			
42400		Building Inspections							
		Professional Services		\$11,464.83	\$5,000.00	\$13,470.10	\$5,000.00	\$10,543.45	\$5,000.00
		Blight Removal (Demo)	Demo of Old Shop Building in 2020 + Asbestos Report		\$7,000.00	\$9,431.71	\$7,000.00	\$0.00	
		Total Building Inspections		\$11,464.83	\$12,000.00	\$22,901.81	\$12,000.00	\$10,543.45	\$5,000.00
43100		Streets Department							
	101	Salaries	Staff Portion Related to Streets	\$38,847.80	\$35,500.00	\$33,974.88	\$37,800.00	\$25,441.26	\$39,313.38
	120	Employee Benefits	Staff Portion Related to Benefits	\$16,519.79	\$14,000.00	\$13,698.21	\$14,600.00	\$10,049.40	\$14,821.24
	151	Workmans Comp		\$2,726.00	\$3,500.00	\$3,974.00	\$3,500.00	\$5,103.50	\$3,500.00
	200	Supplies	Streets Dept. Supplies	\$1,334.00	\$1,500.00	\$2,069.11	\$1,500.00	\$851.69	\$1,500.00
	208	Training/Mileage		\$100.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
	212	Motor Fuels		\$2,933.62	\$2,500.00	\$2,342.63	\$2,500.00	\$2,267.88	\$2,500.00
	224	Street Maintenance Materials	Materials for Streets Upkeep	\$5,787.45	\$7,000.00	\$8,421.05	\$7,000.00	\$10,577.56	\$7,000.00
	228	Equipment Repair and Maintenance	Costs for Equipment Repairs	\$6,189.72	\$3,000.00	\$1,306.11	\$3,000.00	\$6,243.02	\$3,000.00
	229	Safety/OSHA	Training \$1200	\$939.91	\$1,200.00	\$1,523.60	\$1,200.00	\$1,196.46	\$1,200.00
	230	Capital Lease Expense						\$18,331.00	\$18,331.00
	240	Tools and Minor Equipment		\$594.10	\$1,000.00	\$1,680.17	\$1,000.00	\$592.33	\$1,000.00
	303	Engineering Fees	Street Project			\$0.00	\$0.00	\$0.00	
	443	FEMA Related Expenses	Hail Damage Repairs			\$20,539.01	\$0.00	\$0.00	
	530	Capital Outlay	Minor Patching/Repairs, Striping, Sweeping; painting of City curbs \$700	\$9,679.82	\$13,000.00	\$16,147.17	\$13,000.00	\$3,310.00	\$19,950.00
		New Wheel Loader Payment	Payments start 2017 = \$31,320.13 Principal, \$5,342.40 Interest; Last pmt in 2021	\$36,662.53	\$36,662.53	\$36,662.53			\$0.00
		Transfer in from CIP	Transfer from CIP for Capital Lease Expense	-\$18,331.00	-\$18,331.00	-\$18,331.00	-\$18,331.00	-\$18,331.00	-\$18,331.00
		Additional CIP Items	Alley behind saloon \$37,000 / 5th Street \$98,000 / 4th Street \$38,000 / Mantor Dr \$131,000 = 384,000	\$0.00	\$10,000.00	\$0.00			
		Total Streets Department		\$103,983.74	\$111,031.53	\$124,007.47	\$67,269.00	\$65,633.10	\$94,284.62
43125		Ice and Snow Removal							
	212	Motor Fuels		\$3,948.90	\$3,500.00	\$575.50	\$3,500.00	\$595.64	\$3,500.00

[illegible]

			Notes	2019 Actual	2020 Budget	2020 YTD	2021 Budget	2021 YTD	2022 Budget
49300		Other Financing Uses							
		Transfers to Other Funds	\$208,126 to C P in 2021	\$144,987.00	\$116,863.73	\$116,864.00	\$208,126.00	\$0.00	\$119,411.17
							INCLUDES \$128,038.60 OF ARPA FUNDS		
			Transfer for Sewer Bond Project; Required	\$20,000.00	\$20,000.00	\$20,000.00			\$20,000.00
			Transfer for Sidewalks Replacement/Repair Fund	\$10,000.00	\$10,000.00	\$10,000.00			\$10,000.00
			Transfer to FD Equip Fund - unspent budget	\$34,433.00					
			Transfer to Dam Fund	\$5,000.00	\$5,000.00	\$5,000.00			\$0.00
			Transfers to PB and EDA unused previous years budget funds	\$22,703.00					
			GO Bonds 2019 A - Tax Levy - new for 2020/updated for 2021		\$15,801.00	\$15,801.00			\$46,759.00
			Tax Abatement - new for 2020		\$40,667.00	\$40,667.00			\$40,667.00
			GO Bonds 2021A - Equipment and Utility Revenue Note - new (Sep 2021)						\$14,993.00
		General Fund Subtotal		\$1,035,234.48	\$949,156.26	\$1,220,500.50	\$930,394.00	#VALUE!	\$1,035,710.40
		Total Revenue Minus Total Expenses		-\$118,317.09	\$0.00	-\$321,230.71			\$128,038.60

[illegible]

Mantorville Park Board Proposed 2022 Budget 2022 Preliminary Wish

Project	List Budget Proposed Cost	Final Recommendation		Notes
Water Fountain w/6' Cement Slab	\$6,000.00			
Sign for Riverside Park-Walking Tours, Trails, Larger Than Life, etc.	\$1,500.00			
Covered Bridge Repair - Lumber	\$2,000.00			
Power Pole at Riverside Park	\$5,290.00			\$7/mo to rent light at the Park. A&A \$12/ft; Dexter \$10/ft
Dennison Park Playground	\$5,000.00			Transfer Only
Parks Tree Management	\$6,000.00			Removal/New; includes \$2,000 for Emerald Ash Borer Treatments
Community Tree Management (Blvd/ROW) EAW	\$10,000.00			Blvd Tree Removal
Replace Lawn Tractor	\$20,892.00			Financing Options - 0% financing up to 60 months
Rock for Ball Fields	\$2,300.00			
Total Parks Projects	\$58,982.00			

City of Mantorville	2021		2022		2022		2022		2022		2022
			0%		4%		6%		8%		10%
Levy	530,034		530,034		551,235		561,836		572,437		583,037
Tax Capacity	953,626		990,716		990,716		990,716		990,716		990,716
Rate	55.581		53.500		55.640		56.710		57.780		58.850
Home A - Flat Tax Taxable Market Value	305,600		305,600		305,600		305,600		305,600		305,600
Tax Capacity	3,056		3,056		3,056		3,056		3,056		3,056
Township Tax	1,698.55		1,634.96		1,634.96		1,634.96		1,765.76		1,798.46
Home B - Rising Taxable Market Value	305,600		313,400		313,400		313,400		313,400		313,400
Tax Capacity	3,056		3,134		3,134		3,134		3,134		3,134
Township Tax	1,698.55		1,676.69		1,676.69		1,676.69		1,810.83		1,844.36
Home C - Decreasing Taxable Market Value	305,600		299,500		299,500		299,500		299,500		299,500
Tax Capacity	3,056		2,995		2,995		2,995		2,995		2,995
Township Tax	1,698.55		1,602.33		1,602.33		1,602.33		1,730.51		1,762.56

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2021-26

**A RESOLUTION ADOPTING THE PROPOSED PROPERTY TAX LEVY
COLLECTIBLE IN THE YEAR 2022**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, County of Dodge, State of Minnesota, that the **proposed** tax levy collectible for the City of Mantorville in the year 2022 be set at the following amount:

Preliminary General Fund Tax Levy \$_____

The City Clerk-Treasurer is hereby instructed to delivery a certified copy of this resolution to the Dodge County Courthouse, Dodge County, Minnesota.

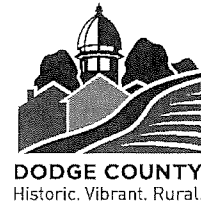
Adopted by the City Council of the City of Mantorville, Minnesota, this 27th day of September 2021.

ATTEST:

Chuck Bradford, Mayor

Shirley R Buecksler, City Clerk-Treasurer

FINANCE
721 MAIN STREET NORTH, DEPT. 45
MANTORVILLE, MN 55955
PHONE 507-635-6240 – FAX 507-635-6265
www.co.dodge.mn.us



MEMO

TO: Dodge County City Administrators/Clerks
From: Finance Office, Lisa Kramer, Finance Director
RE: 2022 Budget and Levy Hearing Dates

It is once again time to collect information concerning Truth in Taxation. Counties and cities with a population over 500 are required to hold a meeting at which the budget and levy will be discussed and the public allowed to speak. The meetings must be held after November 25 and no later than December 28 and be held at 6:00 p.m. or later and the public must be allowed to speak. This meeting may be part of your regularly scheduled meeting.

Please list the times and location of the meeting where you will adopt the proposed levy and the time and location of any subsequent meeting in which the budget and levy will be discussed and public input will be allowed. This information may be returned along with your proposed property Tax Levy or sent to me at the address below. This information will be printed on the Proposed Tax Notices sent out in November.

City _____
Month and Date of Public Meeting _____
Day of Week _____
Time of Day _____
Room Where the Meeting is Held _____
Contact Person _____
Phone Number _____
Address _____

Date and Time of Additional Mtgs _____
Signature _____

Thank you.

Please return this form before September 30, 2021 to:
Dodge County, Attn: Lisa Kramer, 721 Main Street North, Dept. 45, Mantorville, MN 55955.
(Fax to 507-635-6265 or email to lisa.a.kramer@co.dodge.mn.us) This can be returned with your levy.