

**City of Mantorville
City Council Minutes
May 10, 2021**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Bill Kinney, and Kent Keller

Absent: Councilmember Don Hofstad (excused absence)

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Operator Joe Adams
Public Works Ryan Jech
Assistant City Clerk Shelly Jensen-Germundson

2. Pledge of Allegiance

3. Additions/Deletions to Agenda

Council adopted the agenda, as presented.

4. Consent Agenda

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to approve the following items on the Consent Agenda, as presented:

- A. City Council Meeting Minutes of April 26, 2021
- B. Warrant List in the Amount of \$29,371.85
- C. Economic Development Authority Meeting Minutes of May 4, 2021
- D. Fire Department General Meeting Minutes of May 2021
- E. Park and Recreation Board Meeting Minutes of April 27, 2021
- F. Dodge County Sheriff's Office Call Report for Mantorville, April 2021

Vote: 4 ayes / 0 nays. Motion carried.

5. Public Concerns

No one addressed the Council.

6. Public Hearings

A. Public Hearing Regarding 508 Clay Street – Lot Split

Councilmember Hoaglund recused himself from voting on this item.

Mayor Bradford opened the Public Hearing. Hearing from no one wishing to speak, Mayor Bradford closed the Public Hearing.

Councilmember Keller said he would like to meet with the property owner to get more information.

Councilmember Hoaglund provided some background. His son, Kirk Hoaglund, and his wife own the property and he rents the other building from them. Councilmember Hoaglund said he moved the building onto the property from Dodge City in 2007 under a Conditional Use Permit. A hearing was held at that time and there were no complaints, so the City allowed him to move it in. The use of that building has been as an art museum, a gift shop in the old house facing Clay Street, as well as a lawyer's office, antique shop, the Art Guild used it for classrooms, but now both buildings are residential. Councilmember Keller commented that it is a different situation than it was under the Conditional Use Permit. Councilmember Hoaglund agreed.

Councilmember Kinney asked if there would be separate sewer hook-ups. Kirk Hoaglund said the mechanicals and electrical will be split so that there will be one for each property.

Joe Adams asked about the sewer service/lateral coming out of the house – will they be split? Kirk Hoaglund didn't think it was part of the plan. He thinks they are already split, but would have to refer back to the Site Plan to be sure about the sewer. If it's not addressed on the Site Plan, Kirk Hoaglund said it should at least be noted or addressed.

Councilmember Hoaglund said the City Attorney did allow for easements on all the utility runs that effect that property. There are two buildings currently being served by one set of utility runs for electric and gas. If those utilities are to be worked on, we have the easement to use for them.

Councilmember Keller said the documents were well drafted by the City Attorney.

Kirk Hoaglund said one of the reasons for the lot split was to set up the conditions for splitting the mechanical and utilities from their current configuration. If there is a problem, risk or danger with one building, it could potentially become a problem, risk or danger with the other. By splitting the property into two lots and splitting the utilities, it reduces those risks. As the properties are now, they don't comply with the zoning ordinance, but they would be upon a split and granted variances. Before the split and granted variances, he added that they are even more problematic as a property

than after. That was one of the overall concerns, he said, and why the City originally approached him about a year ago.

Motion was made by Councilmember Keller and seconded by Councilmember Kinney to table this item and Resolution Numbers 2021-09 and 2021-10 until the May 24, 2021 Council meeting to allow for future discussion. Councilmember Keller will meet with Lyle Hoaglund, and Councilmember Kinney will meet with Kirk Hoaglund, in separate discussions to report back to Council on May 24, 2021.

Lyle said the City Attorney drafted these documents to meet Mantorville requirements.

Vote: 3 ayes / 0 nays. Motion carried.

7. Old/New Business

A. Resolution No. 2021-09 Approving a Lot Split for Certain Real Property Located in Mantorville, Dodge County, Minnesota

Motion was made by Councilmember Keller and seconded by Councilmember Kinney to table this item until May 24, 2021.

Vote: 4 ayes / 0 nays. Motion carried.

B. Resolution No. 2021-10 Granting Variances for Certain Real Property Located at 508 Clay Street

Motion was made by Councilmember Keller and seconded by Councilmember Kinney to table this item until May 24, 2021.

Vote: 4 ayes / 0 nays. Motion carried.

C. Mantorville Fire Department Relief Association Gambling Permit for a Raffle for the Firemen's Dance

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to approve the Gambling Permit.

Vote: 4 ayes / 0 nays. Motion carried.

D. Resolution No. 2021-11 Updating Signatories for City Bank Accounts and Allowing Facsimile Signature for Certain Signatories

Motion was made by Councilmember Kinney and seconded by Councilmember Keller to adopt Resolution No. 2021-11, which will be delivered to Citizens Bank along with tonight's meeting minutes.

Vote: 4 ayes / 0 nays. Motion carried.

8. Reports

A. Public Works Report

Joe Adams provided the following update:

- 1) Spring Fling is this Saturday, May 15th. Event coordinators have requested a waiver on the fee to use the park shelter to sell hot dogs. The Park Board voted to waive the fee and bring to Council for approval.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Kinney to waive the fee for hot dog sales.

Vote: 4 ayes / 0 nays. Motion carried.

- 2) A tree was planted at the campground in honor of Arbor Day
- 3) Brush clean-up is this week - put your brush on the curb for Public Works to pick up

B. City Clerk Report

Council welcomed Shirley Buecksler as the new City Clerk-Treasurer

C. Consultant Report

Nothing to report

D. Committee Report

- 1) Chamber – Councilmember Hoaglund said the Chamber met last Wednesday and set the schedule for 2021
- 2) Economic Development Authority

Mayor Bradford said Stage Coach Days will be held on June 25, 2021, tentatively from 11 am to 3 pm. Advertising will be via Facebook, more so than television and newspaper. We are trying to get the City back to a normal celebration schedule.

The EDA discussed the possibility of the circus coming to town but decided that this is not something the EDA wanted to do at this time.

We talked about SHRPA subscription. The Chamber was asking for additional money to pay for the subscription this year. SHRPA is a group affiliated with Explore Minnesota and they do “experiences.” They have “influencers” on Facebook. They will come down and, with our input, go through the town and do an “experience,” which they will write about. Each influencer has about 600-700 followers and these followers will be interested in the experience. They then have an agenda from the professional experience on where to go, who to talk to, and what to see. We’re going to try this for one year and see how it goes. They are in partnership with Explore MN. The experience is all absorbed in the \$1,200 subscription cost. They will come down, do the experience, they’ll write about it, and they’ll advertise it, all for the subscription fee.

The EDA also discussed the state of the EDA finances.

- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association – Councilmember Hoaglund had nothing to report
- 8) Park and Recreation Board – Councilmember Kinney said we did a walk around to all the parks which are looking good. There are a few projects we're finishing up. Joe Adams said the trees that were treated look healthy.
- 9) Personnel
- 10) Relief
- 11) Township
- E. Councilmember Report
Councilmember Keller asked about pothole repairs. Joe Adams said the plan is to start patching after brush cleanup is done. We filled some of the deep potholes and have product to fill others.
- F. Mayor's Report
Nothing to report

9. Executive Session

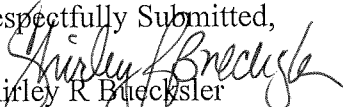
There was no Executive Session.

10. Adjourn

Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to adjourn the meeting at 7:05 p.m.

Vote: 4 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,


Shirley R. Breckler
City Clerk-Treasurer