

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, MARCH 22, 2021
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Don Hofstad, Lyle Hoaglund, Bill Kinney, Kent Keller (remotely)

Others Present: Lynnette and Luke Nash, Carole Keller, Ruth Pettey, Joan Nesvold, Jerry & LuAnn Miller, Henry Blair, Brittany Brown, City Financial Consultant Mike Bubany, City Staff Joe Adams and Cami Reber

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** – Additions:

- Consent Agenda - Item 4. h) Park Board Resignation Notice – Jack Bratlien
- Old Business/New Business - Item 7. f) Jerry and LuAnn Miller – Rental Property Update

Mayor Bradford presented a plaque to Lynette and Luke Nash Jr. in memory of Luke Nash from the City Council and City Staff.

Mayor Bradford presented Cami Reber with a Certificate of Appreciation for her years with the City.

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Kinney to approve the consent agenda as follows:

- a) City Council Meeting Minute's March 8, 2021
- b) Warrant List March 22, 2021
- c) City Prosecution Year in Review Report
- d) City Prosecution Services Notice of Fee Increase
- e) Park Board Resignation Notice
- f) Communication from Dodge Center Ambulance
- g) Notice of LBAE Meeting April 12, 2021

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing(s)**- None

7. **Old Business/New Business**

- a) **Mike Bubany, City Finance Consultant – Financing of Plow Truck/2021 Street Projects**

Mike Bubany introduced himself to the new City Council Members and gave them a brief introduction to Public financing, how it's done and what cities are required to do. You can do business with the bank but the debt has to be in the form of a bond. City's don't have collateral such as you do in a car loan, a mortgage, etc. You have to pledge a revenue in the form of a general obligation in the repayment of the bond (GO Bond); such as using general fund dollars, sewer/water revenues, etc. There is statutory authority on how and what process needs to be followed depending on the type of bond you are issuing. There are costs involved, issuance costs, that can be expensive.

He discussed financing the plow truck and streets for 2021. We discussed leasing for the plow truck but when we found we need financing for the streets projects we discussed another process; combine them into one bond and take advantage of the lower rates. He is recommending a direct bank placement which has lower issuance costs. \$250,000 on a micro loan (it is a GO Bond). Issuance costs are \$5,050. You still have to deal with statutory authority. For the plow truck you will use an equipment certificate which cannot exceed 10 years. On the streets side, if you're not using special assessments, you will use tax abatement authority. It is just a process to identify enough city parcels that will benefit from the work. They have to generate enough taxes to be able to help pay for he

bonds. It is just a paper trail; it does not affect the parcels individually. Everyone is still taxed the same throughout the City. Because the City has the loader payment that has been built into the budget, and 2021 is the last payment year, there shouldn't be an effect on the budget next year as the payment will just continue to carry forward just for the plow truck instead. Council Members discussed. Mike suggested waiting until we have the bids back from the Street projects so we are structuring this with real numbers. Direction from the Council is to give Joe the go ahead to work with Tim on. (Completed under item 8.b).)

b) Approval of New Park Board Applicants

Motion made by Member Hofstad, second by Member Hoaglund to approve the applications of Mr. Michael Peck, Mr. Brad Germundson and Mr. Henry Blair. Motion passed unanimously.

c) LMCIT Liability Coverage – Waiver Form

Cami included a memo in the packet and explained. Motion made by Member Hoaglund, second by Member Hofstad to approve to Not Waive the Liability Coverage. Motion passed unanimously.

d) RESOLUTION 2021-06 RESOLUTION AUTHORIZING SUBMISSION OF A PARK GRANT

Motion made by Member Hofstad, second by Member Kinney to approve adoption of Resolution 2021-06 Resolution Authorizing Submission of a Park Grant. Motion passed unanimously.

e) 2021 City Council Committee Assignments

Mayor Bradford presented and explained the 2021 City Council Committee Assignments. If anyone has a problem with it to reach out and he can make changes. No further comments were made.

f) Jerry and LuAnn Miller – Rental Property Update

Jerry Miller, owner of the property 16 5th Street West, gave an update on the property. Jamie Rabe and family are moved out. Matt Lyman is gone. Jen and family are left upstairs and they have been good. Brittney is still there but with Matt Lyman and the Rabe's gone the influencers are gone. Dodge County is now going after the Millers for running an unruly household. He does not plan on filing the apartment left by the Rabe's. The Council thanked him for the update and is satisfied at this time with the situation.

8. Tabled Items

a) Resolution 2020-16 – Tabled Censure Resolution

Motion made by Member Hofstad, second by Member Keller to pull off the table Resolution 2020-16, previously tabled Censure Resolution. Motion passed unanimously. Due to the Council Member no longer here, motion made by Member Hofstad, second by Member Hoaglund to dismiss the Resolution. Motion passed unanimously.

b) 2021 Street Projects

Motion made by Member Hofstad, second by Member Hoaglund to pull off the table the 2021 Street Projects. Motion passed unanimously. Motion made by Member Hofstad, second by Member Kinney for Joe to go ahead and work with Tim (WHKS) to get the bids on the Street Projects, bring them back and we will work with Mike to get things going. Motion approved unanimously.

9. TBD

a) Public Works Report – Joe reported on the following:

- A request to approve the street sweeping for 2021 at a cost of \$2,020. Motion made by Member Hofstad, second by Member Kinney to approve. Motion passed unanimously.
- They will start filling pot holes soon.
- Joe thanked Cami for making his job easy.

b) City Clerk Report – Cami reported on the following:

- Contacted by Dodge County for the Zumbro Regional Trail Group and who from the City Council wants to become a representative for the discussions. Mayor Bradford currently is and Bill Kinney would be happy to be the backup. Cami will let them know.
- Next City Council meeting is the LBAE, all are required to be here at 6:00 pm.
- Auditors here starting tomorrow. The plan is to get the audit done before I leave.
- A variance will be coming forward in the near future. She has been working with Dave at our law firm and hopes to have everything done up to the public hearing piece.
- Cami gave her thanks to the Council for everything. Comments and input were given also from the City Council and Staff to Cami. Motion was made by Member Keller, second by Member Hofstad thanking Cami for her many years of service, her loyal service to the community and the Council. More comments were made thanking her. Motion passed unanimously.

c) Consultant Report – None

d) Committee Report

- MRA – nothing on the MRA but the Marigold Days Committee met and will be coming forward for a request for use of Riverside Park.

e) Council Member Report

- Member Kinney – He reported that Joe recently put up the sign at Denneson Park noting the park project. He saw a young man and his son looking at the sign and they are excited about that.
- Member Hoaglund – He reported on the complaints he received about parking tickets issued during the last snow removal. He followed up on it and found that it is valid.

f) Mayor Report – Mayor Bradford noted the Highway 57 project being pushed out another year to 2024 due to MnDOT revenue being shortened.

10. Executive Session - None

11. Adjourn – Motion made by Member Hoaglund, second by Member Keller to adjourn the meeting at 7:38 pm. Motion passed unanimously.