MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, JULY 13, 2020
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford, Henry Blair, Luke Nash, Don Hofstad, and Sharon Davern (Remotely).

   Others Present: Lyle Hoaglund, Paul Larsen, DCSO – S. Boerner, City Attorney Scott Riggs, City Engineer Tim Hruska, City Staff Joe Adam, Shelly Jensen-Germundson, and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** – Added 7 f) Member Davern asked to have further discussion on the pool issue.

4. **Consent Agenda** – Motion made by Member Nash, second by Member Blair to approve the consent agenda as follows:
   - **a)** City Council Meeting Minute's June 22, 2020
   - **b)** Warrant List July 13, 2020
   - **c)** Park Board Meeting Minutes May 26, 2020
   - **d)** EDA Meeting Minutes June 2, 2020
   - **e)** Fire Department General Members Meeting Minutes
   - **f)** DCSO Call Report for Mantorville June 2020
   - **g)** Warsaw Solar Notice of Commercial Operation

   Motion passed unanimously. All approved.

5. **Public Concerns** - None

6. **Public Hearing(s)** - None

7. **Old Business/New Business**
   - **a) 2019 City Financial Statements Presentation**

     Jason Boynton, Smith Schafer and Associates, presented the 2019 Audit. He issued an unmodified opinion - clean opinion on the City Financials. He reviewed the Audit summary with the City Council. There were no further questions or comments.

   - **b) 2020 Street Bids**

     City Engineer Tim Hruska presented the bids for the 2020 Street Projects. 5 bids were received with SL Contracting coming in with low bid at $335,682. The Council discussed the street projects with the base bid and the additions from the addendums previously presented. Member Nash asked what the time frame is and are we holding back retainage. Tim noted an October 1 completion date and the typical 5% retainage doesn't apply anymore due to a law change. It is now down to 1% plus we have the performance and maintenance bonds which protect us. Motion made by Member Blair, second by Member Hofstad to accept the bid by SL Contracting in the amount of $335,682. Motion approved unanimously.

   - **c) Meetings of Council and Other Boards**

     City Attorney Scott Riggs was present and spoke to the City Council about the options for holding of meetings. He noted that any future types of off-site meetings would have to be open to the public because we don't have a declaration in place. Where ever someone is operating from off site has to be open to the public. Member Davern noted that she does not feel safe attending meetings in the small Council Chamber room and she would be willing to go down to the shelter to hold a meeting that is public. She would connect the same way they are now. Discussion took place on the future, if this doesn't work. Member Davern noted that she doesn't want to be around people who are not protected.

Mayor Bradford asked if we want to move the physical location from the Council Chamber. Member Nash noted he would be in favor as long as we kept it on City property and it would be only a temporary thing. Member Hofstad agreed with Nash and maybe we should move to the Fire Hall. Mayor Bradford noted the same feeling. Member Blair noted the park would hold some issues as its not much bigger than the Council Chamber and hearing could be a problem as vehicles drive by. Also note that we should be concerned with ADA compliance in the spaces that are chosen.

Discussion on the future of this and how long we need to continue. Attorney Scott Riggs noted that he feels that there may be a decision made by the Governor soon that could change whatever we decide. No matter what we do, the appropriate notice needs to be made. Member Nash noted to table this until the next meeting. The options are to change the meeting location to the Fire Hall or the Park or allow Member Davern to hold her portion of the meeting remotely and post it. Member Davern noted she would be more comfortable in the Council Chambers if we were all wearing masks but she doesn't see that happening.

d) Coronavirus Relief Funds
Cami explained the Coronavirus Relief Funds and the portion that the City can receive. She is requesting approval that we submit the certification form to the State, get the funds on their way, and have further discussion at the next Council meeting regarding distribution and use of the funds. Motion made by Member Nash, second by Member Blair to approve submittal of the form. Motion passed unanimously.

e) Draft Ordinance Review Section 50.01 and 95.04
Cami explained the draft of Section 50.01 and 95.04 that is being presented to the Council. The draft encompasses everything she discussed previously. She is asking for any additional input from Council. There are some additional updates she is working with the Attorney on which relates to removing dollar amounts, and dates that are currently listed within the draft. The Final Draft will be brought forward at the next meeting and then posted as required.

f) PW Purchases

- Flow Meter at WW Plant – Joe discussed the flow meter replacement needed at the WW site. The cost through Meter Technology Solutions is $4,100. Motion made by Member Nash, second by Member Hofstad to approve the purchase. Motion passed unanimously.

- Jetter Truck Condition/Future – The Jetter Truck did not pass DOT inspections. There are $1,500 in repairs that need to be done plus the jetting unit is shot. It is only used to fill the ice rink. He recommends to take it down to the Auction site instead of the continued paying insurance on something and putting money into it when it isn't used regularly. Motion made by Member Hofstad, second by Member Nash to approve the disposal of the unit to the Auction site. Motion passed unanimously.

g) Pool Filling
Member Davern Sharon wants to see this option open to the public. She suggested some sort of voucher for next year for those people who filled their pools but weren't aware of the option for the Fire Department to do it. Council discussed. They agree this should be open to the public and they don't want to set anything in place for vouchers next year as the policy might change.

8. TBD

a) Public Works Report –Joe reported on the following:

- Trees were put in in Riverside Park last week.
- Doesn't have a date for painting of the pavilions but hopes it is in the next couple of weeks.

b) **City Clerk Report** – Cami reported on the following:
- The new water meter installs have begun.
- The FEMA Disaster from the last year floods have project totals of $129,202. Waiting on state confirmation of the City recovering 75% or $96,901.

c) **Consultant Report** – None

d) **Committee Report**
- Chamber – Member Davern reported on the brainstorming of ideas to present to SCORE; they are kicking around other festival ideas and things.
- EDA – the EDA granted a little over $6,000 in micro loans to date. Abby Wright is moving on and we have a new CEDA rep, Laura Qualey. Discussions now on a possible Kasson Mantorville EDA alliance to see if there are areas we can move together on.

e) **Council Member Report**
- Member Davern asked to have the 9th Street Numbers available at the next meeting.

f) **Mayor Report** - None

9. **Executive Session** - None

10. **Adjourn** – Motion made by Member, second by Member to adjourn the meeting at 7:45 pm. Motion passed unanimously.