

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, SEPTEMBER 9, 2019
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's August 26, 2019
 - b) Warrant List September 9, 2019
5. Public Concerns
6. Public Hearing(s)- None
7. Old Business/New Business
 - a) Tod Fyten – Mantorville Brewery
 - b) Lyle and Theresa Hoaglund – Zoning Request
 - c) Andrist Property – 101 3rd Street West
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Safety*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session - None
10. Adjourn

*Check Summary Register©

September 2019

Name	Check Date	Check Amt	
10100 Citizens State Bank			
UnPaid	JOE ADAMS	\$15.13	REIMBURSEMENT TO J. ADAMS FOR GAS
UnPaid	AFLAC	\$56.28	EMPLOYEE PAID SUPPLEMENTAL INSURA
UnPaid	ALLIED BLACKTOP COMPANY	\$50,214.70	2019 CRACK SEAL AND CHIP SEAL
UnPaid	ANCOM	\$266.75	2 IMPRES BATTERIES AND A BELT CLIP
UnPaid	AVESIS	\$17.96	EMPLOYEE PAID VISION SEPTEMBER
UnPaid	BEBEE TRAVIS	\$134.46	REIMBURSEMENT TO T. BEEBEE
UnPaid	BRIGGS	\$11,500.00	GO BONDS, SERIES 2019A LEGAL BOND S
UnPaid	CASEYS	\$1,146.15	FUEL FOR PW VEHICLES/EQUIPMENT
UnPaid	CMS - CONSTRUCTION MGMT.S	\$2,093.29	BUILDING INSPECTIONS FOR AUGUST 201
UnPaid	DECOOK EXCAVATING INC	\$16,700.00	WEST STREET ROCK/DEBRIS REMOVAL
UnPaid	DELTA DENTAL OF MN	\$155.35	DENTAL INSURANCE PREMIUMS SEPTEMB
UnPaid	FARMERS TOP SOIL, INC.	\$336.36	TOP SOIL FOR STREETS RELATED TO #2 F
UnPaid	FIRE SAFETY USA, INC	\$120.90	STREAMLIGHT BATTERIES AND SWITCH A
UnPaid	FLEET PRIDE	\$3,195.95	REPAIR BRAKES ON THE GRASS RIG
UnPaid	GOPHER STATE ONE CALL	\$72.90	UTILITY LOCATES FOR AUGUST 2019
UnPaid	HERO, JORSTAD & JACOBSEN,	\$693.00	AUGUST PROSECUTION
UnPaid	HOMETOWN HAULERS	\$180.00	SEPTEMBER 2019 GARBAGE PICKUP
UnPaid	IMAGES ON METAL	\$226.00	UNIFORMS FOR J. ADAMS
UnPaid	JORGENSONS TIRE SERVICE	\$15.00	TIRE REPAIR FOR THE LAWN MOWER
UnPaid	KASSON HARDWARE HANK	\$100.54	FASTENERS FOR PARK BENCHES
UnPaid	K-M TELECOM	\$465.50	CITY HALL MAIN 5170
UnPaid	LAWSON PRODUCTS, INC	\$152.08	WASP KILLER
UnPaid	LEAGUE OF MINNESOTA CITIES	\$1,458.00	LEAGUE OF MN CITIES DUES
UnPaid	MANTORVILLE EDA	\$2,500.00	2019 STAGECOACH DAYS CONTRIBUTION
UnPaid	MED COMPASS	\$2,131.00	23 MEDICAL EXAMS 2019
UnPaid	MENARDS - NORTH ROCHESTE	\$19.94	2 INSERTS FOR TRASH CANS REPLACED F
UnPaid	MINNESOTA ENERGY RESOURC	\$236.13	4016467-5 STREETS
UnPaid	MN MAYORS ASSOCIATION	\$30.00	MN MAYORS ASSOCIATION, SEPT 2019 AN
UnPaid	NATIONAL FLEET GRAPHICS	\$20.94	NAME PLATE FOR GEAR LOCKERS
UnPaid	NCPERS GROUP LIFE INS.	\$48.00	SEPTEMBER 2019 EMPLOYEE PAID PREMI
UnPaid	NOLTE, ROGER	\$21.59	WIRELESS MOUSE AND KEYPAD FOR LAP
UnPaid	ON SITE COMPUTERS, INC	\$105.00	ONSITE TECHNICIAN FOR NEW MAIL MACH
UnPaid	PITNEY BOWES GLOBAL	\$179.41	AUGUST POSTAGE
UnPaid	ROTO ROOTER	\$3,161.00	JETTED AND VAC SEVERAL LINES TO BE T
UnPaid	SANCO EQUIPMENT	\$150.00	DELIVERY OF TRACK LOADER FOR 2019 FL
UnPaid	SHERWIN WILLIAMS	\$213.90	PAINT FOR CURBS
UnPaid	STUSSY CONSTRUCTION INC	\$735.37	FLOOD #3 ROCK
UnPaid	LAKER CHEMICAL INC. DBA	\$774.50	FINE ROAD PATCH
UnPaid	VERIZON WIRELESS	\$79.17	WIFI FOR THE FD
UnPaid	XCEL ENERGY	\$5,961.02	130 ST.HWY 57 S.CITY SIGN
Total Checks		\$105,683.27	

Payments

Current Period: September 2019

Batch Name	WAR 09 09 19	User Dollar Amt	\$112,630.88		
	Payments	Computer Dollar Amt	\$112,630.88		
			\$0.00	In Balance	
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 005379	9/9/2019		
Cash Payment	G 101-21706 Hospitalization/Medical Ins	HEALTH INSURANCE PREMIUMS			\$1,339.00
		SEPTEMBER 2019			
Invoice	190802344050	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$1,339.00
Refer	0 XCEL ENERGY				
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS			\$1,534.55
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-43160-381 Electric Utilities	300 MAIN N BRIDGE LIGHTS			\$14.31
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN			\$27.49
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN			\$13.11
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET SIREN			\$5.86
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET E FH/CH/PUMP			\$338.41
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT SIREN			\$6.00
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT			\$14.31
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	600 7TH STREET WEST MANTORFIEL			\$14.24
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER			\$46.72
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE			\$14.79
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	601 GOLFVIEW DENNISON FIELD			\$15.69
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP			\$144.41
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF+SEC+PUMP			\$2,289.52
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WTR WELL HOUSE			\$1,052.82
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER			\$55.30
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND			\$279.25
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	101 BLANCH NEW SHOP			\$32.80
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE			\$14.99
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION			\$38.24
Invoice	SEPT 2019	9/9/2019			
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT			\$8.21
Invoice	SEPT 2019	9/9/2019			

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Payments

Current Period: September 2019

Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$5,961.02
Refer	0 MINNESOTA ENERGY	-			
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS			\$59.53
Invoice					
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS			\$50.47
Invoice					
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS			\$21.48
Invoice					
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT			\$53.27
Invoice					
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP			\$26.82
Invoice					
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP			\$24.56
Invoice					
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$236.13
Refer	0 TEAM LAB CHEMICAL CORP.	-			
Cash Payment	E 101-43100-224 Street Maint Materials	FINE ROAD PATCH			\$774.50
Invoice 17570	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$774.50
Refer	0 NCPERS GROUP LIFE INS.	-			
Cash Payment	G 101-21711 Life Insurance Payable	SEPTEMBER 2019 EMPLOYEE PAID PREMIUM			\$48.00
Invoice SEPT 2019	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$48.00
Refer	0 IMAGES ON METAL	-			
Cash Payment	E 101-41940-417 Uniforms	UNIFORMS FOR J. ADAMS			\$86.00
Invoice 289345	9/9/2019				
Cash Payment	E 101-41940-417 Uniforms	UNIFORMS FOR R. JECH			\$140.00
Invoice 289346	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$226.00
Refer	0 HOMETOWN HAULERS	-			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	SEPTEMBER 2019 GARBAGE PICKUP			\$180.00
Invoice 54392	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$180.00
Refer	0 FARMERS TOP SOIL, INC.	-			
Cash Payment	E 101-45200-443 FEMA Related Expenses	TOP SOIL FOR STREETS RELATED TO #2 FLOOD			\$336.36
Invoice 6622	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$336.36
Refer	0 DELTA DENTAL	-			
Cash Payment	G 101-21708 Dental Insurance	DENTAL INSURANCE PREMIUMS SEPTEMBER 2019			\$155.35
Invoice 7737896	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$155.35
Refer	0 AVESIS	-			
Cash Payment	G 101-21715 Employee Paid Vision Plan	EMPLOYEE PAID VISION SEPTEMBER			\$17.96
Invoice 2369844	9/9/2019				
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$17.96

Payments

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Refer	0 AFLAC	-			
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID SUPPLEMENTAL INSURANCE			\$56.28
Invoice	131176	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$56.28
Refer	0 FLEET PRIDE	-			
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	REPAIR BRAKES ON THE GRASS RIG			\$1,387.26
Invoice	31405469	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$1,387.26
Refer	0 FLEET PRIDE	-			
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	REPAIR LEAF SPRINGS, REPLACE MASTER CYLINDER FOR THE GRASS RIG			\$1,808.69
Invoice	33525575	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$1,808.69
Refer	0 KASSON HARDWARE HANK	-			
Cash Payment	E 101-45200-443 FEMA Related Expenses	FASTENERS FOR PARK BENCHES			\$15.90
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-43100-224 Street Maint Materials	ACETONE CLEANER FOR STREETS			\$19.99
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-45200-500 Capital Outlay	SEALANT FOR BEAN BAG STATIONS AT RIVERSIDE PARK			\$17.98
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-43100-200 Supplies	KEYS FOR R JECH			\$8.95
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	KEYS FOR BATHROOM AT RIVERSIDE PARK			\$7.77
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-43100-240 Tools and Minor Equipm	DRILL BITS FOR THE SHOP			\$19.99
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	CLASPS FOR FLAGS			\$9.96
Invoice	AUGUST 2019	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$100.54
Refer	0 SHERWIN WILLIAMS	-			
Cash Payment	E 101-43100-224 Street Maint Materials	PAINT FOR CURBS			\$213.90
Invoice	5825-8	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$213.90
Refer	0 PAYMENT SERVICE NETWORK, IN Ck# 005380	9/9/2019			
Cash Payment	E 602-49450-300 Professional Srvs (GENE	MONTHLY SERVICE FEES FOR AUGUST			\$47.37
Invoice	200692	9/9/2019			
Cash Payment	E 601-49400-300 Professional Srvs (GENE	MONTHLY SERVICE FEES FOR AUGUST			\$31.58
Invoice	200692	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$78.95
Refer	0 LEAGUE OF MINNESOTA CITIES	-			
Cash Payment	E 101-41110-433 Dues and Memberships	LEAGUE OF MN CITIES DUES			\$729.00
Invoice	297763	9/9/2019			
Cash Payment	E 602-49450-433 Dues and Memberships	LEAGUE OF MN CITIES DUES			\$364.50
Invoice	297763	9/9/2019			
Cash Payment	E 601-49400-433 Dues and Memberships	LEAGUE OF MN CITIES DUES			\$364.50
Invoice	297763	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$1,458.00

Payments

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Refer	0	MENARDS - NORTH ROCHESTER	-				
Cash Payment	E 101-45200-443	FEMA Related Expenses	2 INSERTS FOR TRASH CANS REPLACED FROM 2019 FLOOD			\$19.94	
Invoice	47814	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$19.94	
Refer	0	ADAMS, JOE	-				
Cash Payment	E 602-49450-212	Motor Fuels	REIMBURSEMENT TO J. ADAMS FOR GAS AT CASEYS			\$15.13	
Invoice	SEPT 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$15.13	
Refer	0	MANTORVILLE EDA	-				
Cash Payment	E 101-46500-437	Other Miscellaneous	2019 STAGECOACH DAYS CONTRIBUTION PER BUDGET			\$2,500.00	
Invoice	SEPT 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$2,500.00	
Refer	0	CMS - CONSTRUCTION MGMT. SE	-				
Cash Payment	E 101-42400-300	Professional Svcs (GENE	BUILDING INSPECTIONS FOR AUGUST 2019			\$2,093.29	
Invoice	19-818	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$2,093.29	
Refer	0	GOPHER STATE ONE CALL	-				
Cash Payment	E 601-49400-300	Professional Svcs (GENE	UTILITY LOCATES FOR AUGUST 2019			\$43.74	
Invoice	9080562	9/9/2019					
Cash Payment	E 602-49450-300	Professional Svcs (GENE	UTILITY LOCATES FOR AUGUST 2019			\$29.16	
Invoice	9080562	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$72.90	
Refer	0	HERO, JORSTAD & JACOBSEN, P.	-				
Cash Payment	E 101-41600-304	Legal Fees	AUGUST PROSECUTION			\$693.00	
Invoice	2554	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$693.00	
Refer	0	MINNESOTA REVENUE	Ck# 005382 9/9/2019				
Cash Payment	G 101-21702	State Withholding	AUGUST STATE TAX W/H'S			\$670.09	
Invoice	AUGUST 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$670.09	
Refer	0	MN PERA	Ck# 005383 9/9/2019				
Cash Payment	G 101-21704	PERA	EMPLOYEE/EMPLOYER RETIREMENT			\$954.78	
Invoice	2019 PR17	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$954.78	
Refer	0	INTERNAL REVENUE SERVICE	Ck# 005381 9/9/2019				
Cash Payment	G 101-21703	FICA Tax Withholding	SS W/H'S			\$1,739.78	
Invoice	AUGUST 2019	9/9/2019					
Cash Payment	G 101-21709	Medicare	MEDICARE W/H'S			\$406.88	
Invoice	AUGUST 2019	9/9/2019					
Cash Payment	G 101-21701	Federal Withholding	FEDERAL W/H'S			\$1,333.11	
Invoice	AUGUST 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$3,479.77	
Refer	0	MN MAYORS ASSOCIATION	-				

Payments

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Cash Payment	E 101-41110-433 Dues and Memberships	MN MAYORS ASSOCIATION, SEPT 2019 ANNUAL DUES			\$30.00
Invoice	2019-2020 DUES	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$30.00
Refer	0 PITNEY BOWES INC	-			
Cash Payment	E 101-41500-322 Postage	AUGUST POSTAGE			\$179.41
Invoice	AUGUST 2019	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$179.41
Refer	0 K-M TELECOM	-			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$115.99
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE			\$34.90
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$31.00
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$31.00
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-41940-321 Communications Phone/	STREETS - SHOP 5119			\$80.99
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$41.00
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$31.00
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM			\$31.00
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$66.62
Invoice	AUGUST 2019	9/9/2019			
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER			\$2.00
Invoice	AUGUST 2019	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$465.50
Refer	0 ON SITE COMPUTERS, INC	-			
Cash Payment	E 101-41500-300 Professional Svcs (GENE	ONSITE TECHNICIAN FOR NEW MAIL MACHINE CONNECTION			\$105.00
Invoice	CW64485	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$105.00
Refer	0 ALLIED BLACKTOP COMPANY	-			
Cash Payment	E 401-41000-570 Capital Outlay	2019 CRACK SEAL AND CHIP SEAL			\$50,214.70
Invoice	4078	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$50,214.70
Refer	0 SANCO EQUIPMENT	-			
Cash Payment	E 101-45200-443 FEMA Related Expenses	DELIVERY OF TRACK LOADER FOR 2019 FLOOD			\$150.00
Invoice	0069250	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$150.00
Refer	0 BRIGGS	-			
Cash Payment	E 311-47000-620 Fiscal Agent s Fees	GO BONDS, SERIES 2019A LEGAL BOND SERVICES			\$11,500.00
Invoice	640697	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$11,500.00

Payments

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Refer	0	JORGENSONS TIRE SERVICE	-				
Cash Payment	E 101-45200-404	Repairs/Maint Machinery	TIRE REPAIR FOR THE LAWN MOWER			\$15.00	
Invoice	AUGUST 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$15.00	
Refer	0	ROTO ROOTER	-				
Cash Payment	E 101-45200-443	FEMA Related Expenses	JETTED AND VAC SEVERAL LINES TO BE TELEVIEWED, ROOTS AND DEBRIS TO BE REMOVED			\$3,161.00	
Invoice	108410	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$3,161.00	
Refer	0	STUSSY CONSTRUCTION INC	-				
Cash Payment	E 101-45200-443	FEMA Related Expenses	FLOOD #3 ROCK			\$218.61	
Invoice	297962	9/9/2019					
Cash Payment	E 101-45200-443	FEMA Related Expenses	FLOOD #3 ROCK			\$516.76	
Invoice	44816	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$735.37	
Refer	0	LAWSON PRODUCTS, INC	-				
Cash Payment	E 101-45200-200	Supplies	WASP KILLER			\$152.08	
Invoice	9306974237	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$152.08	
Refer	0	NOLTE, ROGER	-				
Cash Payment	E 101-42200-217	Other Operating Supplie	WIRELESS MOUSE AND KEYPAD FOR LAPTOP FOR THE FD TREASURER			\$21.59	
Invoice	24-2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$21.59	
Refer	0	BEBEE TRAVIS	-				
Cash Payment	E 101-42200-217	Other Operating Supplie	REIMBURSEMENT TO T. BEEBEE			\$134.46	
Invoice	SEPT 2019	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$134.46	
Refer	0	FIRE SAFETY USA, INC	-				
Cash Payment	E 101-42200-240	Tools and Minor Equipm	STREAMLIGHT BATTERIES AND SWITCH ASSEMBLY			\$120.90	
Invoice	124785	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$120.90	
Refer	0	NATIONAL FLEET GRAPHICS	-				
Cash Payment	E 101-42200-437	Other Miscellaneous	NAME PLATE FOR GEAR LOCKERS			\$20.94	
Invoice	28312	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$20.94	
Refer	0	MED COMPASS	-				
Cash Payment	E 101-42200-208	Training, Mileage	23 MEDICAL EXAMS 2019			\$1,515.00	
Invoice	36160	9/9/2019					
Cash Payment	E 101-42200-208	Training, Mileage	22 FIT TESTS			\$616.00	
Invoice	36160	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$2,131.00	
Refer	0	ANCOM	-				
Cash Payment	E 101-42200-240	Tools and Minor Equipm	2 IMPRES BATTERIES AND A BELT CLIP			\$266.75	
Invoice	89434	9/9/2019					
Transaction Date	9/5/2019		Citizens State Bank	10100	Total	\$266.75	

Payments

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Refer	0	VERIZON WIRELESS	-		
Cash Payment	E 101-42200-321	Communications Phone/	WIFI FOR THE FD		\$79.17
Invoice	9836764982	9/9/2019			
Transaction Date	9/5/2019	Citizens State Bank	10100	Total	\$79.17
Refer	0	CASEYS BUSINESS MASTERCARD	-		
Cash Payment	E 101-43100-212	Motor Fuels	FUEL FOR PW VEHICLES/EQUIPMENT		\$958.47
Invoice	JULY/AUGUST 2	9/9/2019			
Cash Payment	E 101-42200-212	Motor Fuels	FUEL FOR FD		\$187.68
Invoice	JULY/AUGUST 2	9/9/2019			
Transaction Date	9/6/2019	Citizens State Bank	10100	Total	\$1,146.15
Refer	0	FURTHER	Ck# 005384 9/9/2019		
Cash Payment	G 101-21714	Health Savings Account	EMPLOYEE HSA CONTRIBUTION		\$100.00
Invoice	AUG2019	9/9/2019			
Cash Payment	G 101-21714	Health Savings Account	EMPLOYER HSA CONTRIBUTION		\$325.02
Invoice	AUG2019	9/9/2019			
Transaction Date	9/6/2019	Citizens State Bank	10100	Total	\$425.02
Refer	0	DECOOK EXCAVATING INC	-		
Cash Payment	E 101-45200-443	FEMA Related Expenses	WEST STREET ROCK/DEBRIS REMOVAL		\$3,000.00
Invoice	11124	9/9/2019			
Cash Payment	E 101-45200-443	FEMA Related Expenses	RIP RAP AT SHORLINE RIVERSIDE PARK		\$5,000.00
Invoice	11124	9/9/2019			
Cash Payment	E 101-45200-443	FEMA Related Expenses	HICKORY LANE DITCH RESHAPING		\$3,200.00
Invoice	11124	9/9/2019			
Cash Payment	E 101-45200-443	FEMA Related Expenses	STAGECOACH ROAD DITCH/ROAD RESHAPING		\$5,000.00
Invoice	11124	9/9/2019			
Cash Payment	E 101-45200-443	FEMA Related Expenses	EXTRA APRON		\$500.00
Invoice	11124	9/9/2019			
Transaction Date	9/6/2019	Citizens State Bank	10100	Total	\$16,700.00

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$46,167.04
311 GO SERIES BOND 2019A		\$11,500.00
401 GENERAL CAPITAL PROJECTS		\$50,214.70
601 WATER FUND		\$1,588.94
602 SEWER FUND		\$2,880.95
603 RV PARK		\$279.25
		\$112,630.88

Pre-Written Checks	\$6,947.61
Checks to be Generated by the Computer	\$105,683.27
Total	\$112,630.88

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 26, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Don Hofstad, Sharon Davern and Luke Nash.

Others Present: Bruce Schleeter, Ruth Pettey, Joan Nesvold, Virgil, Carol and Troy Andrist, Dan Trapp, DCSO Tyler Vermeersch, City Engineer Tim Hruska, Joe Adams and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**

Addition - 7a) Street Routes/Closures for Marigold Days Parade and move everything else down one.

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Davern to approve the consent agenda as follows:
- a) City Council Meeting Minute's August 12, 2019
 - b) Warrant List August 26, 2019
 - c) EDA Meeting Minutes August 13, 2019

Member Davern asked questions about the land discussed in the EDA meeting minutes which the EDA had previously sold to Dave Dripps. She asked if they are trying to buy back the property from Dave Dripps and can someone explain what that is all about. Mayor Bradford gave the background on the sale of the lots and the options for the EDA to buy them back if development doesn't occur. The EDA is discussing if they want to revisit this. Further discussion on the background and where the EDA is at today. The EDA is planning to discuss it further at their September meeting. Motion passed unanimously.

5. **Public Concerns**

Ruth Pettey spoke to the Council on her concerns of cars speeding down Fifth Street. She also noted her concerns of Mantorville being misrepresented by an ad on Craig's list for vendor spots for sale with fake pictures of buildings in Mantorville that were photoshopped.

6. **Public Hearing(s)**- None

7. **Old Business/New Business**

- a) **Street Routes/Closures for Marigold Days Parade**

Bruce Schleeter was present representing the Marigold Days parade. He approached the Council on some changes to the lineup of the parade due to the construction up by the water tower. Instead of bringing everyone in from the backroad, the plan is to bring them in from the highway on 7th Street, go West and they will direct them to line up on either Clay Street, Walnut Street or Chestnut. They will all be facing north and will circle back around on 9th Street and fall into place on Walnut Street to the parade route. They are requesting to put up their no parking signs Sunday morning from the highway on 7th to Clay and then on both Clay and West Street. Motion made by Member Hofstad, second by Member Davern to ok the no parking on 7th Street, West Street, Clay Street and Chestnut Street. Motion passed unanimously.

- b) **Virgil Andrist – 101 3rd Street West Property**

Troy and Virgil Andrist approached the Council on the flooding of Virgil's basement during the July storms at 101 3rd Street West with water and sewer. They would really like the City to step up. Troy noted that the City's insurance denied the claim and they are waiting for their insurance and Elcor's insurance to complete their investigation. Until then, his parents are left holding the bag. They feel it is just as much the City's fault as Elcor's. Between the two insurance companies and the City, the three should be able to work it out and make things right for his dad, Virgil Andrist. When Elcor is gone, the problem will still be there. He feels the lines are being overwhelmed with sump pump water and that's a big part of the problem. The Mayor noted that until we have an answer from the insurance companies, there isn't a lot we can do. Once we hear from them, we can then have a discussion. Virgil

noted that he put in back flow preventers in his basement and that the Mayor said the City was going to pay them for it. Mayor Bradford noted he would have to circle back on this. Virgil noted that this happened one other time, when he had just moved in and that's when he found out there was a shut off valve in his yard. As soon as he shuts it down, it all moves up the street and floods out the next house. The problem just moves to the next house up the line.

Discussion on the flood event, the water coming out of the manholes and why he has a shut off valve in his private yard. City Engineer, Tim Hruska, explained that as part of the 3rd Street Loop project, a new valve was put back in but the valve extension wasn't in yet as we were still under construction. It was functional but Virgil's wrench to shut it off wasn't long enough. Member Hofstad asked if we know why this happening here. Tim noted he is the low spot on the main and check valves are typically put in.

Further discussion took place on the sump pumps and how we are proceeding to handle those now and in the future. Tim noted that the smoke testing is going to be starting in the next couple of weeks. We continue the discussion on the I & I issue and how we implement the ordinance that is in effect. Troy feels that we are not enforcing our sump pump ordinance and therefore we are at fault. Staff can touch base with the insurance companies and try to help expedite the process along. Infrastructure committee should lay out the plan for the sump pumps. Whether things come back in two weeks or a month will depend on the insurance companies. If the insurance companies can't resolve things, then the infrastructure committee can meet and bring back a recommendation to the Council. We will touch base with them in the next couple of weeks and put them on the next agenda.

c) Well House Communications

Tim Hruska explained the update that is needed for the well house communications. He noted that we are still using the copper heads for talking between the well house and the main system. Automatic System installed the original system in 2003. We would spend about \$2,500 – \$3,000 per spot to get the fiber to talk to the old system but it won't work because they don't make parts for our system which is 16 years old. We received two quotes, one from Quality Control and one from Automatic System. Automatic Systems submitted low bid at \$10,836. It will cost \$1,900 from KM Telecom for 3 media converters that they have to install plus some additional labor at \$75 per hour for about 3 hours. The monthly recurring charge of \$25 per fiber will be a \$50 per month recurring charge. This is for the new talking system for the wells and well house to talk to each other. Motion made by Member Blair, second by Member Nash to approve \$13,000 for the new controls. Motion passed unanimously.

d) 2008 Drainage Study Follow Up

Tim Hruska reviewed the projects being completed as part of the drainage study. He noted that all of the projects were completed in the study. The one that wasn't addressed was the Walnut Street subdrain which was not addressed due to the fact that they felt it needed to be monitored after the other improvements were made. It was holding its own after those improvements so nothing further was done. Tim also noted to keep in mind that the report was put together based on rainfall data from 2008. The storm water data they use now is different data. That was the standard we talked about in 2008. Member Davern noted that there are issues under 6th Street. Tim noted that we can definitely start looking at cost estimates for future projects. The intensity and duration of storms is changing. We try and protect structures and create safe overflows. Joe and Tim will take a look at things and bring up some budgetary items. There was further discussion on the filling in of ditches and whose responsibility it is to take care of it. Tim noted we don't necessarily go out and monitor it, it is usually complaint driven but it usually just happens over time. The responsibility depends on if it's on an easement which we may enforce or on private property. He will make a note of it.

e) Pay Requests – Swenke Ims, Elcor Construction

Tim reviewed the pay request for Elcor Construction in the amount of \$372,940.91. Motion made by Member Nash, second by Member Blair to approve the pay request in the amount of \$372,940.91. We still have a 5% retainage on the project. Motion passed unanimously.

Swenke IMS project – this includes the final wear course that was done a couple of weeks ago. Turf establishment and ped ramps still needs to be done along with a section of the bike trail that is damaged or needs some repair. Those have been subtracted out of this pay estimate. Tim discussed the liquidated damages being charged. You can't charge them in the winter so he felt it was fair to use the date that road restrictions were lifted, May 10th to the day the final wear was put down which amounts to 94 days. Per the contract it is \$900 per for a total of \$84,600. He has scheduled a meeting with the President of the company to begin those discussions. Motion made by Member Blair, second by Member Nash to approve the pay request to Swenke IMS in the amount of \$36,988.31. Motion passed unanimously.

f) 9th Street Painting Projects

Member Davern went up and down the street with a petition as she said she would do. They are all very upset with the speed on 9th Street. 13 of the residents along there said they would be willing to give it a try. She would like to move ahead and set up a contest to get things going. It won't get done until spring but she would like to get a start on it. Member Nash asked what the goal of the project is. Member Davern noted that they are looking to fix the speed on the street; a traffic calming. Ways to visually and psychologically reduce the speed. Member Nash noted speed perception. Member Davern noted that this is the least expensive approach. There is no research study that has been done to show it slows down traffic and if it doesn't work, she would not do it again. Further discussion on alternatives such as striping. Member Nash would like to see the design and clarified that we will look at everything but it doesn't mean we are going to do it. Member Nash suggested to do the striping right away and then do the speed study. Mayor Bradford asked the Deputy present how fast that we could do a speed study. Deputy Vermeersch noted he would send a note to the person in charge and try to get it going right away. After further discussion, it was agreed to do a speed study right away, then move forward with the striping, then do a second speed study to see if that made any difference. Motion made by Member Blair, second by Member Nash to approve up to \$2,000 for the striping of 9th Street. Motion passed unanimously. Member Davern can move forward with the process for the street painting project knowing that we may not move forward with it

g) RESOLUTION 2019-20 A RESOLUTION APPROVING A COMMUNITY NON-PROFIT GAMBLING EVENT

Motion made by Member Davern, second by Member Hofstad to approve RESOLUTION 2019-20 A RESOLUTION APPROVING A COMMUNITY NON-PROFIT GAMBLING EVENT. This is for the MRA to hold their annual bingo event off of the licensed premises during Marigold Days. Motion passed unanimously.

h) 2020 Sheriffs Contract

Motion made by Member Davern, second by Member Hofstad, to accept and approve the 2020 Sheriffs Contract with Dodge County. Motion passed unanimously.

i) Set 2020 Budget and Levy Hearing Dates

The City Council set the 2020 Budget and Levy hearing dates for December 9, 2019 and subsequent meeting for December 16, 2019. Motion passed unanimously.

8. TBD

a) Public Works Report – Joe reported on the following:

- Repairs to Old Pump – Tri State can fix the old pump, rebuild it so we can use it as a backup at a cost of \$1,348.36. Motion made by Member Hofstad, second by Member Nash to approve. Motion passed unanimously.
- Street Striping 5th Street East – from City Hall to the Township line – SL can do for \$4,561.92 and includes striping around City Hall. Motion made by Member Blair, second by Member Hofstad to approve. Motion passed unanimously.
- The Campground wiring is in, they are waiting for Xcel Energy to come.
- The wear coat is being put on 3rd Street.
- He and Ryan are getting ready for Marigold Days.

b) City Clerk Report – Cami reported on the following:

- She gave an update on the MN DOT pre-scoping meeting that was held.
- She will be meeting with the State of MN on the 3rd Flood event.
- The owner of the Brewery has requested to be on the next City Council Agenda.
- Change and Clarification on the Saloon event: Motion made by Member Blair, second by Member Hofstad to amend the previous approved time for the band at the Saloon for Friday night to 6pm – 12:00 pm. Motion passed unanimously.
- Motion made by Member Blair, second by Member Nash to approve the liquor sales out of the licensed premises from Friday noon of Marigold Days until 10 pm on Sunday night (September 6-8). Motion passed unanimously.
- Gave an update that AT&T is looking at making enhancements to its wireless communications facilities on our water tower. Waiting for the plans to come.

c) Consultant Report

d) Committee Report

- Chamber – Member Davern noted they are beginning work on the Green initiative.
- Fire Department – Member Hofstad noted that the Mantorville FD is getting a citizenship award from the Sheriff's Department, for saving the life of Doug Kracht, on Tuesday August 27, 2019 from 6-7 pm. The raffle tickets are going well.
- Safety and Community Relation are being folded together noted Member Davern.

e) Council Member Report

- Member Davern – she put together 3 RFP's for everyone to look at prior to the retreat. Should be one for legal services, engineering and financial.
- Member Hofstad – he got an email from the Highway 57 bridge report so by end of October the roads should be again.

f) Mayor Report - none

9. Executive Session - None

10. Adjourn – Motion made by Member Blair, second by Member Nash to adjourn the meeting at 9:03 pm. Motion passed unanimously.