MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 26, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford, Henry Blair, Don Hofstad, Sharon Davern and Luke Nash.

   Others Present: Bruce Schleeter, Ruth Pettey, Joan Nesvold, Virgil, Carol and Troy Andrist, Dan Trapp, DCSO Tyler Vermeersch, City Engineer Tim Hruska, Joe Adams and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**
   Addition - 7a) Street Routes/Closures for Marigold Days Parade and move everything else down one.

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Davern to approve the consent agenda as follows:
   a) City Council Meeting Minute's August 12, 2019
   b) Warrant List August 26, 2019
   c) EDA Meeting Minutes August 13, 2019

   Member Davern asked questions about the land discussed in the EDA meeting minutes which the EDA had previously sold to Dave Dripps. She asked if they are trying to buy back the property from Dave Dripps and can someone explain what that is all about. Mayor Bradford gave the background on the sale of the lots and the options for the EDA to buy them back if development doesn't occur. The EDA is discussing if they want to revisit this. Further discussion on the background and where the EDA is at today. The EDA is planning to discuss it further at their September meeting. Motion passed unanimously.

5. **Public Concerns**
   Ruth Pettey spoke to the Council on her concerns of cars speeding down Fifth Street. She also noted her concerns of Mantorville being misrepresented by an ad on Craig's list for vendor spots for sale with fake pictures of buildings in Mantorville that were photoshopped.

6. **Public Hearing(s)**- None

7. **Old Business/New Business**
   a) Street Routes/Closures for Marigold Days Parade
   Bruce Schleeter was present representing the Marigold Days parade. He approached the Council on some changes to the lineup of the parade due to the construction up by the water tower. Instead of bringing everyone in from the backroad, the plan is to bring them in from the highway on 7th Street, go West and they will direct them to line up on either Clay Street, Walnut Street or Chestnut. They will all be facing north and will circle back around on 9th Street and fall into place on Walnut Street to the parade route. They are requesting to put up their no parking signs Sunday morning from the highway on 7th to Clay and then on both Clay and West Street. Motion made by Member Hofstad, second by Member Davern to ok the no parking on 7th Street, West Street, Clay Street and Chestnut Street. Motion passed unanimously.

   b) Virgil Andrist – 101 3rd Street West Property
   Troy and Virgil Andrist approached the Council on the flooding of Virgil's basement during the July storms at 101 3rd Street West with water and sewer. They would really like the City to step up. Troy noted that the City's insurance denied the claim and they are waiting for their insurance and Elcor's insurance to complete their investigation. Until then, his parents are left holding the bag. They feel it is just as much the City's fault as Elcor's. Between the two insurance companies and the City, the three should be able to work it out and make things right for his dad, Virgil Andrist. When Elcor is gone, the problem will still be there. He feels the lines are being overwhelmed with sump pump water and that's a big part of the problem. The Mayor noted that until we have an answer from the insurance companies, there isn't a lot we can do. Once we hear from them, we can then have a discussion. Virgil

noted that he put in back flow preventers in his basement and that the Mayor said the City was going to pay them for it. Mayor Bradford noted he would have to circle back on this. Virgil noted that this happened one other time, when he had just moved in and that's when he found out there was a shut off valve in his yard. As soon as he shuts it down, it all moves up the street and floods out the next house. The problem just moves to the next house up the line.

Discussion on the flood event, the water coming out of the manholes and why he has a shut off valve in his private yard. City Engineer, Tim Hruska, explained that as part of the 3rd Street Loop project, a new valve was put back in but the valve extension wasn't in yet as we were still under construction. It was functional but Virgil's wrench to shut it off wasn't long enough. Member Hofstad asked if we know why this happening here. Tim noted he is the low spot on the main and check valves are typically put in.

Further discussion took place on the sump pumps and how we are proceeding to handle those now and in the future. Tim noted that the smoke testing is going to be starting in the next couple of weeks. We continue the discussion on the I & I issue and how we implement the ordinance that is in effect. Troy feels that we are not enforcing our sump pump ordinance and therefore we are at fault. Staff can touch base with the insurance companies and try to help expedite the process along. Infrastructure committee should lay out the plan for the sump pumps. Whether things come back in two weeks or a month will depend on the insurance companies. If the insurance companies can't resolve things, then the infrastructure committee can meet and bring back a recommendation to the Council. We will touch base with them in the next couple of weeks and put them on the next agenda.

c) Well House Communications

Tim Hruska explained the update that is needed for the well house communications. He noted that we are still using the copper heads for talking between the well house and the main system. Automatic System installed the original system in 2003. We would spend about $2,500 – $3,000 per spot to get the fiber to talk to the old system but it won't work because they don't make parts for our system which is 16 years old. We received two quotes, one from Quality Control and one from Automatic System. Automatic Systems submitted low bid at $10,836. It will cost $1,900 from KM Telecom for 3 media converters that they have to install plus some additional labor at $75 per hour for about 3 hours. The monthly recurring charge of $25 per fiber will be a $50 per month recurring charge. This is for the new talking system for the wells and well house to talk to each other. Motion made by Member Blair, second by Member Nash to approve $13,000 for the new controls. Motion passed unanimously.

d) 2008 Drainage Study Follow Up

Tim Hruska reviewed the projects being completed as part of the drainage study. He noted that all of the projects were completed in the study. The one that wasn't addressed was the Walnut Street subdrain which was not addressed due to the fact that they felt it needed to be monitored after the other improvements were made. It was holding its own after those improvements so nothing further was done. Tim also noted to keep in mind that the report was put together based on rainfall data from 2008. The storm water data they use now is different data. That was the standard we talked about in 2008. Member Davern noted that there are issues under 6th Street. Tim noted that we can definitely start looking at cost estimates for future projects. The intensity and duration of storms is changing. We try and protect structures and create safe overflows. Joe and Tim will take a look at things and bring up some budgetary items. There was further discussion on the filling in of ditches and whose responsibility it is to take care of it. Tim noted we don't necessarily go out and monitor it, it is usually complaint driven but it usually just happens over time. The responsibility depends on if it's on an easement which we may enforce or on private property. He will make a note of it.

e) Pay Requests – Swenke Ims, Elcor Construction

Tim reviewed the pay request for Elcor Construction in the amount of $372,940.91. Motion made by Member Nash, second by Member Blair to approve the pay request in the amount of $372,940.91. We still have a 5% retainage on the project. Motion passed unanimously.

Swenke IMS project – this includes the final wear course that was done a couple of weeks ago. Turf establishment and ped ramps still needs to be done along with a section of the bike trail that is damaged or needs some repair. Those have been subtracted out of this pay estimate. Tim discussed the liquidated damages being charged. You can't charge them in the winter so he felt it was fair to use the date that road restrictions were lifted, May 10th to the day the final wear was put down which amounts to 94 days. Per the contract it is $900 per for a total of $84,600. He has scheduled a meeting with the President of the company to begin those discussions. Motion made by Member Blair, second by Member Nash to approve the pay request to Swenke IMS in the amount of $36,988.31. Motion passed unanimously.

f) **9th Street Painting Projects**

Member Davern went up and down the street with a petition as she said she would do. They are all very upset with the speed on 9th Street. 13 of the residents along there said they would be willing to give it a try. She would like to move ahead and set up a contest to get things going. It won't get done until spring but she would like to get a start on it. Member Nash asked what the goal of the project is. Member Davern noted that they are looking to fix the speed on the street; a traffic calming. Ways to visually and psychologically reduce the speed. Member Nash noted speed perception. Member Davern noted that this is the least expensive approach. There is no research study that has been done to show it slows down traffic and if it doesn't work, she would not do it again. Further discussion on alternatives such as striping. Member Nash would like to see the design and clarified that we will look at everything but it doesn't mean we are going to do it. Member Nash suggested to do the striping right away and then do the speed study. Mayor Bradford asked the Deputy present how fast that we could do a speed study. Deputy Vermeersch noted he would send a note to the person in charge and try to get it going right away. After further discussion, it was agreed to do a speed study right away, then move forward with the striping, then do a second speed study to see if that made any difference. Motion made by Member Blair, second by Member Nash to approve up to $2,000 for the striping of 9th Street. Motion passed unanimously. Member Davern can move forward with the process for the street painting project knowing that we may not move forward with it

g) **RESOLUTION 2019-20 A RESOLUTION APPROVING A COMMUNITY NON-PROFIT GAMBLING EVENT**

Motion made by Member Davern, second by Member Hofstad to approve RESOLUTION 2019-20 A RESOLUTION APPROVING A COMMUNITY NON-PROFIT GAMBLING EVENT. This is for the MRA to hold their annual bingo event off of the licensed premises during Marigold Days. Motion passed unanimously.

h) **2020 Sheriffs Contract**

Motion made by Member Davern, second by Member Hofstad, to accept and approve the 2020 Sheriffs Contract with Dodge County. Motion passed unanimously.

i) **Set 2020 Budget and Levy Hearing Dates**

The City Council set the 2020 Budget and Levy hearing dates for December 9, 2019 and subsequent meeting for December 16, 2019. Motion passed unanimously.

8. TBD

a) **Public Works Report** – Joe reported on the following:

- Repairs to Old Pump – Tri State can fix the old pump, rebuild it so we can use it as a backup at a cost of $1,348.36. Motion made by Member Hofstad, second by Member Nash to approve. Motion passed unanimously.
- Street Striping 5th Street East – from City Hall to the Township line – SL can do for $4,561.92 and includes striping around City Hall. Motion made by Member Blair, second by Member Hofstad to approve. Motion passed unanimously.
- The Campground wiring is in, they are waiting for Xcel Energy to come.
- The wear coat is being put on 3rd Street.
- He and Ryan are getting ready for Marigold Days.

b) City Clerk Report – Cami reported on the following:

- She gave an update on the MN DOT pre-scoping meeting that was held.
- She will be meeting with the State of MN on the 3rd Flood event.
- The owner of the Brewery has requested to be on the next City Council Agenda.
- Change and Clarification on the Saloon event: Motion made by Member Blair, second by Member Hofstad to amend the previous approved time for the band at the Saloon for Friday night to 6pm – 12:00 pm. Motion passed unanimously.
- Motion made by Member Blair, second by Member Nash to approve the liquor sales out of the licensed premises from Friday noon of Marigold Days until 10 pm on Sunday night (September 6-8). Motion passed unanimously.
- Gave an update that AT&T is looking at making enhancements to its wireless communications facilities on our water tower. Waiting for the plans to come.

c) Consultant Report

d) Committee Report

- Chamber – Member Davern noted they are beginning work on the Green initiative.
- Fire Department – Member Hofstad noted that the Mantorville FD is getting a citizenship award from the Sheriff's Department, for saving the life of Doug Kracht, on Tuesday August 27, 2019 from 6-7 pm. The raffle tickets are going well.
- Safety and Community Relation are being folded together noted Member Davern.

e) Council Member Report

- Member Davern – she put together 3 RFP's for everyone to look at prior to the retreat. Should be one for legal services, engineering and financial.
- Member Hofstad – he got an email from the Highway 57 bridge report so by end of October the roads should be again.

f) Mayor Report - none

9. Executive Session - None

10. Adjourn – Motion made by Member Blair, second by Member Nash to adjourn the meeting at 9:03 pm. Motion passed unanimously.