

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, AUGUST 12, 2019
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's July 22, 2019
 - b) Warrant List August 12, 2019
 - Pay Request #5 – Ellingson Drainage, Cemetery Road Project
 - c) DCSO Mantorville Report for July
 - d) Acceptance of Park Board Member Resignation
5. Public Concerns
6. Public Hearing(s)- None
7. Old Business/New Business
 - a) Saloon Request – Marigold Days
 - b) SEMMCHRA – Buffy Beranek – Disposition Application to HUD
 - c) 2008 Drainage Study
 - d) Property Notice – Debris
 - e) RFP's for City Consultant Services
 - f) 9th Street Painting Projects
 - g) Set Fall Retreat Date
 - h) Relief Association Temporary On Sale Liquor License
 - i) Resolution 2019-19 A RESOLUTION APPROVING A LOT SPLIT BY METES AND BOUNDS AND SUPERCEDING RESOLUTION 2019-15
 - j) Approval of Removal of Log Cabin at Art Guild Parcel
 - k) 2020 Budget
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Safety*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session - None
10. Adjourn

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, JULY 22, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, and Sharon Davern.

Others Present: Lynn Boynton – Insurance Brokers of MN, Troy Andrist, Carol Andrist, Virgil Andrist, Jessica Bradford, Todd & Lori Olson, Joan Nesvold, Will Lambert, Bill and Bernita Reding, DCSO Tyler Vermeerson, Joe Adams and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Blair, second by Member Davern to approve the consent agenda as presented:

- a) City Council Meeting Minute's July 8, 2019
- b) Warrant List July 22, 2019
 - Pay Request 4 Ellingson Drainage
- c) Notice of SEMLM Meeting
- d) Dodge County Sheriffs June Call Report Mantorville

Motion passed unanimously.

5. **Public Concerns**

Will Lambert – For the Marigold Days Parade. Regarding the staging area for the parade which is now under construction. They are requesting permission to use the field on the other side of 9th Street. If it's moist, they won't use it. They would prefer to not line them up on the streets as it becomes rather chaotic. Motion made by Member Blair, second by Member Davern to approve the use of the City property south of 9th Street for the parade lineup during stagecoach days. Motion passed unanimously.

Bill Reding – 220 West 6th Street. Regarding the previously paid for storm water drainage study. So far the City has not followed it and he would like to know when we are going to do so. The City has a severe drainage problem. In the last month we had two times where we had over seven inches of rain. He is tired of his backyard and driveway being flooded. All his neighbors have experienced flooding problems. We put in a culvert at 7th but didn't dig the ditch out from 7th to 6th; we didn't dig the ditch out from 6th to West Street. He feels this all needs to be done before we start doing any more streets. Ditches and culverts throughout the town need to be put in to convert the water down to the river. We paid a separate firm to do a water study because our firm wasn't qualified to do it. We completed 5th to the river when he was on Council but he would like to see us do the rest of it now.

There is open storm drainage between West to Walnut that needs to be maintained by the City. People are landscaping in it and the drainage ditch is much narrower. It needs to be kept free of weeds and debris. West to 6th Street the ditch has been filled in with rock and trees planted; this ditch needs to be opened back up. The culvert on 7th is a foot lower than the dirt running from 6th to 7th. And then from 6th to 7th needs to be all dug out. So many ditches have been backfilled in that water now goes over the road. Member Davern requested the study be sent to her. The Mayor noted there is a history with the swale and we should readdress the drainage study and review everything. Council directed Joe Adams to take a look at the study and review the areas in question above and report back to Council what he finds.

6. **Public Hearing(s)**- None

7. **Old Business/New Business**

- a) **2019/2020 Property Casualty Renewal – Lynn Boynton, Insurance Brokers of MN**
Lynn Boynton, Insurance Brokers of MN, thanked the Council for the chance to become the agent of record for the City of Mantorville. He discussed the 2019/2020 Property Casualty Renewal. He found

a couple of things he is recommending the City add. He added equipment breakdown coverage and Excess Liability coverage in the amount of \$2,000,000. He added coverage to the covered bridge and playground equipment in Riverside Park and it has a limit of \$28,000. He also added Liquor Liability coverage now that the Fire Department has taken over serving of the alcohol during Marigold days. He discussed the work comp and that we are sitting good there with an attractive experience Mod of .88 which is 12% less than the average. He is going to have the League reassess the sewer plant which will probably change things.

He discussed water and sewer backups and negligence. If there is a maintenance program in place, it is hard to get a payment from the City. He briefly discussed the governor's visit which he was in attendance at and noted the things he learned that he did not know such as the Small Business Administration has some grant funds available to help in times of flooding. He stressed the importance of water and sewer backup insurance that homeowners should have. Homeowners are responsible for the connection from the home to where they tie in to the main line.

b) Street Painting Projects

Member Davern presented information on the questions that were brought up on the Street painting projects. She discussed the types of paint used and how long it can last. 1-3 years is about typical. She is really presenting this as a neighborhood activity pulling people together. She is also trying to be proactive in bringing things into the City and this could be something that people come to see; street painting projects. She would like to try one street, it's a low cost. A concern about liability was brought up. She noted that it's no more liability than the parades we have. Let the neighborhoods determine if they want to refresh it. As a traffic calming thing, it makes people think about where they are. Let's find new things to bring people to town.

After discussion, Member Davern suggested they get a ballpark area of what it might cost per design. Get a good sense of what that is, then look at getting a letter out to the neighbors along the area they want to put it and see what they say. If they come back and don't want to do it then, fine. We need to find a way to get people to town. She will come up with a survey to bring to the next meeting to get ok'd prior to sending out. Joe was asked to check on striping paint and Rosen paint.

c) MN Department of Health Drinking Water Service Connection Fee Increase 2020

Cami presented the memo from the MN Department of health. Currently the fee is .53 cents per month per water customer. It will increase to .81 cents on January 1, 2020.

d) Set Fall Retreat Date

Due to not a full quorum, this was tabled until the next meeting.

e) 2020 Budget

Cami briefly discussed the estimated taxable market value numbers she received from the county which when used with the levy dollars determines the tax percentage. She noted the number has increased almost \$60,000. She will be sending out an updated budget spreadsheet for everyone to start reviewing and thinking about. Departments/Committee Chairs will also get an email on wish list items for the next budget cycle.

f) Fire Department Member Resignation

Motion made by Member Blair, second by Member Davern to accept the resignation of Anthony Hofstad from the Mantorville Fire and Rescue Department. Motion passed unanimously.

8. TBD

a) Public Works Report – Joe reported on the following:

- Bypass Pump – Joe got some prices on a 6" bypass trash pump. \$17,693 from Tri – State, \$3,500 for hoses, \$21,193. The one we have is old and not keeping up. Motion made by Davern, second by Blair to approve the purchase by Tri State pump and hoses. All approved.
- Lift station at Jefferson – replace float control panel, it burnt out. Emergency fix. One of the starters inside the panel shut down. \$1,998 for one, if we do both it will cost \$3,248 to replace. Motion by Blair, second by Davern to approve. All.

- Lost power and so had to run the lift station on a generator
- A lot of trees down, Olson here today to clean up roads and alley ways
- Roads out – Stagecoach and Jefferson and West Street.
- Roto Rooter came in to jet out a line that was getting blocked.
- Gave thanks for all the help
- Brought up inspections on the manholes. Sharon asked if anyone else can do this and asked Joe to bring back some more information.

b) City Clerk Report – Cami reported on the following:

- Ryan Jech will start on July 31.
- Met with key officials in cities in and with Dodge County last regarding Complete Census Count. Encouraging it to be safe and confidential and to get people to participate. Find ways to create outreach of the individual communities.
- NNO is scheduled for Tuesday August 6 from 6-8 pm in Riverside Park.

c) Consultant Report – None

d) Committee Report

- Fire Department – Member Davern reported on them picking officers, a large purchase of \$5,500, and the creation of the compliance officer position.
- Safety – Member Davern noted that someone approached her on the area behind the brewery. Cami will be following up on this.

e) Council Member Report – None

f) Mayor Report – Mayor Bradford discussed the governors visit noting it was a productive meeting. A question on if we received our 2020 levy notice yet. Cami will check on.

9. Executive Session - None

10. Adjourn – Motion made by Member Blair, second by Member Davern to adjourn the meeting at 8:27 pm. Motion passed unanimously.

*Check Summary Register©

August 2019

Name	Check Date	Check Amt	
10100 Citizens State Bank			
UnPaid	ABC - ARROW BUILDING	\$23.82	REPLACEMENT WOOD FOR RIVERSIDE PA
UnPaid	AFLAC	\$56.28	EMPLOYEE PAID SUPPLEMENTAL INSURA
UnPaid	AUTOMATIC SYSTEMS CO	\$1,328.10	EMERGENCY PRESSURE TRANSMITTER S
UnPaid	CASEYS	\$369.27	FUEL FOR PW
UnPaid	CMS - CONSTRUCTION MGMT.S	\$1,302.92	BUILDING INSPECTIONS FOR JULY 2019
UnPaid	DELTA DENTAL OF MN	\$40.90	EMPLOYEE/EMPLOYER DENTAL FOR JULY
UnPaid	DODGE COUNTY TRANSFER ST	\$317.45	DEBRIS AND APPLIANCES DUMP FEE FRO
UnPaid	DOG WASTE DEPOT	\$125.86	REPLACE 2 DOG WASTE STATIONS FOR J
UnPaid	DRIPPS, DAVE	\$3,253.00	REIMBURSEMENT TO D. DRIPPS FOR WAT
UnPaid	EARLS SMALL ENGINE REPAIR	\$245.17	REPAIRS TO PUSH MOWER AND WEED W
UnPaid	ELLINGSON COMPANIES	\$17,100.00	PAY REQUEST #5 SANITARY SEWER EXT T
UnPaid	FIRE SAFETY USA, INC	\$486.00	15. AND 2.5 SWIVEL GASKETS FOR THE FD
UnPaid	GOPHER SEPTIC SERVICE, INC	\$500.00	CLEANED CATCH BASIN AT 9TH AND WAL
UnPaid	GOPHER STATE ONE CALL	\$44.55	UTILITY LOCATES FOR JULY 2019
UnPaid	HAWKINS, INC	\$2,957.61	WELLHOUSE CHEMICALS
UnPaid	HERO, JORSTAD & JACOBSEN,	\$420.00	AUGUST PROSECUTION
UnPaid	HOMETOWN HAULERS	\$720.00	JUNE 2019 GARBAGE PICKUP
UnPaid	KASSON HARDWARE HANK	\$177.84	BATTERIES, RUBBER Mallet AND SHARP
UnPaid	K-M TELECOM	\$471.07	CITY HALL MAIN 5170
UnPaid	LUXURY DETAILS	\$120.00	TRUCK #2 CLEANING
UnPaid	MENARDS - NORTH ROCHESTE	\$181.94	WHITE PAINT FOR THE BALL FIELD
UnPaid	METRO SALES INC	\$164.04	CONTRACT 3RD QTR. 2019
UnPaid	MINNESOTA ENERGY RESOURC	\$249.75	4016467-5 STREETS
UnPaid	MOPS AND BUCKETS, LLC	\$53.44	AUGUST CLEANING OF CITY HALL
UnPaid	NAPA	\$321.55	WHEEL BOLTS FOR LAWN MOWER
UnPaid	NATIONAL FLEET GRAPHICS	\$110.17	10 X 2 WHITE REFLECTIVE NAME DECALS
UnPaid	NCPERS GROUP LIFE INS.	\$48.00	AUGUST 2019 EMPLOYEE PAID PREMIUM
UnPaid	NOLTE, ROGER	\$121.56	REIMBURSEMENT TO R. NOLTE FOR MOUN
UnPaid	OLSON TREE SERVICE	\$4,500.00	HAUL 7 GRAPPLE LOADS OF BRUSH AND
UnPaid	ON SITE COMPUTERS, INC	\$71.00	DAILY BACKUP AND MONITORING FOR AU
UnPaid	ON SITE SANITATION	\$61.71	PORT A POTTY AT DENNISSEN
UnPaid	PITNEY BOWES GLOBAL	\$234.92	JULY POSTAGE
UnPaid	POST BULLETIN COMPANY, LLC	\$350.00	PUBLIC WORKS STREET WORKER AD
UnPaid	QUALITY FLOW SYSTEMS, INC	\$5,013.00	SUPPLY AND INSTALL 2 NEW VFD STARTU
UnPaid	REBER CAMILLE	\$191.14	SUPPLIES FOR NNO
UnPaid	RIVERLAND COMMUNITY COLLE	\$750.00	VENT TRAILER RENTAL
UnPaid	ROTO ROOTER	\$621.00	VAC TRUCK FOR 2019 JUNE FLOOD
UnPaid	SANCO EQUIPMENT	\$1,180.32	TRACK LOADER RENTAL FOR RIVERSIDE P
UnPaid	SCHUMACHER EXCAVATING, IN	\$451.33	ROCK AND SAND FOR RIVERSIDE PARK FL
UnPaid	SE MN EMS	\$150.00	CEVO CLASS TRAINING FOR HARDWICK, S
UnPaid	SL CONTRACTING, INC	\$38,161.74	WATERMAIN BREAK 4TH AND CASEYS
UnPaid	SOUTHEAST SERVICE COOPER	\$512.00	EAP PROGRAM 2019
UnPaid	STUSSY CONSTRUCTION INC	\$2,901.12	FLOOD 1 ROCK
UnPaid	T-10 CONSTRUCTION	\$55.00	REIMBURSEMENT FOR BUILDING PERMIT
UnPaid	TRI-STATE PUMP & CONTROL	\$21,193.75	DIESEL DRIVEN TRASH PUMP
UnPaid	TRUGREEN	\$1,768.00	EMERALD ASH BORE INJECTIONS
UnPaid	VEIT DISPOSAL	\$1,694.70	FD FLOOD CLEAN UP JUNE 2019
UnPaid	VERIZON WIRELESS	\$26.97	WIFI FOR THE FD
UnPaid	WHKS & COMPANY	\$23,207.32	TH 57 IMPROVEMENTS JUNE 1 THROUGH J
UnPaid	WILLIAMS JJ	\$62.80	REIMBURSEMENT TO JJ FOR REPLACEME
UnPaid	XCEL ENERGY	\$6,542.31	STREET LIGHTS
Total Checks		\$141,010.42	

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Payments

Current Period: August 2019

Batch Name	WAR 08 12 19	User Dollar Amt	\$150,949.53		
	Payments	Computer Dollar Amt	\$150,949.53		
			\$0.00	In Balance	
Refer	0 DODGE COUNTY ENVIRONMENTA				
Cash Payment	E 101-45200-443 FEMA Related Expenses	DEBRIS AND APPLIANCES DUMP FEE FROM JUNE 2019 FLOOD			\$317.45
Invoice	JUNE 2019 FLO	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$317.45
Refer	0 AFLAC				
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID SUPPLEMENTAL INSURANCE			\$56.28
Invoice	861844	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$56.28
Refer	0 AUTOMATIC SYSTEMS CO				
Cash Payment	E 601-49400-228 Equip. Repair and Mainte	EMERGENCY PRESSURE TRANSMITTER SERVICES FOR WATER TOWER 7/27/19 TOWER VAULT FLOODED			\$1,328.10
Invoice	33571 S	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,328.10
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 005376 8/12/2019			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	EMPLOYEE MEDICAL INSURANCE FOR JULY 2019			\$669.50
Invoice	190702088183	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$669.50
Refer	0 CMS - CONSTRUCTION MGMT. SE				
Cash Payment	E 101-42400-300 Professional Srvs (GENE	BUILDING INSPECTIONS FOR JULY 2019			\$1,302.92
Invoice	19-722	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,302.92
Refer	0 DOG WASTE DEPOT				
Cash Payment	E 101-45200-443 FEMA Related Expenses	REPLACE 2 DOG WASTE STATIONS FOR JUNE 2019 FLOOD			\$125.86
Invoice	291283	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$125.86
Refer	0 DELTA DENTAL				
Cash Payment	G 101-21708 Dental Insurance	EMPLOYEE/EMPLOYER DENTAL FOR JULY 2019			\$40.90
Invoice	7710964	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$40.90
Refer	0 EARLS SMALL ENGINE REPAIR				
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	REPAIRS TO PUSH MOWER AND WEED WHIP			\$245.17
Invoice	963SB	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$245.17
Refer	0 FURTHER	Ck# 005373 8/12/2019			
Cash Payment	G 101-21714 Health Savings Account	EMPLOYER CONTRIBUTIONS			\$216.68
Invoice	JULY 2019	8/12/2019			
Cash Payment	G 101-21714 Health Savings Account	EMPLOYEE CONTRIBUTIONS			\$100.00
Invoice	JULY 2019	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$316.68

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Payments

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Refer	0	GOPHER SEPTIC SERVICE, INC	-			
Cash Payment	E 604-43150-300 Professional Svcs (GENE	CLEANED CATCH BASIN AT 9TH AND WALNUT STREET			\$500.00	
Invoice	34601	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$500.00	
Refer	0	GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE	UTILITY LOCATES FOR JULY 2019			\$26.73	
Invoice	9070562	8/12/2019				
Cash Payment	E 602-49450-300 Professional Svcs (GENE	UTILITY LOCATES FOR JULY 2019			\$17.82	
Invoice	9070562	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$44.55	
Refer	0	ABC - ARROW BUILDING	-			
Cash Payment	E 101-45200-443 FEMA Related Expenses	REPLACEMENT WOOD FOR RIVERSIDE PARK FOR JUNE 2019 FLOOD			\$23.82	
Invoice	4711518	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$23.82	
Refer	0	HOMETOWN HAULERS	-			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	MAY 2019 GARBAGE PICKUP			\$180.00	
Invoice	53843	8/12/2019				
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	JUNE 2019 GARBAGE PICKUP			\$180.00	
Invoice	53843	8/12/2019				
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	JULY 2019 GARBAGE PICKUP			\$180.00	
Invoice	53843	8/12/2019				
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	AUGUST 2019 GARBAGE PICKUP			\$180.00	
Invoice	53843	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$720.00	
Refer	0	HAWKINS, INC	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	WELLHOUSE CHEMICALS			\$2,957.61	
Invoice	4544471	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$2,957.61	
Refer	0	HERO, JORSTAD & JACOBSEN, P.	-			
Cash Payment	E 101-41600-304 Legal Fees	AUGUST PROSECUTION			\$420.00	
Invoice	2532	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$420.00	
Refer	0	INTERNAL REVENUE SERVICE	Ck# 005371 8/12/2019			
Cash Payment	G 101-21701 Federal Withholding	FEDERAL W/H'S			\$2,913.64	
Invoice	JULY 2019	8/12/2019				
Cash Payment	G 101-21709 Medicare	MEDICARE W/H'S			\$647.04	
Invoice	JULY 2019	8/12/2019				
Cash Payment	G 101-21703 FICA Tax Withholding	SS W/H'S			\$2,766.58	
Invoice	JULY 2019	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$6,327.26	
Refer	0	INTERNAL REVENUE SERVICE	Ck# 005374 8/12/2019			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	2019 PCORI FEE			\$7.35	
Invoice	PCORI-2019	8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$7.35	
Refer	0	MOPS AND BUCKETS, LLC	-			

Payments

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Cash Payment	E 101-41940-439 Janitors	AUGUST CLEANING OF CITY HALL		\$53.44
Invoice	AUGUST 2019	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$53.44
Refer	0 ON SITE COMPUTERS, INC	-		
Cash Payment	E 101-41500-300 Professional Svcs (GENE	DAILY BACKUP AND MONITORING FOR		\$71.00
Invoice	CW64313	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$71.00
Refer	0 K-M TELECOM	-		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170		\$116.29
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$34.90
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300		\$31.00
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440		\$31.00
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-41940-321 Communications Phone/	STREETS - SHOP 5119		\$80.99
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588		\$41.00
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066		\$31.00
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM		\$31.00
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES		\$71.89
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER		\$2.00
Invoice	JULY 2019	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$471.07
Refer	0 KASSON HARDWARE HANK	-		
Cash Payment	E 101-45200-443 FEMA Related Expenses	FAN FOR CITY HALL FOR JUNE 2019 FLOOD		\$42.99
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-43100-200 Supplies	QUICK COUPLER FOR SHOP		\$10.99
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-45200-500 Capital Outlay	FAUCET FOR CONCESSION STAND AT MANTOR FIELD		\$39.99
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-45200-500 Capital Outlay	SUPPLIES FOR MANTORFIELD BATHROOM PROJECT		\$46.92
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-45200-443 FEMA Related Expenses	CLAMP FOR RIVERSIDE PARK JUNE 2019 FLOOD		\$3.38
Invoice	JULY 2019	8/12/2019		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	BATTERIES, RUBBER Mallet AND SHARPEN CHAIN SAW BLADE FOR THE FD		\$33.57
Invoice	JULY 2019	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$177.84
Refer	0 LUXURY DETAILS	-		
Cash Payment	E 601-49400-300 Professional Svcs (GENE	TRUCK #2 CLEANING		\$120.00
Invoice	1016	8/12/2019		

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Payments

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Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$120.00
Refer	0 MINNESOTA REVENUE	Ck# 005372	8/12/2019		
Cash Payment	G 101-21702 State Withholding	JULY STATE TAX W/H'S			\$1,230.35
Invoice	JULY 2019 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,230.35
Refer	0 MN PERA	Ck# 005370	8/12/2019		
Cash Payment	G 101-21704 PERA	EMPLOYEE/EMPLOYER RETIREMENT			\$1,049.39
Invoice	2019-PR15 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,049.39
Refer	0 METRO SALES INC				
Cash Payment	E 101-41500-350 Print/Binding (GENERAL CONTRACT 3RD QTR. 2019				\$90.00
Invoice	INV1383478 8/12/2019				
Cash Payment	E 101-41500-350 Print/Binding (GENERAL COLOR USAGE				\$74.04
Invoice	INV1383478 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$164.04
Refer	0 NCPERS GROUP LIFE INS.				
Cash Payment	G 101-21711 Life Insurance Payable	AUGUST 2019 EMPLOYEE PAID PREMIUM			\$48.00
Invoice	608900082019 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$48.00
Refer	0 NAPA				
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	WHEEL BOLTS FOR LAWN MOWER			\$20.93
Invoice	684-349616 8/12/2019				
Cash Payment	E 101-43100-200 Supplies	BATTERY AND SUPPLIES FOR TRUCK #2			\$158.46
Invoice	684-351096 8/12/2019				
Cash Payment	E 602-49450-240 Tools and Minor Equipm	SCISSORS FOR WWTP			\$5.99
Invoice	684-349616 8/12/2019				
Cash Payment	E 101-43100-200 Supplies	THREAD LOCKER, TAPER TAP, TOOL EXT AND OIL FOR THE SHOP			\$90.22
Invoice	684-349616 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$275.60
Refer	0 OLSON TREE SERVICE				
Cash Payment	E 101-45200-443 FEMA Related Expenses	HAUL 7 GRAPPLE LOADS OF BRUSH AND WOOD FROM STORM DAMAGE			\$2,400.00
Invoice	1397 8/12/2019				
Cash Payment	E 101-45200-443 FEMA Related Expenses	CUT DOWN A BOX ELDER TREE			\$1,200.00
Invoice	1397 8/12/2019				
Cash Payment	E 101-45200-443 FEMA Related Expenses	CLEAN UP AND CUT DOWN SEVERAL DOWNED TREES			\$900.00
Invoice	1397 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$4,500.00
Refer	0 ON SITE SANITATION				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY AT DENNISEN			\$61.71
Invoice	791252 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$61.71
Refer	0 POST BULLETIN COMPANY, LLC				
Cash Payment	E 101-41110-352 Publishing	PUBLIC WORKS STREET WORKER AD			\$350.00
Invoice	073119154978 8/12/2019				
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$350.00

Payments

Current Period: August 2019

Refer	0	PITNEY BOWES INC	-			
Cash Payment	E 101-41500-322	Postage	JULY POSTAGE			\$234.92
Invoice	JULY 2019	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$234.92
Refer	0	QUALITY FLOW SYSTEMS	-			
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	SUPPLY AND INSTALL 2 NEW VFD STARTUPS FOR JEFFERSON LIFT STATION			\$3,248.00
Invoice	37465	8/12/2019				
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	FIELD LABOR AND GENERAL REPAIR EMERGENCY SERVICES FLOAT CONTROLLER JEFFERSON LIFT STATION			\$1,765.00
Invoice	37423	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$5,013.00
Refer	0	PAYMENT SERVICE NETWORK, IN	Ck# 005375 8/12/2019			
Cash Payment	E 602-49450-300	Professional Srvs (GENE	MONTHLY SERVICE FEES FOR JULY 2019			\$49.17
Invoice	198916	8/12/2019				
Cash Payment	E 601-49400-300	Professional Srvs (GENE	MONTHLY SERVICE FEES FOR JULY 2019			\$32.78
Invoice	198916	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$81.95
Refer	0	REBER CAMILLE	-			
Cash Payment	E 101-41500-570	Capital Outlay	SUPPLIES FOR NNO			\$120.10
Invoice	NNO	8/12/2019				
Cash Payment	E 101-41500-570	Capital Outlay	SUPPLIES FOR NNO			\$71.04
Invoice	NNO	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$191.14
Refer	0	SCHUMACHER EXCAVATING, INC.	-			
Cash Payment	E 101-45200-443	FEMA Related Expenses	ROCK AND SAND FOR RIVERSIDE PARK FLOOD JUNE 2019			\$451.33
Invoice	26282	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$451.33
Refer	0	SL CONTRACTING, INC	-			
Cash Payment	E 101-45200-443	FEMA Related Expenses	BLUFF STREET RIVER BANK RESTORATION FOR JUNE 2019 FLOOD			\$9,313.60
Invoice	10065	8/12/2019				
Cash Payment	E 101-45200-443	FEMA Related Expenses	REPAIR WASHOUT, WEST STREET AND 6TH, 6TH AND JEFFERSON AND STAGECOACH ROAD FOR JUNE 2019 FLOOD			\$2,600.25
Invoice	10064	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$11,913.85
Refer	0	SL CONTRACTING, INC	-			
Cash Payment	E 601-49400-300	Professional Srvs (GENE	WATERMAIN BREAK 4TH AND CASEYS			\$11,165.44
Invoice	10062	8/12/2019				
Cash Payment	E 601-49400-300	Professional Srvs (GENE	WALNUT AND 9TH WATER MAIN BREAK			\$12,932.45
Invoice	10063	8/12/2019				
Cash Payment	E 101-43100-570	Capital Outlay	CITY SWEEPING CITY WIDE			\$2,150.00
Invoice	10066	8/12/2019				
Transaction Date	8/8/2019		Citizens State Bank	10100	Total	\$26,247.89
Refer	0	STUSSY CONSTRUCTION INC	-			
Cash Payment	E 101-45200-443	FEMA Related Expenses	FLOOD 1 ROCK			\$648.05
Invoice	JULY 2019 FLOO	8/12/2019				

Payments

Current Period: August 2019

Cash Payment	E 101-45200-443 FEMA Related Expenses	FLOOD 2 ROCK			\$1,630.08
Invoice	JULY 2019 FLOO	8/12/2019			
Cash Payment	E 101-45200-443 FEMA Related Expenses	FLOOD 3 ROCK			\$622.99
Invoice	JULY 2019 FLOO	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$2,901.12
Refer	0	SANCO EQUIPMENT	-		
Cash Payment	E 101-45200-443 FEMA Related Expenses	TRACK LOADER RENTAL FOR RIVERSIDE PARK JUNE 2019 FLOOD CLEAN UP			\$800.00
Invoice	0069247	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$800.00
Refer	0	SANCO EQUIPMENT	-		
Cash Payment	E 101-45200-443 FEMA Related Expenses	EXCAVATOR RENTAL FOR RIVERSIDE PARK CLEANUP JUNE 2019 FLOOD			\$375.00
Invoice	0069309	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$375.00
Refer	0	SANCO EQUIPMENT	-		
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	BOLT WHEEL FOR THE LAWN MOWER			\$5.32
Invoice	0070092	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$5.32
Refer	0	SOUTHEAST SERVICE COOPERAT	-		
Cash Payment	E 101-41500-437 Other Miscellaneous	EAP PROGRAM 2019			\$512.00
Invoice	SINV1731	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$512.00
Refer	0	TRUGREEN	-		
Cash Payment	E 101-45200-500 Capital Outlay	EMERALD ASH BORE INJECTIONS			\$1,768.00
Invoice	JUNE 2019	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,768.00
Refer	0	TRI-STATE PUMP & CONTROL	-		
Cash Payment	E 602-49450-570 Capital Outlay	DIESEL DRIVEN TRASH PUMP			\$17,693.75
Invoice	441094	8/12/2019			
Cash Payment	E 602-49450-570 Capital Outlay	DIESEL DRIVEN TRASH PUMP			\$3,500.00
Invoice	441094	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$21,193.75
Refer	0	VERIZON WIRELESS	-		
Cash Payment	E 101-42200-321 Communications Phone/	WIFI FOR THE FD			\$26.97
Invoice	9834772030	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$26.97
Refer	0	VEIT DISPOSAL	-		
Cash Payment	E 101-45200-443 FEMA Related Expenses	FD FLOOD CLEAN UP JUNE 2019			\$787.06
Invoice	0167182	8/12/2019			
Cash Payment	E 101-45200-443 FEMA Related Expenses	CITY HALL FLOOD CLEAN UP JUNE 2019			\$532.64
Invoice	0166896	8/12/2019			
Cash Payment	E 101-45200-443 FEMA Related Expenses	RIVERSIDE PARK CLEANUP FOR JUNE 2019			\$375.00
Invoice	0167490	8/12/2019			
Transaction Date	8/8/2019	Citizens State Bank	10100	Total	\$1,694.70
Refer	0	XCEL ENERGY	-		
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS			\$1,530.48
Invoice	AUGUST 2019	8/12/2019			

Payments

Current Period: August 2019

Cash Payment	E 101-43160-381 Electric Utilities	300 MAIN N BRIDGE LIGHTS		\$18.81
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN		\$27.71
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$13.10
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET SIREN		\$6.03
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET E FH/CH/PUMP		\$346.36
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT SIREN		\$6.18
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT		\$14.31
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	600 7TH STREET WEST MANTORFIEL		\$25.10
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER		\$43.84
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE		\$14.51
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	601 GOLFVIEW DENNISON FIELD		\$15.83
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP		\$157.78
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF+SEC+PUMP		\$2,750.47
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WTR WELL HOUSE		\$1,185.93
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER		\$71.64
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND		\$216.43
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	101 BLANCH NEW SHOP		\$35.79
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE		\$14.99
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION		\$38.85
Invoice	AUGUST 2019	8/12/2019		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT		\$8.17
Invoice	AUGUST 2019	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$6,542.31
Refer	0 APPLE-MALL OF AMERICA	Ck# 005377	8/12/2019	
Cash Payment	E 101-42200-240 Tools and Minor Equipm	REFURBISHED IPAD FOR THE FD		\$256.63
Invoice	AUGUST 2019	8/12/2019		
Transaction Date	8/8/2019	Citizens State Bank	10100	Total \$256.63
Refer	0 DRIPPS, DAVE	-		
Cash Payment	E 601-49400-430 Miscellaneous	REIMBURSEMENT TO D. DRIPPS FOR WATER CONNECTION FEES		\$614.00
Invoice	AUGUST 2019	8/12/2019		

Payments

Current Period: August 2019

Cash Payment	E 602-49450-437 Other Miscellaneous	REIMBURSEMENT TO D. DRIPPS FOR SEWER CONNECTION FEES	\$2,639.00
Invoice	AUGUST 2019	8/12/2019	
Transaction Date	8/8/2019	Citizens State Bank 10100	Total \$3,253.00
Refer	0 ELLINGSON COMPANIES	-	
Cash Payment	E 602-49450-530 Construction	PAY REQUEST #5 SANITARY SEWER EXT TO SERVICE CEMETERY ROAD	\$17,100.00
Invoice	AUGUST 2019	8/12/2019	Project 18-002
Transaction Date	8/8/2019	Citizens State Bank 10100	Total \$17,100.00
Refer	0 ROTO ROOTER	-	
Cash Payment	E 101-45200-443 FEMA Related Expenses	VAC TRUCK FOR 2019 JUNE FLOOD	\$621.00
Invoice	107950	8/12/2019	
Transaction Date	8/8/2019	Citizens State Bank 10100	Total \$621.00
Refer	0 MENARDS - NORTH ROCHESTER	-	
Cash Payment	E 601-49400-430 Miscellaneous	WHITE PAINT FOR THE BALL FIELD	\$53.96
Invoice	46061	8/12/2019	
Cash Payment	E 101-45200-443 FEMA Related Expenses	GARBAGE BAGS, 409, SMARTKEY, GARBAGE CANS AND MOP FOR 2019 JUNE FLOOD CLEAN UP	\$98.00
Invoice	46061	8/12/2019	
Cash Payment	E 101-43100-200 Supplies	SEAT COVERS FOR TRUCK #2	\$29.98
Invoice	46061	8/12/2019	
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$181.94
Refer	0 MINNESOTA ENERGY	-	
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS	\$60.89
Invoice	AUGUST 2019	8/12/2019	
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS	\$51.11
Invoice	AUGUST 2019	8/12/2019	
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS	\$21.73
Invoice	AUGUST 2019	8/12/2019	
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT	\$53.25
Invoice	AUGUST 2019	8/12/2019	
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP	\$38.70
Invoice	AUGUST 2019	8/12/2019	
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP	\$24.07
Invoice	AUGUST 2019	8/12/2019	
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$249.75
Refer	0 CASEYS BUSINESS MASTERCARD	-	
Cash Payment	E 602-49450-212 Motor Fuels	FUEL FOR PW	\$369.27
Invoice	JULY 2019	8/12/2019	
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$369.27
Refer	0 WHKS & COMPANY	-	
Cash Payment	E 401-41000-570 Capital Outlay	TH 57 IMPROVEMENTS JUNE 1 THROUGH JUNE 28	\$907.92
Invoice	39525	8/12/2019	Project 19-002
Cash Payment	E 401-41000-570 Capital Outlay	3RD ST RECON JUNE 1 THROUGH JUNE 28	\$18,999.74
Invoice	39523	8/12/2019	Project 18-003
Cash Payment	E 401-41000-570 Capital Outlay	5TH ST RECON PHASE 2 JUNE 1 THROUGH JUNE 28	\$1,699.24
Invoice	39520	8/12/2019	Project 18-001

MANTORVILLE, MN

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Payments

Current Period: August 2019

Cash Payment	E 602-49450-303 Engineering Fees	CEMETERY ROAD SANITARY SEWER CONNECTION JUNE 1 THROUGH JUNE 28	\$788.32
Invoice 39531	8/12/2019	Project 18-002	
Cash Payment	E 101-41950-303 Engineering Fees	ENGINEERING SERVICE JUNE 1 THROUGH JUNE 28	\$812.10
Invoice 39518	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$23,207.32
Refer	0 FIRE SAFETY USA, INC		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	15. AND 2.5 SWIVEL GASKETS FOR THE FD	\$186.00
Invoice 124089	8/12/2019		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	ENCAPSULATOR FIRE FIGHTING AGENT FOR THE FD	\$100.00
Invoice 123270#2 CREDI	8/12/2019		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	DETERGENT FOR TURN OUT GEAR	\$135.00
Invoice 124451	8/12/2019		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	STREAMLIGHT BATTERY	\$65.00
Invoice 124511	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$486.00
Refer	0 RIVERLAND COMMUNITY COLLEG		
Cash Payment	E 101-42200-208 Training, Mileage	VENT TRAILER RENTAL	\$750.00
Invoice 11113	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$750.00
Refer	0 SE MN EMS		
Cash Payment	E 101-42200-208 Training, Mileage	CEVO CLASS TRAINING FOR HARDWICK, SCHMIDT AND HARBAUGH	\$150.00
Invoice 12371	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$150.00
Refer	0 NAPA		
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	HOSE, AC CANS AND OIL FOR THE FD PICKUP	\$45.95
Invoice 684-351312	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$45.95
Refer	0 NATIONAL FLEET GRAPHICS		
Cash Payment	E 101-42200-437 Other Miscellaneous	10 X 2 WHITE REFLECTIVE NAME DECALS	\$110.17
Invoice 27927	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$110.17
Refer	0 NOLTE, ROGER		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	REIMBURSEMENT TO R. NOLTE FOR MOUNT FOR IPAD FOR PUMPER #1	\$80.00
Invoice JULY 2019	8/12/2019		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	REIMBURSEMENT TO R. NOLTE FOR HDMI EXTENSION CABLE	\$41.56
Invoice JULY 2019	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$121.56
Refer	0 WILLIAMS JJ		
Cash Payment	E 101-42200-437 Other Miscellaneous	REIMBURSEMENT TO JJ FOR REPLACEMENT MAILBOX	\$62.80
Invoice 8/7/19	8/12/2019		
Transaction Date	8/9/2019	Citizens State Bank 10100	Total \$62.80
Refer	0 T-10 CONSTRUCTION		

Payments

Current Period: August 2019

Cash Payment	E 101-42400-300 Professional Svcs (GENE REIMBURSEMENT FOR BUILDING PERMIT THAT WAS NOT IN CITY LIMITS	\$55.00
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Invoice AUGUST 2019 8/12/2019

Transaction Date	8/9/2019	Citizens State Bank	10100	Total	\$55.00
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Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$48,022.05
401 GENERAL CAPITAL PROJECTS		\$21,606.90
601 WATER FUND		\$30,529.64
602 SEWER FUND		\$50,074.51
603 RV PARK		\$216.43
604 STORM SEWER FUND		\$500.00
		\$150,949.53

Pre-Written Checks	\$9,939.11
Checks to be Generated by the Computer	\$141,010.42
Total	
	\$150,949.53

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com

whks

engineers + planners + land surveyors

August 7, 2019

Cami Reber
City Clerk
City of Mantorville
PO Box 188
Mantorville, MN 55955-0188

RE: Mantorville, MN
Sanitary Sewer Extension to Serve Cemetery Road
Pay Request No. 5

Dear Cami:

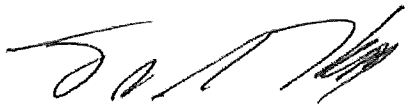
Enclosed is Pay Request No. 5 for work on the above referenced project. We recommend payment in the amount of \$17,100.00 to:

Ellingson Drainage, Inc.
56113 State Hwy 56, PO Box 68
West Concord, MN 55985

Please contact me if you have any questions.

Sincerely,

WHKS & co.



Timothy A. Hruska, PE, LS
City Engineer

Enclosure

TAH/cfs

Cc: Ellingson Drainage, Inc.

2905 South Broadway
Rochester, MN 55904
Phone: 507.288.3923

whks

WATER & SEWER CONSTRUCTION

PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Bid Price: \$ 178,565.00

Project: Sanitary Sewer Extension to Serve Cemetery Road
Project No.: 8358
Location: Mantorville, MN
Contractor: Ellingson Drainage, Inc

Date: 8/7/2019
Estimate No.: 5
% Complete: 106.0%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
1	Mobilization	1	LS	\$2,250.00	1.0	0.0	1.0	\$ 2,250.00
2	Directional Drill 2" HDPE Pressure Sewer	1,430	LF	\$10.00	1415.0	0.0	1415.0	\$ 14,150.00
3	Directional Drill 1 1/4" HDPE Pressure Sewer Service	1,880	LF	\$13.00	1880.0	0.0	1880.0	\$ 24,440.00
4	F & I 1 1/4" Curb Stop w/Integral Check Valve, Box, Corp, and 2" Saddle	7	Each	\$1,150.00	7.0	0.0	7.0	\$ 8,050.00
5	F & I 1 1/4" Curb Stop w/Integral Check Valve, Box, Corp, and 8" Saddle	3	Each	\$1,450.00	3.0	0.0	3.0	\$ 4,350.00
6	F & I 2" Curb Stop w/Integral Check Valve, Box, Corp, and 8" Saddle	1	Each	\$3,150.00	1.0	0.0	1.0	\$ 3,150.00
7	F & I 2" Flushing Station	2	Each	\$1,350.00	2.0	0.0	2.0	\$ 2,700.00
8	F & I Grinder Pump Station	10	Each	\$8,350.00	10.0	0.0	10.0	\$ 83,500.00
9	Connect Electrical Service to Grinder Pump Station	10	Each	\$1,800.00	0.0	10.0	10.0	\$ 18,000.00
10	Traffic Control	1	LS	\$1,500.00	1.0	0.0	1.0	\$ 1,500.00
11	Turf Establishment & Erosion Control	11	Each	\$825.00	11.0	0.0	11.0	\$ 9,075.00
12	Exploratory Excavation	10	Each	\$225.00	0.0	0.0	0.0	\$ -
13	Open Cut Rock Trench	100	LF	\$50.00	362.0	0.0	362.0	\$ 18,100.00

Total Work Completed \$ 189,265.00
Less 5% Retainage \$ (9,463.25)
Less Previous Estimates \$ (162,701.75)
Net Payment this Estimate \$ 17,100.00

City mantorville
 Date 7/1/2019 thru 7/31/2019

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
K	201900003097	16 5th St W	Mantorville	Assist Other Agency
S	201900005886	22 6th St E	Mantorville	Violate/cond-release
S	201900005889	616 Washington St	Mantorville	Disturbance
S	201900005892	202 9th St W	Mantorville	Larceny
S	201900005893	22 6th St E	Mantorville	Miscellaneous
S	201900005916	42 Main St E	Mantorville	9-1-1 Hang Up Call
S	201900005937	22 6th St E	Mantorville	Violate/cond-release
S	201900005942	215 6th St W	Mantorville	Disturbance
S	201900005943	10 Zumbro Ridge Dr	Mantorville	Welfare Check
S	201900005954	22 6th St E	Mantorville	Violate/cond-release
S	201900005964	22 6th St E	Mantorville	Violate/cond-release
S	201900005977	507 Chestnut St	Mantorville	Fireworks Complaints
S	201900006017	1002 Chestnut St	Mantorville	Found Animals
S	201900006021	721 Main St N	Mantorville	Paper Service
S	201900006090	22 6th St E	Mantorville	Violate/cond-release
S	201900006093	406 Blanch St	Mantorville	Req for Extra Patrol
S	201900006097	721 Main St N	Mantorville	Miscellaneous
S	201900006103	22 6th St E	Mantorville	Warrants
S	201900006114	115 6th St W	Mantorville	Residence/business Ck
S	201900006119	22 6th St E	Mantorville	Violate/cond-release
S	201900006128	105 8th St E	Mantorville	Miscellaneous
S	201900006139	620 Walnut St	Mantorville	Mv. Accident
S	201900006149	721 Main St N	Mantorville	Alarm
S	201900006185	308 Mantor Dr	Mantorville	Residence/business Ck
S	201900006188	22 6th St E	Mantorville	9-1-1 Hang Up Call
S	201900006217	721 Main St N	Mantorville	9-1-1 Hang Up Call
S	201900006221	320 Main St N	Mantorville	Traffic
S	201900006237	721 Main St N	Mantorville	Traffic
S	201900006242	809 Jefferson St	Mantorville	Ambulance Run
S	201900006243	507 Chestnut St	Mantorville	Ambulance Run
S	201900006246	412 5th St W	Mantorville	Larceny
S	201900006276	321 Main St N	Mantorville	Miscellaneous
S	201900006281	219 3rd St W	Mantorville	Larceny
S	201900006284	415 N Main St	Mantorville	Found Property
S	201900006297	16 5th St W	Mantorville	Disturbance
S	201900006343	410 4th St W	Mantorville	Found Property
S	201900006353	803 Chestnut St	Mantorville	Ambulance Run
S	201900006359	720 County Rd 12	Mantorville	Civil
S	201900006370	502 Main St N	Mantorville	Public Assist
S	201900006371	22 6th St E	Mantorville	Civil
S	201900006484	605 Walnut St	Mantorville	Weather Related Compl
S	201900006486	708 East St	Mantorville	Ambulance Run
S	201900006495	1109 7th St W	Mantorville	Traffic Hazard
S	201900006503	81 County Rd 21	Mantorville	Criminal Dam. To Prop
S	201900006519	321 Main St N	Mantorville	Juvenile Complaint
S	201900006534	708 East St	Mantorville	Ambulance Run
S	201900006569	520 Clay St	Mantorville	Found Animals
S	201900006570	16 5th St W	Mantorville	Lost Animals
S	201900006583	22 6th St E	Mantorville	Violate/cond-release
S	201900006608	22 6th St E	Mantorville	Miscellaneous
S	201900006625	721 Main St N	Mantorville	Open Door
S	201900006633	809 Jefferson St	Mantorville	Suspicious Activity
S	201900006668	22 6th St E	Mantorville	Disturbance
S	201900006690	321 Main St N	Mantorville	Other Complaint
S	201900006712	502 Main St N	Mantorville	Ambulance Run
S	201900006735	22 6th St E	Mantorville	Motorist Assist
S	201900006755	703 Chestnut St	Mantorville	Ambulance Run
S	201900006777	16 5th St W	Mantorville	Barking Dog
S	201900006803	420 Main St N	Mantorville	Lost Property

08/01/2019

City mantorville
Date 7/1/2019 thru 7/31/2019

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	201900006827	121 7th St W	Mantorville	Miscellaneous
S	201900006844	8th Ave	Mantorville	Other Driving Complai
S	201900006845	1001 Walnut St	Mantorville	Civil
S	201900006849	600 Washington St	Mantorville	Disturbance
S	201900006857	720 Walnut St	Mantorville	Death/illness Message
S	201900006859	809 Jefferson St	Mantorville	Animal Comp
S	201900006919	1009 Walnut St	Mantorville	Residence/business Ck
Total		66		

7/29/19
Dear Manterville Board & City Administration,

I hereby Resign my position
of Chair on the Manterville City Park
Board. Thank you for the support
and years of fun.

Yours
Sincerely

Alex M. Bryngelson





134 East Second Street • Wabasha, MN 55981 • phone (651) 565-2638 • www.semmchra.org

REQUEST FOR BOARD ACTION SUMMARY

Introduction/Background/Justification/Key/Legal Issues:

Southeastern Minnesota Multi-County Housing and Redevelopment Authority owns and operates 25 scattered site housing units in 16 properties. Of the 16 properties, 9 are single family homes and 8 are duplexes. The scattered site housing units comprise 22.7 percent of SEMMCHRA's deeply affordable housing for families in our four counties. They offer a unique opportunity for families in public housing to integrate seamlessly into their surrounding neighborhoods, and often serve as a training ground for future homeownership.

Operational Challenges

The 25 units are spread across 61.5 square miles of Southeast Minnesota as a crow flies. The distance needed to travel between units leads to lost employee time. All the scattered sites require more than fifteen drive miles from the property management office. However, the driving distance between the office and many of the scattered sites is over fifty miles. The lack of uniformity in the systems across these properties makes them challenging to operate as well. Additionally, each has unique capital needs that differ from property to property, making it costly to reach any economies of scale.

Section 18 Benefits

HUD's Section 18 Disposition process creates an opportunity to preserve and potentially replace deeply affordable scattered site family housing in Southeastern MN through increasing the subsidy provided to SEMMCHRA, allowing for more reinvestment in the portfolio as well as allowing SEMMCHRA to access debt to cover reinvestment in the portfolio.

Currently public housing subsidy comes in the form of operating and capital grants based on funding formulas set by HUD and then modified by annual prorations set by Congress. As a result of the Section 18 disposition process, HUD will enter into a Housing Assistance Payment (HAP) Contract with SEMMCHRA for tenant-protection vouchers. The tenant-protection vouchers will then be project-based back into the scattered site units. The tenant-protection vouchers carry a more stable and higher level of subsidy than public housing subsidy. Based on average estimates for properties and 2018 funding levels, SEMMCHRA estimates a significant annual increase in subsidy from HUD as a result of this Section 18 application.

The Section 18 Disposition process also replaces the Declaration of Trust (DOT) on a property with a 30-year use restriction agreement that would ensure the property is used for affordable housing for the low-income families SEMMCHRA serves. Currently, with a DOT in place, SEMMCHRA cannot take out a loan on a property to cover repairs and reinvestment. When the DOT is replaced by the use restriction, SEMMCHRA can utilize loans and other tools available to non-profit housing providers to reinvest in their properties.

If the Section 18 Disposition application is approved, the scattered site properties will be transferred to a non-profit that SEMMCHRA wholly owns and operates called SEMMCHRA Affordable Housing, LLC. The scattered site properties will be transferred to MCCHR for \$1.00 per property. The LLC will contract back to SEMMCHRA to operate and maintain the units.

What Section 18 Means for Residents

There will be no displacement of residents as result of the Section 18 Disposition; residents will not have to move. Residents will not lose their housing benefits. Residents' rent calculations will remain at 30% of their adjusted income, same as it is now. Residents will, however, have to sign a new lease after the Section 18 application is approved.

Next Steps

In follow-up to our phone conference with state and regional HUD Section 18 experts, who have guided our decision making and answered questions thus far in the process, Bobbi Willers attended HUD Section 18 training at the NAHRO conference on May 22nd and 23rd. Additional HUD training and guidance is being offered in September. Our process will include meeting with each city and/or county in which the scattered sites are located to obtain a letter of support from the Mayors and/or respective board chairperson as required by HUD. In conjunction with this, we will be conducting tenant information meetings and hosting a public housing resident advisory board meeting. Our annual and five-year plan documents for public housing may also need to be updated to include more specific language regarding Section 18 disposition for the scatter sites. Concurrently, we will be working with SEMMCHRA legal to structure the transaction and create the LLC. All items will occur in a specific time order and are dependent on HUD direction. Once all the documentation, public notices, letters of support and application have been compiled, the SEMMCHRA Board will approve the submission to HUD.

Upon submission of the application, HUD review of the application takes approximately 60 days. SEMMCHRA anticipates a decision from HUD in December 2019. If approved by HUD, SEMMCHRA anticipates that it will take approximately 180 days for the disposition, subsequent approval of the tenant-protection vouchers, project- based vouchers assigned, and residents to sign new leases. Based on this timeline, these items will likely be completed by June 2020.

Budgetary/Financial Impact:

LLC IMPACT: These twenty-five units are receiving in tenant paid rent, operating subsidy and capital fund total rent amount of approximately \$566 per month per unit. On average, it is projected these units will see rents totaling \$800-1000 per month in rents and HAP rental revenue per month. We are estimating an additional \$70 – 130,000 per year in funding for these 25 units. HUD is also going to fund for three years, a prorated capital fund for these properties to ensure the properties are maintained while, the LLC builds a capital reserve.

SEMMCHRA IMPACT: The remaining 85 public housing units will continue to receive the current funding levels from HUD. The asset management transition funding obtained will be prorated. The capital funds will solely be used for the 85 units and the cost to operate will be isolated to the Wabasha site. Stable or slightly favorable financial impact is expected.

SEMMCHRA IMPACT: The 25 tenant protection vouchers will be administered by SEMMCHRA. This will increase the administrative funding to this program. The housing director for the Section 8 program is confident that additional staffing resources associated with the planned additional Voucher program transfer will be enough to absorb this work as well. The estimated revenue increase of 25 vouchers at \$48.32 per month (prorated) equates to additional revenue stream of \$14,498 annually.



Preserving Family Homes

HUD's "Section 18" program to fund home improvements and sustain public housing

WHY is SEMMCHRA applying for this HUD program?

SEMMCHRA needs to maintain and update more than 25 family homes across the region. To preserve these homes, **SEMMCHRA has decided to apply for HUD's Section 18 program.** The program will give SEMMCHRA more money to take care of public housing.

WHAT does this mean for residents?

SEMMCHRA's commitments to families:

- You will **not have to move.**
- You will **not lose your housing benefits.**
- SEMMCHRA will **still be your property manager.**
- **Your rent calculation will remain at 30%** of your adjusted income, the same as now.
- SEMMCHRA's use of the Section 18 program **will not eliminate, reduce, or privatize any public housing.**
- You may experience **more improvements and repairs to your home** with the increased funding.
- The long-term arrangement will guarantee the homes **serve only low-income families.**

HOW does the new program work?

STEP 1: APPLY

Since **current federal funding is not enough to operate and maintain housing long-term**, SEMMCHRA is applying for HUD's Section 18 program. Through Section 18, SEMMCHRA will apply "disposition" of these properties (sometimes referred to as SEMMCHRA's "scattered sites").

STEP 2: SEMMCHRA-OWNED NONPROFIT

In this case, "disposition" means **SEMMCHRA will transfer the properties to our own public nonprofit that is 100% controlled by the housing authority.** Residents will sign a new lease. The change will otherwise have little or no impact for most residents.

STEP 3: FUNDING

The approved Section 18 application leads to a **large increase in the subsidy amount, which allows SEMMCHRA to improve and rehab housing.**

STEP 4: CONVERSION

SEMMCHRA will **convert the subsidy into project-based vouchers (PBVs).** PBVs are attached **permanently to the scattered-site house** and operate much the way public housing currently operates. SEMMCHRA will continue to property-manage this family housing through the nonprofit

August 12, 2019

Buffy Beranek
Executive Director
SEMMCHRA
134 East Second Street
Wabasha, MN 55981

RE: Disposition of Public Housing Units Located in Kasson, Mantorville, Plainview, Lake City, Pine Island, Cannon Falls, Wanamingo and Zumbrota, MN

Dear Ms. Beranek:

Thank you so much for attending the Mantorville City Council meeting today and providing information on proposed disposition of public housing units located in Mantorville, MN.

The City of Mantorville supports this Disposition Application to HUD and the commitment to continue to keep the properties available to low-income renters. The application would permit the Southeastern Minnesota Multi-County Housing & Redevelopment Authority (HRA) to dispose of the one unit located at 200 W. 3rd, Mantorville MN, to the SEMMCHRA Affordable Housing, LLC. The SEMMCHRA Affordable Housing, LLC will continue to rent to individuals earning 80% of Area Median Income or less. The HRA has committed to putting a preference in place for its Housing Choice Voucher Program for households moving out of the units.

The HRA is seeking HUD's approval to enter into a purchase agreement with the SEMMCHRA Affordable Housing, LLC. We believe that the transfer of the units will allow for needed improvements to the units and will enhance the value of the surrounding properties. We feel the transfer would be in the best interests of the residents and the community.

Sincerely,

Chuck Bradford
Mayor



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number
Mantorville Fire Department Relief Association		05/13/1982	3305044
Address	City	State	Zip Code
21 5th Street East	Mantorville	Minnesota	55955
Name of person making application		Business phone	Home phone
David Gilbertson		507-273-6528	507-273-6529
Date(s) of event	Type of organization ☐ Microdistillery ☐ Small Brewer		
09/07/19 thru 09/08/19	☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name	City	State	Zip Code
David Gilbertson	Mantorville	Minnesota	55955
Organization officer's name	City	State	Zip Code
David Worstman	Mantorville	Minnesota	55955
Organization officer's name	City	State	Zip Code
Jeff Schmidt	Mantorville	Minnesota	55955
Organization officer's name	City	State	Zip Code
Steve Fairchild	Mantorville	Minnesota	55955

Location where permit will be used. If an outdoor area, describe.
Mantorville Fire Hall, 21 - 5th Street East, Mantorville, MN 55955 including the street in front of the Fire Hall/City Hall for the Street Dance on Saturday, September 7, 2019.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
LMCIT

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

RESOLUTION 2019-19

A RESOLUTION APPROVING A LOT SPLIT BY METES AND BOUNDS AND SUPERCEDING RESOLUTION 2019-15

WHEREAS, Roger and Mary Keillor (collectively, the “Applicant”) is the fee owner of the property located at 607 Stagecoach Road, Mantorville, Minnesota legally described as:

Block 1, Lot 1, Pioneer Trails Subdivision, County of Dodge, State of Minnesota

(the “Property”); and

WHEREAS, the Property is located in the Single-Family (R-1) Zoning District; and

WHEREAS, the Applicant is requesting to split the current lot of .87 acres into two individual lots containing .56 and .31 acres; and

WHEREAS, the City Council previously approved Resolution 2019-15 which approved a lot split by metes and bounds and was recorded as document A 229013 for this same parcel; and

WHEREAS, the applicant had a new survey completed and is requesting a change in the boundary lines from the first approved and recorded Resolution; and

WHEREAS, Section 151 of the Mantorville Zoning Code titled Subdivision Regulations allows said split to occur; and

WHEREAS, the Applicant has submitted a certified survey showing the new lot split and assigning new legal descriptions as follows:

PARCEL A – All that part of Lot 1, Block 1, Pioneer Trails, according to the plat thereof on file in the County Recorders office, Dodge County, Minnesota, EXCEPTING THEREFROM: the East 88.00 feet thereof.

PARCEL B – The East 88.00 feet of Lot 1, Block 1, Pioneer Trails, according to the plat thereof on file in the County Recorder’s office, Dodge County, Minnesota.

WHEREAS, said lot split meets all requirements of the City Zoning Ordinance and there is no involvement of any public utility or street easements.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby approves the lot split by metes and bounds. This resolution supersedes previously approved and recorded RESOLUTION 2019-15 approved by the Mantorville City Council on June 10, 2019 and recorded in the Office of the County Recorder of Dodge County on June 13, 2019 as document A 229013. The City Clerk Treasurer is hereby authorized and directed to record this lot split resolution in the office of the County Recorder/Registrar of Titles.

Adopted by the Mantorville City Council this 12th day of August, 2019.

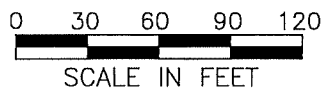
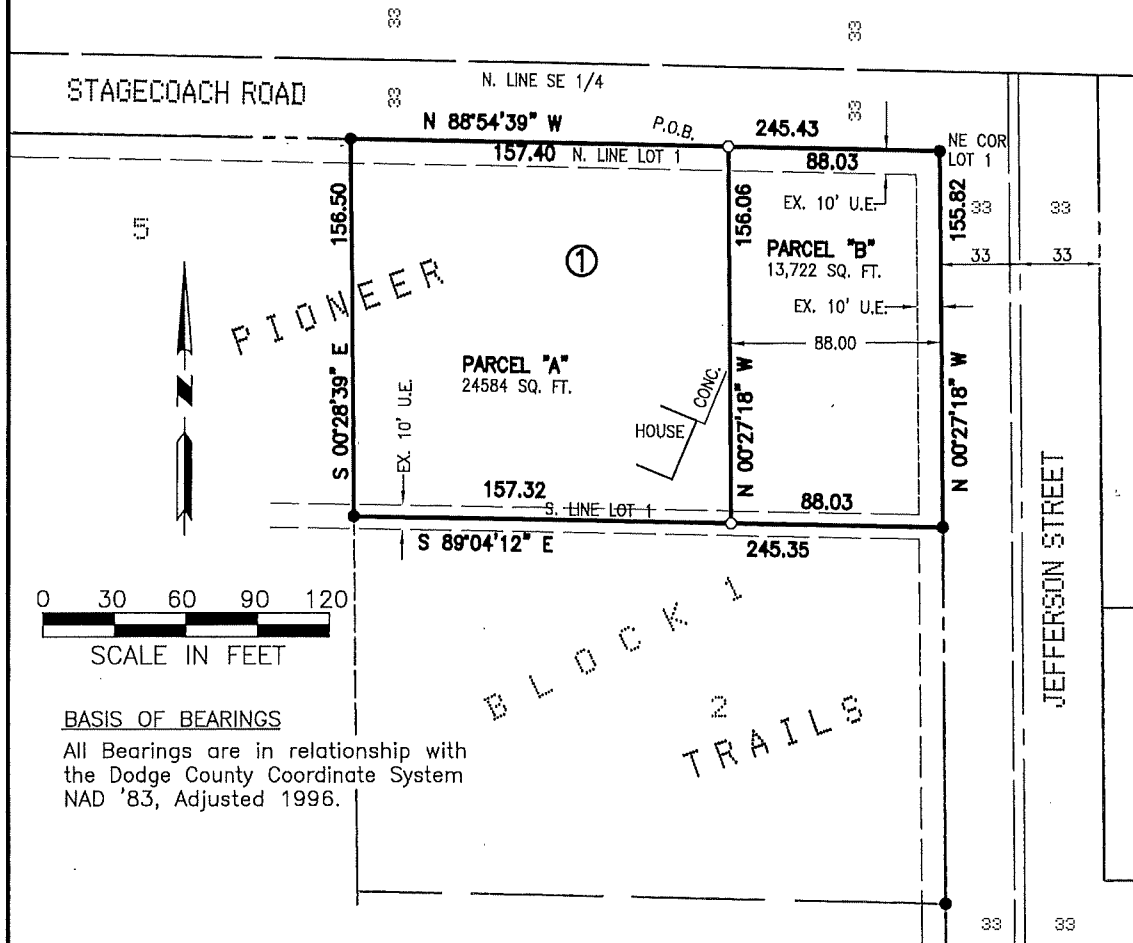
Mayor Chuck Bradford

Attest: City Clerk Treasurer, Camille C. Reber

CERTIFICATE OF SURVEY

LOT 1, BLOCK 1, PIONEER TRAILS

MANTORVILLE, MINNESOTA



BASIS OF BEARINGS

All Bearings are in relationship with the Dodge County Coordinate System NAD '83, Adjusted 1996.

PARCEL "A" DESCRIPTION

All of Lot 1, Block 1, PIONEER TRAILS, according to the plat thereof on file in the County Recorder's office, Dodge County, Minnesota, EXCEPTING THEREFROM: the East 88.00 feet thereof.

PARCEL "B" DESCRIPTION

The East 88.00 feet of Lot 1, Block 1, PIONEER TRAILS, according to the plat thereof on file in the County Recorder's office, Dodge County, Minnesota.

<u>PROPERTY LOCATION MAP</u> T. 107 N. R. 16 W. <table border="1" style="width: 100%; text-align: center;"> <tr> <td>N.W. 1/4</td> <td>N.E. 1/4</td> </tr> <tr> <td colspan="2">17</td> </tr> <tr> <td>S.W. 1/4</td> <td>S.E. 1/4</td> </tr> </table> No Scale	N.W. 1/4	N.E. 1/4	17		S.W. 1/4	S.E. 1/4	MASSEY LAND SURVEYING & ENGINEERING P.O. BOX 100, KASSON, MN 55944 PH. NO. 507-634-4505, FAX NO. 507-634-6560 I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Date <u>7-01-19</u> LIC. NO.: <u>41814</u> Richard J. Massey		THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF: ROGER KEILLOR MANTORVILLE, MN <u>MONUMENTS</u> ● FOUND (AS INDICATED) ○ SET (5/8" PIPE UNLESS NOTED OTHERWISE) DATE: <u>7/01/2019</u> DWG NO. <u>3049SC01</u> JOB NO. <u>3049</u> DRAWN BY: <u>R.J.M.</u> SHEET 1 OF 1
N.W. 1/4	N.E. 1/4								
17									
S.W. 1/4	S.E. 1/4								

Memorandum

To: Mayor and City Council

From: Cami Reber

Date: 08/12/2019

Re: Demo Permit

The City has received a building permit for the demolition of a structure within the Historic District. It is the old log cabin building on the Art Guild lot. Although it's within the Historic District, it is not on the National Register as it was moved in at a later date.

Per City Code, the governing body needs to approve changes to buildings in the Historic District, acting upon the advice of the Mantorville Restoration Association. I have attached the meeting minutes of the MRA where the demolition was approved.

Based upon the information received, I recommend that the City Council approve the building permit for demolition of the log cabin building on the Art Guild lot.

Mantorville Restoration Association

June 11, 2019

Greek Revival

Officers and the () Terms Expire

x Jane Olive(21), x Paul Larsen(19), x Lynette Nash(19), x Curt Wendland(20), x Barbara Loquai(21).

Board members and (x)Terms Expire

xGerald Giese(21), x John Olive(20), xNancy Naatz(20), x JoAnn Roth(21), x Dan Roth(19), x Llyle Hoaglund(20),x Mary Ann Bucher(19).

Gambling Manager, x Shari James

Members- Susan Ondler, Will Lambert, Melanie Dobson, Carla Webster, Terry Eckstein and Harry Naatz.

President Jane Olive called the June meeting of the Mantorville Restoration Association to order at 7:00pm.

Agenda- Addition Melanie Dobson report. Nancy Naatz made the motion to accept the agenda wit addition and seconded by Dan Roth. Motion passed.

Visitors – None

Secretary's Report – Report passed out. Lynnette Nash made the motion to accept the secretary's report and seconded by John Olive. Motion passed.

Treasure Report – Susan Ondler gave the Treasures report of Historic properties. Mary Ann Bucher made the motion to accept the treasures report and Gerald Giese seconded the motion. Motion passed.

Gambling Report – Susan Ondler passed out the gambling report. She reported on the report on the purse bingo and the gun bingo. She also told about suggestion for the next bingo events, such as cheaper price for pre sales and higher price ice at the door.

Seeking a motion to approve \$5,000 total anticipated expenditures and lawful expenses incurred in the operation, preservation and promotion of historic properties and relate mission consistent activities until the next meeting. Will Lambert made the motion to accept the motion and seconded by Dan Roth. Motion Passed.

Seeking a motion to approve all expenses including 14 bank auto-debits and check numbers 10673-10757. John Olive made the motion to accept the motion and seconded by Lynnette Nash. Motion Passed.

Seeking a motion to approve estimated expenditures until the next meeting for compensation (\$10,000), equipment (\$3,00), rent (\$3,000), rent (\$15,000), taxes (30,000) and normal miscellaneous operating expenses or potential emergency expenses of up to \$500 for a total of \$58,500. Lyle Hoaglund made the motion to accept the motion and seconded by John Olive. Motion passed.

Seeking a motion to approve the gambling reports and all attached documents for the month of May 2019. Will Lambert made the motion to accept the motion and seconded by Paul Larsen. Motion passed.

Committee Reports- Properties – Opera House –Flag pole is being replaced. John Olive is working on this project. All is ready and Lyle and John will take care of getting this project done. **Restoration House** – Melanie Dobson gave a report with a hand out to every one about what is being done at Restoration House. Mary Ann Bucher made the motion to have a Leopold bench made for the porch. Motion passed. **Greek Revival** – Paul Larsen reported that the side walk is going to be put in soon. A steel door was ordered for the south door. It is going to cost around \$500.00 There were some other items that the committee requested to be done. **Carriage House-** Shingling is to be done soon. **Normal School** – John Olive gave a report on progress of the Bell tower. **Events** – Will Lambert gave a report on Marigold Days. Paul Larsen told how nice all the grounds looked.

Old Business- Bell Tower – The bell has been hung. There was talk about doing something Marigold Days.

New Business: Lyle Hoaglund spoke on behalf of the Mantorville Art Guild in regards to the Log Cabin on the property. It is in very bad shape and Keith Hoaglund owner of the property requested to have it taken down. Mary Ann Bucher made the motion to give Keith Hoaglund the permission to take the build down. Will Lambert seconded the motion. Motion passes. Jane reported that the flags on the bridge are in bad shape. Mary Ann Bucher made the motion the the MRA purchase new flags to the bridge. Lynnette Nash seconded the motion. Motion passed. Jane reported that the MRA received a donation of \$500.00 from the Tom Ferry Family to be put toward the Bell Tower. There was a request from food shelf and it was decided not to do anything at this time. Water damage with the gambling material is being taken care of.

Meeting adjourned.

Secretary

Barbara Loquai



