

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, JULY 8, 2019
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's June 24, 2019
 - b) Warrant List July 8, 2019
5. Public Concerns
6. Public Hearing(s)
7. Old Business/New Business
 - a) FD Relief Association Gambling License
 - b) Zumbro Water Trail Resolution
 - c) Marigold Days Committee Requests
 - d) Fire Works Application and Approval
 - e) Follow up from Johnny Holm Band Event
 - f) City Purchasing Policy
 - g) 2019 Flood Event
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Safety*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session
10. Adjourn

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 24, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Don Hofstad, Sharon Davern and Luke Nash

Others Present: Holly Schmidt, Ruth Pettey, Joan Nesvold, Ryan Christensen, City Attorney Scott Riggs, Dan Greensweig of LMC, Joe Adams, and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Nash to approve the consent agenda as follows:

- a) City Council Meeting Minute's June 10, 2019
- b) Warrant List June 24, 2019
 - Pay Request #1 – Elcor Construction – 3rd Street Loop Project

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing(s)** - None

7. **Old Business/New Business**

- a) **LMC Presentation on Good Governance and Other Educational Topics**

City Attorney Scott Riggs – Kennedy & Graven and Dan Greensweig from the League of Minnesota Cities gave a presentation on Good Governance and other Educational Topics.

- b) **Safety Committee Presentation**

Member Davern presented to the Council the project being worked on by the Safety Committee. They are working on traffic calming at 9th Street. The less expensive alternatives they are looking at is planting 6 – 8 trees along the boulevard, which is meant to narrow the vision while people are driving, and murals on the streets. The High School is on board and the art and community service kids would be happy to do the stenciling and painting on the roads. The suggestion is to do it at the intersections. She explained that research shows it slows traffic down between 4-9 miles per hour. If we do this, she suggests that we do this every time we look at replacing streets. It could also be a tourism thing that would help to bring people into town. Joe Adams asked if there is more distracted driving with these on the road? Member Davern noted it is supposed to decrease this. We can decide how elaborate we want it to be.

Citizen Ruth Pettey asked how the study is done on the trees – she doesn't like it if they are placed at the intersections. Member Davern noted it is meant to narrow the line of vision along the street and they wouldn't be placed in the intersections. Member Blaire noted that adding more trees in the boulevard goes against their plan to take away boulevard trees to get rid of the maintenance issues. He also asked on maintenance on the street painting and who is going to do that, how long is it going to last. Member Davern noted that as long as the school is on board, you're not talking a high dollar item. She is waiting on Tim to get those paint

numbers. Council members discussed the longevity. Member Nash questioned if the citizens have a say if they are for or against it – he personally wouldn't like to see more traffic by his home. Mayor Bradford noted he likes the idea, it's a clever solution. He would like to identify images consistent with Mantorville's Brand, not too artsy, but to promote a historic town. Member Davern asked what if the committee windle's down things and then we get a vote on the final ones, let the people vote on the final ones and those would be the ones selected. Members continued the discussion. She noted a contest. Mayor Bradford noted the sign ordinance and how you have to be careful with the content and focus on safety. A concern about approving one image over another brings up some red flags. Member Nash noted if its polished and tweaked, there might be something out of it. Members Blair and Hofstad noted concept is good, concerns about input from the residents who have it closest to their property. Member Davern noted good thoughts expressed and can the committee get the individual thoughts and concerns so they can be addressed.

City Attorney Scott Riggs noted we should work closely with our engineer on his recommendations. If we do this, we will want to adopt a policy, there are issues we can run into and we need to look at that. The League has information also, this is no different than any sign out there. There is a balancing issue and we need to refer to Tim and our engineering firm. Have a well-defined policy so we don't run into problems. Scott will get Cami some contacts for the group. Mayor Nash noted we have to decide if we want to do this and second put a policy in place. Still a lot of front work to do but continue this discussion. A policy template will be sent to Cami. Member Davern asked that the Committee get the thoughts and concerns sent forward and they will take the lead on this. If you think of further things after tonight, please send those to her. They will do the foot work and meet again.

c) Community Relations Presentation

Community Relations Committee member Holly Schmidt gave an update on what the committee is working on. Their mission is to bring the community together, to get to know each other and to support each other. Some of the things they are working on is they have started a Facebook page, which you can find by searching the Mantorville Community Relations. They have two sub groups on the page known as pay it forward and shop local group to give access to people looking for local services or a place to ask for help on things. There is no exchange of money. This is geared towards all City residents. They are also looking to spot light local businesses each month; not just the ones downtown but those throughout the City.

The next initiative is called the Welcome Stagecoach Program, geared towards new residents which would introduce them and welcome them to Mantorville. They would request that new residents sign up through City Hall when they sign up for new services. They are also working on a Christmas lights contest with a cash prize, being donated by a private family, and partnering with the School district teachers, government class to get the students involved in local government.

Discussion on this. Mayor Bradford asked If the City is being the facilitator in the pay it forward, what is our exposure. Attorney Scott Riggs noted when you turn it in to a city sponsored thing, you can start to get into issues of concerns. City is here for governmental interests, not to further commercial interest. Be careful of the data portion, that's the area of biggest concern. The more it looks like its City volunteers, the more it looks like a City program and the more potential liability there is on the City. Right now, it is citizens of the community doing this and Sharon happens to be on City Council. It's a group of citizens working to connect people, not directed by the City Council.

d) Public Works Position

Mayor Bradford noted that as of today, we have received 4 applicants for the PW position. We previously discussed posting longer if we do not receive a lot. Do we want to extend it? Member Nash feels we need to interview those that have met the criteria so far. If we find there are problems as we move forward with them, we can always rule them out at that point but we should move forward now. Member Davern noted her concerns with the expectations and the salary we pay to this position. She feels this needs to be revisited. Mayor Bradford noted this needs to be a larger discussion and the ripple down effect it will have with existing staff. Member Nash noted that before we change things, we need to work with what we got. Member Hofstad asked would it make a difference if we leave it out another week or two. They asked Joe how he is holding up and Joe stated that he is doing ok, there are people helping out with a few things.

Member Blair asked how we are handing the review process; committee or whole council. Depending on that, there may not be a reason to move on. Attorney Scott Riggs noted you have to evaluate the candidates. If you have 4, you can move forward now and keep things open to see what else comes in. The process isn't magical, its policy driven. You've got a policy that covers most of the basis of what you have. If you have a committee, you certainly can do that. You can do it with full council and that is an open meeting. Mayor Bradford noted past practice is that the Personnel Committee has done screening and initial interviews and brought recommendations for top two to Council. Member Nash noted to go ahead and interview the candidates and bring back the top 2 and we can go with that. Mayor Bradford said we can extend it two weeks but move forward with the 4 individuals we have. Consensus of council to go that route.

e) Temporary Liquor License Approval – Opera House

Motion made by Member Blair, second by Member Davern to approve the temporary liquor license for August 3rd for the Opera House event pending insurance information being submitted. Member Blair clarified if this is the Opera House or Theatre Company? Cami noted the applicant is the Theatre Company with the even being held at the Opera House. Motion passed unanimously.

8. TBD

a) Public Works Report

- WW Emergency Discharge Pipe – Public Works worker Joe Adams explained the need to extend the emergency discharge pipe for the treatment plant. The current pipe as it sits is back too far. He got two quotes for the extension. Greatland \$2,000, DeCook \$2,280. He noted that the work could be done by Greatland, who is low bid, when they come in and do the rip rap work previously approved. Motion made by Member Nash, second by Member Davern to approve the expenditure as recommended. Motion passed unanimously.
- He gave the update on the watermain break on Walnut and 9th and noted that they found another one by Casey's. The leak detector found a leak at the 7th and Walnut hydrant. He will get bids and bring to the next Council.
- He updated the Council on the wedding at the Park over the weekend and how Elcor went over and beyond to make things nice

b) City Clerk Report – Cami reported on the following items:

- Received partial LGA and Property taxes.

- Bond proceeds will be coming in July 1.
- First dog impound a couple weeks ago, all went well and owner was located.
- Email update on 3rd Street sent out.
- 5th Street East Project update. Questions on contract and finish date.
- Reminder on SCD this weekend.

c) **Consultant Report** – None

d) **Committee Report**

- Infrastructure – Member Hofstad updated everyone on the 5th Street Load Limits sign memo. Member Bradford noted a conversation he did have with a citizen on West Street and noted Tim is looking at issues.
- Personnel – needs to meet on an issue.

e) **Council Member Report**

- Member Hofstad – he noted Stagecoach Days this weekend, Saturday night a lot of people in town.

f) **Mayor Report** – Mayor Bradford gave a reminder on the cliff diving, a reminder on the solicitors and permits needed, many projects both local and private are impacted on the weather and the Council sent update on 3rd Street.

9. **Executive Session** - None

10. **Adjourn** – Motion made by Member Nash, second by Member Blair to adjourn the meeting at 9:40 pm. Motion passed unanimously.

*Check Summary Register©

July 2019

	Name	Check Date	Check Amt	
10100	Citizens State Bank			
UnPaid	JOE ADAMS		\$44.93	REIMBURSEMENT TO J. ADAMS FOR FUEL
UnPaid	AFLAC		\$56.28	EMPLOYEE PAID SUPPLEMENTAL INSURA
UnPaid	AVESIS		\$21.83	EMPLOYEE PAID VISION
UnPaid	CASEYS		\$391.32	FUEL FOR PW
UnPaid	CEDA		\$3,175.00	3RD QTR. OF 2019 ECONOMIC DEVELOPM
UnPaid	CMS - CONSTRUCTION MGMT.S		\$440.91	BUILDING INSPECTIONS FOR JUNE 2019
UnPaid	DODGE COUNTY INDEPENDENT		\$855.00	2018 DRINKING WATER REPORT
UnPaid	DODGE COUNTY RECORDER		\$92.00	RECORDED 2 RESOLUTIONS, LOT SPLIT A
UnPaid	FARMERS TOP SOIL, INC.		\$323.28	TOP SOIL FOR STREETS
UnPaid	FIRST SYSTEMS TECHNOLOGY,		\$575.00	FLOW METER CALIBRATION
UnPaid	GOPHER SEPTIC SERVICE, INC		\$500.00	CLEAN STORM DRAIN AT 9TH AND WALNU
UnPaid	GOPHER STATE ONE CALL		\$54.00	UTILITY LOCATES FOR JUNE 2019
UnPaid	HERO, JORSTAD & JACOBSEN,		\$1,113.00	MAY PROSECUTION
UnPaid	JOEL THIELE TRUCKING		\$927.26	BALLFIELD ROCK FOR PARKS
UnPaid	K-M TELECOM		\$454.41	CITY HALL MAIN 5170
UnPaid	MANTORVILLE TOWNSHIP		\$1,510.65	CHLORIDE APPLICATION ON WEST STREE
UnPaid	MINNESOTA ENERGY RESOURC		\$285.41	4016467-5 STREETS
UnPaid	NCPERS GROUP LIFE INS.		\$48.00	JULY 2019 EMPLOYEE PAID PREMIUM
UnPaid	OVERHEAD DOOR COMPANY		\$13,145.00	DOORS FOR THE FD REMODEL PROJECT
UnPaid	PLUNKETTS PEST CONTROL		\$424.35	ANNUAL FEE EXTERMINATION FOR CITY H
UnPaid	SCHWANKE, BRIAN		\$25.50	REIMBURSEMENT TO B. SCHWANKE FOR
UnPaid	SOUTHEAST SERVICE COOPER		\$250.00	ANNUAL MEMBERSHIP FEE
UnPaid	USA BLUE BOOK		\$67.29	LOCATE FLAGS
UnPaid	VERIZON WIRELESS		\$26.97	WIFI FOR THE FD
UnPaid	WHKS & COMPANY		\$24,583.61	SAFETY COMMITTEE ASSISTANCE, APRIL
UnPaid	XCEL ENERGY		\$5,780.77	STREET LIGHTS
	Total Checks		\$55,171.77	

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Payments

Current Period: July 2019

Batch Name	WAR 07 08 19	User Dollar Amt	\$59,007.32		
	Payments	Computer Dollar Amt	\$59,007.32		
			\$0.00	In Balance	
Refer	0 AFLAC				
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID SUPPLEMENTAL INSURANCE			\$56.28
Invoice	455488	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$56.28
Refer	0 ADAMS, JOE				
Cash Payment	E 602-49450-212 Motor Fuels	REIMBURSEMENT TO J. ADAMS FOR FUEL FOR THE WWTP PUMPS			\$44.93
Invoice	2019 FLOOD	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$44.93
Refer	0 AVESIS				
Cash Payment	G 101-21715 Employee Paid Vision Plan	EMPLOYEE PAID VISION			\$21.83
Invoice	2342287	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$21.83
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 005356 7/8/2019			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	EMPLOYEE MEDICAL INSURANCE FOR JUNE 2019			\$2,008.50
Invoice	190531307177	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$2,008.50
Refer	0 CEDA				
Cash Payment	E 101-46500-437 Other Miscellaneous	3RD QTR. OF 2019 ECONOMIC DEVELOPMENT SUPPORT			\$3,175.00
Invoice	3RD QTR. 2019	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$3,175.00
Refer	0 CMS - CONSTRUCTION MGMT. SE				
Cash Payment	E 101-41500-315 Recording Fees	BUILDING INSPECTIONS FOR JUNE 2019			\$440.91
Invoice	19-616	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$440.91
Refer	0 DODGE COUNTY RECORDER				
Cash Payment	E 101-41500-315 Recording Fees	RECORDED 2 RESOLUTIONS, LOT SPLIT AND CONDITIONAL USE PERMIT FOR 607 STAGECOACH DAYS			\$92.00
Invoice	JUNE 2019	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$92.00
Refer	0 DODGE COUNTY INDEPENDENT				
Cash Payment	E 101-41110-352 Publishing	2018 DRINKING WATER REPORT			\$765.00
Invoice	7522	7/8/2019			
Cash Payment	E 101-41110-352 Publishing	PUBLIC WORKS WORKER AD			\$90.00
Invoice	7507	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$855.00
Refer	0 FARMERS TOP SOIL, INC.				
Cash Payment	E 101-43100-224 Street Maint Materials	TOP SOIL FOR STREETS			\$323.28
Invoice	6361	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$323.28
Refer	0 FIRST SYSTEMS TECHNOLOGY, I				

Payments

Current Period: July 2019

Cash Payment	E 602-49450-300 Professional Svcs (GENE FLOW METER CALIBRATION				\$575.00
Invoice	192088	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$575.00
Refer	0 GOPHER SEPTIC SERVICE, INC	-			
Cash Payment	E 604-43150-300 Professional Svcs (GENE CLEAN STORM DRAIN AT 9TH AND WALNUT STREET				\$500.00
Invoice	34335	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$500.00
Refer	0 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-300 Professional Svcs (GENE UTILITY LOCATES FOR JUNE 2019				\$32.40
Invoice	9060562	7/8/2019			
Cash Payment	E 602-49450-300 Professional Svcs (GENE UTILITY LOCATES FOR JUNE 2019				\$21.60
Invoice	9060562	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$54.00
Refer	0 NCPERS GROUP LIFE INS.	-			
Cash Payment	G 101-21711 Life Insurance Payable	JULY 2019 EMPLOYEE PAID PREMIUM			\$48.00
Invoice	JULY 2019	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$48.00
Refer	0 HERO, JORSTAD & JACOBSEN, P.	-			
Cash Payment	E 101-41600-304 Legal Fees	MAY PROSECUTION			\$1,113.00
Invoice	2487	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$1,113.00
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005363 7/8/2019			
Cash Payment	G 101-21709 Medicare	MEDICARE W/H			\$8.70
Invoice	02 COUNCIL 2	7/8/2019			
Cash Payment	G 101-21703 FICA Tax Withholding	SS W/H			\$37.20
Invoice	02 COUNCIL 2	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$45.90
Refer	0 JOEL THIELE TRUCKING	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	BALLFIELD ROCK FOR PARKS			\$927.26
Invoice	11355	7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank	10100	Total	\$927.26
Refer	0 K-M TELECOM	-			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$110.49
Invoice	1397331	7/8/2019			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE			\$34.90
Invoice	1397331	7/8/2019			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$31.00
Invoice	1397331	7/8/2019			
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$31.00
Invoice	1397331	7/8/2019			
Cash Payment	E 101-41940-321 Communications Phone/	STREETS - SHOP 5119			\$80.99
Invoice	1397331	7/8/2019			
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$41.00
Invoice	1397331	7/8/2019			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$31.00
Invoice	1397331	7/8/2019			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM			\$31.00
Invoice	1397331	7/8/2019			

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Payments

Current Period: July 2019

Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES		\$61.03
Invoice	1397331	7/8/2019		
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER		\$2.00
Invoice	1397331	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$454.41
Refer	0 MANTORVILLE TOWNSHIP			
Cash Payment	E 101-43100-224 Street Maint Materials	CHLORIDE APPLICATION ON WEST STREET, FD ALLEY, SHOP AND RIVERSIDE PARK LOT		\$225.00
Invoice	JUNE 2019	7/8/2019		
Cash Payment	E 101-43100-224 Street Maint Materials	ROAD GRADING WEST STREET, FD ALLEY AND RIVERSIDE PARK		\$1,285.65
Invoice	JUNE 2019	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$1,510.65
Refer	0 MINNESOTA ENERGY			
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS		\$70.75
Invoice	JULY 2019	7/8/2019		
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS		\$56.69
Invoice	JULY 2019	7/8/2019		
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS		\$26.05
Invoice	JULY 2019	7/8/2019		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT		\$60.34
Invoice	JULY 2019	7/8/2019		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$41.51
Invoice	JULY 2019	7/8/2019		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP		\$30.07
Invoice	JULY 2019	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$285.41
Refer	0 OVERHEAD DOOR COMPANY			
Cash Payment	E 101-42200-570 Capital Outlay	DOORS FOR THE FD REMODEL PROJECT		\$13,145.00
Invoice	7306	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$13,145.00
Refer	0 PLUNKETTS PEST CONTROL			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	ANNUAL FEE EXTERMINATION FOR CITY HALL AND THE FD, JULY 1, 2019 - JUNE 2020		\$424.35
Invoice	6316938	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$424.35
Refer	0 SOUTHEAST SERVICE COOPERAT			
Cash Payment	E 101-41110-433 Dues and Memberships	ANNUAL MEMBERSHIP FEE		\$250.00
Invoice	1623	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$250.00
Refer	0 USA BLUE BOOK			
Cash Payment	E 602-49450-240 Tools and Minor Equipm	LOCATE FLAGS		\$67.29
Invoice	922105	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$67.29
Refer	0 VERIZON WIRELESS			
Cash Payment	E 101-42200-321 Communications Phone/	WIFI FOR THE FD		\$26.97
Invoice	9832789571	7/8/2019		
Transaction Date	7/3/2019	Citizens State Bank	10100	Total \$26.97

Payments

Current Period: July 2019

Refer	0	WHKS & COMPANY	-		
Cash Payment	E 101-41950-303	Engineering Fees	SAFETY COMMITTEE ASSISTANCE, APRIL 27-MAY 31	\$202.50	
Invoice	39368	7/8/2019			
Cash Payment	E 101-41950-303	Engineering Fees	9TH ST BUMP OUT, APRIL 27-MAY 31	\$113.20	
Invoice	39368	7/8/2019			
Cash Payment	E 101-41950-303	Engineering Fees	STAGECOACH TRAILS ASSISTANCE, APRIL 27-MAY 31	\$679.20	
Invoice	39368	7/8/2019			
Cash Payment	E 401-41000-570	Capital Outlay	TH 57 IMPROVEMENTS, APRIL 27-MAY 31	\$627.20	
Invoice	39368	7/8/2019			
Transaction Date	7/3/2019		Citizens State Bank 10100	Total	\$1,622.10
Refer	0	WHKS & COMPANY	-		
Cash Payment	E 401-41000-570	Capital Outlay	5TH ST RECON, APRIL 27-MAY 31	\$1,354.82	
Invoice	39380	7/8/2019	Project 18-001		
Cash Payment	E 401-41000-570	Capital Outlay	3RD ST RECON, APRIL 27-MAY 31	\$15,367.35	
Invoice	39377	7/8/2019	Project 18-003		
Cash Payment	E 602-49450-303	Engineering Fees	CEMETERY ROAD SEWER CONSTRUCTION, APRIL 27-MAY 31	\$6,239.34	
Invoice	39378	7/8/2019	Project 18-002		
Transaction Date	7/3/2019		Citizens State Bank 10100	Total	\$22,961.51
Refer	0	XCEL ENERGY	-		
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS	\$1,561.73	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS	\$20.92	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN	\$27.85	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$13.07	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN	\$6.37	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP	\$232.77	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN	\$6.54	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT	\$14.31	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL	\$76.31	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER	\$50.71	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE	\$14.62	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD	\$15.88	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP	\$194.58	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	\$2,077.00	
Invoice	JULY 2019	7/8/2019			
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$1,129.44	
Invoice	JULY 2019	7/8/2019			

Payments

Current Period: July 2019

Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER		\$66.07
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND		\$185.86
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 101-41940-380 Utility Services	101 BLANCH NEW SHOP		\$33.26
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE		\$14.82
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION		\$30.30
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT		\$8.36
Invoice	JULY 2019 7/8/2019			
Cash Payment	E 101-43160-381 Electric Utilities	CHRISTMAS LIGHTS		\$0.00
Invoice	JULY 2019 7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank 10100	Total	\$5,780.77
Refer	0 CASEYS BUSINESS MASTERCARD			
Cash Payment	E 602-49450-212 Motor Fuels	FUEL FOR PW		\$391.32
Invoice	JUNE 2019 7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank 10100	Total	\$391.32
Refer	0 SCHWANKE, BRIAN			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	REIMBURSEMENT TO B. SCHWANKE FOR NO TRESSPASSING SIGNS FOR RIVERSIDE PARK DUE TO FLOODING		\$25.50
Invoice	JUNE 2019 7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank 10100	Total	\$25.50
Refer	0 MINNESOTA REVENUE	Ck# 005364 7/8/2019		
Cash Payment	E 603-45183-210 Tax and Licensing	RV PARK SALES TAX		\$443.52
Invoice	2ND QTR. 2019 7/8/2019			
Cash Payment	E 601-49400-210 Tax and Licensing	WATER SALE STAX		\$215.04
Invoice	2ND QTR. 2019 7/8/2019			
Cash Payment	E 101-45200-210 Tax and Licensing	PARK SHELTER FEE SALES TAX		\$13.44
Invoice	2ND QTR. 2019 7/8/2019			
Transaction Date	7/3/2019	Citizens State Bank 10100	Total	\$672.00
Refer	0 MN PERA	Ck# 005365 7/8/2019		
Cash Payment	G 101-21704 PERA	EMPLOYEE/EMPLOYER RETIREMENT		\$1,109.15
Invoice	JUNE 2019 7/8/2019			
Transaction Date	7/5/2019	Citizens State Bank 10100	Total	\$1,109.15

Payments

Current Period: July 2019

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$29,485.97
401 GENERAL CAPITAL PROJECTS		\$17,349.37
601 WATER FUND		\$1,483.95
602 SEWER FUND		\$9,558.65
603 RV PARK		\$629.38
604 STORM SEWER FUND		\$500.00
		\$59,007.32

Pre-Written Checks	\$3,835.55
Checks to be Generated by the Computer	\$55,171.77
Total	\$59,007.32

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: MANTORVILLE FD RELIEF ASSOC Previous Gambling Permit Number: X 05638
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 21 5th St East
 City: Mantorville State: MN Zip: 55955 County: DODGE
 Name of Chief Executive Officer (CEO): David Worstman
 CEO Daytime Phone: _____ CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): MANTORVILLE FIRE DEPARTMENT

Physical Address (do not use P.O. box): 21 5th St East

Check one:
☒ City: Mantorville MN Zip: 55955 County: DODGE
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 8, 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: David Worstan Date: 6/24/19
(Signature must be CEO's signature; designee may not sign)

Print Name: David Worstan

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

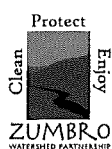
Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



ZUMBRO WATERSHED PARTNERSHIP

- HOME
- WHO WE ARE
- OUR PROJECTS
- HOW TO HELP
- EVENTS
- WATERSHED RESOURCES
- OUR PARTNERS
- CONTACT US

ZUMBRO WATER TRAIL

Creating a regional waterway trail system: A path to state funding for recreation in the Zumbro Watershed.

What is the Zumbro River Trail (ZWT)?

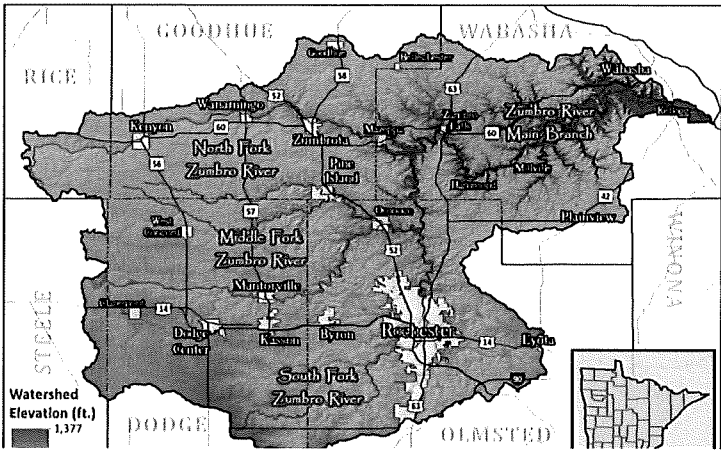
The Zumbro River and its main branches would be the 'trail' that connects existing and proposed recreational assets of our communities into a network of parks for citizen and visitors to canoe, kayak, fish, camp, or simply enjoy our natural resources. A network of parks would enhance access to the Zumbro and its branches in an area where public access is rare, and infrastructure is lacking. A network of parks would allow citizens and visitors to plan multi-day trips to our area, encouraging patronage to buisnesses in our community. Each community that joins will decide the future of the trial and how to share allocated funding.

What is regional designation and why would that bring financial resources to my community?

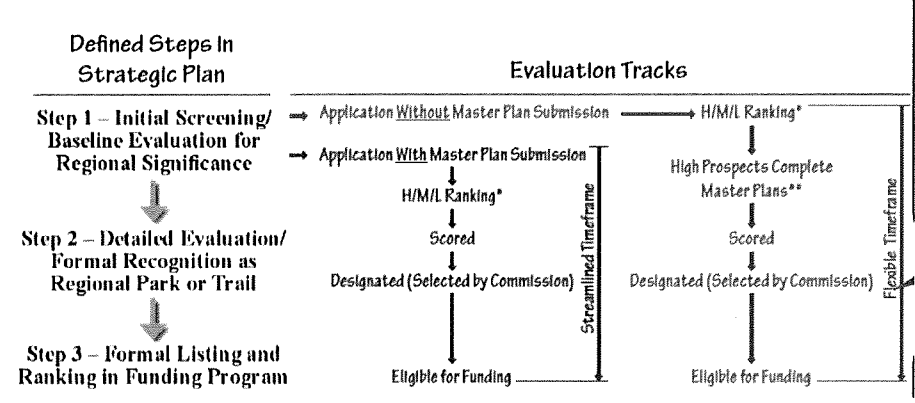
The Greater Minnesota Regional Parks and Trails Commission (GMRPTC) was established in 2013 to facilitate the development of parks and trails of regional significance outside of the metro area. They provide recommendations to the legislature for grants provided by the Legacy Parks and Trails Fund. Monies and resources of the GMRPTC are dedicated to local governments outside the seven-county metropolitan area.

To obtain funding, the ZWT would need to be designated as a regional park or trail by the GMRPTC. Several area parks have gained that designation and have recieved funding, including Quarry Hill and Gamehaven (both located in the Rochester area). Designation would allow local government units to obtain state funding to implement park master plans already in place or provide funding for local governments to develop new amenaties.

How did we get here and who is leading this effort?



- On July 12th, 2017 representatives from the GMRPTC, the Zumbro Watershed Partnership (ZWP), 12 cities and 3 counties met in Oronoco to gauge interest in developing the ZWT, and form a better understanding of the GMRPTC designation and funding process.
- With the positive reception of the ZWT concept, additional meetings were held in the fall of 2017 to determine roles, formulate an approach to designation, and further our outreach to potential partner counties and municipalities in the Zumbro Watershed.
- The City of Oronoco is leading this effort with support from ZWP.
- After lengthy discussions with the GMRPTC, we have decided to pursue ranking without developing a master plan for the ZWT; see the chart below. The Evaluation Track the ZWT will follow is "Application Without Master Plan Submission"



What information and commitment is needed to generate an application for ranking?

- Support from communities, municipalities, and counties along the Zumbro River and its branches.
- Information from communities, municipalities, and counties that are interested in participating. This information would include existing master plans, lists of land parcels considered for public use, priorities for recreational opportunities that include use of the Zumbro River or access to its waters, etc.
- After the above information is compiled, Oronoco will submit the single ZWT application to the GMRPTC (ZWP is a non-profit and cannot apply).
 - All participating partners have or will submit their information and community needs to the consultant, who will formalize the application.
 - We are requesting a total of \$2,000 to hire a consultant to prepare the application. The cost will divided among the partners.

If we recieve a High Ranking by the GMRPTC, what's next?

- A High Ranking by the GMRPTC evaluation team will allow the ZWT to continue with the next step.
- A Master Plan for the ZWT will need to be developed and a governance structure determined.
- Consultant's fee would be ~\$3,000 per city; however, a plan needs to be developed by the ZWT team on how to fairly accomodate the fee for communities of different populations (very large versus very small).
- The consultant would work with the individual cities to help identify their individual Master Plan and then incorporate that information into the overall ZWT Master Plan.
- The ZWT Master Plan would be submitted by the City of Oronoco to GMRPTC
- The GMRPTC will score the ZWT Master Plan and determine if it can be designated as a Regional Trail.
- The Regional Trail designation would make the ZWT eligible for Legacy Parks & Trails funding.
- The ZWT team will determine how best to allocate the funding to participating cities.

FUTURE: Branding, marketing, and promotion of the ZWT for recreation and economic development!

Project Contact:
Ryland Eichhorst, City of Oronoco Mayor
Email: oronocomayor@gmail.com
Phone: 507-993-9045

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Theme: [Natural Lite](#) by [Organic Themes](#) · [RSS Feed](#) · [Log in](#)



**PUBLIC ENTITY (CITY OR COUNTY)
RESOLUTION NO. _____**

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION
APPLICATION IN GREATER MINNESOTA:**

Park or trail name: Zumbro Water Trail

Location: _____ **Date of Resolution:** _____

Check below as identified on application:

- ☐ Lead Applicant (City or County)
- ☐ Joint Applicant/Partner (City or County)

BE IT RESOLVED that the City of Oronoco as lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*. As joint applicant(s)/partner(s) [City(s) or County name(s)] we formally support(s) and authorize(s) the applicant's submission on behalf of the partnership.

BE IT FURTHER RESOLVED that as lead applicant and joint applicants we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should the Zumbro Water Trail receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant or joint applicant(s)/partner(s) we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that listed applicant and joint applicant(s)/partner(s) certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

I CERTIFY THAT the above resolution was adopted by the listed lead applicant and joint applicant(s)/partner(s) Board or Council.

**[LEAD APPLICANT'S, JOINT APPLICANT'S/ PARTNER'S BOARD OR COUNCIL
NAME]**

By _____

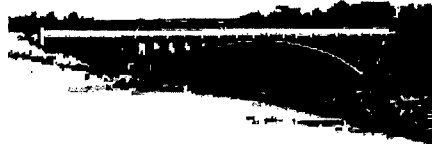
Witnessed:

[Witness name and title]
title]

(Authorized representative's name and

Date _____

Date _____



Mayor Ryland Eichhorst

City of Oronoco

4 April 2019

Dear Mayors, City and County Administrators, Clerks, Council Members, Commissioners, and Park Supervisors

Reference: Zumbro River Regional Water Trail Application Update

This is an update and request to assist the Zumbro River Regional Water Trail application process that I mentioned in my recent January 31, 2019 letter to the ZWT partners, which has been initiated with SEH Engineering in Rochester, MN.

An important aspect of the application is for the Lead Applicant (City of Oronoco) and Joint Applicants (ZWT Partners) to approve resolutions supporting the application. Attached is the template for each of the Partners to approve the resolution by their respective City Councils or County Commissioners.

In order to keep the application process moving along, it would be appreciated if the Resolution could be included in your April agenda for review/approval. If this letter finds to be too late for your April packet, please add it to your May's. Please respond by sending a pdf copy of the signed/approved Resolution to Oronoco's City Clerk at oronococity@gmail.com.

If you have any questions, please respond by email or phone call to me.
You will be hearing more about the completed application very soon! This is exciting to see it progressing!

Best regards,
Ryland Eichhorst
Mayor, Oronoco
Email: oronocomayor@gmail.com
Cell: 507.993.9045

Mayor Ryland Eichhorst, PO Box 195, Oronoco, MN, 55960 . (507) 993-9045 . oronocomayor@gmail.com
CC: Millville, Zumbro Falls, Pine Island, Kasson, Mantorville, Zumbrota, Hammond, Rochester, Mazeppa, Olmsted County, Goodhue County, Wabasha County, and Dodge County

PO. Box 195 ~ Oronoco, MN 55960 ~ 507-367-4405 ~ Fax 507-367-4982 ~ Email: oronoco6@pitel.net

General

This section provides the basic information about the park or trail and the organizations responsible for it.

Last Update

18 Apr 2019 01:27:10

Park or Trail Name

Zumbro River Water Trail

District

6

Location Description

The Zumbro River consists of one main branch and three named forks. The City of Rochester is along the south fork and has agreed to promote or upgrade existing facilities to help trail access for the largest urban population along the river. The middle fork breaks into three main branches. The south branch of the middle fork starts at Rice Lake State Park going through the City of Mantorville and dumps into Zumbro Lake near Oronoco. The middle and north branch of the middle fork meet in the City of Pine Island and dumps into Zumbro Lake. The north fork goes through Kenyon, Wanamingo, Zumbrota, and Mazeppa, as well as, going through the North Fork Zumbro Woods SNA. The three forks meet up with the main branch near the Mazeppa State Wildlife Management Area. The main branch goes through Zumbro Falls, Hammond, Millville, Theilman, and Kellog, as well as, the Zumbro Falls Woods SNA and Zumbro Bottoms State Forest before meeting the Mississippi at the Upper Mississippi River Wildlife and Fish Refuge.

Park/Trail Address

310 5th Street northwest

City

Oronoco

Park/Trail State

Minnesota

Zip

55960

Latitude

44.1677305

Longitude

92.5395388

Map of Park/Trail

Description:

Description:

Facility Website

<http://zumbrowatershed.org/current-news-and-projects/zumbro-water-trail/>

Organization

City of Oronoco

Lead Contact Person

Ryland Eichorst

Title

mayor
Mailing Address
115 2nd St NW

City
Oronoco

State
Minnesota

Zip
55960

Phone
(507) 993-9045

Email
oronocomayor@gmail.com

Joint Applicants
Joint Applicant #1
Joint Applicant #2
Joint Applicant #3
Joint Applicant #4
Other project supporters
Zumbro Watershed Partnership

Description

This section provides the basic information about the park or trail and the organizations responsible for it.

Regional Significance Statement

The Zumbro River flows through a region of diverse natural features. The different branches and forks go from historic prairie lands down into the bluffs and trees of the Zumbro Bottoms State Forest. There are a number of state and regional parks that have created environments for the native wildlife to thrive. The first settlements of the area were created along the river because it provided access to the Mississippi and was navigable for trade.

Classification
Regional Trail (Motorized and Non-motorized)

Overview/Description of Park or Trail

The Zumbro River Water Trail is an experience that connects people to the land and river. The river moves through the landscape connecting several communities and changing character through multiple different historic biomes along the way. The river has a rich history of natural and man-made changes and still maintains a healthy riparian environment throughout the watershed. The experience of the Zumbro River. In total, with all of the branches, there is approximately 200 miles of navigable river that provides a variety of different experiences. The communities connected by the river have the opportunity to strengthen their connections with the enhancement of existing facilities. Several routes already exist along the river ranging from a gentle ride to riffles and rapids. A strategy for developing more routes that connect different towns and natural amenities will be created to help enhance the trail experience for its users. These segments will be created based on the difficulty of navigating the river, and the types of landscapes they connect. The river trail will serve a variety of users. Paddlers will be able to connect to the river from the towns and state parks along the river. There are a number of existing bird watching locations on the river that can be enhanced by better connections from the water and trails on the land. The lakes and riffle areas provide great fishing opportunities from the shore. Hikers can use the regional trail systems to connect to towns and parks. There are many existing campground facilities that provide river access for swimming, playgrounds and picnic opportunities for visitors of the water trail. The river towns provide other services including grocery stores, cafes and local parks systems that are just a short walk away from the existing facilities. This will help lessen the need for people to carry large packs with everything they need for a multi-day canoeing and camping trips with stops along the river. The area also provides winter activities from cross country skiing to ice fishing. The existing public access points for the river are a good start to create a better experience along the trail, but more access facilities will be needed to help develop the different planned segments. There is also a need for these new trailheads to have a cohesive set of signage and interpretation areas that create a uniform understanding of your location and distances to regional destinations. The development of these locations will create more opportunities for local communities and partnerships to program events along the river that will benefit an active lifestyle for residents and visitors. There are many partners on board with developing these

facilities including county, city and local residents. These partnerships will be needed to develop and ultimately implement a master plan for the Zumbro River Water Trail after the designation of a regionally significant trail is achieved.

Total Acreage or Mileage
200

Acquisition and Development Status
Existing Park or Trail

Development status
Some development, but more proposed New facilities proposed

Facility Listing
This section provides an overview of existing and proposed site facilities and general site characteristics.
Existing Facilities Proposed Facilities
Camping-cross-section of camper types
Walking Trails (paved)
Hiking Trails (natural)
Biking Trails (paved)
Horseback Riding Trails (natural)
Camping-cross-section of camper types
Group campsites
Tent only sites
General Site Characteristics

Master Plan

Master Plan Status:
No Master Plan is Available
Additional Supportive Information:

Classification details

Regional Trail (Motorized and Non-Motorized) Classification

Provides a High-Quality "Destination" Trail Experience:

The Zumbro River Water Trail connects several communities to natural amenities along the 200 miles of navigable waters for paddlers. The branches of the Zumbro River wind through a variety of different environments before meeting the Mississippi River. The uplands of each branch start in a historic prairie region that has lesser slopes and a more gentle topography. The plant and animal life along the riparian edge of the Zumbro River as it weaves through these regions is diverse. This edge creates a great environment for bird corridors in the river channel as much of the surrounding area is farmland. At the point where the three forks meet the main branch of the Zumbro River, the natural landscape changes into a forest with increased slopes along the banks and bluffs. The location of this shift has high diversity of native wildlife and vegetation. This is one of the most visited locations for bird watching in the region. From there the river sticks to its one branch that weaves through the natural landscape on its way toward the Mississippi. There is less crop coverage in this area and this creates more opportunities to develop landings and trails that go into the region to experience the natural areas. The existing river routes offer a high range of skill levels for a variety of users. The segments that exist vary from areas with gentle slope and steady flow to rapids. There are state and local parks and campgrounds along the river that offer access points to the water with carry-in paddling. Thirteen communities also have access points to the river with varying levels of facilities at these connection points.

Well-located (i.e., Convenience of Access/Adequate Length) to Serve Regional Population and/or Tourist Destination:

The Zumbro River Water Trail is located in an area that is able to serve the large regional population of the communities along the river, as well as, creating opportunities for eco-tourism destinations. There are a total of thirteen communities along the river including: Rochester, Mantorville, Oronoco, Pine Island, Kenyon, Wanamingo, Zumbrota, Mazeppa, Zumbro Falls, Hammond, Millville, Thellman and Kellog. Rochester is the largest population with just over 100,000 people. The total population for these communities makes up most of the total population for the region. The Mayo Clinic in Rochester is a regional draw for young doctors and nurses that typically pursue a healthy and active lifestyle and seek natural amenities to relax after stress. The clinic also brings a large number of patients and their families to the region that are going through stressful times in their lives and are typically not from the region. The Zumbro River Water Trail would create an opportunity for these people to get out of the hospital environment and has a cost efficient way for them to experience the natural beauty of the Minnesota landscape. There are state parks, forests, fish and wildlife refuges and scientific and natural areas along the river corridor that provide the region with specific natural destinations. These destinations are spread evenly among the routes and provide great opportunities to get out of the water for camping, fishing, picnics or any number of hiking trails. Most of the communities along the river offer services such as food, supplies and lodging for people using the trails. This Zumbro River Water Trail can become an important

process to making a regional destination.

Enhances Connectivity to Regional Destinations:

The Zumbro River Water Trail connects a range of different natural and manmade amenities that are a significant draw to the region. Rice Lake State Park offers camping with a great trails system. There is canoeing available with great bird watching opportunities. Zumbro Lake near Oronoco has some of the region's best boating and lake fishing that is a regional attraction. The Zumbro Falls Woods SNA and the North Fork Zumbro Woods SNA offer great hiking opportunities on unpaved trails, wildlife watching and great views for photography. In the winter, both SNA's offer snowshoeing and cross-country ski trails for yearround uses. The Zumbro Bottoms State Forest offers a wide range of activities with seven campgrounds and six recreational areas in its 1,016,227 acres. It is known as one of the best locations in the state for birding. There are also motorized, horseback and mountain bike trails available. The Mazeppa State Wildlife Management Area offers hiking and birding opportunities. The last State level park on the river is the Upper Mississippi River Wildlife and Fish Refuge. The Zumbro River also bisects local and county parks and campgrounds. A high percentage of the regional population enjoy fishing and hunting as a main outdoor recreational activity. These interactions with nature and the river are a good starting point for education on preservation of habitat and proper use of our natural amenities to ensure that they can be used for many future generations.

Fills a Gap in Recreational Opportunity within a Region:

The Zumbro River Water Trail connects several regional amenities that are currently being utilized by the public. The trail and river itself, however, is currently underutilized as a connection between the existing facilities. The efforts of this partnership will be to create new and enhance the existing facilities along the river to help increase the trails usage. Much of the public in general is not yet aware of the water trail as an amenity, and a part of the process would be to create networking and marketing to increase awareness of the natural amenities in our region. The identity of the Zumbro River has been changed due to flooding and many see it as a negative. This is a good opportunity to give the river a renewed, positive identity for the region's residents. There has been a recent push in research on the health benefits of nature, not only for physical activity, but also benefits to mental and emotional health. When the Zumbro River becomes more accessible to the communities that live along it, there becomes an increase in opportunities to promote and educate visitors on the necessity to maintain our remaining native environments. Through these education opportunities, the identity of the Zumbro River will be changed, and more care will be given to the health of the watershed as a whole. An issue that faces all communities regardless of size, is trying to retain highly talented jobs. There is currently a perception that a trip to northern Minnesota or Wisconsin is a better way to get out into nature. This "need" to leave the region reduces spending in the local economy. Working aged residents, will have more options for activities in the area for family events during weekends off work.

2019 Marigold Days Committee Requests for City Council

The following requests for the 2019 Marigold Days Festival (Sept. 6,7,8) are similar to what we have been granted in past years:

1. Request exclusive use of Riverside Park and immediately adjacent streets for Marigold Days Committee activities
2. Request permission to provide a Fireworks Show Saturday 9/7 at dusk with rain date of 9/8 (pending receipt of proof of insurance by the provider)
3. Request the following street closures:
 - A. 4th Street: Hwy 57 to alley West of Clay Friday, Saturday, Sunday (festival events/activities)
 - B. 5th Street: Hwy 57 to alley West of Clay Saturday Midnight to Sunday 6pm...(car show, water fight)
 - C. Clay Street:
3rd St to 5th St Friday thru Sunday (festival activities)
5th to 6th St Sat midnight to Sunday 3PM (car show and parade)
 - D. Parade Route: no parking along route 1-3, Sunday (post signs Sat evening, p/u after parade)
4. Request permission to use city owned barricades/cones for traffic management

Thank you,

Will Lambert

Marigold Days 2019 Planning Committee

**CITY OF MANTORVILLE
APPLICATION/PERMIT
FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS**

Fee \$25

Applicant Instructions:

1. This application must be completed and returned at least 15 days prior to date of display.
2. Fee upon application is **\$25.00** and must be made payable to the City of Mantorville.

Name of applicant (Sponsoring Organization) _____

Address of applicant _____

Name of authorized agent of applicant _____

Address of agent _____

Telephone number of agent _____

Date of display _____ Time of display _____

Location of display _____

Manner and place of storage of fireworks/pyrotechnic special effects prior to display

Type and number of fireworks/pyrotechnic special effects to be discharged

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operated certified by the State Fire Marshall.

Name of supervising operator _____ Certificate No. _____

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent) _____ Date _____

Required attachments; The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in the amount of at least \$1,000,000.00
2. A diagram of the ground, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.
3. Names and ages of all assistants that will be participating in the display.

CITY USE ONLY

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions:

Signature of Fire Chief _____ Date _____

Signature of City issuing authority _____ Date _____

Memorandum

To: Mayor and City Council
From: Cami Reber
Date: 07/08/2019
Re: Zumbro Water Trail

Attached is information regarding the Regional Designation of Parks or Trails. Becoming designated allows more financial resources such as grant dollars in order to upgrade amenities within our park systems.

Discussions began in 2017 with several entities along the Zumbro River in establishing the Zumbro Water Trail. In 2018, the City Council and EDA discussed involvement and moving forward initially with the application process which entailed hiring of a consultant to do this. The EDA submitted \$154 to Oronoco for the City share of the consultant fee to get things started.

As is stated in the attached information, the submittal is just the application so we can see where we stand for ranking. Should the Zumbro water Trail come in high enough, the plan is to continue on to the next step and have a consultant put together a Master Plan. That fee will come in higher but at this time, we are not aware of what it will be. The Mantorville groups have discussed not committing to anything more at this time except for the initial application for ranking purposes.

Each entity involved in the application is required to pass a resolution of support. Attached is the resolution for your review and approval.

RESOLUTION 2019-18

A RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION APPLICATION IN GREATER MINNESOTA

WHEREAS, the City of Oronoco is acting as lead applicant in the Request for Designation as a Regional Park or Trail in Greater Minnesota called the Zumbro Water Trail; and

WHEREAS, the City of Mantorville, as joint applicant, fully supports and authorizes the submission of the application in the request for Regional Park or Trail designation; and

WHEREAS, as lead applicant and joint applicants, we are fully aware of the information provided in the application and associated responsibilities; and

WHEREAS, should the Zumbro Water Trails receive a ranking high enough to move forward, the City of Mantorville will consider offering additional financial resources to move on to creating the Master Plan.

NOW THEREFORE BE IT RESOLVED, the City of Mantorville is in support of the application being submitted for Regional Park or Trail designation by the lead applicant, the City of Oronoco for ranking purposes.

Passed this 8th day of July, 2019.

Mayor Chuck Bradford

Attest:

City Clerk Treasurer, Camille C. Reber