

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 22, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Ryan Christensen, Sharon Davern, and Don Hofstad.

Others Present: Scott and Koreen Seim, Luke Nash, Cristina Fernandez, Gretta Becay, Dan Trapp, DCSO – Stephanie French, Patti Chilson, Joe Adams, Scott Larsen,

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**

Addition - Member Christensen asked to add item 7f) West Street off of 9th Street Road.

4. **Consent Agenda** – Motion made by Member Christensen, second by Member Hofstad to approve the consent agenda as follows:

- a) City Council Meeting Minute's April 8, 2019
- b) Warrant List April 22, 2019
- c) Park Board Meeting Minutes February 26, 2019
- d) KM Business Appreciation Breakfast

Member Christensen reminded everyone of the KM Business Appreciation Breakfast on Thursday. Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **Mantorville Saloon Request for Street Closures Stagecoach Days**

Koreen Seim approached the Council for a street closures request for their event during SCD. For the event (Johnny Holmes Band) on Saturday, June 29 starting at 5:00 pm they are requesting the closing at 5th and Clay by the Post office going West up to West Street. She is assuming that Johnny Holmes is going to come in that way and also that is where they will unload to the stage from. The tent will be set up North to South with the band on the North end of the stage. She is also requesting the closing of 5th and Clay down to 4th. She was told there is going to be a tent put up anyways from the SCD Committee so it will most likely already be blocked off. She is also requesting 5th and Clay up half way, just past the Grand Old Mansion.

Member Davern noted complaints from the neighborhood in the past from the noise. The City noise ordinance goes until 10 pm. If we are going to extend this, we need to do something special so everyone is aware of it. She suggests that we look at this like a variance and let the people know. She also asked about security and clean up. Koreen noted that the Relay lot will be completely fenced off. Dodge County Posse Members will be there, they will have dumpsters there and they don't allow alcohol past the fences. Once they leave there, they don't know what happens. There will be Dodge County Posse available in the immediate area but not the entire City. The band will play from 9 pm – 12 pm. After discussion, it was decided that staff will send out a letter to those residents in the immediate area, 2 blocks each way from the Relay lot. Motion made by Member Hofstad, second by Member Christensen to approve as presented. Motion passed unanimously. The Streets noted will be closed from 5 pm – 12 midnight.

Cami noted the requirement for a licensed establishment to be able to serve liquor off of the licensed premise during a festival. She asked that the City Council make a formal motion approving this. Motion made by Member Christensen, second by Member Hofstad to allow

the Saloon to use their liquor license offsite on the old Relay lot, during Stagecoach Days. Motion passed unanimously. Koreen will get Cami an updated Certificate of Insurance for the event.

b) City Council Bylaws/Social Media Policy

Mayor Bradford asked if everybody understands the bylaws as written. Some discussion among Members. Davern noted that once we settle on a social media policy, she would like to see it in the bylaws. She noted a couple of more suggested changes.

Social Media Policy – Sharon noted some suggestions for some changes based on a review of other city's policies. We have to be careful not to violate first amendment rights, list some disclaimers, list out specifically why posts would be rejected on FB; just tighten up our policy.

She has requested to add data such as our agendas, minutes, and other documents to the City FB page by adding a group to it and posting things out there. If people want to see City business this is a much quicker way to do it. She couldn't find anything on the City website. This is how people are getting their information and how all other cities are doing it around us. They are also live streaming their meetings. This would include more people. Discussion on the live stream process and working out the kinks can be done between now and when we go live. Sharon to send her suggestions on the Social Media Policy changes to Cami. They will work on a draft and bring it back to Council. And then look at putting a group up on the FB page and practice live streaming to review. Mayor noted an efficient path forward to set up a Beta page as a pilot and review it until we get it to a place we like before we go live. Any suggestions by Council, if they come across anything, should be sent to Cami.

c) Open Council Seat Application(s) Review/Appointment

Certificate of Appreciation was presented to Member Ryan Christensen for his support to the Council and the Community.

Mayor Bradford noted receiving two applications for the open Council seat; Christina Fernandez and Luke Nash. He explained the process that has been taken in the past in reviewing the applications. Each applicant introduced themselves. Council Members had the chance to ask each applicant questions. After discussion, the City Council choose to do a closed vote process. Mayor Bradford counted votes and noted that Luke Nash received the most votes (3-1). Cami will swear him at the next City Council Meeting.

d) Park Board Requests

Joe Adams brought forward the following Park Board Requests from the April 9 meeting:

- Winter Port a Potty Placement in Riverside Park – the Park Board feels there is not enough use to justify having it there. Member Davern noted that they will bring it up again in the fall.
- Covered Bridge Abutment Repair – the West side, a chunk fell out this Spring and it's becoming more of a safety issue. Council Members discussed. A second bid was obtained which is half the cost of the first one. Motion made by Member Hofstad, second by Member Christensen to approve Koballs Poured Walls estimate of \$16,900. Motion passed with Mayor Bradford and Members Hofstad and Christensen voting for and Member Davern voting against.
- Infant/Handicap Swing at Riverside Park - \$408 – Motion made by Member Christensen, second by Member Hofstad to approve. Motion passed unanimously.
- Scour Blanket for Campground - \$1,200, Motion made by Member Christensen, second by Member Davern to approve the purchase of the scour blanket. Motion passed unanimously.
- Injecting Ash Trees - \$1,768 for 17 trees from the Tree Guy, every other year. Motion made by Member Davern, second by Member Hofstad to move forward with the Tree Guy every other year. Motion passed unanimously.

- Dangerous Tree – recommendation from the Park Board to have the private hazard tree removed. Council agreed to move forward.
- Updated Council on the Arbor Day event this Friday at 2 pm at Dennisen Field for the tree planting. We must plant a tree once a year to maintain our Tree City status.
- Updated Council on the Tree City Signs and Flags.

e) LMC Support of Comprehensive Transportation Funding

Council agreed to support. Cami to bring a resolution to the next meeting.

f) West Street North of 9th

Member Christensen brought forward discussion on the road that abuts his home. He noted it is the only gravel road, or one of few, left in town. The water is changing the way it is coming down the road from the North. The residents would like to see something to help out, maybe culverts or a catch basin system put closer to the farm might be a cheaper option. Can we look at this in the next 1-2 years on a smaller scale option that doesn't cost the home owners or City so much. Mayor Bradford asked that Tim be directed to come up with some options to fix it without doing a complete road reconstruction. Scott said he will be speaking to him so he will get it to him.

8. TBD

a) Public Works Report – Scott reported on the following:

- Bridge Lights discussion – lights to be repaired on the West side of the bridge. Previous east side was completed, not need to take care of the other side. Maxson did the work previously. The cost for this work will be \$925. Motion made by Member Hofstad, second by Member Christensen to approve the repairs. Motion passed unanimously.
- Rochester Service to do a City-wide sweep \$2,150 – Motion made by Member Hofstad, second by Member Christensen to approve. Motion passed unanimously.

b) City Clerk Report – Cami reported on the 3rd Street Loop Precon meeting last Thursday. There will be a public meeting this Wednesday at 6 pm in the large shelter in Riverside Park.

c) Consultant Report – None

d) Committee Report

- Fire Department – Don reported on the roads being blocked during power outage that they had to work on. Luke Nash noted to Don that they have an AED unit at the Chocolate Shoppe should the FD ever need a use for it.
- Safety Committee - April 29 6 pm,
- Community Relations – Friday @ 5:30 pm.

e) Council Member Report

Don – thanked Ryan for his service.

f) Mayor Report – thank Ryan for his service and noted that the grinder pumps for Cemetery Road are on site if anyone is interested to see them.

9. Executive Session - None

10. Adjourn – Motion made by Member Christensen, second by Member Hofstad to adjourn the meeting at 8:30 pm. Motion passed unanimously.