

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, MARCH 25, 2019
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's March 11, 2019
 - b) Warrant List March 25, 2019
 - c) Local Board of Appeal and Equalization Meeting Notice
5. Public Concerns
6. Public Hearing - None
7. Old Business/New Business
 - a) ReneSola Solar Subscription
 - b) Mantorville Saloon Request
 - c) 2019 CIP Projects Update- Mike Bubany
 - d) Resolution 2019-07 Setting Sale Date for Bonds
 - e) Resolution 2019-08 Calling Public Hearing for Tax Abatement
 - f) 3rd Street Loop Project Bids
 - g) 2019 Road Repair Projects Recommendation
 - h) City Council Bylaws
 - Council Conduct
 - i) City Facebook Page
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Safety, Community Relations*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session - None
10. Adjourn

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, MARCH 11, 2019
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Ryan Christensen, Sharon Davern and Don Hofstad.

Others Present: City Prosecutor David Jacobsen, Jen Zeller – ReneSola, John Buckingham, Marvin Myers, Jr., Micah Johnson, Dan Trapp, DCSO Stephanie French, Gretta Becay, Joe Adams, Scott Larsen, and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Christensen, second by Member Hofstad to approve the consent agenda as follows:

- a) City Council Meeting Minute's February 11, 2019
- b) Warrant List March 11, 2019
- c) Mantorville EDA Meeting Minutes February 5, 2019
- d) Mantorville Fire Department Meeting Minutes March 2019
- e) DCSO February Call Report for Mantorville

Motion passed unanimously.

5. **Public Concerns** – John Buckingham introduced Micah Johnson with Solar Connection, a local solar installer. Micah noted himself as a resource as we are considering solar energy alternatives. He noted he has no business interest, he is there as a resource only.

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **City Prosecutor David Jacobsen – 2018 Prosecution Report**

City Prosecutor, David Jacobsen of Hero, Jorstad & Jacobson, presented to the Council the 2018 prosecution services report. He handles the City prosecution matters for the City. His scope of services is in prosecuting misdemeanor and designated adult gross misdemeanor offences. Anything beyond that is handled through the County Attorneys office. He has been the Mantorville City Prosecutor since 2014. The City had 16 prosecuted offenses in 2018 which is down from 25 in the previous year. Things have been relatively quiet. He reviewed the report in more detail and answered any questions the Council had.

- b) **City Facebook Page**

Mayor Bradford noted the EDA is working on this. Member Davern has a different vision of this than the EDA does. The EDA is doing the City promotional and all of that. She is looking for an official City page where we have the City agenda's, City business, that kind of thing on Facebook. So, it's different from what the EDA is doing. She wants to look at doing a City government Facebook so people can keep up with City government. She is looking at transparency and looking at the community. That is what she would like to see; not to include the tourism and stuff that the EDA is looking at. To her they are two different things. She understands what the EDA is doing but wants to see an official government FB page. Mayor Bradford noted there needs to be further discussion on the design and who is going to maintain it, we can get into it more at the retreat as a discussion item.

- c) **Application for City Logo Usage**

Brian Hindal was present to present his information and request for use of the city logo. He is starting a new business called Mantorville tours which will be to give tours of ghost towns around the perimeter of Mantorville. The request for logo usage is on his web page

describing his tour and things to do in Mantorville. The second part of his business is to do T-shirts and other promotional items using the logo. He is looking to put part of the money back to the EDA, similar to what we are doing with the Mantorville T-shirts now.

Davern asked how much of the money is going back to the EDA. Brian noted it will be similar to what is currently being done now. Mayor Bradford explained the current process and criteria that are followed currently. It's trying to promote a City-wide image but allowing everyone to participate. Member Christensen noted that he doesn't believe we need to request a percentage of profits but he would like to see updates yearly on what he is earning from the use and sales of the products he is utilizing. This is a good promotion tool. Member Hofstad agrees with Member Christensen and what it does to promote the City. Davern asked if there are controls in place in case someone uses the logo without approval or unsavory with it. Mayor noted that yes there is. Motion made by Member Christensen, second by Member Davern to approve the applications. Member Christensen noted it is important to follow up whether quarterly or yearly. Davern noted some type of renewal as a check to see how it's going. A friendly amendment by Member Christensen, second by Member Davern to include a yearly renewal. Motion passed unanimously on the amendment. Motion passed unanimously on the original motion.

d) ReneSola Solar Subscription

Jen Zeller noted she has been working with the City Attorney Jim. Discussion on City concerns and changes made in the contract for consideration by the City. Additional options for savings projections were submitted. This current project they are working on which we would subscribe to is at 80% subscribed. Sharon asked Micah his experience with these kinds of agreements. He noted that ReneSola has a good reputation; is a good group to work with. This subscription model is tried, true and tested. A lot of entities use it and see savings. From a general standpoint just make sure you check over the contracts carefully. Davern asked if our financial person has looked at the contract? She feels that is a good thing to do.

Discussion on how the credits come about – we buy the energy from the solar garden and sell it back to Xcel. That's where the credit comes in. Mayor is concerned that xcel is going to invest in other options in the future and decrease the incentive on the smaller solar gardens in the future. The Mayor asked if there are other options that would put us upside down and Jen answered that historically the rates go up, it's a very small risk. Mayor asked for a sliding rate option where the subscription varies is there a plan that would tie that back to the sliding rate of the incentive. She noted they could look at an option like that.

Sharon noted that she would like to have the financial advisor and the attorney review and report directly to the City Council. Have them at the next City Council meeting on the 25th to review. Member Davern asked about the Mayors concerns. Micah noted that there is always the danger of some sort of crazy disruptive technology but Generally speaking energy costs are continuing to rise as would the savings.

With the technology that we are using, does the system get full benefit out of the panel or is there some reason we have to operate the panel at less than optimal? Jen noted there is a sort of depreciation of the hardware rate that is factored into the subscription rate. Over time they do get less efficient but it is already factored in. Mayor, do we do something that makes it so the panels don't operate at 100% benefit due to say the sun will burn things out in the panel or system, etc. We have an entire development team that works just on that. Are these tracking or fixed? Jen thinks they are tracking. Cami to send the questions to Jen and she will get the answers. They will need to know exactly which financial plan they want to work with then they will get it all in the agreement and proceed on the next steps.

e) RESOLUTION 2019-06 A RESOLUTION ESTABLISHING CONNECTION CHARGES FOR THE CEMETERY ROAD SEWER EXTENSION PROJECT

Cami explained the resolution and noted that everything in the resolution is as the Council discussed. The resolution establishes the connection charge of \$14,214 for this project. The

property owners will be given the option of paying it in full or certifying it to their property taxes for collection over a 15-year period. There is also verbiage that allows them to defer the connection and payment of the charge if they can show their current system is in compliance with County and State septic system rules. Motion made by Member Hofstad, second by Member Christensen to approve Resolution 2019-06, A RESOLUTION ESTABLISHING CONNECTION CHARGES FOR THE CEMETERY ROAD SEWR EXTENSION PROJECT. Motion passed unanimously.

f) Spending Approval Park Board 2019 Budget Requests

Joe Adams brought forward the following Park Board spending requests:

Curbs for Dennison Field - \$700; Pea Rock for Dennison Field - \$900; Steel Mesh trash cans - \$1,662; Baby changing table stations - \$320; Dog Waste stations for Parks - \$275; Bean Bag Stations at Riverside Park - \$3,000; Rip Rap at the Canoe Launch - \$12,000. After discussion on the items, a motion was made by Member Hofstad, second by Member Christensen to approve as proposed. Motion passed unanimously.

Joe brought forward the request for removal of 5 trees and trimming up of a tree behind City Hall at a cost of \$4,100 by Olson Tree Service. We have \$10,000 in the budget for this year for tree removal. Member Davern requested that Joe get a couple more bids. Motion made by Member Christensen, second by Member Hofstad to approve the expenditure of up to \$4,100 based on bids. Motion passed unanimously.

Mayor Bradford made a note of what Kasson is doing with injecting the ash trees as a preventative measure. He asked Joe to get a hold of Kasson to see what they are doing and approach our Park Board on it.

g) Safety Committee Presentation

Marvin Myers Jr, representing the Safety Committee, brought forward a proposal for having a port a potty kept at the park during the time when the regular bathrooms are not open. When people use the skate rink, they have to walk across the highway. He presented two bids for this service. On site weekly service is \$185 with delivery, every other week \$163.50 to service it every other week and Affordable portables is \$110 monthly, with weekly service. There are a lot of people that do use the little ice rink and it would be nice to not have to go across the highway to use the bathroom or back home. This is a service that tax payors would like to see. Member Davern noted that the Park gets used and it would be nice to see it as an option as soon as we shut off the water.

Discussion on pricing for handicap versus the regular ones, what is required for ADA and handicap accessibility. Scott will get some quotes together and bring them to the next meeting.

8. TBD

a) Public Works Report – Scott reviewed his report as follows:

- They put in new batteries in the plow truck, 3rd street boring was done, read meters, meeting with KMBA, met with American Fence company and they are planning the install as soon as possible.
- He reviewed the payloader extended warranty on the powertrain and is recommending the 60-month plan. Motion made by Member Davern, second by Member Christensen to go with the 60-month plan. Motion passed unanimously.
- He is requesting to order cutting edges for the pay loader. Motion made by Member Hofstad, second by Member Christensen to approve up to \$450 as requested. Motion passed unanimously.
- Scott explained the problem with the fencing at the treatment plant. The gate is currently an 8' opening and they would like to expand it to 16' for better access. He got two quotes; one for \$4,857 and the other is \$2,027. Motion made by Member Christensen, second by Member Davern to approve the low bid as presented. Motion passed unanimously.

- Damage to a Front yard Book Library - Scott took a look and there is a hinge that needs to be repaired. Member Davern asked if this should be moved for next year. Make that suggestion to the property owner.
- He gave an update on their water training this week.

b) City Clerk Report – Cami reported on the following:

- Approval for Patti's year 3 Clerk training – the total request is up to \$1,000 but they are waiting to see if a grant is awarded. This is a budgeted line item. Motion made by Member Davern, second by Member Christensen to approve. Motion passed unanimously.
- She gave an update on the meeting with Otto Bremer bank Foundation regarding the Fire Departments grant application for the SCBA units.
- She gave an update on the mission trip for teenagers and minor home improvement projects they are working on. They are taking requests from those within a 25-mile radius of Pine Island. Member Davern asked she send the information to her as it fits with the community relations group she has going.
- She gave an update on the bridge sidewalk liability issue the City questioned. She noted her conversation with the City Attorney. Basically, trails and sidewalks are listed as a discretionary function of the City. Discretionary immunity could protect us in certain instances. Member Davern asked that this be given to the Safety Committee to pursue and make a recommendation.

c) Consultant Report – None

d) Committee Report

- Chamber – Member Davern noted they are looking at beefing up the farmers market and recruiting more vendors.
- EDA – Mayor Bradford noted officer elections, RLF review, Dodge County Blog.
- Fire Department –Member Hofstad reported on the health and wellness speaker and FF cancer, debriefing after stressful situations, house fire in Wasioja last week, SCBA getting things nailed down, potential flood issue like 2010 notice went out and sky warn trainings.
- KM Joint Powers – Mayor Bradford gave an update field planning, extending a bike path and review of surrounding sidewalks, expenditures for a fertilizer spreader for liquid instead of granular.
- Park Board – Member Christensen gave an update that they are looking at a veteran's memorial for here and want to do something unique and are continuing to work on this. They talked about the covered bridge and the extended erosion that they are seeing now. They discussed the bean bags project.
- Township- Member Davern met with Wasioja Township today.

e) Council Member Report

- Member Davern - None
- Member Christensen – reiterated quick to listen, slow to speak,
- Member Hofstad – a reminder to everyone to make sure that if you have sump pumps the discharge line is clear and not have frozen line. Hoping for a slow melt and not a fast one.

Mayor Bradford noted a reminder that that sump pumps should drain out to the yard, not sanitary sewer.

f) Mayor Report – He reported on the situation at the last snow storm and how well we all did.

9. Executive Session - None

10. Adjourn – Motion made by Member Christensen, second by Member Hofstad to adjourn the meeting at 8:39 pm. Motion passed unanimously.

*Check Summary Register©

March 2019

	Name	Check Date	Check Amt	
10100 Citizens State Bank				
UnPaid	JOE ADAMS		\$279.16	REIMBURSEMENT TO JOE ADAMS FOR 2 B
UnPaid	AFLAC		\$56.28	EMPLOYEE PAID FEB 2019 PREMIUM
UnPaid	DAVERN, SHARON		\$80.69	REIMBURSEMENT TO S. DAVERN FOR LEG
UnPaid	DOG WASTE DEPOT		\$274.95	5 DOG WASTE STATIONS FOR PARKS
UnPaid	LINCOLN NATIONAL LIFE INSUR		\$151.33	EMPLOYEE PAID LIFE INSURANCE
UnPaid	MAXSON ELECTRIC		\$536.36	INSTALLED NEW YARD LIGHT AT THE SHO
UnPaid	SCHWAAB INC		\$43.02	NOTARY STAMP FOR P. CHILSON
UnPaid	ST. CLOUD STATE UNIVERSITY		\$345.00	CLERKS TRAINING FOR P. CHILSON
		Total Checks	\$1,766.79	

Payments

Current Period: March 2019

Batch Name	WAR 03 25 19	User Dollar Amt	\$5,602.66		
	Payments	Computer Dollar Amt	\$5,602.66		
			\$0.00	In Balance	
Refer	0 ADAMS, JOE	-			
Cash Payment	E 101-45200-500 Capital Outlay	REIMBURSEMENT TO JOE ADAMS FOR 2 BABY CHANGING TABLES FOR MANTOR AND RIVERSIDE PARK			\$279.16
Invoice	MARCH 2019 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$279.16
Refer	0 AFLAC	-			
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID FEB 2019 PREMIUM			\$56.28
Invoice	781704 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$56.28
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 005331 3/25/2019			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	EMPLOYEE MEDICAL INSURANCE FOR APRIL 2019			\$2,008.50
Invoice	190301037968 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$2,008.50
Refer	0 DAVERN, SHARON	-			
Cash Payment	E 101-41110-208 Training, Mileage	REIMBURSEMENT TO S. DAVERN FOR LEGISLATIVE CONFERENCE OVERNIGHT STAY			\$50.31
Invoice	2/20/19 3/25/2019				
Cash Payment	E 101-41110-208 Training, Mileage	REIMBURSEMENT TO S. DAVERN FOR A MEAL AT THE LEGISLATIVE CONFERENCE			\$18.78
Invoice	2/20/19 3/25/2019				
Cash Payment	E 101-41110-208 Training, Mileage	REIMBURSEMENT TO S. DAVERN FOR MEAL FOR NEWELY ELECTED OFFICIALS CONFERENCE			\$11.60
Invoice	2/20/19 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$80.69
Refer	0 LINCOLN NATIONAL LIFE INSURA	-			
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYEE PAID LIFE INSURANCE			\$151.33
Invoice	MARCH 2019 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$151.33
Refer	0 MAXSON ELECTRIC	-			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	INSTALLED NEW YARD LIGHT AT THE SHOP			\$536.36
Invoice	6264 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$536.36
Refer	0 MN PERA	Ck# 005329 3/25/2019			
Cash Payment	G 101-21704 PERA	EMPLOYEE/EMPLOYER RETIREMENT			\$1,072.20
Invoice	2019 PR5 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$1,072.20
Refer	0 PS PRINT	Ck# 005330 3/25/2019			
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 2019 BROCHURE PRINTING			\$330.15
Invoice	2019 EDA1 3/25/2019				
Transaction Date	3/20/2019	Citizens State Bank 10100	Total		\$330.15
Refer	0 SCHWAAB INC	-			

Payments

Current Period: March 2019

Cash Payment	E 101-41500-200 Supplies	NOTARY STAMP FOR P. CHILSON		\$43.02
Invoice	C033622	3/25/2019		
Transaction Date	3/20/2019	Citizens State Bank	10100	Total \$43.02
Refer	0 ST. CLOUD STATE UNIVERSITY	-		
Cash Payment	E 101-41500-208 Training, Mileage	CLERKS TRAINING FOR P. CHILSON		\$345.00
Invoice	MARCH 2019	3/25/2019		
Transaction Date	3/20/2019	Citizens State Bank	10100	Total \$345.00
Refer	0 FURTHER	Ck# 005332 3/25/2019		
Cash Payment	G 101-21714 Health Savings Account	EMPLOYER HSA CONTRIBUTION		\$325.02
Invoice	FEB 2019	3/25/2019		
Cash Payment	G 101-21714 Health Savings Account	EMPLOYEE HSA CONTRIBUTION		\$100.00
Invoice	FEB 2019	3/25/2019		
Transaction Date	3/21/2019	Citizens State Bank	10100	Total \$425.02
Refer	0 DOG WASTE DEPOT	-		
Cash Payment	E 101-45200-200 Supplies	5 DOG WASTE STATIONS FOR PARKS		\$274.95
Invoice	368542	3/25/2019		
Transaction Date	3/22/2019	Citizens State Bank	10100	Total \$274.95

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$5,602.66
		<u>\$5,602.66</u>

Pre-Written Checks	\$3,835.87
Checks to be Generated by the Computer	\$1,766.79
Total	<u>\$5,602.66</u>

Important Information Regarding Property Assessments

This may affect your 2020 property tax payments.

The Board of Appeal and Equalization of the City of Mantorville will meet:

Date/Time: Monday, April 8, 2019 at 6:00 pm

Location: City Hall

The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you disagree with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board will review your assessments and may make corrections as needed. Generally, you must appeal to the local board before appealing to the county board of appeal and equalization.

Given under my hand this 22nd day of March, 2019



City Clerk of the City of Mantorville

Year	Subscription Size (kWh)	Xcel Credit (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.1241	\$0.1240	\$100
2	293,000	\$0.1273	\$0.1240	\$1,000
3	291,500	\$0.1305	\$0.1240	\$2,000
4	290,000	\$0.1340	\$0.1240	\$3,000
5	288,600	\$0.1375	\$0.1240	\$4,000
6	287,200	\$0.1410	\$0.1240	\$5,000
7	285,800	\$0.1447	\$0.1240	\$6,000
8	284,400	\$0.1485	\$0.1240	\$7,100
9	283,000	\$0.1523	\$0.1240	\$8,200
10	281,600	\$0.1563	\$0.1240	\$9,200
11	280,200	\$0.1604	\$0.1240	\$10,300
12	278,800	\$0.1645	\$0.1240	\$11,400
13	277,400	\$0.1688	\$0.1240	\$12,600
14	276,000	\$0.1732	\$0.1240	\$13,600
15	274,600	\$0.1777	\$0.1240	\$14,800
16	273,200	\$0.1823	\$0.1240	\$16,100
17	271,800	\$0.1870	\$0.1240	\$17,200
18	270,400	\$0.1919	\$0.1240	\$18,400
19	269,000	\$0.1969	\$0.1240	\$19,700
20	267,700	\$0.2020	\$0.1240	\$21,000
21	266,400	\$0.2073	\$0.1240	\$22,300
22	265,100	\$0.2127	\$0.1240	\$23,600
23	263,800	\$0.2182	\$0.1240	\$24,900
24	262,500	\$0.2239	\$0.1240	\$26,300
25	261,200	\$0.2297	\$0.1240	\$27,700
Total savings:				\$325,500

Subscription Size:

- 294,420 kWh (120% of total annual usage).

Solar garden Flat Rate option:

- \$0.1240 / kWh

Xcel ARR Credit rate (2019):

- \$0.12405 / kWh

Xcel ARR credit projected to increase on average:

- 2.6% annually

Estimated savings over 25yr subscription:

- \$325,500

CONFIDENTIAL – DO NOT DISTRIBUTE

Renesola

Year	Subscription Size (kWh)	Xcel Credit (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.1241	\$0.1140	\$3,100
2	293,000	\$0.1273	\$0.1151	\$3,600
3	291,500	\$0.1306	\$0.1163	\$4,300
4	290,000	\$0.1340	\$0.1175	\$4,900
5	288,600	\$0.1375	\$0.1186	\$5,500
6	287,200	\$0.1410	\$0.1198	\$6,200
7	285,800	\$0.1447	\$0.1210	\$6,900
8	284,400	\$0.1485	\$0.1222	\$7,600
9	283,000	\$0.1523	\$0.1234	\$8,300
10	281,600	\$0.1563	\$0.1247	\$9,000
11	280,200	\$0.1604	\$0.1259	\$9,800
12	278,800	\$0.1645	\$0.1272	\$10,500
13	277,400	\$0.1688	\$0.1285	\$11,300
14	276,000	\$0.1732	\$0.1297	\$12,000
15	274,600	\$0.1777	\$0.1310	\$12,900
16	273,200	\$0.1823	\$0.1324	\$13,800
17	271,800	\$0.1870	\$0.1337	\$14,600
18	270,400	\$0.1919	\$0.1350	\$15,400
19	269,000	\$0.1969	\$0.1364	\$16,400
20	267,700	\$0.2020	\$0.1377	\$17,300
21	266,400	\$0.2073	\$0.1391	\$18,300
22	265,100	\$0.2127	\$0.1405	\$19,200
23	263,800	\$0.2182	\$0.1419	\$20,200
24	262,500	\$0.2239	\$0.1433	\$21,200
25	261,200	\$0.2297	\$0.1447	\$22,200
Total savings:				\$294,500

Subscription Size:

- 294,420 kWh (120% of total annual usage).

Solar garden escalator option:

- \$0.1140 / kWh w/ 1% annual escalator

Xcel ARR Credit rate (2019):

- \$0.12405 / kWh

Xcel ARR credit projected to increase on average:

- 2.6% annually

Estimated savings over 25yr subscription:

- \$294,500

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Renesola

For: City of Mantecville
By: Renegade Power Holdings
Date: 3/7/19

Your Estimated Total Savings:
\$106,500

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Model Input		Subscriber Details	
\$0.0150	Discount to ARS	Subscriber Energy Use (kWh/yr):	265,420
\$0.12405	2019 Xcel Bill Credit (\$/kWh)	Amount subscribed (%):	1.50%
2.60%	Bill Credit Annual Escalator	Subscription Rate Annual Escalator	12.0%
0.50%	System Degradation Factor	Subscription Size (kWh/yr):	294,504

Year	Subscription Size (kWh)	Xcel Credit (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.12405	\$0.1091	\$4,500
2	293,000	\$0.12728	\$0.1123	\$4,500
3	291,500	\$0.13058	\$0.1156	\$4,500
4	290,000	\$0.13398	\$0.1190	\$4,400
5	288,600	\$0.13746	\$0.1225	\$4,400
6	287,200	\$0.14104	\$0.1260	\$4,400
7	285,800	\$0.14470	\$0.1297	\$4,400
8	284,400	\$0.14847	\$0.1335	\$4,400
9	283,000	\$0.15233	\$0.1373	\$4,400
10	281,600	\$0.15629	\$0.1413	\$4,400
11	280,200	\$0.16035	\$0.1454	\$4,300
12	278,800	\$0.16452	\$0.1495	\$4,300
13	277,400	\$0.16880	\$0.1538	\$4,300
14	276,000	\$0.17319	\$0.1582	\$4,200
15	274,600	\$0.17769	\$0.1627	\$4,200
16	273,200	\$0.18231	\$0.1673	\$4,200
17	271,800	\$0.18705	\$0.1720	\$4,200
18	270,400	\$0.19191	\$0.1769	\$4,100
19	269,000	\$0.19690	\$0.1819	\$4,100
20	267,700	\$0.20202	\$0.1870	\$4,100
21	266,400	\$0.20727	\$0.1923	\$4,100
22	265,100	\$0.21266	\$0.1977	\$4,000
23	263,800	\$0.21819	\$0.2032	\$4,000
24	262,500	\$0.22386	\$0.2089	\$4,000
25	261,200	\$0.22969	\$0.2147	\$4,000
Total savings:				\$106,500

Additional Details:
Renegade Power Holdings ("RPH") has the "1487" Credit Rate will change yearly to reflect Xcel Energy's overall revenue and rate. Based on data provided by Xcel, Renegade has used an estimated rate increase of 2.5% per year for the Xcel Credit column. Renegade cannot guarantee this escalation rate.
This chart includes estimates and rounding. A more accurate estimation will be provided based on your actual usage and preferences.

For: City of Mantecville
By: Renegade Power Holdings
Date: 3/7/19

Your Estimated Total Savings:
\$283,300

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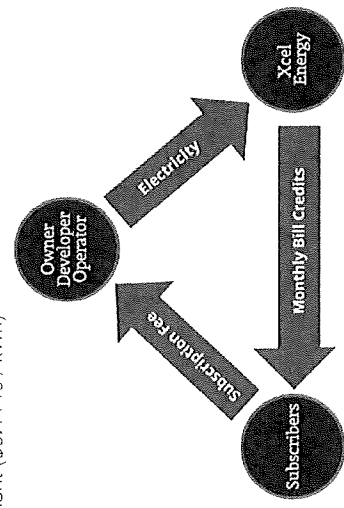
Model Input		Subscriber Details	
\$0.1086	Initial Subscription Rate (\$/kWh)	Subscriber Energy Use (kWh/yr):	265,420
1.50%	Subscription Rate Annual Escalator	Amount subscribed (%):	1.50%
\$0.12705	2019 Xcel Bill Credit (\$/kWh)	Subscription Rate Annual Escalator	12.0%
2.60%	Bill Credit Annual Escalator	Subscription Size (kWh/yr):	294,504
0.50%	System Degradation Factor		

Year	Subscription Size (kWh)	Xcel Credit (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.12405	\$0.1086	\$4,700
2	293,000	\$0.12728	\$0.1102	\$5,100
3	291,500	\$0.13058	\$0.1119	\$5,500
4	290,000	\$0.13398	\$0.1136	\$6,000
5	288,600	\$0.13746	\$0.1153	\$6,500
6	287,200	\$0.14104	\$0.1170	\$7,000
7	285,800	\$0.14470	\$0.1187	\$7,500
8	284,400	\$0.14847	\$0.1205	\$8,100
9	283,000	\$0.15233	\$0.1223	\$8,600
10	281,600	\$0.15629	\$0.1242	\$9,200
11	280,200	\$0.16035	\$0.1260	\$9,700
12	278,800	\$0.16452	\$0.1279	\$10,300
13	277,400	\$0.16880	\$0.1298	\$10,900
14	276,000	\$0.17319	\$0.1318	\$11,500
15	274,600	\$0.17769	\$0.1338	\$12,100
16	273,200	\$0.18231	\$0.1358	\$12,900
17	271,800	\$0.18705	\$0.1378	\$13,500
18	270,400	\$0.19191	\$0.1399	\$14,100
19	269,000	\$0.19690	\$0.1420	\$14,900
20	267,700	\$0.20202	\$0.1441	\$15,600
21	266,400	\$0.20727	\$0.1463	\$16,400
22	265,100	\$0.21266	\$0.1485	\$17,100
23	263,800	\$0.21819	\$0.1507	\$17,900
24	262,500	\$0.22386	\$0.1529	\$18,700
25	261,200	\$0.22969	\$0.1552	\$19,500
Total savings:				\$283,300

Additional Details:
Renegade Power Holdings ("RPH") has the "1487" Credit Rate will change yearly to reflect Xcel Energy's overall revenue and rate. Based on data provided by Xcel, Renegade has used an estimated rate increase of 2.5% per year for the Xcel Credit column. Renegade cannot guarantee this escalation rate.
This chart includes estimates and rounding. A more accurate estimation will be provided based on your actual usage and preferences.

CONFIDENTIAL - DO NOT DISTRIBUTE

- **Monthly Xcel Energy Bill Credit** – based on actual production of solar garden for that month.
- **Monthly Invoice/Payment to solar garden** – based on actual production of solar garden for that month.
- **Estimated savings** – Xcel ARR Credit (\$0.12405 / kWh) is greater than solar garden payment (\$0.1140 / kWh)

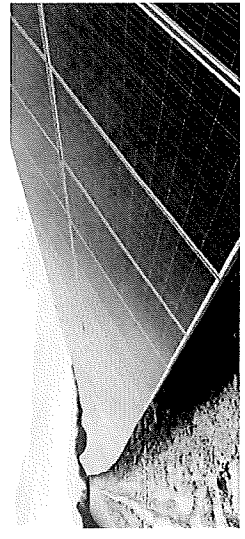


XCEL ENERGY SOLAR REWARDS COMMUNITY SUBSCRIPTION SAVINGS PROPOSAL CITY OF MANTORVILLE 2019

850 Canal Street, Third Floor, Stamford, Connecticut 06902

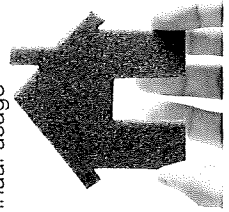
SUBSCRIPTION SIZE

The City of Mantorville Subscription Allocation:
294,420* kWh of community solar subscription allocated to our Rice County community solar gardens
*Equates to about 120% of the city's total remaining annual usage, which is the maximum allowed under the Xcel Energy program.



Solar Rewards Community (SRC) Program key features:

- Program mandated by legislation 216B.1641, September 2013
- Bill Credit amount changes annually, according to the Applicable Retail Rate (ARR)
- Community Solar Garden (CSG) and subscribers must be in Xcel territory
- Subscriber must be in the same or adjacent county as the CSG
- No subscriber can have more than 40% of a single CSG
- Allowed to subscribe up to 120% of 12 months average annual usage
- Each CSG needs at least 5 subscribers
- CSG agreements with Xcel are for 25 years
- No upfront costs to subscribers
- No system maintenance costs for subscribers

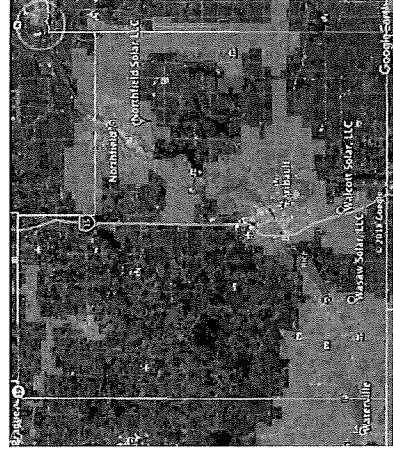


Year	Subscription Size (kW)	Xcel Credit Rate (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.1241	\$0.1240	\$100
2	293,000	\$0.1273	\$0.1240	\$1,000
3	291,500	\$0.1306	\$0.1240	\$2,000
4	290,000	\$0.1340	\$0.1240	\$3,000
5	288,500	\$0.1375	\$0.1240	\$4,000
6	287,000	\$0.1410	\$0.1240	\$5,000
7	285,500	\$0.1447	\$0.1240	\$6,000
8	284,000	\$0.1485	\$0.1240	\$7,100
9	283,000	\$0.1523	\$0.1240	\$8,200
10	281,000	\$0.1563	\$0.1240	\$9,200
11	280,200	\$0.1604	\$0.1240	\$10,300
12	278,800	\$0.1645	\$0.1240	\$11,400
13	277,400	\$0.1688	\$0.1240	\$12,600
14	276,000	\$0.1732	\$0.1240	\$13,800
15	274,600	\$0.1777	\$0.1240	\$14,800
16	273,200	\$0.1823	\$0.1240	\$16,100
17	271,800	\$0.1870	\$0.1240	\$17,200
18	270,400	\$0.1919	\$0.1240	\$18,400
19	269,000	\$0.1969	\$0.1240	\$19,700
20	267,700	\$0.2020	\$0.1240	\$21,000
21	266,400	\$0.2073	\$0.1240	\$22,300
22	265,100	\$0.2127	\$0.1240	\$23,600
23	263,800	\$0.2182	\$0.1240	\$24,900
24	262,500	\$0.2239	\$0.1240	\$26,300
25	261,200	\$0.2297	\$0.1240	\$27,700
Total savings:				\$325,500

- Subscription Size:
- 294,420 kWh (120% of total annual usage).
- Solar garden Flat Rate option:
- \$0.1240 / kWh
- Xcel ARR Credit rate (2019):
- \$0.12405 / kWh
- Xcel ARR credit projected to increase on average:
- 2.6% annually
- Estimated savings over 25yr subscription:
- \$325,500

Northfield Solar (5 MW): 7281 115th St E, Northfield MN 55057
 Walcott Solar (4 MW): 24230 Albers Ave, Faribault MN 55052
 Warsaw Solar (2 MW): 24950 Farwell Ave, Morristown, MN 55052

- Project Status:
- Xcel Applications Approved
 - Interconnection agreements in place
 - Site control, leases in place
 - Local permits in process
 - Construction Start Q1 2019
- Estimated completion timeline:
- Q3 2019

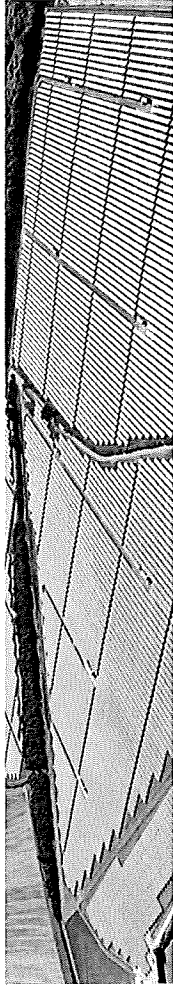


Total estimated savings from subscription: \$294,500 - \$325,500
 Solar garden flat rate option: \$0.124 / kWh
 Solar garden escalator option: \$0.1140 / kWh w/ 1% annual escalator
 Xcel ARR Credit rate (2019): \$0.12405 / kWh
 Xcel ARR credit projected to increase on average 2.6% annually

Year	Subscription Size (kW)	Xcel Credit Rate (\$/kWh)	Subscription Rate (\$/kWh)	Net Annual Savings
1	294,504	\$0.1241	\$0.1140	\$3,100
2	293,000	\$0.1273	\$0.1151	\$3,600
3	291,500	\$0.1306	\$0.1163	\$4,300
4	290,000	\$0.1340	\$0.1175	\$4,900
5	288,500	\$0.1375	\$0.1186	\$5,500
6	287,000	\$0.1410	\$0.1198	\$6,200
7	285,500	\$0.1447	\$0.1210	\$6,900
8	284,000	\$0.1485	\$0.1222	\$7,600
9	283,000	\$0.1523	\$0.1234	\$8,300
10	281,000	\$0.1563	\$0.1247	\$9,000
11	280,200	\$0.1604	\$0.1259	\$9,800
12	278,800	\$0.1645	\$0.1272	\$10,500
13	277,400	\$0.1688	\$0.1285	\$11,300
14	276,000	\$0.1732	\$0.1297	\$12,000
15	274,600	\$0.1777	\$0.1310	\$12,900
16	273,200	\$0.1823	\$0.1324	\$13,800
17	271,800	\$0.1870	\$0.1337	\$14,600
18	270,400	\$0.1919	\$0.1350	\$15,400
19	269,000	\$0.1969	\$0.1364	\$16,400
20	267,700	\$0.2020	\$0.1377	\$17,300
21	266,400	\$0.2073	\$0.1391	\$18,300
22	265,100	\$0.2127	\$0.1405	\$19,200
23	263,800	\$0.2182	\$0.1419	\$20,200
24	262,500	\$0.2239	\$0.1433	\$21,200
25	261,200	\$0.2297	\$0.1447	\$22,200
Total savings:				\$294,500

- Subscription Size:
- 294,420 kWh (120% of total annual usage).
- Solar garden escalator option:
- \$0.1140 / kWh w/ 1% annual escalator
- Xcel ARR Credit rate (2019):
- \$0.12405 / kWh
- Xcel ARR credit projected to increase on average:
- 2.6% annually
- Estimated savings over 25yr subscription:
- \$294,500

ReneSola (NYSE:SOL) is a leading international brand in solar project development, construction, operations and asset management. The company has teams in 10 countries, including major solar power markets such as China, the US, Canada, the UK, France, Spain, Turkey, Poland, Japan, and Thailand. We have over 300 employees, completed over 500 MW of solar projects and operate over 150 MW. Our unique business model allows us to bring global and national scale at a local level. In Minnesota, we are working on 50+ MW of community solar gardens throughout the state.



ReneSola

- Thank You -
Jen Zeller
Business Development Manager
612-272-1869
jennifer.zeller@renesolapower.com

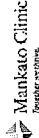
Dundas Solar LLC – 5 MW community solar garden facility COD January 2018
Address: 9634 Dundas Blvd., Northfield, MN 55057
Waterville Solar LLC – 5 MW community solar garden facility COD January 2018
Address: 51830 147th Ave, Waterville, MN 56096



City of Jordan, MN – Participating Subscriber
Located in Scott County along the Minnesota River, the City of Jordan has a population of over 5,000 residents. A short drive from St. Cloud, Jordan maintains a number of city parks, has a well established police and fire department, and a historic downtown district. The City of Jordan has committed subscription to our Le Sueur County 5 MW garden.



The Council provides essential services and infrastructure - Metro Transit's bus and rail system, Metro Mobility, Transit Link, wastewater treatment services, regional parks, planning, affordable housing, and more - that support communities and businesses and ensure a high quality of life for residents. The Met Council is a participating subscriber to our Rice County Dundas Solar 5 MW solar gardens as well as other gardens.



Mankato Clinic – Participating Subscriber
The Mankato Clinic is one of Minnesota's largest physician owned, multispecialty regional group practices, with 135 providers located across ten sites in five communities, including Mankato, North Mankato, St. Peter, Mapleton and Lake Crystal. The Mankato Clinic and satellite locations employ over 750 people, and rank among the top 15 employers in the region. The Mankato Clinic has committed subscription to our Le Sueur County 5 MW garden.

Memorandum

To: Mayor and City Council
From: Cami Reber
Date: 03/25/2019
Re: Mantorville Saloon Event Request

The Mantorville Saloon will be hosting events during the City Stagecoach Day Festival at the end of June. The City previously approved for them to hold an event on the old Relay lot on Saturday June 29. They are requesting to hold events on Friday night and also something on Sunday.

The Saloon holds the required liquor license for their licensed premise. With Council approval they would be allowed to dispense alcohol off of the licensed premise during a town festival (City Code Chapter 110). They will be present at Mondays Council meeting to present their request and if Council approves, a motion to approve the dispensing off of the licensed premise during Stagecoach Days would need to be made.

**DDA****David Drown Associates, Inc.
Public Finance Advisors**

Spring Valley Office:
29359 County 38
Spring Valley, MN 55975
Phone 507-346-7895 | Cell 507-273-2443
Fax 612-605-2375
www.daviddrown.com

March 22, 2019

RECOMMENDATIONS

VIA EMAIL

Chuck Bradford, Mayor
Cami Reber, City Clerk/Treasurer
City of Mantorville
21 Fifth Street SE, PO Box 188
Mantorville, MN 55955

RE: General Obligation Bonds, Series 2019A

Honorable Mayor Bradford, Members of the City Council, and Ms. Reber:

This letter outlines our recommendations for the structure and sale of General Obligation Bonds associated with the City's various infrastructure projects for 2019 (some of which commenced in 2018 under authority granted in a Reimbursement Resolution dated June 11, 2018).

Statutory Authority

These bonds should be issued utilizing three different pieces of statutory authority:

We recommend \$610,000 should be issued utilizing authority provided in Minnesota Statutes Chapters 469 and 475. These types of bonds are often referred to as "Tax Abatement Bonds". These types of bonds require a public hearing, but do not suffer from any protest petition periods, valuation challenges nor any statutory net debt limitations. Since the City does not have a policy of utilizing special assessments for road reconstruction, we need to look elsewhere for authority to borrow money for such purposes. This portion of the bonds will pay for 5th Street Phase II roadwork specifically.

We recommend \$475,000 be issued utilizing authority provided in Minnesota Statutes Chapters 115 and 475. These types of bonds are referred to as "Disposal System Bonds". This authority allows us to issue general obligation bonds to fund sanitary sewer costs without public hearings, special assessments and valuation challenges. Further, it allows us to pledge tax levies to the repayment of the bonds which is consistent with our prior planning. This debt also does not count against any statutory net debt limits. This portion of the bonds will pay for the sewer related costs of the 3rd Street looping project.

And finally, we recommend \$475,000 be issued utilizing authority provided in Minnesota Statutes Chapters 444 and 475. These types of bonds are often referred to as "Utility Revenue Bonds". In this case, it will specifically pay for the water related costs of the 3rd Street looping project. Like the prior mentioned authority, it does not require any public hearings and does not count against any statutory net debt limits. However, no taxes are allowed to pay for this portion of the bonds.

Overview of Project and Component Costs

This project has long been contemplated as part of the City's ongoing capital improvement planning process. The major component costs and sources of funds are detailed below:

Construction (and contingency allowance)	\$1,731,058
Plus Discount Allowance	19,500
Plus Issuance Expenses	37,750
Plus Capitalized Interest	9,282
Less Construction Fund Earnings	(725)
Less Cash Contribution (for SE Sewer Phase I)	<u>(236,865)</u>

RECOMMENDED SIZE OF BOND ISSUE: \$1,560,000

Payment and Revenue Requirements

Prior planning envisioned a 15-year term for this borrowing. In today's market, annual payments are anticipated to average \$127,000. These payments will be paid for with a blend of tax levies, tax abatements, sewer revenues and water revenues. Cash is being used to pay for the SE Sewer Phase I project from the City's Sewer Fund. Connection charges associated with that project are to be deposited back into the Sewer Fund.

It will be quite a bit of time before we can lock in rates. During that time, if rates were to increase by ½ of a percentage point by the sale date, the average annual payment would increase by approximately \$11,000. It is safe to say this large issue is sensitive to interest rate movement.

You will notice that we have calculated approximately \$9,282 in capitalized interest. This is "extra" borrowing that is deposited into the City's debt service fund to help cover the first interest payment so the City has time to certify and collect tax levies/abatements which would not be received until mid-year 2020.

Please refer to attached exhibits for bond details.

\$1,560,000 General Obligation Bonds:

If the Council chooses to finance this project, David Drown Associates, Inc. recommends the project costs be financed through the issuance of competitively sold \$1,560,000 General Obligation Bonds. Key elements of this financing would be:

- Approximate 15-year term.
- Callable any time after 2/1/2027 @ par plus accrued interest.
- Sale of bonds utilizing a competitive sales process.
- Offer up to 1.25% discount allowance.
- Standard and Poor's Rating.
- Limited Continuing Disclosure.

Schedule and Issuance:

The proposed schedule for putting the project financing in place is as follows:

March 25, 2019	Adopt Set Sale Resolution and Call Hearing for Tax Abatement Resolution
May 20, 2019 (week of)	Publish Notice of Abatement Hearing in official newspaper
June 10, 2019	Adopt Tax Abatement after Public Hearing & Award Sale of Bond Issue
July 1, 2019	Closing

We recommend that the City Council approve the attached resolutions setting the sale date for this bond issue and calling for a public hearing for the tax abatement portion of the bonds. I will be in attendance March 25th to update the City on its capital improvement planning and answer questions regarding these recommendations. Thank you and we look forward to working with the City of Mantorville on this project.

Yours truly,



Mike Bubany, Associate
David Drown Associates, Inc.

Enc.

City of Mantorville, Minnesota

\$1,560,000

General Obligation Bonds, Series 2019A

Uses of Funds		
Road Portion (Tax Abatement)		579,193
Sewer Portion (Disposal System)		694,365
Water Portion (Utility Revenue)		457,500
Total Project Costs		1,731,058
Underwriter's Discount Allowance	1.25%	19,500
Unused Discount to D/S Fund		-
Fiscal Fee		14,000
Bond Counsel		9,500
Pay Agent		750
Printing & Misc		1,500
Rating Fee		9,500
Tax Abatement Processing		2,500
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		9,282
		<u>1,797,590</u>

Sources of Funds		
Bond Issue		1,560,000
Bond Premium		-
Construction Fund Earnings		725
Cash Contribution (Sewer Fund for SE Phase 1)		238,865
		<u>1,797,590</u>

Payment Schedule & Cashflow

12-Month		Payment Schedule			PLUS	5%
Period ending*	Dated Date	Principal	Coupon	Interest	Payment Total	
7/1/2019		30,000	1.500%	23,560	53,560	55,774
2/1/2020		85,000	1.700%	39,909	124,909	131,154
2/1/2021		85,000	1.800%	38,464	123,464	129,637
2/1/2022		90,000	1.950%	36,934	126,934	133,280
2/1/2023		90,000	2.150%	35,179	125,179	131,438
2/1/2024		90,000	2.250%	33,244	123,244	129,406
2/1/2025		100,000	2.400%	31,219	131,219	137,780
2/1/2026		100,000	2.500%	28,819	128,819	135,260
2/1/2027		100,000	2.650%	26,319	126,319	132,635
2/1/2028		100,000	2.700%	23,669	123,669	129,852
2/1/2029		105,000	2.750%	20,969	125,969	132,267
2/1/2030		110,000	2.850%	18,081	128,081	134,485
2/1/2031		115,000	3.000%	14,946	129,946	136,444
2/1/2032		115,000	3.125%	11,496	126,496	132,821
2/1/2033		120,000	3.200%	7,903	127,903	134,298
2/1/2034		125,000	3.250%	4,063	129,063	135,516
2/1/2035		1,560,000		394,771	1,954,771	2,052,046

David Drown Associates, Inc.

Proposed for Competitive Sale

Master Cash Flow ~ Final

Bond Details	
Set Sale Date	3/25/2019
Award Date	6/10/2019
Dated Date	7/1/2019
Closing Date	7/1/2019
1st Interest Payment	2/1/2020
Proceeds spent by:	12/31/2021
Purchase Price	1,540,500.00
Net Interest Cost	414,271.35
Net Effective Rate	2.97288%

Average Coupon	2.83295%
Call Option	@ par
Weighted Avg. Maturity	2/1/2027
Average Life	8.933
Purchaser	8.933
Bond Counsel	Proposed for Competitive Sale
Rating Agency	Briggs & Morgan, P.A.
Pay Agent	Standard & Poors
Tax Status	Northland Trust Services
Continuing Disclosure	Tax Exempt, Bank Qualified
Rebate	Limited
Statutory Authority	Small Issuer - Exempt from Rebate
	MS, Chapters 469, 115, 444 & 475

Pledged Revenues		Account Balances	
Collection Year	Tax Levies	Revenues	Surplus (deficit)
2019	-	38,910	7,582
2020	42,226	38,450	9,812
2021	41,266	38,003	9,700
2022	44,188	37,531	10,895
2023	43,011	37,019	10,741
2024	41,713	36,455	10,572
2025	45,604	41,114	10,395
2026	44,029	40,358	10,206
2027	42,389	39,571	10,009
2028	40,650	38,736	9,800
2029	42,815	37,885	10,900
2030	46,152	37,019	10,647
2031	44,020	41,371	10,385
2032	41,776	40,269	10,110
2033	44,688	39,120	9,823
2034	46,063	37,944	10,841
	650,590	619,756	182,418
			610,000

Master Cash Flow ~ Final

City of Mantorville, Minnesota

\$610,000
General Obligation Bonds, Series 2019A

Uses of Funds		
Road Project Costs		579,193.00
Other Costs		-
Total Project Costs		579,193.00
Underwriter's Discount Allowance	1.25%	7,625.00
Unused Discount to D/S Fund	-	-
Allocated Issuance Costs		14,625.00
Bond Premium	-	-
Excess Proceeds	-	-
Capitalized Interest (to D/S Fund)		9,281.56
		<u>610,724.56</u>

Sources of Funds		
Bond Issue		610,000.00
Bond Premium		-
Construction Fund Earnings		724.56
Cash Contribution		-
		<u>610,724.56</u>

**5th Street Phase II Roadwork
(469 Authority)**

Payment Schedule & Cashflow					Payment Schedule		
12-Month Period ending*	Principal Dated Date	Coupon	Interest	Payment Total	PLUS 5%		
7/1/2019	-	1.600%	9,282	9,282	9,282		
2/1/2020	35,000	1.700%	15,911	50,911	53,457		
2/1/2021	35,000	1.800%	15,316	50,316	52,832		
2/1/2022	35,000	1.950%	14,686	49,686	52,171		
2/1/2023	35,000	2.150%	14,004	49,004	51,454		
2/1/2024	35,000	2.250%	13,251	48,251	50,664		
2/1/2025	40,000	2.400%	12,464	52,464	55,087		
2/1/2026	40,000	2.500%	11,504	51,504	54,079		
2/1/2027	40,000	2.650%	10,504	50,504	53,029		
2/1/2028	40,000	2.700%	9,444	49,444	51,916		
2/1/2029	40,000	2.750%	8,364	48,364	50,782		
2/1/2030	45,000	2.850%	7,264	52,264	54,877		
2/1/2031	45,000	3.000%	5,981	50,981	53,530		
2/1/2032	45,000	3.125%	4,631	49,631	52,113		
2/1/2033	50,000	3.200%	3,225	53,225	55,886		
2/1/2034	50,000	3.250%	1,625	51,625	54,206		
2/1/2035	610,000		157,455	767,455	805,364		

Collection Year	Pledged Revenues		Account Balances	
	Tax Abatement	Tax Levies	Surplus (deficit)	Account Balance
2019	-	-	Initial Deposit to D/S Fund >	9,282
2020	40,667	12,790	-	-
2021	40,667	12,165	-	-
2022	40,667	11,504	-	-
2023	40,667	10,787	-	-
2024	40,667	9,997	-	-
2025	40,667	14,420	-	-
2026	40,667	13,412	-	-
2027	40,667	12,362	-	-
2028	40,667	11,249	-	-
2029	40,667	10,115	-	-
2030	40,667	14,210	-	-
2031	40,667	12,864	-	-
2032	40,667	11,446	-	-
2033	40,667	15,220	-	-
2034	40,667	13,540	-	-
	610,000	186,082	(9,282)	

City of Mantorville, Minnesota

\$475,000

General Obligation Bonds, Series 2019A

Uses of Funds	
Sewer Project Costs	694,365.00
Other Costs	-
Total Project Costs	694,365.00
Underwriter's Discount Allowance	1.25%
Unused Discount to D/S Fund	-
Allocated Issuance Costs	11,562.50
Bond Premium	-
Excess Proceeds	-
Capitalized Interest (to D/S Fund)	-
	<u>711,865.00</u>
	<u>711,865.00</u>
Sources of Funds	
Bond Issue	475,000.00
Bond Premium	-
Construction Fund Earnings	-
Cash Contribution (Sewer Fund for SE Sewer Phase I)	236,865.00
	<u>711,865.00</u>
	<u>711,865.00</u>

Payment Schedule & Cashflow

12-Month Period ending*		Payment Schedule				Payment		PLUS	
		Principal	Coupon	Interest		Total		5%	
7/1/2019 Dated Date									
2/1/2020	-		1.800%	7,221		7,221		7,582	
2/1/2021	25,000		1.700%	12,379		37,379		39,248	
2/1/2022	25,000		1.800%	11,954		36,954		38,801	
2/1/2023	30,000		1.950%	11,504		41,504		43,579	
2/1/2024	30,000		2.150%	10,919		40,919		42,965	
2/1/2025	30,000		2.250%	10,274		40,274		42,287	
2/1/2026	30,000		2.400%	9,599		39,599		41,579	
2/1/2027	30,000		2.500%	8,879		38,879		40,823	
2/1/2028	30,000		2.650%	8,129		38,129		40,035	
2/1/2029	30,000		2.700%	7,334		37,334		39,200	
2/1/2030	35,000		2.750%	6,524		41,524		43,600	
2/1/2031	35,000		2.850%	5,561		40,561		42,589	
2/1/2032	35,000		3.000%	4,564		39,564		41,542	
2/1/2033	35,000		3.125%	3,514		38,514		40,439	
2/1/2034	35,000		3.200%	2,420		37,420		39,291	
2/1/2035	40,000		3.250%	1,300		41,300		43,365	
		475,000		122,072		597,072		626,926	

Sewer Portion of 3rd Street Looping & SE
Sewer Phase I (115 Authority)

Collection Year	Pledged Revenues		Account Balances	
	Tax Levies	Sewer Revenues	Surplus (deficit)	Account Balance
2019	-	7,582	-	-
2020	29,436	9,812	-	-
2021	29,101	9,700	-	-
2022	32,684	10,895	-	-
2023	32,224	10,741	-	-
2024	31,716	10,572	-	-
2025	31,184	10,395	-	-
2026	30,617	10,206	-	-
2027	30,026	10,009	-	-
2028	29,400	9,800	-	-
2029	32,700	10,900	-	-
2030	31,942	10,647	-	-
2031	31,156	10,385	-	-
2032	30,330	10,110	-	-
2033	29,468	9,823	-	-
2034	32,524	10,841	-	-
464,508		162,418	-	-

City of Mantorville, Minnesota

\$475,000
General Obligation Bonds, Series 2019A

Uses of Funds	
Water Project Costs	457,500.00
Other Costs	-
Total Project Costs	457,500.00
Underwriter's Discount Allowance	1.25%
Unused Discount to D/S Fund	-
Allocated Issuance Costs	11,562.50
Bond Premium	-
Excess Proceeds	-
Capitalized Interest (to D/S Fund)	-
	<u>475,000.00</u>

Sources of Funds	
Bond Issue	475,000.00
Bond Premium	-
Construction Fund Earnings	-
Cash Contribution	-
	<u>475,000.00</u>

Water Portion
of 3rd Street Looping
(444 Authority)

Payment Schedule & Cashflow						
Payment Schedule						
12-Month Period ending*	Principal Dated Date	Coupon	Interest	Payment Total	PLUS 5%	
7/1/2019						
2/1/2020	30,000	1.600%	7,058	37,058	38,910	
2/1/2021	25,000	1.700%	11,619	36,619	38,450	
2/1/2022	25,000	1.800%	11,194	36,194	38,003	
2/1/2023	25,000	1.950%	10,744	35,744	37,531	
2/1/2024	25,000	2.150%	10,256	35,256	37,019	
2/1/2025	25,000	2.250%	9,719	34,719	36,455	
2/1/2026	30,000	2.400%	9,156	39,156	41,114	
2/1/2027	30,000	2.500%	8,436	38,436	40,358	
2/1/2028	30,000	2.650%	7,686	37,686	39,571	
2/1/2029	30,000	2.700%	6,891	36,891	38,736	
2/1/2030	30,000	2.750%	6,081	36,081	37,885	
2/1/2031	30,000	2.850%	5,256	35,256	37,019	
2/1/2032	35,000	3.000%	4,401	39,401	41,371	
2/1/2033	35,000	3.125%	3,351	38,351	40,269	
2/1/2034	35,000	3.200%	2,258	37,258	39,120	
2/1/2035	35,000	3.250%	1,138	36,138	37,944	
	475,000		115,244	590,244	619,756	

Collection Year	Pledged Revenues		Account Balances	
	Water Revenues	Initial Deposit to D/S Fund >	Surplus (deficit)	Account Balance
2019	38,910	-	-	-
2020	38,450	-	-	-
2021	38,003	-	-	-
2022	37,531	-	-	-
2023	37,019	-	-	-
2024	36,455	-	-	-
2025	41,114	-	-	-
2026	40,358	-	-	-
2027	39,571	-	-	-
2028	38,736	-	-	-
2029	37,885	-	-	-
2030	37,019	-	-	-
2031	41,371	-	-	-
2032	40,269	-	-	-
2033	39,120	-	-	-
2034	37,944	-	-	-
	<u>619,756</u>			

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF MANTORVILLE, MINNESOTA

HELD: March 25, 2019

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Mantorville, Dodge County, Minnesota, was duly held at the City Hall in said City on the 25th day of March, 2019, beginning at 6:30 o'clock P.M. for the purpose, in part, of authorizing the competitive negotiated sale of the \$1,560,000 General Obligation Bonds, Series 2019A, of said City.

The following Council members were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION 2019 - 07
PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF
\$1,560,000 GENERAL OBLIGATION BONDS, SERIES 2019A

A. WHEREAS, the City Council of the City of Mantorville, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$1,560,000 General Obligation Bonds, Series 2019A (the "Bonds") to provide financing for the 2019 Street and Utility Improvement Projects;

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the Bonds and Certificates and is therefore authorized to sell the Bonds and Certificates by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds and Certificates.

2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds and Certificates. The City Clerk-Treasurer, or designee, shall open bids at the time and place specified in such Terms of Offering.

3. Terms of Offering. The terms and conditions of the Bonds and Certificates and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate in

the preparation of an official statement for the Bonds and Certificates and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Approved this 25th day of March, 2019.

STATE OF MINNESOTA
COUNTY OF DODGE
CITY OF MANTORVILLE

I, the undersigned, being the duly qualified and Clerk-Treasurer of the City of Mantorville, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$1,560,000 General Obligation Bonds, Series 2019A.

WITNESS my hand as such Clerk-Treasurer of the City this 25th day of March 2019.

Cami Reber
City Clerk-Treasurer

EXHIBIT A

TERMS OF OFFERING

City of Mantorville, Minnesota

\$1,560,000

General Obligation Bonds, Series 2019A

(BOOK ENTRY ONLY)

TERMS OF PROPOSAL

Proposals for the Bonds will be received on Monday, June 10, 2019 at 11:00 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 6:30 P.M., Central Time, on that same date.

SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:00 a.m., Central Time on June 10, 2019. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:00 a.m., Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Mantorville nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

DETAILS OF THE BONDS

The Bonds will be dated July 1, 2019, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2020. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2020	\$ 30,000	2028	\$ 100,000
2021	85,000	2029	100,000
2022	85,000	2030	105,000
2023	90,000	2031	110,000
2024	90,000	2032	115,000
2025	90,000	2033	115,000
2026	100,000	2034	120,000
2027	100,000	2035	125,000

TERM BOND OPTION

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name Northland Trust Services, Inc., Minneapolis, MN, as registrar for the Bonds. Northland Trust Services, Inc. shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2027 and on any day thereafter, to prepay Bonds due on or after February 1, 2028. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. The City will further pledge tax abatements from benefitted properties, and also water and sewer revenue from the City utilities. The proceeds of the Bonds will provide financing for the 2019 Street and Utility Improvement Projects.

TYPE OF PROPOSALS

Proposals shall be for not less than \$1,540,500.00 (98.75%) and accrued interest on the total principal amount of the Bonds. The apparent low-bidder as notified by David Drown Associates, Inc. shall wire, to a designated account, a good faith amount of \$31,200 by 3:00 P.M. on the date of sale. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

AWARD

The proposals will be evaluated on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

ISSUE PRICE DETERMINATION

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by David Drown Associates, Inc.

The City intends that the sale of the Bonds pursuant to this Terms of Offering shall constitute a "competitive sale" as defined in the Regulation based on the following:

- i. the City shall cause this Terms of Offering to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- ii. all bidders shall have an equal opportunity to submit a bid;
- iii. the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- iv. the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest net interest cost, as set forth in this Terms of Offering (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Offering shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and David Drown Associates, Inc. if a "substantial amount" (as defined in the Regulation) of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which such substantial amount was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly

provide the City and David Drown Associates, Inc. the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the City and David Drown Associates, Inc. notified of such prices not later than three (3) business days prior to the closing date.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

LIMITED CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking where under the City will covenant to provide, or cause to be provided annual financial information, including audited financial statements of the City, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5). A description of the City's undertaking is set forth in the Official Statement.

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded

25 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated March 25, 2019

BY ORDER OF THE CITY COUNCIL

/s/ Cami Reber
City Clerk-Treasurer

RESOLUTION 2019-08

CITY OF MANTORVILLE, MINNESOTA

**RESOLUTION SETTING DATE FOR A PUBLIC HEARING
ON THE APPROVAL OF A TAX ABATEMENT
FOR THE PURPOSE OF FINANCING 5th STREET PHASE II IMPROVEMENTS**

WHEREAS, the City of Mantorville City (the "City") intends to issue bonds for the purpose of funding improvements to 5th Street (the "Project") utilizing property tax abatement authority granted under Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Act"); and

WHEREAS, pursuant to the Act, prior to approving an abatement resolution and the use of tax abatement the City must hold a public hearing; and

WHEREAS, the Council has determined to hold the required public hearing and consider the terms of abatement.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Mantorville:

1. Abatement Terms. The Council directs staff and consultants to determine the maximum amount of abatement and term of years, and to prepare an abatement resolution for the Project, for consideration by the Council at a public hearing on June 10, 2019.
2. Public Hearing. The City Council shall hold a public hearing on the use of tax abatement to finance the costs of the Project at 6:30 P.M. on Monday, June 10, 2019, at the City Hall of the City. The City Clerk is directed to publish a notice in the City's official newspaper announcing a public hearing before the City Council on the abatement resolution. The notice shall be published in the newspaper at least 11 days but less than 30 days prior to the public hearing and shall be in substantially the form attached as Exhibit A to this resolution, with dollar amounts and years filled in according to proposed terms provided by the City Clerk.

Resolution adopted this 25th day of March, 2019.

Chuck Bradford, Mayor

ATTEST:

Cami Reber, City Clerk

Members Present:

Members Absent:

Motion by:

Seconded by:

Vote:

EXHIBIT A

**CITY OF MANTORVILLE
DODGE COUNTY
STATE OF MINNESOTA**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Mantorville, Minnesota will hold a public hearing on Monday, June 10, 2019, at 6:30 p.m., at City Hall, 21 Fifth Street SE, Mantorville, Minnesota, relating to the use of property tax abatement pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The City Council will consider an abatement resolution under which the City will abate the City's share of property taxes on certain parcels in order to finance street improvements nearby said properties. The abatement shall not exceed \$610,000 spread over 15 years, commencing with taxes payable 2020. The following parcels of land are proposed to be included in the proposed tax abatement:

INSERT PARCEL NUMBERS HERE

Information concerning the proposed project, including a draft copy of the abatement resolution, will be on file at City Hall on and after the date of this notice. Any person wishing to express an opinion on the matters to be considered at the public hearing will be heard orally or in writing.

BY ORDER OF THE CITY COUNCIL

/s/ Cami Reber
City Clerk

2019 Street and Utility Improvements Wanlessville, MN			Ellor Construction, Inc. 123 Carlton Street SW Rochester, MN 55902		Sweetie Jms Contracting, LLC 103-1/2 W. Main St. Kasson, MN 55944		Edge Contracting, Inc. 27854 510th Street Elgin, MN 55932		A-1 Excavating, Inc. 408 26th Ave., PO Box 90 Bloomer, WI 54724	
ITEM	QUANTITY	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	
Mobilization	1 LS	\$20,000.00	\$20,000.00	\$45,000.00	\$45,000.00	\$24,625.00	\$24,625.00	\$81,000.00	\$81,000.00	
Remove Bituminous Pavement	4,980 SY	\$2.00	\$9,960.00	\$4.00	\$19,920.00	\$2.25	\$11,205.00	\$2.00	\$9,960.00	
Remove Concrete Curb and Gutter	125 LF	\$5.00	\$625.00	\$4.00	\$500.00	\$3.00	\$375.00	\$6.00	\$750.00	
Remove Concrete Driveway Pavement	379 SY	\$7.50	\$2,842.50	\$6.00	\$2,274.00	\$3.00	\$1,137.00	\$10.00	\$3,790.00	
Remove Bituminous Driveway Pavement	214 SY	\$6.00	\$1,284.00	\$4.00	\$856.00	\$3.00	\$642.00	\$6.00	\$1,284.00	
Remove Concrete Walk	50 SY	\$7.50	\$375.00	\$5.00	\$250.00	\$3.00	\$150.00	\$8.00	\$400.00	
Remove Watermain	1,711 LF	\$2.00	\$3,422.00	\$0.01	\$17.11	\$5.00	\$8,555.00	\$8.00	\$13,688.00	
Remove Gate Valve & Box	6 Each	\$200.00	\$1,200.00	\$200.00	\$1,200.00	\$250.00	\$1,500.00	\$200.00	\$1,200.00	
Remove Hydrant	3 Each	\$300.00	\$900.00	\$300.00	\$900.00	\$250.00	\$750.00	\$360.00	\$1,080.00	
Remove Sanitary Manhole	5 Each	\$300.00	\$1,500.00	\$400.00	\$2,000.00	\$750.00	\$3,750.00	\$600.00	\$3,000.00	
Remove Sanitary Sewer	1,318 LF	\$2.00	\$2,636.00	\$0.01	\$13.18	\$5.00	\$6,590.00	\$1.00	\$1,318.00	
Remove Storm Sewer	64 LF	\$2.00	\$128.00	\$20.00	\$1,280.00	\$10.00	\$640.00	\$14.00	\$896.00	
Clear and Grub Tree	10 Each	\$600.00	\$6,000.00	\$800.00	\$8,000.00	\$500.00	\$5,000.00	\$1,200.00	\$12,000.00	
Adjust Frame and Ring Casting	4 Each	\$400.00	\$1,600.00	\$750.00	\$3,000.00	\$500.00	\$2,000.00	\$550.00	\$2,200.00	
Common Excavation (P)	1,950 CY	\$17.00	\$33,150.00	\$15.75	\$30,712.50	\$8.25	\$16,087.50	\$12.00	\$23,400.00	
Unclassified Excavation and Ditch Grading (P)	1,100 CY	\$20.00	\$22,000.00	\$18.75	\$21,725.00	\$8.25	\$9,075.00	\$16.00	\$17,600.00	
Rock Excavation	1,400 LF	\$26.00	\$36,400.00	\$0.01	\$14.00	\$73.00	\$102,200.00	\$45.00	\$63,000.00	
Exploratory Excavation	30 Hours	\$320.00	\$9,600.00	\$0.01	\$0.30	\$150.00	\$4,500.00	\$350.00	\$10,500.00	
Topsoil Borrow (LV)	605 CY	\$7.00	\$4,235.00	\$0.01	\$6.05	\$18.00	\$10,890.00	\$6.00	\$3,630.00	
Subgrade Preparation	17 Road Sta.	\$320.00	\$5,440.00	\$1.00	\$17.00	\$200.00	\$3,400.00	\$555.00	\$9,435.00	
10" Aggregate Base Class 5 (P)	1,550 CY	\$29.00	\$44,950.00	\$47.00	\$72,850.00	\$23.40	\$36,270.00	\$30.00	\$46,500.00	
Aggregate Subbase - Breaker Run (CV)	775 CY	\$24.00	\$18,600.00	\$0.01	\$7.75	\$20.75	\$16,081.25	\$43.00	\$33,325.00	
Geotextile Fabric, Type V	5,610 SY	\$1.00	\$5,610.00	\$2.00	\$11,220.00	\$0.95	\$5,329.50	\$1.50	\$8,415.00	
Aggregate for Pipe Foundation (CV)	300 CY	\$5.00	\$1,500.00	\$0.01	\$3.00	\$25.50	\$7,650.00	\$46.00	\$13,800.00	
Granular Material for Backfill	400 CY	\$5.00	\$2,000.00	\$0.01	\$4.00	\$17.25	\$6,900.00	\$37.00	\$14,800.00	
Type SP 12.5 Wearing Course Mix SPWMB240B (2)	650 Ton	\$84.00	\$54,600.00	\$79.00	\$51,350.00	\$76.00	\$49,400.00	\$77.00	\$50,050.00	
Type SP 12.5 Non-Wearing Course Mix SPWMB230B (2)	650 Ton	\$84.00	\$54,600.00	\$79.00	\$51,350.00	\$76.00	\$49,400.00	\$93.00	\$60,450.00	
Concrete B624 Curb and Gutter	500 LF	\$28.50	\$14,250.00	\$27.00	\$13,500.00	\$26.50	\$13,250.00	\$32.50	\$16,250.00	
6" Concrete Walk	300 SF	\$9.50	\$2,850.00	\$8.00	\$5,400.00	\$10.00	\$3,000.00	\$11.00	\$3,300.00	
4" Concrete Walk	910 SF	\$8.00	\$7,280.00	\$8.00	\$7,280.00	\$8.50	\$7,735.00	\$8.70	\$7,917.00	
Truncated Domes	46 SF	\$48.00	\$2,208.00	\$40.00	\$1,640.00	\$48.00	\$2,208.00	\$56.00	\$2,576.00	
7" Concrete Driveway Reinforced	10 SY	\$85.00	\$850.00	\$82.00	\$820.00	\$89.00	\$890.00	\$95.00	\$950.00	
6" Concrete Driveway Reinforced	430 SY	\$73.00	\$31,390.00	\$87.00	\$37,410.00	\$77.00	\$33,110.00	\$81.60	\$35,088.00	
3" Bituminous Driveway	220 SY	\$31.50	\$6,930.00	\$39.00	\$8,580.00	\$34.50	\$7,590.00	\$41.00	\$9,020.00	
6" Aggregate Driveway	290 SY	\$8.00	\$2,320.00	\$10.00	\$2,900.00	\$8.00	\$2,320.00	\$11.00	\$3,190.00	
Sanitary Manhole Type 3	4 Each	\$5,000.00	\$20,000.00	\$5,000.00	\$20,000.00	\$2,312.00	\$9,248.00	\$4,750.00	\$19,000.00	
Sanitary Manhole Type 3A	1 Each	\$8,600.00	\$8,600.00	\$8,500.00	\$8,500.00	\$7,492.00	\$7,492.00	\$8,650.00	\$8,650.00	
6-inch PVC Sanitary Sewer	910 LF	\$41.00	\$37,310.00	\$41.00	\$37,310.00	\$59.75	\$54,372.50	\$52.00	\$47,320.00	
6-inch PVC Sanitary Sewer Service	175 LF	\$27.00	\$4,725.00	\$31.00	\$5,425.00	\$42.95	\$7,516.25	\$36.00	\$6,300.00	
4-inch PVC Sanitary Sewer Service	175 LF	\$25.00	\$4,375.00	\$31.00	\$5,425.00	\$41.37	\$7,239.75	\$34.00	\$5,950.00	
8" x 6" PVC Wye	5 Each	\$300.00	\$1,500.00	\$360.00	\$1,800.00	\$500.00	\$2,500.00	\$515.00	\$2,575.00	
8" x 4" PVC Wye	5 Each	\$250.00	\$1,250.00	\$290.00	\$1,450.00	\$423.00	\$2,115.00	\$430.00	\$2,150.00	
Connect to Existing Sanitary Sewer	6 Each	\$1,000.00	\$6,000.00	\$900.00	\$5,400.00	\$750.00	\$4,500.00	\$1,125.00	\$6,750.00	
8-inch Watermain	1,700 LF	\$41.00	\$69,700.00	\$49.00	\$83,300.00	\$48.80	\$82,960.00	\$45.00	\$76,500.00	

2019 Street and Utility Improvements Mendonville, MN		Elcor Construction, Inc. 123 Carlton Street SW Rochester, MN 55902		Sweeney Jms Contracting, LLC 103-1/2 W. Main St Kasson, MN 55944		Edge Contracting, Inc. 27854 570th Street Elgin, MN 55932		A-1 Excavating, Inc. 408 26th Ave PO Box 90 Bloomer, WI 54724	
6-inch Watermain	40 LF	\$41.00	\$1,640.00	\$49.00	\$1,960.00	\$68.00	\$2,720.00	\$47.00	\$1,880.00
F & I Hydrant	3 Each	\$4,000.00	\$12,000.00	\$4,250.00	\$12,750.00	\$4,367.00	\$13,101.00	\$4,040.00	\$12,120.00
6" Gate Valve & Box	3 Each	\$1,500.00	\$4,500.00	\$1,250.00	\$3,750.00	\$1,815.00	\$5,445.00	\$1,490.00	\$4,470.00
8" Gate Valve & Box	5 Each	\$2,000.00	\$10,000.00	\$2,250.00	\$11,250.00	\$2,280.00	\$11,400.00	\$2,000.00	\$10,000.00
F & I Watermain Fittings	1,100 Lbs.	\$9.00	\$9,900.00	\$6.00	\$6,600.00	\$10.40	\$11,440.00	\$10.00	\$11,000.00
Temporary Water	1 LS	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00	\$5,600.00	\$5,600.00
Connect to Existing Watermain	5 Each	\$1,050.00	\$5,250.00	\$1,000.00	\$5,000.00	\$900.00	\$4,500.00	\$2,200.00	\$11,000.00
1-inch Copper Pipe Type K	500 LF	\$26.00	\$13,000.00	\$37.00	\$18,500.00	\$24.50	\$12,250.00	\$36.00	\$18,000.00
1-inch Corporation Stop	14 Each	\$250.00	\$3,500.00	\$275.00	\$3,850.00	\$402.00	\$5,628.00	\$425.00	\$5,950.00
1-inch Curb Stop & Box	14 Each	\$400.00	\$5,600.00	\$300.00	\$4,200.00	\$437.00	\$6,118.00	\$340.00	\$4,760.00
Storm Sewer Structure Type 1	1 Each	\$3,300.00	\$3,300.00	\$2,650.00	\$2,650.00	\$1,850.00	\$1,850.00	\$2,180.00	\$2,180.00
Storm Sewer Structure Type 4 (60")	1 Each	\$5,700.00	\$5,700.00	\$4,950.00	\$4,950.00	\$3,448.00	\$3,448.00	\$4,340.00	\$4,340.00
Storm Sewer Structure Type 4 (48")	2 Each	\$4,200.00	\$8,400.00	\$3,450.00	\$6,900.00	\$2,362.00	\$4,724.00	\$3,840.00	\$7,680.00
18" Reinforced Concrete Pipe, Class III	132 LF	\$57.00	\$7,524.00	\$42.00	\$5,544.00	\$54.50	\$7,194.00	\$65.00	\$8,580.00
18" Reinforced Concrete Pipe Apron	1 Each	\$1,100.00	\$1,100.00	\$1,850.00	\$1,850.00	\$800.00	\$800.00	\$960.00	\$960.00
12" Reinforced Concrete Pipe, Class III	364 LF	\$50.00	\$18,200.00	\$37.00	\$13,468.00	\$47.50	\$17,290.00	\$57.00	\$20,748.00
12" Corrugated Metal Pipe	228.0 LF	\$41.00	\$9,348.00	\$39.00	\$8,892.00	\$43.60	\$9,940.80	\$44.00	\$10,032.00
12" Reinforced Concrete Culvert Pipe, Class III	52 LF	\$50.00	\$2,600.00	\$45.00	\$2,340.00	\$63.00	\$3,276.00	\$55.00	\$2,860.00
12" Corrugated Metal Pipe Apron	18 Each	\$200.00	\$3,600.00	\$425.00	\$7,650.00	\$314.00	\$5,652.00	\$240.00	\$4,320.00
12" Reinforced Concrete Culvert Pipe Apron	2 Each	\$1,000.00	\$2,000.00	\$1,650.00	\$3,300.00	\$670.00	\$1,340.00	\$985.00	\$1,970.00
Connect to Existing Storm Sewer	4 Each	\$1,000.00	\$4,000.00	\$850.00	\$3,400.00	\$1,000.00	\$4,000.00	\$900.00	\$3,600.00
Temporary Rock Construction Entrance	2 Each	\$1.00	\$2.00	\$500.00	\$1,000.00	\$2,000.00	\$4,000.00	\$550.00	\$1,100.00
Storm Drain Inlet Protection	6 Each	\$300.00	\$1,800.00	\$150.00	\$900.00	\$250.00	\$1,500.00	\$160.00	\$960.00
Sod Type Lawn	6,832 SY	\$5.50	\$37,686.00	\$9.00	\$61,688.00	\$8.00	\$54,816.00	\$11.00	\$75,372.00
Traffic Control	1 LS	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$5,500.00	\$5,500.00
Ditch Check, Type 2	28 Each	\$50.00	\$1,300.00	\$100.00	\$2,800.00	\$128.50	\$3,289.00	\$120.00	\$3,120.00
Silt Fence, Machine Sliced	530 LF	\$3.00	\$1,590.00	\$4.00	\$2,120.00	\$2.00	\$1,060.00	\$2.30	\$1,219.00
Material Testing Allowance	1 LS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
TOTAL			\$764,235.50	\$783,351.89			\$844,430.55		\$981,778.00

Item	Street	Location	Proposed Width (ft)	Approximate Length (ft)	Seal Coat	Overlay Rebuild	Cost Opinion
Streets to be seal coated this year 2019							
9th street		Main-clay st	40	351	X		\$ 4,200
		Clay- West street	30	368	X		\$ 3,300
		West-Walnut street	30	401	X		\$ 3,600
		Walnut-Chestnut street	30	377	x		\$ 3,400
7th street		Main -Clay street	36	418	X		\$ 4,500
		Clay - West street	36	420	X		\$ 4,600
		West-Walnut street	26	420	X		
		Walnut-Chestnut street	30	375	X		\$ 3,400
7th st and north		West north to 9th street	27	800	X		\$ 6,500
		Walnut north to 9th street	30	800	X		\$ 7,200
		Chestnut North to 9th street	30	800	X		\$ 7,200
9th street and north		Walnut st north of 9th	30	629	X		\$ 5,700
		chestnut street north of 9th	30	613	X		\$ 5,500
1-5 years		Cemetary Road	18	1549	X		\$ 8,400
		Mantor Dr	23	1916	X		\$ 13,300
		Mark Lane	22	285	X		\$ 1,900
		Clover street	12	398	X		\$ 1,400
		Bergman Drive	30	1219	X		\$ 11,000
		Adams street	24	300	X		\$ 2,200

Seal Coat Construction Subtotal	\$	109,000
Contingencies (10%)	\$	10,900
Engr, Legal, Admin. (20%)	\$	24,000
1-10 Year Seal Coat Total	\$	143,900

Maintenance needed 2019

Jefferson	9th street north -stagecoach	21	622	x	\$	40,000
Leprechaun Ln	Cul-de-sac	154	78	x	\$	45,000
Gulf View	Par-4 West	18	855	x	\$	40,000
Eagle Court	Street & Cul-de-sac	23	382	x	\$	45,000
Chestnut and 5th	1 manhole on each street				\$	2,500

maintenance	1-5 years					
6th st	West - Walnut St	34	420		X \$	105,200
	Walnut - Chestnut St	24	750		X \$	137,400
	Chestnut - Jefferson St	24	579		X \$	110,800
Jefferson	9th street north -stagecoach	21	622		X \$	26,700
Monroe Ct	7th - 6th St	24	400		X \$	83,100
	South of 6th St	34	200		X \$	24,900
9th St	Blanch - Main St	24	330		X \$	72,200
	Main - Clay St	46	340		X \$	107,700
	Clay - West St	34	370		X \$	27,200
	West - Walnut St	34	420		X \$	29,000
	Walnut - Chestnut St	34	370		X \$	95,200
West St	North of 9th St	24	600		X \$	114,100
Chestnut St	4th - 5th St	24	400		X \$	83,100
	5th - 6th St	34	400		X \$	101,200
	6th - 7th St	34	400		X \$	101,200
Golfview Ct	North of CR 15	24	850		X \$	33,900
Eagle Ct	North of CR 15	24	350		X \$	29,300
6th St	Jefferson - Chestnut St	18	570		X \$	24,000
	Chestnut - Walnut St	18	370		X \$	20,300
	Walnut - West St	18	420		X \$	21,200
Walnut St	3rd - 4th St	20	400		X \$	21,600

1-5 Year Construction Subtotal	\$	1,501,800
Contingencies (10%)	\$	150,200
Engr, Legal, Admin. (20%)	\$	330,400
1-5 Year Total	\$	1,982,400

Street Maintenance Needed in 6 to 10 years

Walnut St	5th - 6th St	24	400	X	\$	23,100
	6th - 7th St	34	400		X	\$ 101,200
	7th - 9th St	24	800	X	\$	35,500
	North of 9th St	24	600	X	\$	30,000
3rd St	Walnut - Clay St	22	860	X	\$	32,500
Clay St	3rd - 4th St	24	400	X	\$	23,100
	4th - 5th St	48	400	X	\$	33,500
	5th - 6th St	48	400	X	\$	33,500
	6th - 7th St	48	400	X	\$	33,500
	7th - 9th St	48	800	X	\$	53,500
4th St	Clay - West St	28	370		X	\$ 85,100
	West - Walnut St	19	400	X	\$	21,200
West St	3rd - 4th St	24	400		X	\$ 83,100
	5th - 6th St	24	400		X	\$ 83,100
	6th - 7th St	20	400	X	\$	21,600
	7th - 8th St	34	400		X	\$ 101,200
	8th - 9th St	24	400	X	\$	24,500
8th St	West - Clay St	34	370		X	\$ 95,200
	Main - East St	24	700		X	\$ 129,600
Alley	5th - 6th St	24	400	X	\$	23,100
Mantor Dr	South of 5th St	18	1900	X	\$	48,400
Riverview Rd	CR 12 - Zumbro Ridge Dr	18	500	X	\$	22,700
	Zumro Ridge - Amy Ln	18	900	X	\$	30,000
Amy Ln	Riverview - Zumbro Ridge Dr	18	350	X	\$	19,900
Zumbro Ridge Dr	Riverview - Amy Ln	18	1020	X	\$	32,200
East St	7th - 8th St	24	470		X	\$ 93,900
7th St	East - Blanch St	24	400		X	\$ 83,100
Blanch St	7th - 8th St	28	400		X	\$ 90,300
	8th - 9th St	24	400		X	\$ 83,100
10th St	Main - Blanch St	18	500		X	\$ 84,900
6th St	Clay - Main St	34	330		X	\$ 87,200
6-10 Year Construction Subtotal					\$	1,742,800
Contingencies (10%)					\$	174,300
Engr, Legal, Admin. (20%)					\$	383,420
6-10 Year Total					\$	<u>2,300,520</u>
Grand Total					\$	<u>4,347,520</u>

Mantorville City Council By Laws

- I. **Regular Meetings:** Mantorville City Council meetings are held the 2nd and 4th Mondays of every month at 6:30 p.m. Exceptions are if that Monday falls on a holiday and there is not a scheduled meeting the 2nd Monday in December. The Council may cancel any scheduled meeting, however at least one (1) meeting per month must be held.
- II. **Council Agenda:** The agenda is generally closed to new material the Wednesday before the Council meeting. Packets for the Council Members are prepared and distributed on the Friday noon before the Council meeting. Additions and deletions or changing items may be made at the beginning of the meeting as decided by the Mayor or by motion from the Council, if necessary.
- III. **Council Preparation:** It is the expectation that each Council Member read the agenda and accompanied materials before the commencement of each meeting.
- IV. **Order:** To accommodate persons waiting to be heard, the Mayor and Council may vary the agenda order; however, public hearings shall be heard no earlier then the time specified on the public hearing notice.
- V. **Order of Business:**
 - a. Call to Order
 - b. Additions or deletions to the agenda
 - c. Consent Agenda
 - d. Public input/comment
 - e. Public Hearings (if scheduled)
 - f. City Department reports
 - g. Informational Presentations ---- including consultant reports
 - h. Committee Reports
 - i. Mayors Report
 - j. Council Members Reports
 - k. Old Business
 - l. New Business
- VI. **Quorum:** Is present when three (3) of the five (5) Council Members are present. Attention to state statute regarding certain situations that require more than a quorum.
- VII. **Seating of the Council and Consultants:** Each member or consultant shall have a nameplate. Historically this arrangement has been decided by the Mayor.
- VIII. **Special meetings and Public Hearings:** shall be conducted as required by State laws.
- IX. **Policies:** Relating to City Council Meetings rules of procedure and courtesy
 - a. Call to Order – the presiding officer
 - b. Start on time
 - c. Rules of debate – All members have equal rights, responsibilities, privileges and obligations to participate
 - d. Issues are handled one at a time
 - e. Discussions – One person at a time

- X. **Study/Work Sessions:** The City Council will periodically conduct work sessions that are legally considered special meetings, if conducted on a night that is not a usual Council meeting. The purpose of these work sessions is to consider issues that merit more in depth discussion, for example project planning, budget planning or committee recommendations. These will be scheduled once in the winter and once in the summer.
- XI. **Presentations by Applicants and Petitioners:** The Council expects that applicants and petitioners, or their designated representatives can make their presentations within 15 minutes not including time for answering questions by the Council. Upon request, the Mayor can extend the time subject to the consent of the Council. Submission of written material in advance is requested. In addition, the Council requests that previously handed out materials not be read in its entirety but instead summarized.
- XII. **Agenda items of high public interest:** If numerous requests, Mayor will inform Council. The Mayor or presiding officer will determine time limit for each speaker. Groups should choose a spokesperson. Citizens, the Council, staff and consultants should demonstrate proper decorum treating everyone with mutual respect.
- XIII. **Procedural process for Public Hearings:**
- a. Announcement of purpose/goal of the hearing – Mayor
 - b. Opening of hearing (does not require a motion) – Mayor
 - c. Find out who is here: for or against...take time to have City Clerk write down all the names of the participants
 - d. Time limits: Depending on the size of the group, the Mayor may determine that time limits are necessary
 - e. Ask for any documents that either side wants to submit at this time
 - f. Explain to all (Mayor): This is the time when the Council listens to both sides of the issue and it is at this time the Council's role to listen and allow the citizens to speak. (The Council should avoid comments at this time. However periodic questions for clarification may be necessary. Avoid debate)
 - g. Closing the hearing requires a motion and a vote
 - h. Council discussion
 - i. Council motion and a second
 - j. Discussion
 - k. Vote
- XIV. **Disagree Agreeably:** No name calling or use of profanity when communicating with fellow Council Members, consultants, staff or the public. Conflicts can be an opportunity for growth and new insight for the entire Council.

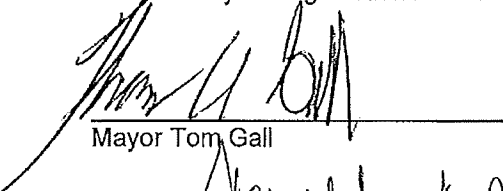
XV. Code of Ethics and Conduct:

- a. Declaration of Policy: The proper operation of democratic government requires that the public has confidence in the integrity of its government. In recognition of this goal, there is hereby established a Code of Ethics and Conduct for public officials. The purpose of this Code is to establish ethical standards of conduct for all such officials by setting forth these acts or actions that are incompatible with the best interests of the City, and by directing disclosure by such officials of private, financial or other interest in matters affecting the City. The provisions and purpose of this Code and such rules and regulations as may be established are hereby declared to be in the best interest of the City.
- b. Ethics in Government: Minnesota Statutes, Chapter 10A, Ethics in Government, is incorporated herein by reference. This policy shall be construed and interpreted in consultation with the City Attorney according to Minnesota Statutes and case law.

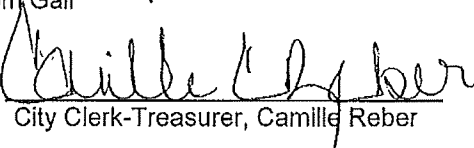
XVI. City Council Recognition:

- a. Commendation and Censure: To the extent allowed by law, the City Council desires to encourage appropriate behavior and discourage inappropriate behavior among its members. The City Council, as a body, may by motion and a 4/5ths vote, commend or censure one of its own. If the act involves two members of the Council, a majority vote is required.
- b. Commendation: A member may receive public commendation for the exercise of positive leadership, community vision or other actions considered meritorious by the City Council.
- c. Censure: A member may receive a public admonishment for failure to conform to any provisions of these bylaws, state statute, violation of confidentiality or attorney-client privilege, or other acts considered to merit reprimand by the City Council.

Amended by adding section XV and XVI on April 23, 2007.


Mayor Tom Gall

ATTEST:


City Clerk-Treasurer, Camille Reber