

**SPECIAL MANTORVILLE CITY COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 13, 2018
6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Ryan Christensen, and Will Lambert.

Others Present: Sharon Davern, Dan Trapp, Joe Adams and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**

- 7k) Add Grinder Pump and Service Line Install at City Shop
- 7a) Updated List of Outstanding Utilities was sent out.

4. **Consent Agenda** – Motion made by Member Christensen, second by Member Lambert to approve the consent agenda as follows:

- a) City Council Meeting Minute's October 22, 2018
- b) Warrant List October 25, 2018 and November 13, 2018
- c) DCSO Call Report for Mantorville October 2018

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** – None

7. **Old Business/New Business**

- a) **Resolution 2018-21 Certification of Unpaid Charges**

Motion made by Member Blair, second by Member Christensen to approve Resolution 2018-21 A RESOLUTION AUTHORIZING THE CERTIFICATION OF UNPAID CHARGES TO THE DODGE COUNTY AUDITOR. Motion passed unanimously.

- b) **Resolution 2018-22 Cooperative Snow Removal**

The City sent out requests for snow removal services to 4 contractors and received 2 bids back. Motion made by Member Lambert, second by Member Blair to approve Resolution 2018-21 COOPERATIVE SNOW REMOVAL ON TRUNK HIGHWAY 57 WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION. Motion passed unanimously.

- c) **Resolution 2018-23 Certification of General Election Results**

Motion made by Member Blair, second by Member Christensen to approve Resolution 2018-23, A RESOLUTION TO CERTIFY THE RESULTS OF THE GENERAL ELECTION HELD ON TUESDAY, NOVEMBER 6, 2018. Motion passed unanimously.

- d) **Application to Conduct Off-Site Gambling - MRA**

The Mantorville Restoration Association is hosting a family bingo event with a meat raffle in December. Motion made by Member Blair, second by Member Christensen to approve the application to conduct off site gambling as presented by the MRA. Motion passed unanimously.

- e) **Xcel Energy Utility Poles and Holiday Decorations**

Joe and Cami explained to the Council the situation with Xcel Energy and the new requirements regarding decorations, flags, etc. on their utility poles. They will not allow the placement of anything on their utility distribution poles throughout town and even in the whole State due to the dangers. Cami noted that during discussions with them, we could get by with it for this year but that's it and they need to be removed right after the holidays. She also noted the dangers involved with plugging in of the decorations and City staff does not want to do it anymore unless they find a safe way to do it.

Joe talked to Dalen Maxson and noted to have them plug them all in would cost around \$350 - \$400. Member Blair noted that we could hang them and not plug them in. Member Christensen noted to not put them up; save the money and headache. Mayor Bradford suggested to go with a tree lighting ceremony like in the past. Member Lambert noted to put them up, not plug them in, and let the populous know that these are going away. After discussion, it is consensus of the Council that City staff put them up but don't plug them in this year.

f) Dog Impounds for 2019

Cami gave an update to the Council that KM Regional is not going to accept dog impounds after January 1, 2019. Carriage House does not have the room to accept any either. They reached out to other area cities and everyone is in the same boat. Staff is still looking at options and will bring back further information when they get it.

g) Mantorville Fire Department – New Applicant/Leave of Absence Request

Motion made by Member Lambert, second by Member Blair to approve new applicant, Kyle Johnson, to the Mantorville Fire Department. Motion passed unanimously.

Motion made by Member Christensen, second by Member Blair to approve the 12 month Leave of Absence request submitted by Jay Lundberg. Motion passed unanimously.

h) Maintenance Program for the Lift Station Generator

Joe Adams explained the proposed maintenance program for the lift station generator. They would be present twice a year for inspection and would follow the checklist. He spoke to Tim Hruska and he recommends to go through with this for the first 3 years at \$1,275 per year. Joe noted that he does a weekly inspection and does a hard shut down every couple of months. Joe worked with the people who put it in initially and was shown how to do this. Motion made by Member Blair, second by Member Christensen to approve the expenditure of using Interstate Power Systems to serve the generator for the Lift station. Motion passed unanimously.

i) City Wide Camera Systems

Council Members briefly discussed the implementation of a City wide camera system. Member Blair noted to wait a couple of weeks and get copies of the other quotes. Discussion will continue at the next meeting.

j) 2019 Working Budget

An updated draft of the 2019 working budget spreadsheet was presented to the Council. The Finance Committee met and reviewed all of the wish lists, made some suggested changes, and the end product shows a 6% levy increase for 2019. Member Christensen asked if they could see how a 6% increase could affect the overall picture in the spreadsheet that Mike Bubany puts together. Council Members agreed this would be a good idea and will wait for Mikes input.

Member Lambert struggles with the amount of the covered bridge repairs. With the cost and extent that is being proposed, it seems it would allow it to be used as an actual bridge, not just a foot bridge. He asked to get input from City engineer on why it has to be at the extent and expense being proposed by the company that submitted the quote. We will continue taking a closer look at this.

k) Ellingson quote on grinder pump to City shop

Previously, the discussion on this led to having the company that is going to do the Sewer Phase 1 project, submit a quote for this work. Joe explained the quote. It is for the 400 feet of directional drilling, the install of an E1 pump, abandonment of the existing tank and connection to the building for \$14,650. There will be an additional cost to Maxson Electric for the electric hook up for about \$700. The total cost is \$15,350. Motion made by Member

Christensen, second by Member Blair to spend the \$14,650 plus the \$700 for the electric piece. Motion passed unanimously.

8. TBD

a) Public Works Report – Joe reported on the following;

- Water main break on Chestnut and 6th Street – SL came in and all went good.
- 5th Street update – base coat for this year, wear coat next year and bike path too. Fine tuning will all be done next year, driveway approaches may be done this year but maybe not until next.
- Roots in a sewer main; Jetter and camera company had to come in, caught before it became an issue. The pipe will need to be kept an eye on, would be a good candidate for lining or foam.
- Lift station on Jefferson had to be cleaned out. Had to call in a big vac truck to get the rock out so they wouldn't get in the pumps.
- Keep working on Ash tree removal.
- He had to call in Olson Tree Service for a tree on Mantor Drive as it was leaning against a shed and not something he could do. Mayor Bradford noted that if a citizen wants some of the wood, allow them to take it. Joe noted that if they are the ash trees, they have to be destroyed right away; they aren't allowed to take it. Mayor Bradford asked if we could have a disclaimer to allow someone to come in and take a tree that we have taken down. Cami to contact attorney on that.

b) City Clerk Report – None

c) Consultant Report – None

d) Committee Report

- KM Joint Powers – Mayor Bradford reported on the discussion of adding solar lighting in Lions Park, improvements to parking areas, discussion on Mantor Field bathrooms, and future plans for new protective covers for lighting.
- MRA – Member Lambert reported that they have done their last purse bingo of the year. The donations now are going to seasonal needs (Christmas anonymous, care and share, etc.)
- Park Board – discussion on the new sign at Dennison and the donation of the sign and the poles. Motion made by Member Lambert, second by Member Blair to approve the donation. Motion passed unanimously.

e) Council Member Report

- Member Christensen – noted that at the debate a few weeks ago, it was stated that we are a bunch of good old boys. He strongly disagrees with those choice of words and feels it is insulting. It will be nice to see that we are more politically correct and kind to the fellow council members and elected officials. He feels it is a below the belt shot and let's see if we can work on this.

f) Mayor Report - None

9. Executive Session - None

10. Adjourn – Motion made by Member Christensen, second by Member Blair to adjourn the meeting at 7:35 pm. Motion passed unanimously.