MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 23, 2018
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford, Henry Blair, Will Lambert, Ryan Christensen and Don Hofstad.

   Others Present: Gretta Becay, Tim Hruska, Scott Larsen, Joe Adams and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Blair to approve the consent agenda as follows:
   a) City Council Meeting Minute's April 9, 2018
   b) Warrant List April 23, 2018

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** – None

7. **Old Business/New Business**
   a) 5th Street East Phase 2 Project
   City Engineer, Tim Hruska, explained the 5th Street East Project Phase 2. One option is to shift the road to the north and fit the bike path on the south side. If reconstructing the road grade, they can move it to the north easier. There will be a lot of fill to put in the embankment. It could be graded out for the future input of the bike if it can't all be done at once. Extending of the culverts is going to be expensive; culvert extensions $75,000 - $80,000 alone. They have to add on an additional 16' in length. $30 - $50,000 in grading work to shift the road to create the bike trail.

   Discussion on extending of the culverts and do we do this in Phase 2 or Phase 3? We could stop just short of the culverts. Total cost of project for roadway, bike trail and culverts is about $450,000. Cost without the bike trail is $250 - $300,000. If we just regrade the road, we won't need to extend the culverts and the road stays where it is. Council continued discussion on the options. Mayor Bradford noted that we just need to move forward with it, we have been discussing this project for years. Member Christensen asked if the money for the bike path piece of the project will be better spend somewhere else; needs vs. wants. Member Blair feels we need to shift the road, it is needed. It was consensus of Council to direct Tim to keep the culverts extended, shift the roadway to the north, build the bench for the path and put in construction of the bike trail which we could pull off at any time.

   b) Sewer Extension Cemetery Road Project
   City Engineer Tim Hruska presented the plans for the SE Sewer Extension project. They still need to set up meetings with the property owner's, which will take place in the next two weeks, to verify septic systems and electrical panel locations. We should go out to bid in one week and then back to Council in one month. Motion made by Member Lambert, second by Member Blair to approve to move forward. Motion passed unanimously.

c) PSA for 3rd Street Loop Project

City Engineer Tim Hruska presented the Professional Services Agreement (PSA) for the 3rd Street Loop Project which entails all new Water, Sewer, and Roadway – a complete reconstruction. The PSA is for WHKS to move forward with the design, plans and specs for the 3rd Street Loop Project. It includes surveys and design to be ready for a fall 2018 project. Motion made by Member Lambert, second by Member Blair to move forward with the PSA for the 3rd Street Loop Project. Motion passed unanimously.

d) 2018 Public Works Projects

- **I & I Repair Projects – Joe**
  Joe reviewed the project bids with the Council as submitted by SL Contracting, Schumaker and DeCook. They hope to recoup the $2,600 for the repair project when they find out what utility drilled through our line in the Hickory Lane area. These projects should be done by the middle of June. They will include the road patching that will need to be done due to these projects with the entire City wide roadway patching projects that will be brought forward in the future. SL is the low bid at $14,877. The projects entail several of the I&I issues; the worst area's in town noted from the sewer televising done last year. Motion made by Member Lambert, second by Member Christensen to approve the contract pricing submitted by SL. Motion passed unanimously.
- **Concrete Repair Work Projects – Scott**
  Scott contacted 4 contractors to get bids on concrete needed around town. He only received a bid back from one, SL Contracting, in the amount of $6,974.60. He explained the area's that need repairing. Motion made by Member Christensen, second by Member Lambert to accept the bid as presented. Motion passed unanimously.

e) Change Order No. 2 – Kuechle Underground – Force main to Kasson Project

City Engineer Tim Hruska explained Change Order No. 2 for Kuechle Underground for the Forcemain to Kasson Project. He is recommending payment in the amount of $25,045.90 due to the extra work involved to contain the seepage of drill fluid during construction. Motion made by Member Blair, second by Hofstad to approve Change Order No. 2 to Kuechle Construction for $25,045.90. Motion passed unanimously.

f) Ordinance 02-2018 An Ordinance Amending Chapter 90 of the Code of Ordinances Regarding Animals – Final Draft

Cami explained the changes in the ordinance and the requirement to post a 10 day notice prior to adoption. A suggested review and change is to be made to Section 90.09 under Proper Enclosure (b) regarding the size of the support posts. Motion to table made by Member Blair, second by Member Christensen. Motion passed unanimously.

8. TBD

a) Public Works Report

- Joe reported on the bid from DeCook to extend the sewer line to get to the Shop property; Motion made by Member Blair, second by Member Lambert to approve the work for $3,200. Motion passed unanimously.
- Joe presented the bid for the removal of the old warming house shed up at shop as presented by DeCook for $1,100. Motion made by Member Lambert, second by Member Hofstad to approve as presented. Motion passed unanimously.
- Joe reported on the Tree City/arborist meeting that went good. They are going to do a yearly meeting with all the Dodge County towns to discuss and stay up to date.
- The WW Plant decommission project has started.
- He has started working on the I/I issues with the manhole lids.
- Scott reported on getting the ballfields ready and pot holes fixed, general spring stuff.

b) City Clerk Report – Cami reported on the following:

- Sign LBAE sheet.
- 2nd meeting in May is Wednesday, May 30 for Council.
- DC Ambulance have acquired AED Units and are supplying them to public buildings in Dodge County. Will be offering CPR training on May 16 at 8:30 am. All are welcome to attend.
- Appreciation Breakfast at KMHS tomorrow.
- Dog tags are in.
- We got the reimbursement from the State on damage to dome lights on bridge.
- Fire Hall remodeling coming along.
- Attending USDA training on Wednesday.
- A laptop is needed for Joe that can be used both in the office and out in the field. She is requesting up to $2,000 for purchase of this. Motion made by Member Christensen, second by Member Lambert to approve the request. Motion passed unanimously.
- Staff meeting at 9:00 am.

c) Consultant Report – none

d) Committee Report

- Fire Department – Member Hofstad gave an update on the Fire Hall Remodel project and maintenance done on the trucks.
- MRA – Member Lambert reported that gambling is busy and they are distributing funds back into the communities as required.
- Personnel – Mayor Bradford discussed personnel and updates to the policy and what direction the Council wants to go on allowing the personnel committee to handle the nuts and bolts and staff evaluations and minor issues and bigger things brought back to them. All agreed that is their understanding of how it's done and should be the direction we go with. Final policy updates will come back to the council in the near future.

e) Council Member Report

- Member Lambert – Tour of the parks tomorrow night for Park Board.
- Member Christensen – Noted on the KM appreciation breakfast and requested to have the guys look at West Street.

f) Mayor Report

Mayor Bradford gave an update on the AT&T project and how we benefit from the delay as we are one of the few places that got a much smaller accessory building.

9. Executive Session - None

10. Adjourn – Motion made by Member Hofstad, second by Member Christensen to adjourn the meeting at 7:48 pm. Motion passed unanimously.