

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 12, 2018
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Ryan Christensen and Don Hofstad

Others Present: Aliana Pappas, Josh Mitchell, Sheriff Scott Rose, Jessica Schleck, Stephanie French, Karl Huppler, Joe Adams and Patti Chilson.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Christensen to approve the consent agenda as follows:

- a) City Council Meeting Minute's January 22, 2018
- b) Warrant List February 12, 2018
- c) Dodge County Zoning Ordinance Amendment
- d) Park Board Meeting Minutes January 30, 2018
- e) Fire Department General Member Meeting Minutes February 7, 2018

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **Appreciation Award Presentation.**

Mayor Bradford congratulated Karl Huppler for serving on the Mantorville EDA since the founding, that's almost 22 years of service to the City of Mantorville. We want to recognize Karl Huppler for his dedication and service to his community. Thank you Karl for your dedication and your commitment to the Community of Mantorville.

- b) **Road Closure Request May 27, 2018**

Aliana Pappas and her fiancé Josh Mitchell are getting married on Sunday, May 27, Memorial Day Weekend. They are here to ask permission to close down the alley way between the Hubbell House and the parking lot on their wedding day. The wedding, weather permitting, will be at the Restoration House lawn. The dance and everything else will happen in the parking lot, of the Hubbell House, in a tent. They want the alley closed for the safety of the guests and employees walking from the restaurant and from the bathrooms that will have to hook up to the restaurant. They have the permission of the neighbor. They have the catering license with a liquor license. No alcohol will leave the main property of the Hubbell House. It will be on Sunday, May 27th at 10 am to Monday the 28th at 1 am. Member Christensen made a motion and Member Hofstad 2nd the motion to approve the road closure for the time as presented. Motion passes.

- c) **Tabled Toward Zero Deaths Presentation**

Jessica Schleck, the Dodge County Towards Zero Deaths Coordinator, presented the City Council with her TZD Campaign. She invited everyone to stop by at the Dodge County Expo on Saturday, March 24, from 8-2. There is also a TZD free workshop on Wednesday, May 2, at the International Event Center. It includes free lunch, free parking, and a great place to network.

d) Lifetime Dog Tag Program

Patti Chilson is interested in bringing Pet Hub to our City. It is a lifetime dog tag that is a smart tag. If a dog gets lost anyone can scan it and find the information about the dog. The City of Kasson uses it and have found an increase of people licensing their dogs. There is also a decrease in impounds. If we go with this, we can advertise it on the City website, the community channel and in the DCI. We currently charge \$10 if the dog is neutered and \$20 if they are not for the year. Kasson charges \$25 for a lifetime tag. If we sell them for \$25 and sell 40 tags that is \$1,000. We could be reimbursed in 2 years. The minimum we can get is 500 tags at \$1.51 per tag. That is \$755 and a one-time set up fee of \$250 and that is with the addition of our logo on it. So it is \$1,005 to start out. They buy the tag from the City, we activate it and they take it home to set it up online. If they lose a tag they are responsible for it. Mayor Bradford asked for a printed proof with our logo on it. Patti will bring back more information to the next meeting.

e) Approval to Move Forward with Campground Bathroom Project.

Member Blair said that the project will cost approximately \$10,000 to do the architectural and schematics. The council decided the bid was high and to contact some more firms and general contractors for bids. Tabled for next meeting.

f) Approval to Purchase a New Lawn Mower

Joe Adams explained if we trade in the old mower now they would give us \$5000 for it. It will take \$2,536 to get it running or \$13,176 to buy a new one. It would be a new Kubota like the other zero turn mower we have. The Kubota has been a good mower, that's why they want to get another one. First motion made by Member Blair to buy the new Kubota lawn mower, second my Member Hofstad for approval. Motion passes.

g) Approval to Purchase 72" Sweeper Gutter Brush

Joe Adams explained the cost will be approximately \$4,462.50. It would be attached to the skid loader to clean up the streets. Member Christensen asked for an exact number of how much that costs per year. First motion made by Member Hofstad to approve purchase of Sweeper Gutter Brush second by Member Blair. Motion passes.

h) Approval to Move Forward with Walking gravel path behind Casey's.

Member Blair and the Council decided to send it to the lawyers and get some type of easement set up. Mayor Bradford gave consent from the Council to continue.

i) AT&T Project Approval and Request to Waive Building Permit Fees.

First motion made by member Blair to approve the AT&T project and install the antennas on the water tower. Second by Member Hofstad. Member Blair would offer free month of rental for the use of the water tower so they pay for their Building Permit fees. Member Christensen second it. Motion passes.

j) 2018 Rental License Renewals

Member Blair approves renewals second by Hofstad. Motion passes.

k) Final Draft Ordinance 01-2018 Amendment to Chapter 93 of the Code of Ordinances

Regarding Streets and Sidewalks (Right of Way). This needs a notification posted 10 days ahead before approval.

8. TBD

- a) Public Works Report** – Joe Adams is getting caught up on projects, trimming trees, getting equipment ready, painting the office and shop. Joe will be attending Classes for MN pollution control training in March. FOG (fats, oils, greases) program highly recommended by Steve to go to it. 3 day class for \$390. Brooklyn Park \$160 a night 2 nights training. Classes for 3 days. It will be \$710 for training. First Motion Member Hofstad second by Member Christensen. Motion passes. The KMYBA donated \$1,500 to the park board. They will be using it to buy

new yellow caps for the tops of the fences on Dennison Field and Mantor Field and for new bases. Also, the outlet for the storm sewer at the campground is washing out. It needs to be addressed, they need 75 x 25 feet of rip rap that we want to lay in there. When we get a flood it will wash everything away. Joe had a price but, Hutton is no longer around. Joe will get more pricing. Member Blair motion to move forward to get pricing to fix rip rap and to come back with pricing. Scott and Joe have a holding tank at the shop and had it pumped out with the honey wagon. We no longer have the Honey Wagon, Joe would like to get a grinder pump installed. Since DeCook is up there, Joe has talked with Ellingson it would be about \$15,000 plus electrical costs. Joe will approach DeCook about what it would cost to stub in and bring the costs back. Joe has two trees for removal in town at 701 West Street they are Maple trees that are completely hollow. They are hanging over the wires and need to be removed. There is also one other tree 21 8th Street East that is rotten on the bottom and leaning over power lines. Joe will move forward and get prices to remove them and bring the prices back to council. Maxson had just fixed and repaired the lights on the bridge and that morning the state of MN came through with a blower and blew out 2 or 3 of the lights. The state of MN insurance will pay for the repairs. They have to mold the lights to match the other ones on the bridge. Mayor Bradford said if we can't get them to match can we get all new to match. Joe will bring the cost for all new bulbs to the next meeting for approval. The shop would like new battery operated Exit signs in case the power goes out again. The light are \$100 apiece and approximately \$400 to have them wired to bring it up to code. Member Blair passes a motion to approve \$700 to add exits signs with emergency lights for the exits for the shop, second by Member Christensen. Motion passes.

b) City Clerk Report – None

c) Consultant Report – None

d) Committee Report – Member Hofstad reported that he and Cami Reber are now acting directors for the Chamber. Member Hofstad reported that the FD is doing training. Dave Worstman put on the training on the ice with Gumby suits. Nothing from relief. Nothing from township. Member Christensen was at the second Meeting for the Fire Dept Construction. This meeting was for the remodel, turning the men's bathroom into the office and having a one person bathroom. Updating it to make it wheelchair accessible. Updating kitchen area and the drop down roller doors. JJ will be sub-contracting it out and contacting businesses for estimates. The bathroom will be done first and then the kitchen will be done before Marigold Days. Meetings will be coming up starting the project by April.

e) Council Member Report – None

f) Mayor Report - None

9. Executive Session - None

10. Adjourn – Motion made by Member Hofstad, second by Member Christensen to adjourn the meeting at 8:00 p. Motion passed unanimously.