

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, JANUARY 8, 2018
6:30 PM

1. **Call to Order** – Vice Mayor Blair called the meeting to order at 6:30 pm.

Members Present: Henry Blair, Will Lambert, Ryan Christensen and Don Hofstad.

Others Present: Gretta Becay, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Lambert to approve the consent agenda as follows:

- a) City Council Meeting Minute's December 11, 2017
- b) Warrant List December 29, 2017 & January 8, 2018
- c) Dodge County Board of Commissioners Meeting Agenda
- d) Dodge County Sheriffs Activity for Mantorville December 2017
- e) Fire Department General Meeting Minutes January 2, 2018
- f) Fire Department Member Retirement
- g) Dodge County Zoning Ordinance Amendment
- h) SEMLM Meeting Notice January 31, 2018

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **2018 Annual Meeting Schedule/Calendar**

Motion made by Member Hofstad, second by Member Christensen to approve the 2018 Annual Meeting Calendar as presented. Motion passed unanimously.

- b) **Resolution 2018-01 Approving City Designations for 2018**

Motion made by Member Lambert, second by Member Christensen to approve Resolution 2018-01 Approving City Designations for 2018 as presented. Motion passed unanimously.

- c) **Resolution 2018- 02 Master Fee Schedule**

Motion made by Member Christensen, second by Member Hofstad to approve Resolution 2018-02 A Resolution Adopting the Master Fee Schedule for 2018. Motion passed unanimously.

- d) **2018 Council Committee Appointments**

The list of 2018 Council Committee Appointments was presented with no changes. Consensus of Council to approve as presented.

- e) **2018 Rental License Renewals**

Motion made by Member Hofstad, second by Member Christensen to approve the rental license renewals. Friendly amendment by Member Hofstad to add "as presented". Motion passed unanimously.

- f) **2018 Assessment Agreement with Dodge County Assessor's Office**

Motion made by Member Hofstad, second by Member Christensen to accept the 2018 Assessment Agreement between Mantorville and Dodge County. Cami noted that the 2018 agreement adds 7 parcels from 2017. Motion passed unanimously.

- g) **Tabled Approval of Fire Department Applicants**

Motion made by Member Hofstad, second by Member Christensen to bring back to the table the approval of Fire Department Applicants. Motion passed unanimously.

After a review of the City policy, which includes the verbiage on Fire Department Members who go on leave, approval has to be made by the City Council and the Fire Board in order for them to be reinstated and that is contingent on the need. At the last meeting, the Council approved to move forward with the background checks while we verified the membership rules. Michael Tibbals came back with no issues. Motion made by Member Lambert, second by Member Christensen to approve Chris Bruns and Michael Tibbals as new Members of the Mantorville Fire Department contingent on the background check coming back clean for Chris Bruns. Motion passed unanimously.

h) Appoint Fire Hall Remodel Committee

After discussion, the City Council appointed Members Christensen and Hofstad who represent the Planning and the Infrastructure Committees to the Fire Hall Remodel Committee.

8. TBD

a) Public Works Report – Scott reported on the following:

- Transponder issues have been fixed.
- Water Main break on 3rd/Walnut.
- Plowed once this winter.
- Tried pulling out the street sweeper but the cable broke so they have to come back.

b) City Clerk Report – Cami reported on the following:

- The bid for the Decommission Project is out and bids are due January 17 at 3:00 pm. They will then be presented to the City Council at the meeting on the 22nd.
- We are getting many reservations for the campground and park shelter.
- Due to all the questions on the surveying going on along Cemetery Road, Cami sent out a letter to those residents notifying of the project being worked on.
- Working on a lot of end of year things.
- Sheriff's Department is ticketing cars that are parked illegally during snow removal periods.
- City Prosecutor David Jacobsen will be here in March to give a report on 2017.
- Auditors here end of December doing pre audit work and all went well. They will be back in March.
- Update on being contacted by AT&T regarding their resubmitting of building plans for their water tower project. I will keep Council updated.
- Notify me if interested in attending the SEMLM Meeting in Stewartville. You do not need to attend the entire day. You can choose only part of it if you want.

c) Consultant Report – None

d) Committee Report

- EDA – They are discussing their plans for 2018.
- Fire Department – Member Hofstad noted their minutes are in the packet for an update, the annual meeting is on February 3 and during that time Kasson FD takes care of their calls.
- MRA – is looking for the best avenues to contribute back to the community through their gambling funds.

e) Council Member Report

Member Hofstad – looking forward to a positive 2018, there is a lot to discuss coming up and hopes the community brings any concerns they have to us.

f) Mayor Report - none

9. Executive Session - None

10. Adjourn – Motion made by Member Christensen, second by Member Lambert to adjourn the meeting at 6:59 pm. Motion passed unanimously.