

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 13, 2017
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Will Lambert, Ryan Christensen, and Don Hofstad.

Others Present: Mr. and Mrs. Howard Heikes, City Engineer Tim Hruska, Gretta Becay and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Blair , second by Member Hofstad to approve the consent agenda as follows:

- a) City Council Meeting Minute's October 23, 2017 and November 6, 2017
- b) Warrant List October 25, 2017 and November 13, 2017
- c) Dodge County Commissioners Meeting Agenda
- d) Dodge County Planning Zoning Ordinance Amendment – SSTs
- e) MFD Meeting Minutes November 1, 2017
- f) Dodge County Sheriff's Department Call Report October 2017

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **Request to Use Fire Hall for Event**

Cami updated the Council on the request for the Fire Hall to be used for a benefit. Member Blair questioned concerns about pulling the trucks out in the cold weather, keeping the engines running, a precedence being set, when do we say yes, when do we say no, and will it be staffed so people don't run off with anything. Member Hofstad responded that the plan is to have 3 of the Fireman present, one of which will be the Chief. They will remove 3 trucks from the hall that won't have problems with the cold. They will portion off an area of the hall so no one can get to the items of concern and they have a plan in place if a fire call were received during that time. This is a fund raiser for someone in the community. The firemen are on board with giving back do to it being an event for a community member. Cami noted that her discussion with the City Attorney recommended that if we are going to continue this in the future, we should set some guideline. Motion made by Member Christensen, second by Member Hofstad to approve the request by the Saloon to use the Fire Hall for an event. Member Blair added to direct staff to work on a policy and plan to dictate how these things go in the future. This is a good opportunity to take notes and see if it works, doesn't work, and how to work it into a policy. Motion passed unanimously.

- b) **Pay Request No. 1 – 10th Street Water Main Improvements**

City Engineer Tim Hruska updated the Council on the 10th Street Project. It is mostly complete except wearing course and restoration which we will leave for next spring. He will look at some grading issues that were brought up on Wednesday. He recommends approval of the pay request. Motion made by Member Blair, second by Member Lambert to approve Pay Request No. 1 to Quam Construction in the amount of \$91,500.68. Motion passed unanimously.

c) Pay Request No. 6 – WW Project

City Engineer Tim Hruska updated the Council that this is the last piece of the work at the lift station. We will do a walk-through of the project with staff, there is still some restoration to be accomplished, signage to be adjusted along the highway, and there is a 5% retainage held back - about \$60,000. We will maintain a 2 year maintenance bond at the end of the project. Motion made by Member Lambert, second by Member Hofstad to approve Pay Request No. 6 to Kuechle Underground, Inc. in the amount of \$203,300.30. Motion passed unanimously.

d) PSA for 5th Street East and Trail Project

City Engineer Tim Hruska explained the Professional Service Agreement for the Phase 2 5th Street East and Trail Project. There is a lot involved in this due to the culverts and work that will need to be done with additional agencies. This does include construction and he will get a better idea of the numbers when they get through the design piece. Motion made by Member Blair, second by Member Christensen to approve the 5th street East and Trail project PSA with WHKS. Motion passed unanimously.

e) Resolution 2017-15 – COOPERATIVE SNOW REMOVAL ON TRUNK HIGHWAY 57 WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION

Cami noted that she received two bids for service, Swenke Ims and DeCook. Swenke Ims came in lower. Motion made by Member Lambert, second by Member Hofstad to approve Resolution 2017-15 – COOPERATIVE SNOW REMOVAL ON TRUNK HIGHWAY 57 WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION. Motion passed unanimously.

f) Resolution 2017-16 – A RESOLUTION ACCEPTING A DONATION TO THE CITY OF MANTORVILLE

The MRA donated \$8,500 to the City of Mantorville to go towards maintenance of the Dam. Motion made by Member Blair, second by Member Lambert to approve Resolution 2017-16 A RESOLUTION ACCEPTING A DONATION TO THE CITY OF MANTORVILLE. Motion passed unanimously.

g) Approval of EDA Commissioner Applicant

Motion made by Member Blair, second by Member Hofstad to approve the EDA's recommendation of the application received by Lindsey Hemker to join the EDA. Motion passed unanimously.

h) 2018 Dodge County Law Enforcement Contract Approval

Motion made by Member Blair, second by Member Hofstad to approve the 2018 Dodge County Law Enforcement Contract as submitted. Motion passed unanimously.

i) Follow Up on Workshop Meeting

Cami reminded everyone that Mike Bubany will be here on the 27th to review the projects and financing.

8. TBD

a) Public Works Report – No Report

b) City Clerk Report – Cami reported on the following:

- She will be gone tomorrow so staff meeting is rescheduled to Thursday at 9:00 am
- Has received the contracts for the grant funding and PFA loan but waiting for paperwork from the bond company before Council can approve and sign anything. May be calling for a Special Meeting before the 27th.
- Handed out employee evaluations. If anyone has input, please fill them out and return them to me by November 22nd.

c) Consultant Report – None

d) Committee Report

- MRA – Member Lambert will express the Council's gratitude towards the donation at their next meeting.

- Park Board – Member Lambert updated Council on the Zumbro Watershed Partnership extra dollars. They will meet in November to determine how they want to spend the \$4,000 - \$5,000 dollars they could see.

e) Council Member Report

Member Hofstad – wishes everyone a Happy Thanksgiving.

- f) Mayor Report** – Mayor Bradford mirrors Member Hofstad’s comments and reminds every one of the blood banks that need additional blood and that it truly does make a difference in someone’s life

9. Closed Session - None

- 10. Adjourn** – Motion made by Member Hofstad, second by Member Lambert to adjourn the meeting at 7:10 pm. Motion passed unanimously.