RESCHEDULED SPECIAL
MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 5, 2016
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford, Henry Blair, Will Lambert, Sherry Roth and Don Hofstad.

   Others Present: Gretta Becay, Tim Hruska and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**
   Addition of Warrant List for December 5, 2016 and the draft 2017 Enterprise Funds Budget.

4. **Consent Agenda -** Motion made by Member Hofstad, second by Member Lambert to approve the consent agenda as follows including the Warrant List for December 5, 2016:
   a) City Council Meeting Minute's November 14, 2016 and November 21, 2016
   b) Warrant List November 28, 2016
   c) Fire Department Meeting Minutes November 2, 2016
   d) LMCIT Notice of Premium Rates 2016/2017
   e) Gamehaven Scouting Values Luncheon

   Motion passed unanimously.

5. **Public Concerns -** None

6. **Public Hearing -** None

7. **Old Business/New Business**
   a) Pay Request No. 1 – 5th Street East/Stagecoach Road Construction Project
   City Engineer, Tim Hruska, reviewed the pay request submitted for the 5th Street East project. 5% is being retained for work in the spring which is standard. Motion made by Member Blair, second by Member Lambert to approve payment to Swenke Ims for Pay Request 1 in the amount of $188,679.50. This is for the 5th Street East portion only of the 5th Street East/Stagecoach Road Reconstruction Project. Motion passed unanimously.

   b) Professional Service Agreement Approval – Phase 1 SE Sewer Extension
   City Engineer, Tim Hruska, presented the Professional Service Agreement for Phase 1 of the SE Sewer Extension Project. The PSA was prepared per Council Direction. The first phase is to be served by grinder pumps and includes that area along Highway 57 and Cemetery Road. He is recommending the City hold a public meeting in late January early February to inform those residents of the project and explain what it will entail. Motion made by Member Blair, second by Member Roth to move forward, per the Professional Service Agreement. Motion passed unanimously.

   c) Data Practices Policy – RESOLUTION 2016-22 RESOLUTION ADOPTING A MINNESOTA GOVERNMENT DATA PRACTICES ACT POLICY AND DESIGNATING A RESPONSIBLE AUTHORITY AND COMPLIANCE OFFICIAL
   Motion made by Member Roth, second by Member Hofstad to approve the policy as presented. Motion passed unanimously.

d) **RESOLUTION 2016-23 A RESOLUTION INCREASING THE MONTHLY WATER/SEWER RATES FOR 2017**
Cami explained that the resolution shows a proposed rate increase in the sewer rates, not the water rates. This is based on a 20% increase in both the sewer base fee and the sewer usage fee. Motion made by Member Lambert, second by Member Blair to approve RESOLUTION 2016-23 A RESOLUTION INCREASING THE MONTHLY WATER/SEWER RATES FOR 2017. Motion passed unanimously.

e) **Final 2017 Budget**
The final 2017 budget was presented to the Council. This is based on input received during the workshop meeting. It represents a 3% levy increase. No further changes were made by the Council.

8. TBD

a) **Public Works Report** – Mayor Bradford asked about the light at the North Welcome sign. Cami explained this has to be done by the electrician and that they have been called. She will send a reminder to Scott and Joe on it.

b) **City Clerk Report** – Cami reported that the Council will receive their yearly pay at the next meeting. She also received a request to reimburse the Water and Sewer Connection Fee for a building project in the City. The building permit applicant will not be installing the water and sewer portion this year so is requesting to be reimbursed and to pay it in the spring when the actual connection takes place. Mayor Bradford noted to reimburse the connection fee, but cancel out everything else if no work is going to be taken care of this year.

c) **Consultant Report** – Tim reported that the contractor for the WW project should be closing down soon. They have made a good start for next year, he gave an update on the progress. There will be a pay request at the next meeting.

d) **Committee Report**

- KM Joint Powers – Mayor Bradford reported on the tour of the High School building and the new auditorium; there was discussion on a tennis court or pickle ball court, the future of Mantor Field, community wide future need's, getting the backstops up, field irrigation, and new park banners for projects that have been funded through the Joint Venture.
- Park Board – Member Blair reported that two of the Park Board Members have retired, and an update was given on the Mantor Field Dugouts.
- Personnel – the Personnel Committee did meet and they looked at input received. They will plan to go over evaluations with the employees at the next Council Meeting.

e) **Council Member Report** – none

f) **Mayor Report** – Mayor Bradford reported on the email from Sheriff Scott Rose and if anyone is interested to tour the new facility, they should contact the Sheriff's office, He reminded everyone that winter is here and there are snow ordinances in effect, and he gave an update on the status of the City Logo which did get approval from the State. The EDA will work on a formal roll out plan.

9. Executive Session - None

10. Adjourn – Motion made by Member Hofstad, second by Member Lambert to adjourn the meeting at 7:08 pm. Motion passed unanimously.