

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 14, 2017
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Will Lambert, Don Hofstad and Ryan Christensen.

Others Present: Abby and Spencer Bradford, Brent Graunke, Fire Chief JJ Williams, Public Works Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**

Addition: 7. g) Abby Bradford of Bradford Design – City Website Presentation.

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Blair to approve the consent agenda as follows:

- a) City Council Meeting Minute's July 24, 2017
- b) Warrant List August 14, 2017
- c) Dodge County Sheriff's Office July Call Report for Mantorville
- d) Notice of Health Insurance Claims Margin Return
- e) Zumbro River Water Trail Regional Designation Meeting Minutes

Motion passed unanimously.

5. **Public Concerns**

Brent Graunke, 24959 615th Street – Mantorville, has concerns with the pipe project and what's going on in the ditches. They worked in his yard for a week and a half but this has been going on for 10 months. Today they came and threw some mat down over all the rock and fence posts and then walked away. He suggested the City push to get their bond pulled or talk to their bond agent to get things going. His patience has run out and they need to step up to the plate. The silt was covered up with mat today. He knows of another resident along the route that is working on pulling out all of the fence posts and stuff that got left in the yard. They are just throwing mat down and not cleaning up the silt or cleaning out the ditches. Everything done today has to be redone because it isn't even close. Brent also suggested calling soil and water to have them come out and look at things, they will be fined.

Mayor Bradford thanked Brent for bringing this to the City's attention and they will contact Tim and we will work with him to get things resolved.

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **Ordinance 03-2017 Amendment to Chapter 150.053 Titled Swimming Pools**

Motion made by Member Lambert, second by Member Hofstad to approve the Draft Amendment to Chapter 150.053 of the City Code. A clarification to accept the draft and proceed with the public hearing on it. Motion passed unanimously.

- b) **Fire Department Applicant Approval (2) – Fire Chief JJ Williams**

Fire Chief JJ Williams is recommending approval of two new applicants to the MVFRD. The applicants are Brett Skoog and Annabelle Hardwick. Brett is the son in law of long time FD Member Jeff Schmidt. Annabelle has been part of the explorer program for the last year and a half, is currently going to college in Moorhead and has a strong want to be a Fire fighter. She is currently taking the FF1 and FF2 classes. This would bring current member ship up to 29. Motion made by Member Hofstad, second by Lambert to approve the applicants. Friendly amendment by Member Blair that approval is based on the background checks coming back clean. Motion passed unanimously.

c) Fire Hall Remodel – Fire Chief JJ Williams

Fire Chief JJ Williams spoke about the Fire Hall remodel bids. He previously came to the Council with a plan and a quote in the neighborhood of \$67,000. Council asked him to obtain a second quote which he did from Benike. That number came in about \$10,000 higher. He is recommending to move forward with the Mike Allen proposal and to have it plugged into next year's budget. Member Hofstad asked if Mike would go with more local contractors like in Benike's quote as there could be a perception if we don't go local. Both contractors noted volunteer work from the Members is welcome but JJ noted that he can't promise the number of hours being donated. Depends on the time frame and if people can do it. They would definitely like to help out if it works for them. Mayor Bradford said to put this on the agenda for the budget workshop.

d) Well House Roof Repairs – Scott Larsen

Scott Larsen spoke to the Council about the repairs needed at the well house. He spoke with a couple of contractors who recommended he contact Merit. Council Members discussed the quote and other options. Scott noted that if they put a pitched roof on, it would cost about \$8,000. Motion made by Member Blair, second by Member Lambert to approve the quote by Merit for \$10,321 for roof replacement at the well house. Mayor Bradford asked for a lesser option or do we go with a pitched roof and save the money? They discussed damage done by the chemicals that are in the well house and the effect on the wood. Motion passed unanimously.

e) Campground Sewer Line Extension – Park Board Recommendation

Member Blair reviewed the recommendation by the Park Board for the campground sewer line extension. The low bid came in from SL Contracting at \$9,190. The plan is to add the sewer service on the west side of the campground. Bids came in higher than originally thought. Motion made by Member Blair, second by Member Christensen to approve the bid from SL Contracting for \$9,190 to install sewer services on the west side of the campground. Member Lambert noted this could boost the revenue margin. Motion passed unanimously.

f) Request for Reimbursement – Unplanted Fields due to WW Project – Finance Committee

Mayor Bradford and Member Blair explained the request for reimbursement for the financial loss due to unplanted corn fields in the construction area. Due to Construction in June the renter of the land, who rents the 13 acres on the south end of 251st Avenue, was unable to get his corn planted. Council discussed the request and noted the easement we obtained to be able to put in the pipe. Has the renter asked the owner for any reimbursement due to loss of land? Is there any insurance to help cover the loss? Member Hofstad asked if the owner should have let him know that he wouldn't be able to plant. Cami is to find out if a discussion took place with the land owner and review the easement agreement. Motion made by Member Blair, second by Member Lambert to table any decision until we get more information. Motion passed unanimously.

g) Abby Bradford – Bradford Design

Abby Bradford of Bradford Design, presented the new City website to Council Members. She is looking for approval to move forward with it. They migrated the new website to a web press site which is easier to update from staffs end. They are also using Blue Host as the hosting agent.

Comments from Council is that it appears to be very user friendly, very nice, and colorful. Member Christensen asked if we can add the option to view how many people are visiting the site. Abby noted that she will look into it. She requested that council members review the site and send any comments to her within the week. If no substantial changes are noted, they are looking to go live by mid-September.

8. TBD

a) Public Works Report – Scott reported on the following:

- In last 10 days we hooked up a new grinder pump and have replaced 2 of them; Just a for information as we may be replacing more of them.
- A bad panel box at the Brannan's – have to have MN Pump come out and replace that. Its just a circuit panel. Council questioned why we can't go with a local and it has to do with having access to the circuit panel.

- 5th Street patching was the spots that were marked out, not the entire street as some Council Members were thinking. Trees that have been taken down;
- Black top of Caseys and the Bank should be done this week.
- Fixed the chestnut and 5th, spot out on Zumbro Ridge.
- 2 maples down on 4th street, and one further up on 4th Street, he got called in about 11:30 last week due to a limb down that took out a power line.
- Tree in the waterway behind Bill Redings house.
- Water over the dam, they are trying to open the doors before Marigold Days.

b) City Clerk Report – Cami reported on the following:

- Many property complaint letters have gone out and several to the trailer court
- Reported on the Dam Committee – quotes on Sept 11
- Planning committee met, CUP next meeting
- Pre con meeting for WW last 30’ – will begin September 11 – hope to be 4-5 days of work if all goes well. Full project restoration to begin today.
- Last sewer connection made in Mantor Drive.
- No staff meeting tomorrow
- On vacation next week.

c) Consultant Report – none

d) Committee Report

- Chamber – Member Hofstad noted they are busy working on Marigold Days.
- MRA – Member Lambert noted they are getting ready for Marigold Days. They received a complimentary letter from the gambling board.
- Park Board – Member Lambert noted a lot of trees that need to come out in the older section of town, boulevard trees. Wants to bring an idea to have residents share in the cost to replant.
- Relief – Member Hofstad noted the promotion of the raffle tickets for the fundraiser.
- Fire Department – JJ noted the grants they have received.

e) Council Member Report

- Member Lambert – reported they have begun working towards SCD for next June. They are working on a grant and they are encouraging the City to approve in-kind things such as park shelter fees, camp spots, etc. These types of things appear well on the grant application.
- Member Christensen – NNO was nice to see a lot of people around town, Patti and Cami did a good job.
- Member Hofstad – none
- Member Blair – none

f) Mayor Report – Mayor Bradford reported on the following:

- Was invited to and attended the March of Mayors for the rededication of the State Capital.
- The KM Superintendent is going to request from the JV participants additional funds for 2018 to help cover costs for a new score board. For Mantorville that amount is \$2,500 for the next 5 years. He asked if Council Members are interested in this and they all noted they would like more information on the project that the additional funds will finance.

9. Executive Session - None

10. Adjourn – Motion made by Member Hofstad, second by Member Blair to adjourn the meeting at 8:09 pm. Motion passed unanimously.