MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 27, 2016
6:30 PM

1. **Call to Order** – Member Blair called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford (6:33 pm), Henry Blair, Will Lambert, Sherry Roth, and Don Hofstad

   Others Present: JJ Williams, James Jasperson, Gretta Becay, City Engineer Tim Hruska, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Lambert, second by Member Hofstad to approve the consent agenda as follows:
   a) City Council Meeting Minute's June 13, 2016
   b) Warrant List June 27, 2016
   c) Dodge County Board of Commissioners Meeting Notice
   d) LMC Communication

   Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**
   a) Bid Award 5th Street East
   City Engineer, Tim Hruska reviewed the bids received for the 5th Street East Phase 1 Project and Stagecoach Road. SL Contracting bid $340,499, Swenke IMS bid $329,780 and Rochester Sand and Gravel bid $357,095. Motion made by Member Blair, second by Member Hofstad to award the project bid to Swenke IMS for $329,780. Motion passed unanimously. Expected timeline is September but it could be started before that depending on other projects going on. They have until November to complete both 5th Street and Stagecoach Road.

   b) Recertification Appeal – James Jasperson
   James Jasperson approached the Council to request that they waive the tax penalty portion of the recertification. Also, he is asking what sort of time frame and interest can be worked out for paying this off. Cami explained the process. Member Hofstad asked Mr. Jasperson if he had known about the previous assessment on the property when he bought it. Mr. Jasperson responded that yes he did know he just knows it has sat empty for the past 5 years and he and his wife bought it and now they are getting tagged for it. He doesn't think it's fair to do this to any resident. Council discussed. Member Blair stated that having made the original motion, he is not willing to make another motion against that at this point. He would do a payoff over 5 years at no interest. Member Roth agreed with that. Council Members discussed. Motion made by Member Roth, second by Member Blair to set up a payment and attach it to the property; payment at 5 years at 0%. Motion passed unanimously. Cami will bring back a formal resolution to the next meeting.

c) **Tabled Recommendation for New Fire Department Applicants – Fire Chief, JJ Williams**
Motion made by Member Hofstad, second by Member Blair to pull from the table the recommendation for the new Fire Department applicant. Motion passed unanimously. Fire Chief, JJ Williams, spoke to the Council and is making the recommendation on the new Member application for Joseph Lorentz. They have interviewed him and he has visited the department. Motion made by Member Hofstad, second by Member Roth to approve Joseph Lorentz to the MFD pending completion of the background check. Motion passed unanimously.

d) **Continued Draft Ordinance Amending Section 150.025 of the Mantorville City Code**
The City Council continued the discussion of Section 150.025 of the Zoning Code. After much discussion, the City Council would like to see the verbiage for accessory structure height to be amended to 16' in height or the height of the principal structure, whichever is greater. Verify the definition of height in our code and make sure it states "to the peak". Council Members discussed accessory structure size. Consensus to amend the code with the verbiage that the footprint of the accessory structure should not exceed 200% of the primary structure footprint. Also include verbiage about being able to build the accessory structure along with the primary structure. Cami is to bring back a draft with those changes.

e) **Continued Draft Ordinance Amending Section 150.044 of the Mantorville City Code**
Approve the changes in the draft as submitted which are to strike out Section B (3) and B (4). Also strike out #8, add verbiage about not to exceed 5 rentable rooms. Change the title of that section of the code to match the zoning code definition in 150.007 as Bed and Breakfast, Guest House, or Tourist Home. Cami will add the language and bring back the draft.

f) **Continued Draft Ordinance Amending Section 150.071 of the Mantorville City Code**
Council Members had no further discussion on the draft as presented. They will continue with what is written and bring it back as a final draft.

g) **Ordinance Amending Section 150.021 of the Mantorville City Code and Opting Out of the Requirements of Minnesota Statutes, Section 462.3593**
Member Roth agrees that we need to do this. Because if we allow it to happen there is nothing to say that the governor do something to make it more generous. Motion made by Member Blair, second by Member Hofstad to approve an Ordinance amending section 150.021 of the Mantorville City Code and Opting Out of the Requirements of Minnesota Statutes, Section 462.3593. Cami noted that we do have to hold a public hearing and thought we would do so along with the other Ordinance amendments. She noted this was a draft she just wanted the Council to approve before proceeding. Mayor Bradford noted the motion made out of order at this time.

h) **Riverside Park Approval for Hot Dog Stand**
Council Members reviewed and discussed the application request as submitted by Daniel Archer. Mr. Archer wants to sell hot dogs in Riverside Park on Thursday's from 10:00 am – 7:00 pm. He is licensed through the MDH. Council Members discussion the location. Member Blair suggested that he could not use the shelter, playground area or basketball court. Member Lambert suggested to limit him to the paved or gravel area only. Does the City have the option as an event being an exclusive use already such as Rendezvous and Marigold days and where he can't be at that time? Motion made by Member Blair, second by Member Lambert to approve the license through the end of 2016. He can only use the paved and gravel areas of the park and only during times of non-exclusive use of the Park. Motion passed unanimously.

i) **Resolution 2016-07 Approving Election Judges for 2016 Primary and General Election** Motion made by Member Blair, second by Member Hofstad to approve Resolution 2016-07, Approving Election Judges for the 2016 Primary and General Elections. Motion passed unanimously.

8. **TBD**

a) **Public Works Report** – Scott Larsen reported on road repairs that need to be done. He will bring the list to the next meeting for Council review. They used the loader on moving the bleachers and it worked well. He asked permission to attend a MDH Well Water Class in Rushford on July 13. Motion made by Member Lambert, second by Member Hofstad to approve the training. Motion passed unanimously. He also reported on trouble with the shop door openers that he is working on.

b) **City Clerk Report** – None

c) **Consultant Report** – None

d) **Committee Report**

- Chamber- Mayor Bradford gave an update on Stage Coach Days.

e) **Council Member Report**

- Member Hofstad – He reported on the Tuesday June 21 Zumbro River Watershed Meeting that he attended. The DNR suggested to open the gate on the dam to get the silt to run through. He reviewed with the Council the steps that are taken when severe weather is coming and what the rules are for sounding the sirens and who is responsible for that.
- Member Blair – None
- Member Lambert – Spoke about Zumbro Watershed Project in Riverside Park and they should be starting soon.
- Member Roth – None

f) **Mayor Report** - none

9. **Executive Session** - none

10. **Adjourn** – Motion made by Member Blair, second by Member Hofstad to adjourn the meeting at 8:14 pm. Motion passed unanimously.