MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, APRIL 25, 2016
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Additions/Deletions to Agenda

4. Consent Agenda
   a) City Council Meeting Minute's April 11, 2016
   b) Warrant List April 25, 2016
   c) Dodge County Board of Commissioners Meeting Notice
   d) SEMLM Meeting Notice
   e) TZD Meeting Notice

5. Public Concerns

6. Public Hearing - none

7. Old Business/New Business
   a) 2015 City Audit – Jason Boynton, Smith Schafer & Associates
   b) City Logo and Tag Line Recommendation from EDA – Abby Bradford
   c) Tree Removal
   d) Follow Up from Work Session

8. TBD
   a) Public Works Report
   b) City Clerk Report
   c) Consultant Report
   d) Committee Report
      Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township
   e) Council Member Report
   f) Mayor Report

9. Executive Session - none

10. Adjourn

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 11, 2016
6:30 PM

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

   Members Present: Chuck Bradford, Henry Blair, Sherry Roth, Don Hofstad and Will Lambert

   Others Present: Scott & Koreen Seim, Gretta Becay, Scott Larsen, City Engineer Tim Hruska, Deputy Scott Prins and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Roth to approve the consent agenda as follows:
   a) City Council Meeting Minute's March 28, 2016
   b) Warrant List
   c) EDA Meeting Minutes March 2016
   d) Park Board Meeting Minutes February 2016
   e) March Sheriff's Department Call Report
   f) Notice of SEMLM Meeting April 27, 2016
   g) Notice from Mediacom
   h) Dodge County Notice of Zoning Amendment
   i) Dodge County Board of Commissioners Meeting Agenda
   j) Memo – Reappointment of Karl Huppler to EDA

   Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**
   a) **Scott and Koreen Seim – Mantorville Saloon Events Request**
   Scott and Koreen Seim approached the Council with a list of events for the Spring/Summer/Fall.
   - April 30th – Bean Bag Event, allow fencing of the parking lot from 11am – dark. No sales of alcohol will take place outside of the building but allow consumption within the fenced area.
   - May 21 – Marine Motorcycle Benefit – Fence off parking lot in early morning for signup. No sales of alcohol will take place outside of the building but allow consumption within fenced area. As it gets closer, she will give Cami an update on potential number of people.
   - June 25 – Stage Coach Days - fence and tent up, DJ/Band for Saturday evening. They are requesting to serve outside also.
   - July 30 – Gary Gilbertson Benefit – fence in parking lot, tent up for the silent auction outside, beer cart only outside until 10 pm.
   - August – Outlaw Run – not definite but will want to fence off parking lot for the time they are here. The Saloon will only be a stopping point.
   - Marigold Days – fence off parking lot, tent up, and DJ. The same as in years past.

   Motion made by Member Hofstad, second by Member Roth to approve the April 30th Bean Bag Event event (11 am – 7 pm) and the May 21 Marine Motorcycle Benefit (early morning fence up through the night to keep them contained). As the other events get closer, Koreen can let Cami know and she will bring it back to Council.

b) **RFP City Insurance Agent**
The Mayor summarized the RFP process and where we are at. The City received 3 RFP's for services. Lynn Boynton, Insurance brokers proposed a 7% commission on Property Insurance and 2% on Work Comp. Stevenson Insurance proposed a 3.5% Commission for the 1st year, 2.5% 2nd year and 3.5% 3rd year. Joe Waugh proposed a $450 flat fee. Motion made by Member Roth, second by Member Lambert to accept the flat fee proposal of $450 by Joe Waugh. Motion passed unanimously.

c) **WW Project Final Plans – Tim Hruska – WHKS**
Tim discussed the status and gave a brief update on the WW plans. Mantorville's plans, as well as Kasson's are at the PCA and they are waiting for PCA comments. He briefly discussed and updated Council on the Point Source Implementation grant, the project and the pipe route. They are working on the easements and permits that are needed for the project.

d) **Grading Plan Review, Davidson Developments – Tim Hruska - WHKS**
Tim updated the Council on the West Lot grading plan for Davidson's Development. All of the comments have been addressed. There is still DNR review and approval to go through. The DNR previously approved the variance request and noted that the project met zoning code, however now they have to approve the actual fill in the flood plain. Motion made by Member lambert, second by Hofstad to approve the grading plan submitted pending DNR approval of the fill. Motion passed unanimously.

8. **TBD**

a) **Public Works Report** – Scott reported on the following items; sludge hauling will begin this week, things going well at WWTP, tree removal needs and discussion on the deterioration of the cliff on the south side of the river/dam. Scott will bring the tree removal quote to the next meeting for approval.

b) **City Clerk Report** – Cami updated Council on upcoming meeting dates and the rain garden presentation she attended.

c) **Consultant Report** – City Engineer Tim Hruska noted that they are currently working on the 5th Street East project plans.

d) **Committee Report**
- Chamber – Member Hofstad noted the change in their meeting dates to Wednesday, at 8:00 am; he noted upcoming events.
- Fire Department – Member Hofstad reported on the trainings and working on grants for new turn out gear.
- Relief – Member Hofstad reported that the Relief Board met with the investors and there are 3 fireman who could potentially ask for their retirement packages. They also talked about Marigold days.

e) **Council Member Report**
- Member Hofstad - thanked everyone for the outpouring of support when his mother passed away.
- Member Roth – read an article about the Brewery becoming functional again and hopes it does happen.

f) **Mayor Report** - none

9. **Executive Session** - none

10. **Adjourn** – Motion made by Member Hofstad, second by Member Blair to adjourn the meeting at 7:22 pm. Motion passed unanimously.

MANTORVILLE,MN

*Check Summary Register©

April 2016

	Name	Check Date	Check Amt	
10100 Citizens State Bank				
UnPaid	AFLAC		$34.68	EMPLOYEE PAID
UnPaid	CNH CAPITAL		$155.96	FILTER AND OIL FOR KUBOTA LAWN MOW
UnPaid	DELTA DENTAL OF MN		$269.80	EMPLOYEE DENTAL
UnPaid	DODGE COUNTY PRINTING		$140.42	PUBLIC HEARING NOTICE-ZONING CODE A
UnPaid	DODGE COUNTY SHERIFF		$21,294.00	APRIL SHERIFF
UnPaid	HAWKINS, INC		$1,947.26	WWTP CHEMICALS
UnPaid	HD SUPPLY WATERWORKS		$219.65	MULTI PURPOSE GROUT FOR MANHOLES
UnPaid	INNOVATIVE OFFICE SOLUTION		$38.99	INK FOR CHAR/TOURISM
UnPaid	JOHN DEERE FINANCIAL		$2,587.39	PARTS AND LABOR FOR THE CASE TRACT
UnPaid	LINCOLN FINANCIAL GROUP		$151.33	EMPLOYER PAID LIFE INSURANCE
UnPaid	MENARDS - NORTH ROCHESTE		$76.94	GARBAGE BAGS FOR THE PARKS
UnPaid	MINNESOTA PIPE AND EQUIPM		$90.53	HYDRANT OIL FOR FIRE HYDRANTS
UnPaid	MOPS AND BUCKETS, LLC		$53.44	CLEANING CITY HALL
UnPaid	SAMS CLUB		$191.98	Ć FOLD TOWELS AND TP FOR CITY HALL
UnPaid	SE MN LEAGUE OF MUNICIPALI		$40.00	ANNUAL DUES THRU MAY
UnPaid	UPBEAT INC		$105.68	1 CASE OF DOG BAGS
UnPaid	WHKS & COMPANY		$24,495.50	ENGINEERING FEES 5TH ST RECON PROJ
		Total Checks	$51,893.55	

MANTORVILLE,MN

Payments

Current Period: April 2016

Batch Name	WAR 04 25 16	User Dollar Amt	$55,033.92
	Payments	Computer Dollar Amt	$55,033.92
			$0.00 **In Balance**

Refer	0 *SAMS CLUB*				
Cash Payment	E 101-41500-200 Supplies	C FOLD TOWELS AND TP FOR CITY HALL			$45.56
Invoice MARCH 2016	4/25/2016				
Cash Payment	E 101-41500-445 Health and Wellness	HEALTH AND WELLNESS FOR SHOP			$119.90
Invoice MARCH 2016	4/25/2016				
Cash Payment	E 602-49450-200 Supplies	PAPER TOWELS FOR WWTP			$26.52
Invoice MARCH 2016	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$191.98
Refer	0 *UPBEAT INC*				
Cash Payment	E 101-45200-200 Supplies	1 CASE OF DOG BAGS			$105.68
Invoice 575957	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$105.68
Refer	0 *MINNESOTA PIPE AND EQUIPMEN*				
Cash Payment	E 101-43100-224 Street Maint Materials	HYDRANT OIL FOR FIRE HYDRANTS			$90.53
Invoice 353008	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$90.53
Refer	0 *MENARDS - NORTH ROCHESTER*				
Cash Payment	E 101-45200-200 Supplies	GARBAGE BAGS FOR THE PARKS			$11.74
Invoice 63061	4/25/2016				
Cash Payment	E 101-43100-200 Supplies	CUTTING WHEEL/GREEN WOOD FOR RAILING AT THE SHOP			$11.89
Invoice 63061	4/25/2016				
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	LIGHTS AT CITY HALL			$34.99
Invoice 63061	4/25/2016				
Cash Payment	E 601-49400-228 Equip. Repair and Maint	TELEPHONE SPLICE FOR TRANSPONDERS			$18.32
Invoice 63061	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$76.94
Refer	0 *MOPS AND BUCKETS, LLC*				
Cash Payment	E 101-41940-439 Janitors	CLEANING CITY HALL			$53.44
Invoice APRIL 2016	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$53.44
Refer	0 *INNOVATIVE OFFICE SOLUTIONS*				
Cash Payment	E 101-46500-437 Other Miscellaneous	INK FOR CHAR/TOURISM			$38.99
Invoice IN 1151807	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$38.99
Refer	0 *DODGE COUNTY SHERIFF*				
Cash Payment	E 101-42100-310 Other Professional Servi	APRIL SHERIFF			$7,098.00
Invoice 2ND QTR. 2016	4/25/2016				
Cash Payment	E 101-42100-310 Other Professional Servi	MAY SHERIFF			$7,098.00
Invoice 2ND QTR. 2016	4/25/2016				
Cash Payment	E 101-42100-310 Other Professional Servi	JUNE SHERIFF			$7,098.00
Invoice 2ND QTR. 2016	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$21,294.00
Refer	0 *DODGE COUNTY PRINTING*				

Current Period: April 2016

Cash Payment	E 101-41110-352 Publishing	PUBLIC HEARING NOTICE-ZONING CODE AMENDMENT			$35.92
Invoice MARCH 2016	4/25/2016				
Cash Payment	E 101-41110-352 Publishing	INSURANCE RFP			$53.88
Invoice MARCH 2016	4/25/2016				
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA STAGECOACH LETTERHEAD/TOURISM			$50.62
Invoice #960	4/25/2016				
Transaction Date	4/15/2016	Citizens State Bank	10100	**Total**	$140.42
Refer	0 *WHKS & COMPANY*				
Cash Payment	E 401-41000-570 Capital Outlay	ENGINEERING FEES 5TH ST RECON PROJECT JAN-MAR 2016			$1,096.80
Invoice 34819	4/25/2016				
Cash Payment	E 602-49450-303 Engineering Fees	ENGINEERING FEES WW PROJECT FEB/MAR 2016			$20,938.84
Invoice 34818	4/25/2016				
Cash Payment	E 602-49450-300 Professional Srvs (GEN	WW OPERATIONS MAR 2016			$2,459.86
Invoice 34820	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$24,495.50
Refer	0 *LINCOLN FINANCIAL GROUP*				
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYER PAID LIFE INSURANCE			$151.33
Invoice MARCH 2016	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$151.33
Refer	0 *JOHN DEERE FINANCIAL*				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	PARTS AND LABOR FOR THE CASE TRACTOR-NEW BATTERY, GRAPPLE AND STEERING REPAIRS			$2,587.39
Invoice WK07175	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$2,587.39
Refer	0 *HAWKINS, INC*				
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	WWTP CHEMICALS			$1,947.26
Invoice 3865745	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$1,947.26
Refer	0 *DELTA DENTAL*				
Cash Payment	G 101-21708 Dental Insurance	EMPLOYEE DENTAL			$269.80
Invoice 6464698	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$269.80
Refer	0 *CNH CAPITAL*				
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	FILTER AND OIL FOR KUBOTA LAWN MOWER (ST JOSEPH'S EQUIPMENT)			$155.96
Invoice P09804	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$155.96
Refer	0 *HD SUPPLY WATERWORKS*				
Cash Payment	E 602-49450-200 Supplies	MULTI PURPOSE GROUT FOR MANHOLES			$219.65
Invoice F349430	4/25/2016				
Transaction Date	4/18/2016	Citizens State Bank	10100	**Total**	$219.65
Refer	0 *AFLAC*				
Cash Payment	G 101-21710 AFLAC	EMPLOYEE PAID			$34.68
Invoice 327785	4/19/2016				
Transaction Date	4/19/2016	Citizens State Bank	10100	**Total**	$34.68

MANTORVILLE,MN

Payments

Current Period: April 2016

Refer	0 *SE MN LEAGUE OF MUNICIPALITI*				
Cash Payment	E 101-41110-433 Dues and Memberships	ANNUAL DUES THRU MAY			$40.00
Invoice APRIL 2016	4/25/2016				
Transaction Date	4/22/2016	Citizens State Bank	10100	**Total**	$40.00
Refer	0 *MN DEPARTMENT OF REVENUE*	Ck# 005001 4/25/2016			
Cash Payment	G 101-21702 State Withholding	STATE PAYROLL TAX W/H APRIL 2016			$554.31
Invoice APRIL 2016	4/25/2016				
Transaction Date	4/22/2016	Citizens State Bank	10100	**Total**	$554.31
Refer	0 *INTERNAL REVENUE SERVICE*	Ck# 005002 4/25/2016			
Cash Payment	G 101-21701 Federal Withholding	FEDERAL W/H PR8			$674.60
Invoice 2016-PR8	4/25/2016				
Cash Payment	G 101-21709 Medicare	MEDICARE W/H PR8			$188.96
Invoice 2016-PR8	4/25/2016				
Cash Payment	G 101-21703 FICA Tax Withholding	SS W/H PR8			$807.98
Invoice 2016-PR8	4/25/2016				
Transaction Date	4/22/2016	Citizens State Bank	10100	**Total**	$1,671.54
Refer	0 *MN PERA*	Ck# 005003 4/25/2016			
Cash Payment	G 101-21704 PERA	EMPLOYEE RETIREMENT			$914.52
Invoice 2016-PR8	4/25/2016				
Transaction Date	4/22/2016	Citizens State Bank	10100	**Total**	$914.52

Fund Summary

	10100 Citizens State Bank
101 GENERAL FUND	$28,326.67
401 GENERAL CAPITAL PROJECTS	$1,096.80
601 WATER FUND	$18.32
602 SEWER FUND	$25,592.13
	$55,033.92

Pre-Written Checks	$3,140.37
Checks to be Generated by the Computer	$51,893.55
Total	$55,033.92

Dodge County Board of Commissioners
Committee Agenda

Government Services Building, Conference Room B

Mantorville, MN

COMMITTEE AGENDAS

APRIL 26, 2016 3:30 P.M.

3:30 P.M. CONFERENCE ROOM B		4:00 P.M. CONFERENCE ROOM A	
3:30 P.M. ADMINISTRATION COMMITTEE		**4:00 P.M. PUBLIC HEALTH COMMITTEE**	
Gray & Administrator (Tjosaas - Alt)		Erickson & Tjosaas (Peterson - Alt)	
3:30 P.M. Action Required	▽	**4:15 P.M. Action Required**	▽
BECKY LUBAHN, Executive Assistant		**AMY ROGGENBUCK,** Public Health Director	
☐ 1.1 Minutes of the April 12, 2016 Committee of the Whole	A	☐ 1.1 Request to Fill Health Educator Position	A
☐ 1.2 Minutes of the April 12, 2016 Meeting	A		
3:35 P.M.			
ROSE CULBERTSON, Taxpayer Services Director			
☐ 2.1 Review Bills	A		
3:40 P.M.			
AMY ROGGENBUCK, Public Health Director			
☐ 3.1 Request to Approve Filling Vacant Health Educator Position	A		
3:55 P.M.			
LISA HAGER, Employee Relations Director			
☐ 4.1 Personnel Agenda	A		

Dodge County Board of Commissioners
Committee Agenda
Government Services Building, Conference Room B
Mantorville, MN

COMMITTEE AGENDAS

APRIL 26, 2016 3:30 P.M.

3:30 P.M. CONFERENCE ROOM C		**COMMITTEE OF THE WHOLE**	
3:30 P.M. PUBLIC SAFETY COMMITTEE			
Allen & Peterson (Erickson – Alt)			
3:30 P.M. Action Required	∇	**4:30 P.M.**	
		AMY ROGGENBUCK, Public Health Director	
< NO ITEMS SUBMITTED THIS WEEK >		☐ 1.1 Request to Fill Health Educator Position	A
		4:45 P.M.	
		KELLY VINCELETTE, 4-H Program Coordinator	
		KELLEY MARTEY, SNAP Education	
4:00 P.M. CONFERENCE ROOM C		☐ 2.1 U of MN Extension Update	I
4:00 P.M. PUBLIC WORKS COMMITTEE			
Peterson & Allen (Tjosaas – Alt)			
4:15 P.M. Action Required	∇		
KIRK ROLFSON, Assistant County Engineer			
☐ 1.1 Award 2016 Seal Coat Project	A		
☐ 1.2 Award SAP 020-599-113	A		

Dodge County Board of Commissioners
Meeting Agenda
Government Services Building, Conference Room B
Mantorville, MN

DODGE COUNTY BOARD OF COMMISSIONERS MEETING

APRIL 26, 2016 – 5:00 P.M.

ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.

ITEM	5:00 P.M.	STEVEN GRAY, Chair CONVENE COUNTY BOARD MEETING PLEDGE OF ALLEGIANCE DETERMINE QUORUM ESTABLISH AGENDA NEW EMPLOYEE INTRODUCTIONS
1.0 1.1 1.2	-	**CONSENT AGENDA** □ Award 2016 Seal Coat Project □ Award SAP 020-599-113
Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.		
2.0 2.1 2.2	**5:05 P.M.** 5 Minutes 10 Minutes	**LISA HAGER,** Employee Relations Director □ Personnel Agenda □ Highway Union Schedule Change
3.0 3.1	**5:20 P.M.** 10 Minutes	**LISA HANNI,** Dodge County Surveyor □ Kasson Request for GIS Partnership
4.0 4.1	**5:30 P.M.** 5 Minutes	**ROSE CULBERTSON,** Taxpayer Services Director □ Review and Approve Bills
5.0 5.1	**5:35 P.M.** 10 Minutes	**DEAN SCHRANDT,** Water Program Manager □ Zumbro and Cedar One Watershed One Plan County Board Resolution
6.0 6.1	**5:45 P.M.** 5 Minutes	**DUKE HARBAUGH,** Facilities and Fleet Manager □ 2016 Lawn Care Services
7.0 7.1	**5:50 P.M.** 10 Minutes	**TOM MONSON,** Economic Development Consultant □ Business Subsidy Policy Revisions
8.0 8.1 8.2	**6:00 P.M** 5 Minutes 5 Minutes	**PAUL KILTINEN,** County Attorney □ Legal Update □ Resolution Approving State of MN (BCA) Joint Powers for County Attorney's and Sheriff's Offices

Dodge County Board of Commissioners
Meeting Agenda
Government Services Building, Conference Room B
Mantorville, MN

DODGE COUNTY BOARD OF COMMISSIONERS MEETING

APRIL 26, 2016 – 6:10 P.M.

9.0 9.1	**6:10 P.M** 5 Minutes	**LISA KRAMER**, Finance Director □ Recognition of Technovation Champions KMMS
10.0 10.1	**6:15 P.M** 25 Minutes	**STEVEN GRAY**, Administration Committee □ Administration Committee Report • Minutes of the April 12, 2016 Committee of the Whole (Action) • Minutes of the April 12, 2016 Meeting (Action) • □ County Commissioner Reports • □ County Administrator Update • □ Other Deferred Business
11.0	**6:40 P.M.**	**ADJOURN**

Coming up in Dodge County:
April 28, 2016 – Ice Arena Committee Meeting, 5:30 P.M., Kasson City Hall, Kasson, MN.
May 17, 2016 – Fairview Care Center Meeting, 9:00 A.M., Dodge Center, MN.
May 18, 2016 – Dodge County EDA Meeting, 4:30 P.M., Government Services Building, Mantorville, MN.
May 26, 2016 – Ice Arena Committee Meeting, 5:30 P.M., Kasson City Hall, Kasson, MN.
May 30, 2016 – County offices closed to observe Memorial Day.
July 13-17, 2016 – County Board of Commissioners Fair Booth, Dodge County Fairgrounds, Kasson, MN.
Dodge County Commissioners may be in attendance at these meetings.

DEFERRED BUSINESS	
1. Radio Amplifier Purchase Request	These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.
2.	
3.	
4.	
5.	

Cities in the counties of
Dodge
Fillmore
Goodhue
Houston
Mower
Olmsted
Wabasha
Winona

SEMLM

Southeastern Minnesota League of Municipalities

www.semlm.org

Annual Meeting
Wednesday
April 27, 2016

JJ's Tailgators
30 East Main Street, Elgin
https://www.google.com/maps/@44.1302442,-92.3222683,12z

2:00 – 5:45 Afternoon Workshop Sessions – More info in future emails (Coffee, soda, cookies provided)
6:00 pm Social Time with cash bar
6:30 pm Dinner - Roast Beef, Herb Roasted Chicken, Mashed Potatoes, Vegetable Medley, Rolls, Apple Crisp
Welcome from City of Elgin
7:00 pm SEMLM Business – Randy Staver, SEMLM President
7:15 pm Speaker Topics:
Cities' Roles in SE MN Together Outcomes - SE MN Together, Bill Spitzer Coordinator
Community Physical Activity Programs for all cities – Kelly Corbin, MA; Physical Activity Coordinator, MDH
SE MN Regional Trails Update – Andru Peters, SMART President
8:28 pm Closing remarks from SEMLM President Staver. Adjourn meeting. **Open time for networking.**

Hosted by the City of Elgin

Registrations Due Monday, April 25

Send to: Jerilyn J. Horton-Schumann, City Clerk/Treasurer
City of Elgin
PO Box 236
Elgin, MN 55932
cityclerk@elginmn.com (507) 876-2291

Registration from _____

Contact Person: _____

Phone: _____ E-mail: _____

Number snack/meals member city _____ x $30 = $_____ (current paid SEMLM member)
Number snack/meals nonmember city _____ x $35 = $_____ (no membership fee paid)

Make checks payable to "City of Elgin"

Names of attendees for this registration:

_____ _____

_____ _____

_____ _____

_____ _____

Southeast Minnesota Toward Zero Deaths
12th Annual Regional Workshop Agenda (draft)
International Event Center
7333 Airport View Drive SW, Rochester

May 5, 2016

8 a.m. **Registration and Continental Breakfast**

8:30 a.m. **Welcome and TZD Highlights from the Region, Counties & State**
Grand Ballroom 1
Jeff Vlaminck, District engineer, MnDOT District 6; Captain Mark Holm, State Patrol Commander, District 2100; Jessica Schleck, southeast Minnesota TZD regional coordinator; TZD Safe Roads county coalition coordinators; Kristine Hernandez, Minnesota TZD program coordinator

9:30 a.m. **Critical Incident Stress Management**
Cathy Anderson, Southeast Minnesota Critical Incident Management Team
Emergency responders – whether paramedics, law enforcement or maintenance workers – all experience stress in some way when encountering a crash. Learn how a critical incident stress debriefing can help mitigate those effects. Discover resources available for both emergency and non-emergency personnel who may need additional support.

10 a.m. **Break and Exhibits**

10:15 a.m. **Regional TZD Crash Facts Overview**
Sgt. Troy Christianson, Minnesota State Patrol

10:45 a.m. **Shattered Dreams: Distracted Driving Changes Lives**
Trooper Jeff Stearns, Minnesota State Patrol, District 2300; Chris Weber, distracted driver
Andrea Boeve and her two young daughters were biking near their family farm when a distracted driver changed everything. On June 30, 2014, 33-year-old Andrea was struck and killed and her daughters were seriously injured because a driver's eyes were on his phone and not on the road. "I was a 26-year-old loving life, two kids – and then I made that bad choice," said Chris Weber, "that choice I can't take back and I killed someone because of it." Weber, who pled guilty to criminal vehicular homicide, served six months in jail in 2015 and will serve an additional three months each in 2016 and 2017.

11:30 a.m. **Lunch and Exhibits**

12:15 p.m. **New Concepts on the Horizon: Flexible Design**
Derek Leuer, assistant state Traffic safety engineer, MnDOT, and Jim Rosenow, Design flexibility engineer, MnDOT
MnDOT is implementing the concept of performance-based design. What does all this mean? How can we explore opportunities to use flexible design as a cost-effective tool that will maximize our resources without compromising roadway safety?

TOWARD ZERO DEATHS

2016 MINNESOTA TZD REGIONAL WORKSHOP REGISTRATION FORM

(If you prefer to register online: www.minnesotatzd.org/events/workshops)

Please select the TZD regional workshop(s) you would like to attend. Check all that apply:

	WORKSHOP DATE + LOCATION	COMPLETE FORM & RETURN BY:
☐	**4/13 Metro**: Oakdale, The Prom Center	March 31
☐	**4/22 Southwest**: Morton, Jackpot Junction	April 8
☐	**4/26 South Central**: Mankato, County Inn & Suites	April 12
☒	**5/5 Southeast**: Rochester, International Event Center	April 21
☐	**5/9 West Central**: Ottertail, Thumper Pond	April 26
☐	**5/16 East Central**: St. Cloud, MnDOT Training Center	May 3
☐	**5/25 Northwest**: Bemidji, Sanford Center	May 11
☐	**6/16 Northeast**: Duluth, Spirit Mountain	June 3

First Name:

Last Name:

Organization:

Title:

Email:

Phone: **Fax:**

Street Address:

City: **Zip Code:**

What is your stakeholder designation? Check all that apply.

- ☐ Advocacy group
- ☐ Community member
- ☐ Child passenger safety
- ☐ Education
- ☐ Emergency medical & trauma services
- ☐ Enforcement
- ☐ Other:_____
- ☐ Engineering
- ☐ Judicial
- ☐ Legislative/elected official
- ☐ Private industry
- ☐ Public health
- ☐ Research/academia

Have you attended a TZD event in the past? ☐ Yes ☐ No

If you have special dietary needs please list:

Return form to: Kaydee Kirk, Center for Transportation Studies, University of Minnesota, 511 Washington Av SE, #200, Minneapolis, MN 55455, kkirk@umn.edu, F: 612-625-6381, PH: 612-626-5854