

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, JUNE 8, 2015
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's May 27, 2015
 - b) Warrant List June 8, 2015
 - c) Dodge County Sheriffs Call Report May 2015
 - d) FEMA Training Invitation
 - e) State Demographer Annual Population/Household Estimate
 - f) Fire Department Appreciation Plaque
5. Public Concerns
6. Public Hearing - none
7. Old Business/New Business
 - a) Joe Waugh - 2015/2016 Property Liability Insurance Renewal
 - b) Accident Plan for City Volunteers Renewal Quote
 - c) AT&T Request to Extend Lease
 - d) ATV's and Golf Carts Ordinance Discussion
 - e) Chicken Permit Renewal Fee
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA,
Park Board, Personnel, Relief, Township*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session - none
10. Adjourn

**MANTORVILLE CITY COUNCIL MEETING AGENDA
WEDNESDAY, MAY 27, 2015
6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Don Swanson, Don Hofstad

Others Present: Jone and Dan Trapp, Gretta Becay, Karrie Berg, Mike Bubany, Tim Hruska, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda**

Pull item 7c. – The League doesn't have the renewal numbers completed yet.

4. **Consent Agenda** – Motion made by Member Swanson, second by Member Hofstad to approve the Consent agenda as follows:

- a) City Council Meeting Minute's May 11, 2015
- b) Warrant List May 27, 2015
- c) Request for Comment on Land Use Proposal, Dodge County
- d) LMC Dues Memo

Motion passed unanimously.

5. **Public Concerns** - none

6. **Public Hearing** – Motion made by Member Blair, second by Member Hofstad to close the regular meeting and open the public hearing on the Lot Split and the CUP request at 6:32 pm. Motion passed unanimously.

- a) **6:30 pm - Lot Split & CUP Request – Scott & Karrie Berg**

No comments from the audience were made. Karrie informed the Council that the request is being made in order to move forward and clean it up and looking good (the empty lot next to Salon).

Motion made by Member Blair, second by Member Swanson to close the public hearing at 6:33 pm. Motion passed unanimously.

- b) **7:00 pm Business Subsidy Public Hearing**

Motion made by Member Blair, second by Member Hofstad to close the regular session and open the public hearing at 7:12 pm. Motion passed unanimously.

City Financial Consultant, Mike Bubany of David Drown & Associates, explained the reason for the hearing and explained the Business Subsidy Act and the City's responsibility in granting business subsidy's.

Motion made by Member Blair, second by Member Hofstad to close the public hearing and go back into regular session at 7:21 pm. Motion passed unanimously.

7. **Old Business/New Business**

- a) **Resolution 2015-11 LOT LINE ADJUSTMENT AND CUP**

Member Swanson commented that he hopes it hurry's up and gets done. He also asked when the project is going to be done. Karrie noted that there is some plans with the bank to be reviewed yet and as soon as Scott can get to it.

Cami updated the Council on the request and resolutions. Motion made by Member Blair, second by Member Swanson to approve Resolution 2015-11. Motion passed unanimously.

b) Resolution 2015-12 BUSINESS SUBSIDY CRITERIA

Council Member had no comments to make. Motion made by Member Blair, second by Member Hofstad to approve Resolution 2015-12. Motion passed unanimously.

c) Joe Waugh - 2015/2016 Property Liability Insurance Renewal – pulled

d) Tim Hruska, WHKS – Projects Update

- **Walnut Street Drainage, Street Repairs (Golfview & 5th Street East), WWTP project**

City Engineer Tim Hruska, WHKS, gave an update to the Council on the Walnut Street Drainage issue. Discussions have taken place with the property owners and they are willing to do the work on their end by cleaning out the water way. Tim obtained bids for the construction of the permanent berm to direct the water to the West side of the road. He is recommending that the Council go with Swenke/Imms as submitted for \$3,500. Motion made by Member Blair, second by Member Hofstad to approve the recommendation. Motion passed unanimously.

WWTP – the plans are at the PCA for comment. Tim will work with City staff to draft the letter to get on the IUP. They are working on finalizing the project schedule but could anticipate plans being completed and bidding to take place January 2016 with the awarding of to take place in March 2016 and project completion by the end of 2016 to beginning 2017. He is anticipating that Mantorville can get their pipe in the ground in 2016.

Street Repairs – Tim updated and discussed with the Council various street repair projects that are needed and different options available. He is recommending not to do a reconstruction of Golfview Drive at this time due to a pending sewer project in the near future. Keep an eye on it, monitor it and make the residents aware of why we aren't doing a project at this time. Council agreed for now and requested Tim bring back a quote for the various street patching projects - 6th Street, 5th Street East, Stagecoach and other miscellaneous repairs.

Member Blair asked about any seal coating that needs to be done this year? Tim recommended that we look at it and budget it for next year.

e) Review and Award Street Sweeper Bid – The City received no bids on the sale of the street sweeper. Someone did come and look at it and Scott is waiting to hear from them.

Mayor Bradford asked Mike Bubany about his recommendation for paying for all of the projects the city has sitting on its plate. Mike noted that these projects would qualify for GO Improvement bonds and he explained the process. MN Rural Water fund has some smaller loans that we could apply for to fund the smaller dollar amount items.

8. TBD

a) Public Works Report

- Tim and Scott updated the Council on the Retention Pond at 6th/Jefferson. There is concern on the flows coming out of the culvert and getting there. The ditch pond has silted in over the years. Scott obtained a quote for cleaning it out, remove the sediments from the channel not the pond itself, and reshaping to get better flow. Motion made by Member Blair, second by Member Swanson to approve \$2,000 to clean out the channel at Jefferson/7th Street.

- Scott is working on bringing in a couple more quotes on the City Hall/Fire Hall Building repairs.
 - A request to purchase hand dryers for the Mantor Field Bathrooms in order to save on the cost of paper towels. Motion made by Member Hofstad, second by Member Swanson to approve the spending of up to \$800 for this. This includes the electrical work.
 - Update and discussion on the Komets sign north of town. Scott will get an estimate on the sign and bring that back to Council.
- b) **City Clerk Report** – Cami updated the Council on the Marigolds planting in Riverside Park by the KM Middle School, looking at options on the City website, the Welcome sign planter project has been all approved.
- c) **Consultant Report** – none
- d) **Committee Report**
- Park Board – discussion on adding a speed table on the north end of the RV Park to slow down vehicles. Motion made by Member Blair, second by Member Swanson to approve spending up to \$1,200 from the RV Fund to purchase and install the speed table and signage to warn people. Motion passed unanimously.
- e) **Council Member Report**
- Member Swanson – none
 - Member Hofstad – noted the water shut off next door needs to be lowered. Cami will notify the property owner. It is their responsibility because it is on private property.
 - Member Blair – none
- f) **Mayor Report** – Mayor Bradford was contacted by City View regarding a small city segment. The City would need to make a \$20,000 commitment towards the project. He asked if there is a benefit to have national exposure. Member Blair and Hofstad feel the City has enough exposure and the money is better spent regionally versus nationally.

9. **Executive Session** - none

10. **Adjourn** – Motion made by Member Blair, second by Member Hofstad to adjourn the meeting at 8:02 pm. Motion passed unanimously.

*Check Summary Register©

June 2015

Name	Check Date	Check Amt	
10100 Citizens State Bank			
UnPaid	DODGE COUNTY INDEPENDENT	\$1,355.92	PUBLIC HEARING ADOPTION OF BUSINESS
UnPaid	BLUE TARP FINANCIAL, INC	\$178.79	SHOP SUPPLIES
UnPaid	CASEYS GENERAL STORES INC	\$231.56	CUBE VAN FUEL
UnPaid	CMS - CONSTRUCTION MGMT.S	\$973.85	MAY 2015 BUILDING INSPECTIONS
UnPaid	CONTINENTAL RESEARCH COR	\$545.48	BACTO DOSE CHEMICALS
UnPaid	CUSTOM FIRE APARATUS, INC	\$49.68	WINDOW GASKET
UnPaid	DAVE SYVERSON FREIGHTLINE	\$733.22	LEAKING REAR AIR BAG ON THE RESCUE
UnPaid	DAVID DROWN ASSOC	\$500.00	CONSULTING FOR BUSINESS SUBSIDY CRI
UnPaid	DODGE COUNTY HIGHWAY DEP	\$100.00	UTILITY PERMIT FOR A LIMESTONE PLANT
UnPaid	GOPHER STATE ONE CALL	\$37.70	UTILITY LINE LOCATES
UnPaid	HEALTHSMART BENEFIT SOLUT	\$32.00	JUNE EMPLOYEE PAID INSURANCE
UnPaid	KASSON HARDWARE HANK	\$197.19	FD, BATTERIES, LIGHT BULBS
UnPaid	K-M REGIONAL VETERINARY HO	\$107.84	DOG IMPOUND FEES
UnPaid	K-M TELECOM	\$580.47	CITY HALL MAIN 5170
UnPaid	LINCOLN MUTUAL LIFE & CASU	\$123.07	EMPLOYER PAID LIFE INSURANCE
UnPaid	MAXSON ELECTRIC	\$1,791.08	FIRE HALL LIGHTS
UnPaid	MCFOA TREASURER	\$35.00	C. REBER 2015/2016 MCFOA MEMBERSHIP
UnPaid	MINNESOTA ENERGY RESOURC	\$420.30	4016467-5 SHOP
UnPaid	MOPS AND BUCKETS, LLC	\$53.44	CLEANING OF CITY HALL JUNE
UnPaid	NAPA	\$3.45	FUSES FOR FIRE DEPARTMENT
UnPaid	ON SITE SANITATION	\$240.00	PORT A POTTY FOR DENNISON
UnPaid	PITNEY BOWES INC	\$199.00	MAY POSTAGE
UnPaid	RIVERLAND COMMUNITY COLLE	\$1,250.00	FFI, II & HAZMAT FOR GRANT BROSSARD
UnPaid	SEMA EQUIPMENT INC	\$202.76	SPINDLE FOR 3120 JOHN DEER
UnPaid	UC LAB - UTILITY CONSULTANT	\$309.00	BIOSOLID SAMPLING
UnPaid	USA BLUE BOOK	\$57.41	SAMPLE HACH PKS OF 100
UnPaid	WASTE MANAGEMENT	\$112.16	GARBAGE DISPOSAL
UnPaid	WHITWATER WIRELESS, INC	\$455.95	INSTALL NEW REPEATER
UnPaid	XCEL ENERGY	\$4,610.23	130 ST.HWY 57 S.CITY SIGN
	Total Checks	\$15,486.55	

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Payments

Current Period: June 2015

Batch Name	WAR 06 08 15	User Dollar Amt	\$21,399.71		
	Payments	Computer Dollar Amt	\$21,399.71		
				\$0.00	In Balance
Refer	0 XCEL ENERGY				
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$1,659.59
				STREET LIGHTS NON METERED	
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$49.66
				BRIDGE LIGHTS	
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$20.11
				130 ST.HWY 57 S.CITY SIGN	
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$17.04
				60003 ST.HWY 57 N CITY SIGN	
Cash Payment	E 101-42200-380 Utility Services				
Invoice	457268888 6/8/2015				\$264.91
				FH/CH/PUMP	
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$14.53
				410 CLAY	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$37.27
				MANTOR FIELD	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$48.98
				340 CLAY RIVERSIDE	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$14.53
				342 MAIN ST RIVERSIDE	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$15.78
				GOLFVIEW DENNISON FIELD	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$105.67
				EAST ST. CITY SHOP	
Cash Payment	E 602-49450-380 Utility Services				
Invoice	457268888 6/8/2015				\$1,510.34
				121 BLANCH WWTF	
Cash Payment	E 601-49400-380 Utility Services				
Invoice	457268888 6/8/2015				\$661.16
				841 BLANCH WELL	
Cash Payment	E 601-49400-380 Utility Services				
Invoice	457268888 6/8/2015				\$52.98
				WATER TOWER	
Cash Payment	E 603-45183-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$38.18
				CAMPGROUND	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$35.08
				BLANCH ST. SHOP	
Cash Payment	E 602-49450-380 Utility Services				
Invoice	457268888 6/8/2015				\$28.18
				JEFFERSON LIFT STATION	
Cash Payment	E 101-43160-381 Electric Utilities				
Invoice	457268888 6/8/2015				\$8.60
				BLANCH STREET	
Cash Payment	E 101-42200-380 Utility Services				
Invoice	457268888 6/8/2015				\$6.25
				701 CHESTNUT SIREN	
Cash Payment	E 101-41940-380 Utility Services				
Invoice	457268888 6/8/2015				\$15.10
				15 4TH ST WEST-RIVERSIDE	
Cash Payment	E 101-42200-380 Utility Services				
Invoice	457268888 6/8/2015				\$6.29
				21 5TH ST E SIREN	
Transaction Date	5/29/2015	Citizens State Bank	10100	Total	\$4,610.23
Refer	0 HEALTHSMART BENEFIT SOLUTIO				
Cash Payment	G 101-21711 Life Insurance Payable				
Invoice	JUNE 2015 6/8/2015				\$32.00
				JUNE EMPLOYEE PAID INSURANCE	

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Payments

Current Period: June 2015

Transaction Date	5/29/2015	Citizens State Bank	10100	Total	\$32.00
Refer	0 USA BLUE BOOK				
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	SAMPLE HACH PKS OF 100			\$57.41
Invoice	642645	6/8/2015			
Transaction Date	5/29/2015	Citizens State Bank	10100	Total	\$57.41
Refer	0 ON SITE SANITATION				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR DENNISON			\$65.00
Invoice	15334	6/8/2015			
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR SLINGERLAND			\$110.00
Invoice	15335	6/8/2015			
Cash Payment	E 603-45183-410 Rentals	PORT A POTTY FOR THE RV PARK			\$65.00
Invoice	15336	6/8/2015			
Transaction Date	5/29/2015	Citizens State Bank	10100	Total	\$240.00
Refer	0 CONTINENTAL RESEARCH CORP				
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	BACTO DOSE CHEMICALS			\$545.48
Invoice	420691-CRC1	6/8/2015			
Transaction Date	6/1/2015	Citizens State Bank	10100	Total	\$545.48
Refer	0 DAVID DROWN ASSOC				
Cash Payment	E 101-41600-304 Legal Fees	CONSULTING FOR BUSINESS SUBSIDY CRITERIA			\$500.00
Invoice	3063	6/8/2015			
Transaction Date	6/1/2015	Citizens State Bank	10100	Total	\$500.00
Refer	0 DODGE COUNTY HIGHWAY DEPA				
Cash Payment	E 101-41500-437 Other Miscellaneous	UTILITY PERMIT FOR A LIMESTONE PLANTER			\$100.00
Invoice	35	6/8/2015			
Transaction Date	6/1/2015	Citizens State Bank	10100	Total	\$100.00
Refer	0 K-M TELECOM				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$109.49
Invoice	1208895	6/8/2015			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$30.00
Invoice	1208895	6/8/2015			
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$30.00
Invoice	1208895	6/8/2015			
Cash Payment	E 101-41940-321 Communications Phone/	SHOP 5119			\$73.99
Invoice	1208895	6/8/2015			
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$40.00
Invoice	1208895	6/8/2015			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$30.00
Invoice	1208895	6/8/2015			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5413			\$30.00
Invoice	1208895	6/8/2015			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463			\$79.99
Invoice	1208895	6/8/2015			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL 5176 - 2ND LINE			\$33.90
Invoice	1208895	6/8/2015			
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$46.10
Invoice	1208895	6/8/2015			

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Payments

Current Period: June 2015

Cash Payment	E 101-41940-228 Equip. Repair and Maint	NEW AT&T PHONE FOR CITY HALL		\$75.00
Invoice	1208895	6/8/2015		
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800#		\$2.00
Invoice	1208895	6/8/2015		
Transaction Date	6/1/2015	Citizens State Bank	10100	Total \$580.47
Refer	0 MAXSON ELECTRIC			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	FIRE HALL LIGHTS		\$572.84
Invoice	5123	6/8/2015		
Cash Payment	E 101-43160-381 Electric Utilities	BRIDGE LIGHTS		\$572.84
Invoice	5123	6/8/2015		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	LED LIGHTS IN THE PARK SHELTER		\$518.40
Invoice	5124	6/8/2015		
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	FLOATS @ SEWER PLANT		\$127.00
Invoice	5125	6/8/2015		
Transaction Date	6/1/2015	Citizens State Bank	10100	Total \$1,791.08
Refer	0 MCFOA			
Cash Payment	E 101-41500-208 Training, Mileage	C. REBER 2015/2016 MCFOA MEMBERSHIP DUES		\$35.00
Invoice	7/1/15	6/8/2015		
Transaction Date	6/1/2015	Citizens State Bank	10100	Total \$35.00
Refer	0 GOPHER STATE ONE CALL			
Cash Payment	E 601-49400-300 Professional Svcs (GEN	UTILITY LINE LOCATES		\$15.08
Invoice	135969	6/8/2015		
Cash Payment	E 602-49450-300 Professional Svcs (GEN	UTILITY LINE LOCATES		\$22.62
Invoice	135969	6/8/2015		
Transaction Date	6/1/2015	Citizens State Bank	10100	Total \$37.70
Refer	0 WASTE MANAGEMENT			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	GARBAGE DISPOSAL		\$112.16
Invoice	3008811-27603	6/8/2015		
Transaction Date	6/2/2015	Citizens State Bank	10100	Total \$112.16
Refer	0 PITNEY BOWES INC			
Cash Payment	E 101-41500-322 Postage	MAY POSTAGE		\$199.00
Invoice	MAY 2015	6/8/2015		
Transaction Date	6/2/2015	Citizens State Bank	10100	Total \$199.00
Refer	0 MINNESOTA ENERGY			
Cash Payment	E 101-41940-380 Utility Services	4016467-5 SHOP		\$106.78
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 101-41940-380 Utility Services	4300149-4 SHOP		\$46.94
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 101-41940-380 Utility Services	4028156-0 SHOP		\$25.04
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT		\$152.13
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 601-49400-380 Utility Services	4113568-2 WTR PUMP		\$21.24
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$42.39
Invoice	MAY 2015	6/8/2015		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 SHOP		\$25.78
Invoice	MAY 2015	6/8/2015		

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Payments

Current Period: June 2015

Transaction Date	6/2/2015	Citizens State Bank	10100	Total	\$420.30
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 004916	6/8/2015		
Cash Payment	G 101-21706 Hospitalization/Medical Ins	JUNE GROUP HEALTH INSURANCE			\$4,997.50
Invoice	JUNE 2015	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$4,997.50
Refer	0 CMS - CONSTRUCTION MGMT, SE				
Cash Payment	E 101-42400-300 Professional Svcs (GEN	MAY 2015 BUILDING INSPECTIONS			\$973.85
Invoice	15-519	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$973.85
Refer	0 CUSTOM FIRE				
Cash Payment	E 101-42200-217 Other Operating Supplie	WINDOW GASKET			\$49.68
Invoice	16300-IN	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$49.68
Refer	0 MN PERA	Ck# 004915	6/8/2015		
Cash Payment	G 101-21704 PERA	EMPLOYEE RETIREMENT			\$845.21
Invoice	2015-PR11	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$845.21
Refer	0 MOPS AND BUCKETS, LLC				
Cash Payment	E 101-41940-439 Janitors	CLEANING OF CITY HALL JUNE			\$53.44
Invoice	JUNE 2015	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$53.44
Refer	0 NAPA				
Cash Payment	E 101-42200-217 Other Operating Supplie	FUSES FOR FIRE DEPARTMENT			\$3.45
Invoice	MAY 2015	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$3.45
Refer	0 WHITEWATER WIRELESS, INC				
Cash Payment	E 101-42200-217 Other Operating Supplie	INSTALL NEW REPEATER			\$455.95
Invoice	R15105746	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$455.95
Refer	0 DCI - DODGE COUNTY INDEPEND				
Cash Payment	E 101-41110-352 Publishing	PUBLIC HEARING ADOPTION OF BUSINESS			\$116.74
		SUBSIDY			
Invoice	MAY 2015	6/8/2015			
Cash Payment	E 101-41110-352 Publishing	SALE OF STREET SWEEPER			\$75.00
Invoice	MAY 2015	6/8/2015			
Cash Payment	E 101-41110-352 Publishing	PUBLIC HEARING FOR BERGS CUP/LOT			\$53.88
		SPLIT			
Invoice	MAY 2015	6/8/2015			
Cash Payment	E 601-49400-430 Miscellaneous	WATER REPORT PUBLISHING			\$479.55
		REQUIREMENT			
Invoice	MAY 2015	6/8/2015			
Cash Payment	E 101-41110-352 Publishing	FINANCIAL REPORT SUMMARY			\$630.75
		REQUIREMENT			
Invoice	MAY 2015	6/8/2015			
Transaction Date	6/3/2015	Citizens State Bank	10100	Total	\$1,355.92
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 004917	6/8/2015		
Cash Payment	E 601-49400-300 Professional Svcs (GEN	MAY SERVICE FEES			\$70.45
Invoice	MAY 2015	6/8/2015			

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Payments

Current Period: June 2015

Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$70.45
Refer	0 DAVE SYVERSON FREIGHTLINER				
Cash Payment	E 101-42200-228 Equip. Repair and Maint	LEAKING REAR AIR BAG ON THE RESCUE RIG			\$733.22
Invoice 98977	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$733.22
Refer	0 KASSON HARDWARE HANK				
Cash Payment	E 101-42200-217 Other Operating Supplie	FD, BATTERIES, LIGHT BULBS			\$26.47
Invoice 5/31/15	6/8/2015				
Cash Payment	E 101-45200-200 Supplies	PARKS, DEAD BOLT, KEYS			\$66.32
Invoice 5/31/15	6/8/2015				
Cash Payment	E 101-43100-200 Supplies	SHOP, HOOKS, SQUARE, CHAIN, TRASH BAGS			\$86.42
Invoice 5/31/15	6/8/2015				
Cash Payment	E 602-49450-200 Supplies	WWTP, PISTAL GRIP QUICK CONNECT			\$17.98
Invoice 5/31/15	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$197.19
Refer	0 CASEYS GENERAL STORES INC				
Cash Payment	E 101-42200-212 Motor Fuels	CUBE VAN FUEL			\$34.34
Invoice MAY 2015	6/8/2015				
Cash Payment	E 101-42200-212 Motor Fuels	FD FUEL			\$22.64
Invoice MAY 2015	6/8/2015				
Cash Payment	E 602-49450-212 Motor Fuels	WWTP FUEL			\$82.38
Invoice MAY 2015	6/8/2015				
Cash Payment	E 101-43100-212 Motor Fuels	STREETS FUEL			\$67.62
Invoice MAY 2015	6/8/2015				
Cash Payment	E 101-42200-212 Motor Fuels	FD FUEL			\$24.58
Invoice MAY 2015	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$231.56
Refer	0 K-M REGIONAL VETERINARY HOS				
Cash Payment	E 101-41500-312 Animal Impound Fees	DOG IMPOUND FEES			\$107.84
Invoice 86396/86753	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$107.84
Refer	0 UC LAB - UTILITY CONSULTANTS				
Cash Payment	E 602-49450-300 Professional Srvs (GEN	BIOSOLID SAMPLING			\$309.00
Invoice 89102	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$309.00
Refer	0 LINCOLN MUTUAL LIFE & CASUAL				
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYER PAID LIFE INSURANCE			\$123.07
Invoice JUNE 2015	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$123.07
Refer	0 RIVERLAND COMMUNITY COLLEG				
Cash Payment	E 101-42200-208 Training, Mileage	FFI, II & HAZMAT FOR GRANT BROSSARD			\$1,250.00
Invoice JUNE 2015	6/8/2015				
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$1,250.00
Refer	0 SEMA EQUIPMENT INC				
Cash Payment	E 101-45200-404 Repairs/Maint Machinery	SPINDLE FOR 3120 JOHN DEER			\$202.76
Invoice 780259	6/8/2015				

Payments

Current Period: June 2015

Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$202.76
Refer	0 BLUE TARP FINANCIAL, INC				
Cash Payment	E 101-43100-200 Supplies	SHOP SUPPLIES			\$96.86
Invoice	73002393	6/8/2015			
Cash Payment	E 602-49450-200 Supplies	WWTP SUPPLIES			\$81.93
Invoice	73002393	6/8/2015			
Transaction Date	6/4/2015	Citizens State Bank	10100	Total	\$178.79

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$16,991.37
601 WATER FUND		\$1,340.46
602 SEWER FUND		\$2,964.70
603 RV PARK		\$103.18
		<u>\$21,399.71</u>

Pre-Written Checks	\$5,913.16
Checks to be Generated by the Computer	\$15,486.55
Total	\$21,399.71

City Mantorville
Date 5/1/2015 thru 5/30/2015

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	201500003668	102 7th St E	Mantorville	Civil
S	201500003714	710 Blanch St	Mantorville	Civil
S	201500004544	721 Main St N	Mantorville	Suspicious Activity
S	201500003591	616 Washington St	Mantorville	Suspicious Activity
S	201500003768	600 Washington St	Mantorville	Drug Court Order
S	201500004084	402 Main St N	Mantorville	Suspicious Activity
S	201500004155	321 Main St N	Mantorville	Suspicious Activity
S	201500004269	321 Main St N	Mantorville	Suspicious Activity
S	201500004554	127 State Hwy 57	Mantorville	Probation Violation
S	201500003726	22 6th St E	Mantorville	Probation Violation
S	201500003872	606 Clay St	Mantorville	Disturbance
S	201500003975	515 West St	Mantorville	Alarm
S	201500004067	402 Main St N	Mantorville	Alarm
S	201500004248	320 Main St N	Mantorville	Alarm
K	201500001375	402 Main St N	Mantorville	Assist Other Agency
S	201500004046	22 6th St E	Mantorville	Harassment
S	201500003582	22 6th St E	Mantorville	Warrants- Out of Co.
S	201500003950	321 Main St N	Mantorville	Miscellaneous
K	201500001556	22 6th St E	Mantorville	Traffic
S	201500004163	21 5th St W	Mantorville	Assist Other Agency
S	201500004594	321 West St	Mantorville	Parking Violations
S	201500003729	16 5th St W	Mantorville	Fires
S	201500004517	320 Main St N	Mantorville	Traffic
S	201500004598	22 6th St E	Mantorville	Appreh/detention Orde
S	201500003977	22 6th St E	Mantorville	Appreh/detention Orde
S	201500004131	71 Cr 21	Mantorville	Traffic
S	201500003731	22 6th St E	Mantorville	Appreh/detention Orde
S	201500004292	715 7th St W	Mantorville	Appreh/detention Orde
S	201500004533	706 West St	Mantorville	Ambulance Run
S	201500004558	203 3rd St W	Mantorville	Ambulance Run
S	201500004639	811 Chestnut St	Mantorville	Ambulance Run
S	201500003606	502 Main St N	Mantorville	Ambulance Run
S	201500004349	515 West St	Mantorville	Ambulance Run
S	201500004653	22 6th St E	Mantorville	Probation Check
S	201500003715	22 6th St E	Mantorville	Probation Check
S	201500004377	915 Clay St	Mantorville	Probation Check
S	201500003596	1002 Chestnut St	Mantorville	Vandalism
S	201500003663	909 Chestnut St	Mantorville	Vandalism
S	201500004029	1002 Main St N	Mantorville	Paper Service
S	201500004081	22 6th St E	Mantorville	Violation/o.f.p.
S	201500004513	22 6th St E	Mantorville	Open Door
S	201500003938	541 Main St N	Mantorville	Mv. Accident
S	201500004247	501 Main St N	Mantorville	Mv. Accident
S	201500004314	502 Main St N	Mantorville	Open Door
S	201500004458	127 State Hwy 57	Mantorville	Found Animals
S	201500003725	321 West St	Mantorville	Found Animals
S	201500003670	710 Blanch St	Mantorville	Req for Extra Patrol
S	201500004019	1 5th St W	Mantorville	Burglary
S	201500003686	402 Main St N	Mantorville	Theft By Check
S	201500003755	115 7th St W	Mantorville	Noise Complaint

Total

50

TRAINING INVITATION

FEMA G-402 Course

Role of Elected Officials during a Disaster

Instructor: Director Joe Kelly

Minnesota Homeland Security and Emergency Management



FEMA



WHEN: Tuesday July 21, 2015 1:00pm – 3:30pm

This training will review the roles and responsibilities of elected officials in times of disasters. This course is designed for City and County Officials, City Councils, Commissioners, Mayors, Administrators.

This course is being paid for by State grant funds so there is no cost for this training for you.

WHERE: Dodge County Board Room

Please RSVP the total number of seats

Also contact for questions.

Matt Maas Emergency Management Director

Dodge County 507-635-6132

matt.maas@co.dodge.mn.us



Dodge County Courthouse
22 East 6th Street
Mantorville, MN 55955

300 Centennial Building
658 Cedar Street
St. Paul, MN 55155
Telephone: 651.201.2473
Local.estimatedes@state.mn.us



Camille Reber, Clk-Treas
City of Mantorville
PO Box 188
Mantorville, MN 55955-0188

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2014, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2010 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2015**. Questions or comments should be directed to James Hibbs at the address listed on the letterhead. You may also contact us by e-mail at local.estimatedes@state.mn.us or by phone at (651) 201-2473. The volume of phone calls is heavy at this time of year, so you may be asked to leave a message on our voice mail system. We will respond promptly. Please remember that we cannot correct problems with the 2010 Census.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Brower".

Susan Brower
State Demographer

Enclosures

DATE: June 1, 2015
TO: Camille Reber, Clk-Treas
City of Mantorville
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2014 Population and Household Estimates

Your April 1, 2014 population estimate is 1,217.

Your April 1, 2014 household estimate is 438.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details

TOYS FOR TOTS
* * * * *

Southeast Minnesota Toys for Tots



Presented To
Mantorville Fire Department
In Appreciation of your Support of the
"2014" Toys For Tots Campaign

League of Minnesota Cities Insurance Trust
Group Self-Insured Accident Plan for Volunteers
 145 University Avenue West
 St. Paul, MN 55103-2044

ACCIDENT PLAN FOR CITY VOLUNTEERS RENEWAL QUOTE

The "City"
 MANTORVILLE, CITY OF
 BOX 188
 MANTORVILLE MN 55955-0188

Agreement No.: VL00072001
 Agreement Period From: 6/01/2015
 To: 6/01/2016

This is the renewal quotation for the Group Self-Insured Accident Plan for City Volunteers. The renewal quote is based on your expiring coverage; please note that the current accident plan is expanded to include coverage for members of advisory boards and committees. If you desire to continue coverage; please sign and date and return to LMCIT.

Accident Plan For City Volunteers (includes coverage for members of advisory boards and committees)

<input checked="" type="checkbox"/>	Basic Coverage (No Medical)	Premium	\$ 75.00
<input checked="" type="checkbox"/>	Optional Medical	Premium	\$ 34.00
		Total	\$ 109.00

Accident Plan For All Members of Advisory Boards and Committees Only (no coverage for other city volunteers)

<input type="checkbox"/>	Basic Coverage (No Medical)	Premium	\$ _____
<input type="checkbox"/>	Optional Medical	Premium	\$ _____
		Total	\$ _____

If you have any questions, please review the Risk Management Memo on the LMCIT website entitled Accident Coverage for City Volunteers or contact Barb Meyer at 651-215-4173 or Liam Biever at 651-281-1212. If you need to make a change, see the List of Coverage Options for Accident Coverage for City Volunteers located on the next page.

Signature	Title
Date	

Agent: 02188 - 999999999
 CITY OF MANTORVILLE
 PO BOX 188
 MANTORVILLE MN 55955-0188

Market: MNP
Cell Site Number: MPLSMNU3533
Cell Site Name: Mantorville
Fixed Asset Number: 11660458

FIRST AMENDMENT TO OPTION AND STRUCTURE LEASE AGREEMENT

THIS FIRST AMENDMENT TO OPTION AND STRUCTURE LEASE AGREEMENT (“Amendment”), effective upon the latter of the signature dates below, is by and between The City of Mantorville, a Minnesota municipal corporation, having a mailing address of 21 – 5th Street East, Mantorville, MN 55955 (“Landlord”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive, Atlanta, GA 30324 (“Tenant”).

WHEREAS, Landlord and Tenant entered into an OPTION AND STRUCTURE LEASE AGREEMENT dated November 18th, 2013 whereby Landlord and leased to Tenant a certain portion of the common areas of the Property located at 924 Jefferson Street in the County of Dodge, State of Minnesota.

WHEREAS, Landlord and Tenant desire to amend the Agreement to modify Section 1 of the Option to Lease thereof;

WHEREAS, Landlord and Tenant, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant agree as follows:

1. The following language is added to Section 1, Page 2, Paragraph 1 (c) of the Agreement:

Tenant and Landlord agree to a second consecutive Option Term of 12-months (the “First Option Extension Term”) commencing November 18, 2015. Tenant agrees to pay Landlord One Hundred and 00/Dollars (\$100.00 within thirty (30) business days following the Effective date. The First Option Extension will be for an initial term of twelve (12) months and may be renewed by Tenant for an additional twelve (12) months (the “Second Option Extension Term”) that would commence on November 18, 2016, upon written notification to Landlord and the payment of an additional One Hundred and no/100 Dollars (\$100.00) no later than thirty (30) days prior to the expiration date of the First Option Extension Term. During any Option Extension Term, a 60-day written notice from Tenant to Landlord stating the specific Term Commencement Date of the Site Lease shall be required to exercise an Option Extension Term.

2. Other Terms and Conditions Remain. In the event of any inconsistencies between the Agreement and this First Amendment, the terms of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this First Amendment.

3. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this First Amendment on the dates set forth below.

“LANDLORD”
City of Mantorville, a Minnesota municipal corporation

By: _____

Name: _____

Title: _____

Date: _____

“TENANT”
New Cingular Wireless PCS, LLC
By: AT&T Mobility Corporation
Its: Manager

By: _____

Name: _____

Title: _____

Date: _____

[ACKNOWLEDGMENTS APPEAR ON THE NEXT PAGE]

TENANT ACKNOWLEDGEMENT

STATE OF _____)

)ss:

COUNTY OF _____)

On the ____ day of _____, 201_ before me personally appeared _____, and acknowledged under oath that he is the _____ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

Notary Public: _____
My Commission Expires: _____

LANDLORD ACKNOWLEDGEMENT

STATE OF _____)

)

COUNTY OF _____)

I CERTIFY that on _____, 201__, _____
[name of representative] personally came before me and acknowledged under oath that he or she:

- (a) is the _____ [title] of City of Mantorville, a Minnesota Municipal corporation named in the attached instrument,
- (b) was authorized to execute this instrument on behalf of the corporation and
- (c) executed the instrument as the act of the corporation.

Notary Public
My Commission Expires: _____

Chapter 70: Traffic Regulations

AN ORDINANCE RELATING TO THE OPERATION OF FOUR WHEEL ALL TERRAIN VEHICLES (ATV'S) AND MOTORIZED GOLF CARTS ON PUBLIC STREETS AND ROADWAYS OF THE CITY OF MANTORVILLE.

§ 70.01 Definitions

ATV. A motorized flotation-tired vehicle with three, four, five, or six low pressure tires, which is limited in engine displacement to less than 800 cubic centimeters and total dry weight less than 900 pounds.

GOLF CART. A vehicle which is designed and manufactured for operation on a golf course for sporting or recreational purposes and which is not capable of exceeding a speed of 20 miles per hour.

PHYSICALLY DISABLED PERSON. Any person meeting the criteria set forth in MN Stat. 169.345, Subd. 2.

§ 70.02 Prohibited Areas of Operation

No one shall operate an ATV or golf cart within the City of Mantorville at any time without the required permit, except as provided in Section 70.03 of this ordinance.

§ 70.03 Permits for Physically Disabled Persons

The City may issue permits authorizing physically disabled persons to operate an ATV or golf cart within the City limits and pursuant to the terms of any such permit. Physically disabled persons desiring a permit shall apply on forms supplied by the City. All permit applications shall include the following information and documentation:

- a. Full name and address of the owner of the golf cart or ATV.
- b. Make, model and identification or serial number of the golf cart or ATV.
- c. A satisfactory certificate of insurance complying with MN Statute 65B.48, subd.5 and any other insurance required by MN Statute 169.045.
- d. A certificate or letter signed by a physician stating that the applicant is physically disabled under the criteria set forth in MN Stat. 169.345, subd.2 and is safely able to operate a golf cart or ATV.
- e. A copy of the physically disabled person's valid Minnesota driver's license.

All persons who satisfy the above requirements shall be issued a permit upon paying the applicable fee listed in the City's master fee schedule. The City may issue the permit subject to any restrictions, terms, or conditions which the City deems necessary to protect public safety. Permits shall be valid for one year from the date of issuance.

Persons with a temporary disability desiring to renew a permit shall submit a new application with updated information, including but not limited to an updated physician's statement or certification.

Persons with a permanent disability desiring to renew a permit shall submit a new application with updated information if circumstances have changed.

§ 70.04 Operation Generally

Persons possessing a valid permit under Section 3 above shall abide by the following rules and regulations, in addition to any other restrictions, terms or conditions set forth on the permit:

- a. ATVs and golf carts shall be operated only on designated roadways from sunrise to sunset.

- b. ATVs and golf carts shall not be operated in inclement weather or when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.
- c. ATV and golf cart operators must obey all traffic laws.
- d. The ATV or golf cart shall display a slow moving emblem and have an operable rear view mirror.

§ 70.05 Operation During City Festivals.

Operation of Golf Carts and ATV's are permitted within City limits during City Festivals as deemed so by the Mantorville City Council. Permits are required and will only be issued to an adult age 18 or over. Operation of the Golf Cart or ATV will follow the requirements as listed in Section 70.04. Proof of insurance and a valid driver's license must accompany all permit applications. Permit fees will be established yearly as part of the master fee schedule.

§ 70.06 Statutes Adopted

Minnesota Statutes 169.045, as amended, together with rules and regulations promulgated thereunder, are hereby adopted by reference, incorporated herein, and made a part hereof except as otherwise provided herein.

§ 70.07 Penalties

Any person who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be punished in accordance with Minnesota law.

§ 70.08 Ordinances Repealed

Mantorville Code Chapter 70 Section 70.01-70.09 is hereby repealed.

This ordinance becomes effective from and after its passage and publication.

Passed by the Mantorville City Council this 13th day of July, 2009.



Mayor Luke Nash



Attest; City Clerk Treasurer, Camille C. Reber

Memo

To: Mayor and Council
From: Cami Reber
Date: June 3, 2015
Re: Chicken Permit Fee

Request

The City Council passed and approved the Chicken Ordinance and the Fee for the permit which is \$25. The ordinance reads that there will be a renewal to be done each year and the renewal fee will be established by the City Council each year.

When establishing and approving the fee, the City Council waived any renewal fee. I would request that the City Council establish a renewal fee to be charged each year when City staff has to send out renewal applications and complete the renewal process like we do for every other permit. The charge can be minimal such as \$10. This would fall in line with dog tag renewal.

If the Council decides not to do a charge, it would be best to amend the ordinance to read that no renewal needs to take place, that it's a onetime permit and fee.

§ 90.33 ANIMALS WITH CONTAGIOUS DISEASES.

Animals with contagious diseases of any kind shall be securely confined on the premises of the owner or harborer and shall not be permitted to approach within 50 feet of any public roadway or any place where animals belonging to or harbored by another person are confined or kept, PENALTY, SEE § 10.99

§ 90.34 VIOLATIONS.

Any person who violates any of the provisions of this subchapter shall be guilty of a misdemeanor. PENALTY, SEE § 10.99

§ 90.35 EFFECTIVE DATE.

This subchapter becomes effective from and after its passage and publication.

CHICKENS

§ 90.36 CHICKENS

A. DEFINITIONS The term "chicken coop" means a temporary structure for housing chickens made of wood or other materials that provides shelter from the elements. The term "chicken run" means a fenced outside area for keeping chickens. The term "premises" means any platted lot or group of contiguous lots, parcels or tracts of land.

B. PERMIT; CHICKENS LIMITED. No person shall keep or harbor chickens on any premises unless the City has granted them a permit. No permit shall be issued for the keeping or harboring of more than six hen chickens on any premises. No permit shall be issued for the keeping of a rooster on any premises. Roosters may be present, however, on any permitted premises for time periods not to exceed 48 hours strictly for the purpose of breeding, and then must be removed for a period no less than 14 days.

C. CONDITIONS AND RESTRICTIONS. The permit shall be subject to all terms and conditions of this ordinance and any additional conditions deemed necessary by the Council to protect the public health, safety and welfare. The necessary permit applications will be available in the City Clerk's office. An initial fee and a renewal fee, which the City Council may establish by resolution from time to time, shall be charged for each permit. Permits shall be effective for one year and may be renewed for additional one-year periods.

D. CONFINEMENT. Chickens must be confined at all times in a chicken coop or chicken run. Chicken coops and runs shall comply with the following requirements:

(1) Setback. The location of the chicken coop or run shall comply with the setback requirements for accessory structures in the zoning district in which the property lies.

c) Lyle Hoaglund – Connection Fee Forgiveness Greek Revival Home

Lyle Hoaglund, Representing the MRA, was present to ask the Council for some help with the connection fee for connecting water and sewer to the Greek Revival Home. The current fees are \$2,639 for sewer and \$614 for water. They want to continue making improvements to the house so they can make it usable which requires them to have the utilities run to it.

Council discussed uses of the building and what the MRA is planning. Motion made by Member Swanson to forgive \$2,500 of the fees. Motion died for lack of a second. Council discussed. Motion made by Member Swanson to forgive \$1,625 towards the connection fee for the water and sewer of the Greek Revival House. Motion died for lack of second.

Council discussed. Member Blair noted that others have come in with substantially higher connection fees also asking for help. The Council needs to look at that too and take it all under advisement. They will get back with Lyle.

d) Resolution 2013-07, A RESOLUTION AMENDING THE MASTER FEE SCHEDULE WITH THE ADOPTION OF NEW FEES

Motion made by Member Blair, second by Mayor Bradford to approve Resolution 2013-07, A RESOLUTION AMENDING THE MASTER FEE SCHEDULE WITH THE ADOPTION OF NEW FEES. A friendly amendment from Member Ballard that the chicken fee be a onetime fee of \$25 with no renewal fee charged. Friendly amendment was accepted. Motion passed unanimously.

8. TBD

a) Public Works Report - none

b) City Clerk Report – Cami reminded Members of the second Council Meeting being next Thursday.

c) Consultant Report - none

d) Committee Report

- EDA – Member Swanson reported on the status of the Yogurt Shop.
- Fire Department – Member Swanson reported on the last FD meeting & training.
- Park Board – Member Blair noted that the Park Board activities are in the minutes; that the Lions will be painting the shelter and the small shelter is having some structural issues that need to be looked at.
- Sewer – Council asked for an update on the WWTP plan

e) Council Member Report

- Member Maxson – none
- Member Blair – reported on the water tower work this Thursday.
- Member Ballard - none
- Member Swanson – the roof on the barn structure at the corner of 4th/Walnut Street has caved in. This is a safety concern and needs to be taken care of. Staff is to get a picture of it and a letter sent out; The siding on the wall of the FD needs to be replaced; he would like the City to search the possibility of annexing in the land on the south side of the river; consider getting some of the sidewalks fixed in town; and the Senior Center wants to put more parking/blacktop on the alley side. The City would like to see a plan from them, research the zoning, city requirements, etc.

f) Mayor Report - None

9. Executive Session - None

10. Adjourn – Motion made by Member Swanson, second by Member Maxson to adjourn at 7:38 pm. Motion passed unanimously.