

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY MAY 11, 2015
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's April 27, 2015
 - b) Warrant List May 11, 2015
 - c) FD Meeting Minutes May 6, 2015
 - d) Dodge County Board of Commissioners Meeting Agenda May 11 , 2015
 - e) Correspondence Southern Minnesota Initiative Foundation
 - f) Correspondence Dodge County Assessor's Office – Outcome of LBAE
 - g) April Sheriffs Call Report
5. Public Concerns
6. Public Hearing – none scheduled
7. Old Business/New Business
 - a) Council Member Code of Conduct
 - b) Fit Trail System Placement and Plan
 - c) Review of Business Subsidy Criteria
 - d) Personnel Committee Recommendation
8. TBD
 - a) Public Works Report
 - b) City Clerk Report
 - c) Consultant Report
 - d) Committee Report
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA,
Park Board, Personnel, Relief, Township*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session
 - a) Performance Evaluation – P. Chilson
10. Adjourn

**MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY APRIL 27, 2015
6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members present: Chuck Bradford, Henry Blair, Don Swanson, Sherry Roth, and Don Hofstad

Others Present: Ryan DeCook – Dodge County Assessor, Mike Stupka, Matt Naatz, Dale and Annie Brannan, Pete Peterson, Dave Dripps, Jeff Stevenson, Nicole Stevenson, Andy Collins, Myles Collins, Wes Thompson, Curt Wendland (CSB), Gretta Becay, Cami Reber

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Blair to approve the consent agenda as follows:

- a) City Council Meeting Minute's April 13, 2015
- b) Warrant List April 27, 2015
- c) Dodge County Board of Commissioners Meeting Agenda April , 2015
- d) Dodge County Rail Authority Meeting Agenda
- e) Dodge County Planning Notice of Public Hearing June 3, 201
- f) SEMLM Newsletter and Meeting Reminder

Motion passed unanimously.

5. **Public Concerns** - none

6. **Public Hearing**

- a) **LBAE 6:30 – 7:00 pm**

Motion made by Member Blair, second by Member Hofstad to open the LBAE meeting at 6:30 pm. Mayor Bradford asked if there was anyone present who wanted to appeal their property valuation or classification. No one was present. The meeting remained open while Council attended to the other business.

Mike Stupka gave Council a brief update on area sales. No one was present to appeal their property valuation or classification. Motion made by Member Blair, second by Member Hofstad to close the hearing at 7:00 pm. Motion passed unanimously.

- b) **6:30 pm – Brannan Variance Application**

Motion made by Member Roth, second by Member Hofstad to open the Public Hearing for the Brannan Variance Application request at 6:32 pm. Motion passed unanimously. Dale Brannan informed the Council of his variance request. Comments were made as follows by residents:

- Dave Dripps – The requested addition would make the total structure four times the size of the ordinance limits. The request is way beyond what should be allowed in a residential district and it should not be approved. There are only 3 structures as large as this in the City limits. Something like this should be in a commercial district.
- Mark Wilcox – He understands where Dave is coming from. He feels he (Wilcox Property) is the most exposed neighbor. The building would be tucked back in the woods and it would fit; if it was in the open more, no it wouldn't be good to approve.
- Pete Peterson – He is located directly below the Brannan home. He can currently see two sides of the building. He is asking the Council to come up to his house and look at

where the structure will be. In the summer months it is not a problem. He would love to have a building that size but doesn't understand why they need that much space. As long as there is no businesses in that space he is OK with it.

Mayor Bradford asked Dale what the height of the current residence is. Dale replied that the new storage unit walls will be 14 feet in height because the door is 12 feet and will allow them to be able to get his camper in it. His request for the addition is so he can store his camper, pontoon, tractor and trailers and some vehicle restoration when he has time. Motion made by Member Blair, second by Member Roth to close the public hearing at 6:48 pm. Motion passed unanimously.

c) 6:45 pm – Stevenson CUP Application

Motion made by Member Blair, second by Member Roth to open the second public hearing at 6:48 pm. Motion passed unanimously. Jeff Stevenson gave the Council and overview of the CUP request which is to move in a new manufactured home to replace the existing which will be removed prior to. Motion made by Member Blair, second by Member Swanson to close the public hearing at 6:51 pm. Motion passed unanimously.

7. Old Business/New Business

a) Resolution 2015-07 A RESOLUTION GRANTING A VARIANCE FOR PROPERTY LOCATED AT 327 5TH STREET EAST

Mayor Bradford asked the Council how they want to approach this and gave them their options to proceed. Member Blair noted that having had time to review the request, he is comfortable with it but if the Council needs more time to review, he would also be in favor of tabling any decision. Member Hofstad noted he feels a decision could be made tonight based on the information in front of them. Member Swanson stated that given the amount of space he feels there is ample room. Member Roth noted she has had time to look at it and has considered the acreage size.

Motion made by Member Blair, second made by Member Roth to approve Resolution 2015-07 A RESOLUTION GRANTING A VARIANCE FOR PROPERTY LOCATED AT 327 5TH STREET EAST. Member Swanson asked what the roof type will be; steel or shingle. Dale clarified that it will be steel, just like what's on there now. Member Blair noted there is a lot of screening there, it's a really low lot, and it meets the 25% (lot coverage) and the 1 story. Motion passed unanimously.

b) Resolution 2015-08 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR REMOVAL AND PLACEMENT OF A MANUFACTURED HOME

Motion made by Member Swanson, second by Member Hofstad to approve Resolution 2015-08 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR REMOVAL AND PLACEMENT OF A MANUFACTURED HOME. Members discussed. Member Hofstad commented that this new home will be a lot nicer for the family. Member Swanson commented that they have been wonderful neighbors. Cami noted that the plan meets all set back requirements and she received comments from the neighbors who could not be here tonight that they are in favor of the request. Motion passed unanimously.

c) 2014 Audit Presentation

Jason Boynton, Smith Schafer & Associates presented the 2014 Audit Presentation. There was nothing out of the ordinary or any questionable items.

d) Curt Wendland – Update to City Sign

Curt is part of a networking group that is looking at adding a planter to the South Welcome to Mantorville sign. He presented 2 options. The second one includes a water fall type structure which would require more maintenance. The MRA will donate some of the blocks from the old school. There may be some cost for additional blocks and items that they hope

to be able get donations on but if they run short, would the City be willing to kick in some money. Members discussed. They agreed that option #1 would be low maintenance and would be the one to move forward with. There are approvals needed from MN Dot and the County due to the right of way work. Council is on board with the concept, work with Cami on the permitting and come back for any additional requests.

e) Approval of EDA Commissioner

Motion made by Member Swanson, second by Member Blair to approve the reappointment of Jeff Ingalls to the Mantorville EDA. Motion passed unanimously.

f) Resolution 2015-09 Calling Public Hearing on Business Subsidy Criteria

Motion made by Member Blair, second by Member Hofstad to approve Resolution 2015-09 Calling Public Hearing on Business Subsidy Criteria. Motion passed unanimously.

g) Resolution 2015-10 Authorizing Sale of Principal Financial Group, Inc. Stock

Motion made by Member Blair, second by Member Swanson to approve Resolution 2015-10 Authorizing Sale of Principal Financial Group, Inc. Stock. Motion passed unanimously.

8. TBD

a) Public Works Report

Cami updated the Council on the problems with the #1 Well pump. There are additional problems that need to be fixed. It will cost another \$12 - \$14,000 on top of the already \$15,000 spent to repair the pump. We did quote out the work and they both came in almost the same price. Staff is recommending to stay with the same company. Motion made by Member Hofstad, second by Member Blair authorizing Cami to go ahead and work with the current contractor for the repairs. Motion passed unanimously.

b) City Clerk Report

Cami reported on the Fit Trail Stations project

c) Consultant Report

Gretta asked about the Sewer Project and if it is going to happen this year. The Mayor updated the Council that the project is another 6-9 month delay. We plan to move forward with our engineering work so we are ready once Kasson is working on their project.

d) Committee Report – none

e) Council Member Report

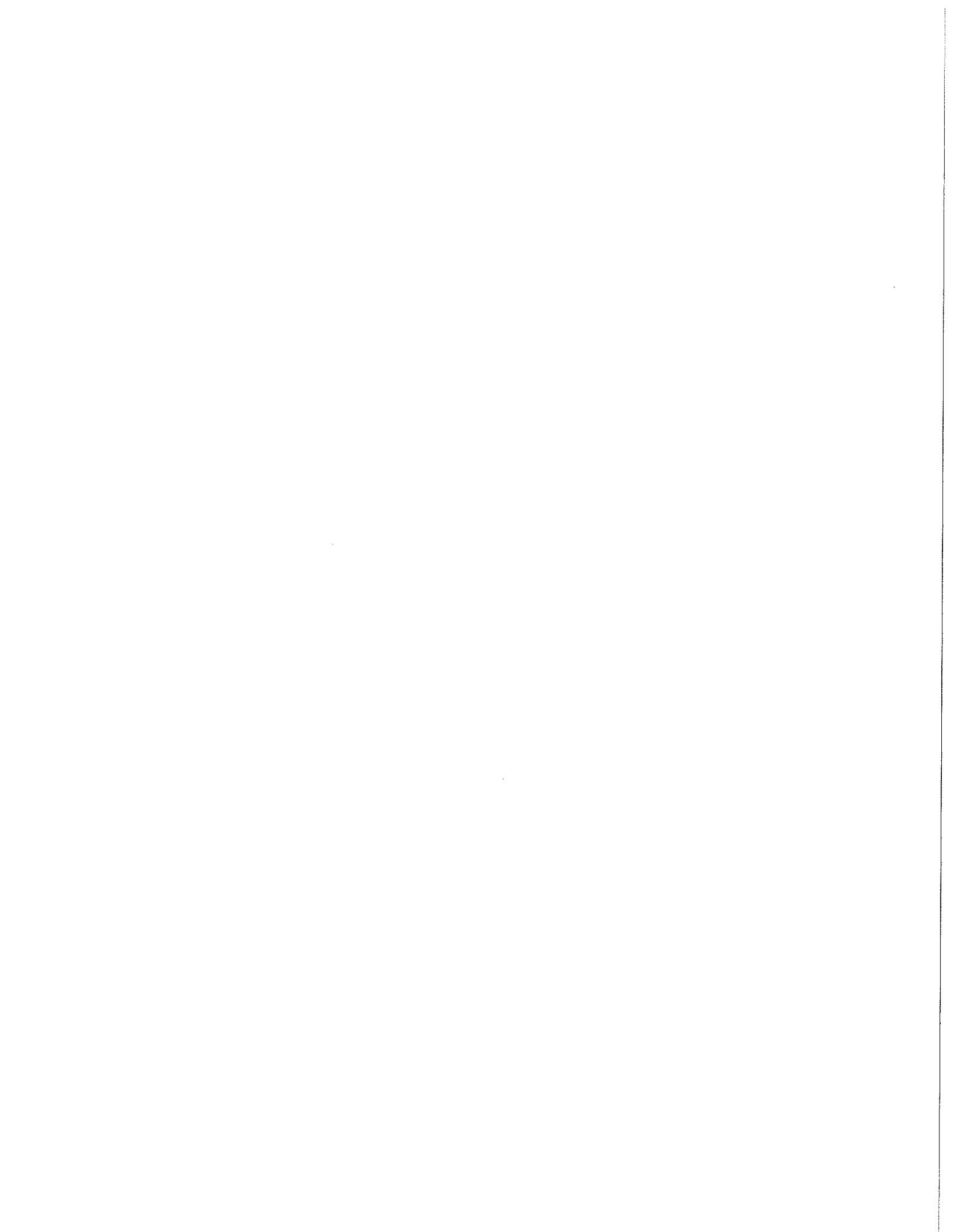
- Member Swanson – None
- Member Hofstad – hasn't heard anything negative and he likes the idea of the planters for the sign.
- Member Roth – none
- Member Blair – noted there was concern on Kasson's end about the project being held off and the contractual agreement not being met.

f) Mayor Report

Mayor Bradford updated the Council the ZVRW public meeting that was held. More meetings will be held in the near future. He attended the business appreciation breakfast this week and update was given on the additions to the schools. He also attended the ground breaking ceremony at the high school.

9. Executive Session - none

10. Adjourn – Motion made by Member Blair, second by Member Roth to adjourn at 7:53 pm. Motion passed unanimously.



*Check Summary Register©

May 2015

Name	Check Date	Check Amt	
10100 Citizens State Bank			
UnPaid	DODGE COUNTY INDEPENDENT	\$368.78	HYDRANT FLUSH AD
UnPaid	BLU TOWER, INC	\$60.00	WATER METER TRANSPONDER
UnPaid	CASEYS GENERAL STORES INC	\$195.77	FUEL - FD
UnPaid	CMS - CONSTRUCTION MGMT.S	\$624.23	APRIL BUILDING INSPECTIONS
UnPaid	CULLIGAN	\$9.50	BOTTLED WATER
UnPaid	DODGE COUNTY	\$92.00	RECORDING OF 2 RESOLUTIONS
UnPaid	DODGE COUNTY ENV.QUALITY	\$322.50	WASTE REMOVAL OF TIRES
UnPaid	FIRE SAFETY USA, INC	\$1,051.25	EAGLE COMPRESSOR ANNUAL SERVICE
UnPaid	GOPHER STATE ONE CALL	\$26.10	UTILITY LINE LOCATES
UnPaid	HEALTHSMART BENEFIT SOLUT	\$32.00	MAY EMPLOYEE PAID SUPPLEMENTAL INS
UnPaid	HERO, JORSTAD & JACOBSEN,	\$820.00	APRIL LEGAL SERVICES
UnPaid	JIM TIBBALS	\$7.22	CHAIN/CABLE/THIMBLE STOP
UnPaid	KASSON HARDWARE HANK	\$51.20	MANTORFIELD SHUT OFF VALVES
UnPaid	K-M TELECOM	\$506.11	CITY HALL MAIN 5170
UnPaid	LINCOLN MUTUAL LIFE & CASU	\$206.36	EMPLOYER PAID LIFE INSURANCE
UnPaid	LUSHINSKY, PAUL	\$140.00	REIMBURSE PAUL FOR MAGNETIC MIC
UnPaid	METRO SALES INC	\$264.60	2ND QUARTER GENERAL MAINTANENCE
UnPaid	MINNESOTA ENERGY RESOURC	\$811.47	4016467-5 STREETS
UnPaid	MOPS AND BUCKETS, LLC	\$53.44	CITY HALL CLEANING IN MAY
UnPaid	NAPA	\$5.69	CD 6 HOSE CONNECTOR
UnPaid	NELSON ELECTRIC MOTOR REP	\$1,859.00	NEW GRINDER PUMP FOR 505 MONROE C
UnPaid	OFFICE MAX INC	\$92.56	3 HOLE PUNCH, BATTERIES, ENVELOPES
UnPaid	ON SITE SANITATION	\$321.17	PORT A POTTY FOR SLINGERLAND PARK
UnPaid	PEPSI-COLO ROCHESTER MN	\$432.68	POP MACHINE REFILLS
UnPaid	PITNEY BOWES INC	\$199.00	POSTAGE FOR APRIL 2015
UnPaid	RIVERLAND COMMUNITY COLLE	\$580.00	STATE FIRE SCHOOL TRAINING
UnPaid	KURTH, RON	\$140.00	SPREADING FERTILIZER
UnPaid	SE MN EMS	\$400.00	FIRST RESPONDER CONSORTIUM MEMBE
UnPaid	SE MN LEAGUE OF MUNICIPALI	\$35.00	ANNUAL DUES THRU MAY 2016
UnPaid	SMITH SCHAFER & ASSOCIATE	\$5,750.00	AUDIT FEES FROM 12-31-14 THRU 3-31-201
UnPaid	STUSSY CONSTRUCTION INC	\$495.18	ROAD ROCK
UnPaid	UC LAB - UTILITY CONSULTANT	\$386.50	BIO SOLIDS SAMPLING 4-1-15
UnPaid	ULTIMATE SAFETY CONCEPTS,	\$6,104.00	BORON CUTTER APPROVED 2014
UnPaid	WASTE MANAGEMENT	\$111.54	GARBAGE REMOVAL APRIL
UnPaid	WHITewater WIRELESS, INC	\$225.50	MINITOR 5 BATTERY/DEPOSIT
UnPaid	WINFIELD SOLUTIONS LLC	\$374.40	FERTILIZER FOR PARKS AND BALL FIELDS
UnPaid	ZUMBRO VALLEY MUTUAL AID A	\$25.00	2015 DUES MFRD
	Total Checks	\$23,179.75	

Payments

Current Period: May 2015

Batch Name	WAR 05 11 15	User Dollar Amt	\$32,623.31		
	Payments	Computer Dollar Amt	\$32,623.31		
				\$0.00	In Balance
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 004911	5/11/2015		
Cash Payment	G 101-21706 Hospitalization/Medical Ins	MAY GROUP HEALTH INSURANCE			\$4,997.50
Invoice	MAY 2015	5/11/2015			
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$4,997.50
Refer	0 GOPHER STATE ONE CALL				
Cash Payment	E 601-49400-300 Professional Srvs (GEN	UTILITY LINE LOCATES			\$26.10
Invoice	135651	5/11/2015			
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$26.10
Refer	0 HERO, JORSTAD & JACOBSEN, P.				
Cash Payment	E 101-41600-304 Legal Fees	APRIL LEGAL SERVICES			\$820.00
Invoice	1220	5/11/2015			
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$820.00
Refer	0 INTERNAL REVENUE SERVICE	Ck# 004908	5/27/2015		
Cash Payment	G 101-21701 Federal Withholding	FEDERAL W/H APRIL 2015			\$1,131.04
Invoice	APRIL 2015	5/11/2015			
Cash Payment	G 101-21709 Medicare	MEDICARE W/H APRIL 2015			\$364.12
Invoice	APRIL 2015	5/11/2015			
Cash Payment	G 101-21703 FICA Tax Withholding	SS W/H APRIL 2015			\$1,556.82
Invoice	APRIL 2015	5/11/2015			
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$3,051.98
Refer	0 KASSON HARDWARE HANK				
Cash Payment	E 101-45200-200 Supplies	MANTORFIELD SHUT OFF VALVES			\$26.47
Invoice	261150	5/11/2015			
Cash Payment	E 602-49450-200 Supplies	HOSES FOR TREATMENT PLANT			\$24.73
Invoice	261191	5/11/2015			
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$51.20
Refer	0 K-M TELECOM				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$109.49
Invoice	1204869	5/11/2015			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$30.00
Invoice	1204869	5/11/2015			
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$30.00
Invoice	1204869	5/11/2015			
Cash Payment	E 101-41940-321 Communications Phone/	SHOP 5119			\$73.99
Invoice	1204869	5/11/2015			
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$40.00
Invoice	1204869	5/11/2015			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$30.00
Invoice	1204869	5/11/2015			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5413			\$30.00
Invoice	1204869	5/11/2015			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463			\$79.99
Invoice	1204869	5/11/2015			
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$46.74
Invoice	1204869	5/11/2015			

Payments

Current Period: May 2015

Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800#		\$2.00
Invoice	1204869	5/11/2015		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL -5176-2ND LINE		\$33.90
Invoice	1204869	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$506.11
Refer	0 LINCOLN MUTUAL LIFE & CASUAL			
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYER PAID LIFE INSURANCE		\$206.36
Invoice	MAY 2015	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$206.36
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 004907 5/27/2015		
Cash Payment	G 101-21702 State Withholding	APRIL STATE TAX W/H		\$496.53
Invoice	APRIL 2015	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$496.53
Refer	0 METRO SALES INC			
Cash Payment	E 101-41500-350 Print/Binding (GENERAL	2ND QUARTER GENERAL MAINTANENCE		\$264.60
Invoice	INV245410	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$264.60
Refer	0 NELSON ELECTRIC MOTOR REPAI			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	NEW GRINDER PUMP FOR 505 MONROE COURT		\$1,859.00
Invoice	7116-1	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$1,859.00
Refer	0 MINNESOTA ENERGY			
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS		\$227.13
Invoice	04/28/15	5/11/2015		
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS		\$122.74
Invoice	04/28/15	5/11/2015		
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS		\$50.26
Invoice	04/28/15	5/11/2015		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT		\$307.52
Invoice	04/28/15	5/11/2015		
Cash Payment	E 601-49400-380 Utility Services	4113568-2 WTR PUMP		\$20.61
Invoice	04/28/15	5/11/2015		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$48.60
Invoice	04/28/15	5/11/2015		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 SHOP		\$34.61
Invoice	04/28/15	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$811.47
Refer	0 HEALTHSMART BENEFIT SOLUTIO			
Cash Payment	G 101-21711 Life Insurance Payable	MAY EMPLOYEE PAID SUPPLEMENTAL INSURANCE		\$32.00
Invoice	6089515	5/11/2015		
Transaction Date	5/6/2015	Citizens State Bank	10100	Total \$32.00
Refer	0 OFFICE MAX INC			
Cash Payment	E 101-41500-200 Supplies	3 HOLE PUNCH, BATTERIES, ENVELOPES		\$60.47
Invoice	448743	5/11/2015		
Cash Payment	E 101-45200-200 Supplies	TOILET PAPER FOR PARKS		\$32.09
Invoice	449013	5/11/2015		

Payments

Current Period: May 2015

Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$92.56
Refer	0 ON SITE SANITATION				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR SLINGERLAND PARK			\$88.17
Invoice	10578 5/11/2015				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR MANTOR FIELD			\$69.47
Invoice	10576 5/11/2015				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR DENNISON PARK			\$69.47
Invoice	10577 5/11/2015				
Cash Payment	E 101-45200-410 Rentals	PORT A POTTY FOR EGG HUNT			\$94.06
Invoice	12818 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$321.17
Refer	0 PEPSI-COLA ROCHESTER MN				
Cash Payment	E 225-45122-200 Supplies	POP MACHINE REFILLS			\$432.68
Invoice	274147 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$432.68
Refer	0 MN PERA	Ck# 004909 5/27/2015			
Cash Payment	G 101-21704 PERA	EMPLOYEE RETIREMENT MAY 2015			\$827.10
Invoice	2015-PR9 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$827.10
Refer	0 PITNEY BOWES INC				
Cash Payment	E 101-41500-322 Postage	POSTAGE FOR APRIL 2015			\$199.00
Invoice	APRIL 2015 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$199.00
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 004910 5/27/2015			
Cash Payment	E 601-49400-300 Professional Srvs (GEN	APRIL SERVICE FEES			\$70.45
Invoice	4910 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$70.45
Refer	0 STUSSY CONSTRUCTION INC				
Cash Payment	E 101-43100-224 Street Maint Materials	ROAD ROCK			\$495.18
Invoice	40583 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$495.18
Refer	0 SE MN LEAGUE OF MUNICIPALITI				
Cash Payment	E 101-41110-433 Dues and Memberships	ANNUAL DUES THRU MAY 2016			\$35.00
Invoice	APRIL 2015 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$35.00
Refer	0 SMITH SCHAFFER & ASSOCIATES				
Cash Payment	E 101-41530-301 Auditing and Acct g Servi	AUDIT FEES FROM 12-31-14 THRU 3-31-2015			\$5,750.00
Invoice	28532 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$5,750.00
Refer	0 UC LAB - UTILITY CONSULTANTS				
Cash Payment	E 602-49450-300 Professional Srvs (GEN	BIO SOLIDS SAMPLING 4-1-15			\$386.50
Invoice	88748 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$386.50
Refer	0 BLU TOWER, INC				
Cash Payment	E 601-49400-228 Equip. Repair and Maint	WATER METER TRANSPONDER			\$60.00
Invoice	3373 5/11/2015				
Transaction Date	5/6/2015	Citizens State Bank	10100	Total	\$60.00

Payments

Current Period: May 2015

Refer	0	DCI - DODGE COUNTY INDEPEND			
Cash Payment	E 601-49400-430	Miscellaneous	HYDRANT FLUSH AD		\$120.00
Invoice	APRIL 2015	5/11/2015			
Cash Payment	E 101-41110-352	Publishing	CITY WIDE CLEAN UP AD		\$150.00
Invoice	APRIL 2015	5/11/2015			
Cash Payment	E 101-41110-352	Publishing	PUBLIC HEARING BRANNAN		\$44.90
Invoice	APRIL 2015	5/11/2015			
Cash Payment	E 101-41110-352	Publishing	PUBLIC HEARING STEVENSONS		\$53.88
Invoice	APRIL 2015	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$368.78
Refer	0	WASTE MANAGEMENT			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	GARBAGE REMOVAL APRIL		\$111.54
Invoice	3000625-2760-5	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$111.54
Refer	0	WINFIELD SOLUTIONS LLC			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	FERTILIZER FOR PARKS AND BALL FIELDS		\$374.40
Invoice	60047074	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$374.40
Refer	0	MOPS AND BUCKETS, LLC			
Cash Payment	E 101-41940-439	Janitors	CITY HALL CLEANING IN MAY		\$53.44
Invoice	5/5/14	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$53.44
Refer	0	DODGE COUNTY			
Cash Payment	E 101-41500-300	Professional Svcs (GEN	RECORDING OF 2 RESOLUTIONS		\$92.00
Invoice	4/21/15	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$92.00
Refer	0	CASEYS GENERAL STORES INC			
Cash Payment	E 101-42200-212	Motor Fuels	FUEL - FD		\$62.41
Invoice	4/30/15	5/11/2015			
Cash Payment	E 602-49450-212	Motor Fuels	FUEL - WWTP		\$72.38
Invoice	4/30/15	5/11/2015			
Cash Payment	E 101-43100-212	Motor Fuels	FUEL - STREETS		\$60.98
Invoice	4/30/15	5/11/2015			
Transaction Date	5/6/2015		Citizens State Bank	10100	Total \$195.77
Refer	0	RON KURTH			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	SPREADING FERTILIZER		\$140.00
Invoice	4/30/15	5/11/2015			
Transaction Date	5/7/2015		Citizens State Bank	10100	Total \$140.00
Refer	0	CULLIGAN			
Cash Payment	E 101-41940-200	Supplies	BOTTLED WATER		\$9.50
Invoice	5/22/15	5/11/2015			
Transaction Date	5/7/2015		Citizens State Bank	10100	Total \$9.50
Refer	0	DODGE COUNTY ENV.QUALITY			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	WASTE REMOVAL OF TIRES		\$322.50
Invoice	4/24/15	5/11/2015			
Transaction Date	5/7/2015		Citizens State Bank	10100	Total \$322.50
Refer	0	FIRE SAFETY USA, INC			

Payments

Current Period: May 2015

Cash Payment	E 101-42200-228 Equip. Repair and Maint	EAGLE COMPRESSOR ANNUAL SERVICE		\$525.63
Invoice 76788	5/11/2015			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	MAKO COMPRESSOR ANNUAL SERVICE		\$525.62
Invoice 76788	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$1,051.25
Refer	0 JIM TIBBALS			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	CHAIN/CABLE/THIMBLE STOP		\$7.22
Invoice 5/6/15	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$7.22
Refer	0 RIVERLAND COMMUNITY COLLEG			
Cash Payment	E 101-42200-208 Training, Mileage	STATE FIRE SCHOOL TRAINING		\$580.00
Invoice 002006SFS-55	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$580.00
Refer	0 NAPA			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	CD 6 HOSE CONNECTOR		\$5.69
Invoice 199123	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$5.69
Refer	0 LUSHINSKY, PAUL			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	REIMBURSE PAUL FOR MAGNETIC MIC		\$140.00
Invoice 5/4/15	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$140.00
Refer	0 SE MN EMS			
Cash Payment	E 101-42200-311 First Responder Train/Eq	FIRST RESPONDER CONSORTIUM MEMBERSHIP		\$400.00
Invoice 11420	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$400.00
Refer	0 ULTIMATE SAFETY CONCEPTS, IN			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	BORON CUTTER APPROVED 2014		\$6,104.00
Invoice 157590	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$6,104.00
Refer	0 ZUMBRO VALLEY MUTUAL AID AS			
Cash Payment	E 101-42200-437 Other Miscellaneous	2015 DUES MFRD		\$25.00
Invoice 155	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$25.00
Refer	0 WHITEWATER WIRELESS, INC			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	MINITOR 5 BATTERY/DEPOSIT		\$225.50
Invoice R15104362	5/11/2015			
Transaction Date	5/7/2015	Citizens State Bank	10100	Total \$225.50
Refer	0 CMS - CONSTRUCTION MGMT. SE			
Cash Payment	E 101-42400-300 Professional Svcs (GEN	APRIL BUILDING INSPECTIONS		\$624.23
Invoice 15-417	5/11/2015			
Transaction Date	5/8/2015	Citizens State Bank	10100	Total \$624.23

Payments

Current Period: May 2015

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$29,322.27
225 PARK CONCESSIONS FUND		\$432.68
601 WATER FUND		\$337.16
602 SEWER FUND		\$2,531.20
		<hr/>
		\$32,623.31

Pre-Written Checks	\$9,443.56
Checks to be Generated by the Computer	\$23,179.75
Total	<hr/>
	\$32,623.31

MANTORVILLE FIRE DEPARTMENT
May 6, 2015 General Members Meeting

Sign Off

Call to Order:

- The general member's meeting was called to order at 20:38

Pledge of Allegiance:

Member's in Attendance:

- J. Williams, E. Lushinsky, D. Wuderlich, J. Schmidt, D. Gilbertson, R. Nolte, P. Lushinsky, B. Graunke, D. Hofstad, K. Granle, D. Brannan, J. Tibbals, R. Lucas, S. Fairchild, J. Hodgman, M. Allen, T. Hodgman, T. Bebee, G. Brossard were present

Member's not in Attendance:

- R. Hellerud, C. Kramer, J. Schubert, S. Kitzerow, D. Worstman, were absent

Chief's Report:

- New court house has a sprinkler system installed
- Check bulletin board for upcoming events
- Letter of request of retirement by Ken by the end of June
- Sprinklers have been tested for the old court house
- 1 new fire department applicant
- ZVMA meeting- not much to report
- State fire chief meeting- found out about north star women's firefighting passed the word on to Jen and Emilie and also to ZVMA
- Fire I and Fire II classes starting May 12
- Staska is willing to pay for you to become fire instructor talk to him if interested
- City of Mantorville Emergency plan- contacted JJ about coming up with a plan for flooding
- Relay for Life- are we interested in putting a team together? July 31-Aug 1st
- Contact fair board about if they need us for the fair
- Stagecoach days June 27-28- does our group want to participate?
- May 11th – Head Start fire safety program 07:15 talk to JJ

Assistant Chief/Safety Officer:

- Reminder to shut the key off on the truck and plug the trucks in!

Fire Marshall

- **Calls:**

Training Officer:

- 2nd Wed. Steak social no drill
- 1st wed in June open
- 2nd Deacon training
- June 27th 8-12:00- looking for 7 people mutual aid training in Rochester at the Olmsted County training center bring portable air compressor- this class is free
 - Need to know by next Wednesday May 13th
- CEVO Class
 - July 25th- 8-16:00 training in Dodge Center – highly recommended for you to take this class if you haven't – checking if first responder's only or if fire department members also- talk to Travis B.

- May 30 in Chatfield- talk to Brent
- June 11 & 13 Grand Meadow- talk to Brent
- June 13 Wabasha – talk to Brent

Equipment:

- Active 911- operates similar to IAmResponding at FDIC- uses google maps
- FDIC purchased magnetic adaptor for mobile microphones no longer clips- \$140 for all the trucks
- FDIC-looked into tripod LED battery operated light- sets up in under 20 seconds 30lbs \$14,000
- When doing maintenance make sure you unhook the lanterns when checking the batteries or unplug the truck
- Airpack from 572 batteries were dead and bottle was leaking, bottle has been changed
- Byron talk group on our radio's don't exist
- SkyWarn radio use tack group assigned not MFD- call back to hall and make all reports on the tack group assigned
- When send in pagers to be repaired they now replace it with a 6- but takes 2 months to get the new one
- When doing maintenance make sure you leave equipment sheets down at the hall after you have done your maintenance

Vehicles:

- Betsy-
- 571 –'97 Pumper- water tank light is out
- 572 –'09 Pumper- gasket between the cabs has fallen down
- 574- Chevy Pick Up-
- 576- Int. Tanker- AC needs to be recharged, volt meter seems low
- 577- Grass Rig- windshield washer lines have been replaced
- 578 –Mack Tanker- cable for dump tank has been fixed
- 579- Rescue Truck- Truck is out of service- transmission fluid on floor if you see again please let Jim know, low air pressure alarm is going off maybe a bad sensor

First Responders:

- Webinar trainings for mass causality May 18th 13:00 and 19:00 May 28th 10:00 and 19:00; talk to Brent for more information
- EMS appreciation May 20th 18:00 at Rochester Event Center- let Dave G if you are interested
- Bird flu- if you go somewhere with a lot of birds make sure you wash your hands and shoes and equipment upon returning from call

Treasurer

- Bills: \$ 8,725
- Will not be charging for the grass fire
- Discussed bills
- Motion made to pay bills by Brent
- 2nd by Travis B.
- Motion carries

New Business:

- IAmResponding is due \$300- discussion we are not going to renew at this time

- DNR grant is due June 1st- Paul is looking into gear we need to replace- turnouts, helmets, boots, tripod light
- Look into helmet lights
- Garage door opener is still being fixed
- Should we fill pools – talk to the city about this and they can come up with a set rate and policy
- Maintenance team captains make sure you are in communication with your team members prior to doing your maintenance for the week
- Brent is getting bids on the hall
 - 1 bid is \$23,000
- The light in the front of the fire hall has been replaced. We will put a request into city about getting lights on the side of the fire hall

Old Business:

Active Committees

- OSHA/Safety and Accountability: Jen, Ken, Russ, Rog, Paul
- Pre-Incident: Brent, Chuck, Dave G, Don, Russ
- Radios: Paul, Rog
- SOG'S: Paul, JJ, Jeremy, Russ
- Uniform's: Jen, Paul, Emilie, Dave W
- Minimum Requirement's: JJ, Paul, Curt, Russ, Dave G
- Explore program: Brent, Paul, Jim, Ken, Jen, Emilie
- Truck/Equipment- Russ, David W, Jen, Grant

Secretary/ Calendar

- Motion made by Jen to approve point report
 - 2nd by Travis H
 - Motion approved
- June Lunch- Grant, Don, Travis B
- Calendar
 - May 13th – 16:30 Steak Social Hall clean up
 - 18:00 Social Hour
 - 19:00 Dinner
 - May 20th – 19:00 Equipment/Truck Maintenance
 - May 23rd – Hayfield Golf tourn.
 - June 1st- 19:00 Officer's Meeting
 - June 3rd 18:30 – 1st Wednesday Drill
 - June 3rd 20:30 – General Member's Meeting
 - June 10th 18:30 – 1st Responder's Training
 - June 10th 19:30 -2nd Wednesday Drill
 - June 27th 8:00 – Mutual aid training
- Motion made to adjourn by Travis B
 - 2nd by Steve
 - Motion carries

Dodge County Board of Commissioners
 Committee Agenda
 Conference Rooms, Courthouse Annex
 Mantorville, MN

COMMITTEE AGENDAS

MAY 12, 2015 8:00 A.M.

8:00 a.m.	Action Required	▽	8:40 a.m.	Action Required	▽
8:00 A.M. CONFERENCE ROOM B	8:00 A.M. CONFERENCE ROOM A		8:30 A.M. CONFERENCE ROOM A		
8:00 A.M. ADMINISTRATION COMMITTEE	8:00 A.M. PUBLIC HEALTH COMMITTEE				
Allen & Administrator (Gray - Alt)	Tjosaas & Gray (Erickson - Alt)				
BECKY LUBAHN, Executive Assistant			GAIL HESTER, Interim Business Administrator		
<input type="checkbox"/> 1.1 Minutes of the April 21, 2015 Special Session	A		<input type="checkbox"/> 1.1 Informational Items		I
<input type="checkbox"/> 1.2 Minutes of the April 28, 2015 Committee of the Whole	A				
<input type="checkbox"/> 1.3 Minutes of the April 28, 2015 Meeting	A				
<input type="checkbox"/> 1.4 Minutes of the April 28, 2015 Regional Rail Authority Meeting	A				
8:05 a.m.					
ROSE CULBERTSON, Taxpayer Services Director					
<input type="checkbox"/> 2.1 Review Bills	A				
8:10 a.m.					
LISA HAGER, Employee Relations Director					
<input type="checkbox"/> 3.1 Personnel Agenda	A				

Dodge County Board of Commissioners
Meeting Agenda
Commissioner's Room, Courthouse Annex
Mantorville, MN

DODGE COUNTY BOARD OF COMMISSIONERS MEETING

MAY 12, 2015 – 9:30 A.M.

ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.		
ITEM	9:30 A.M.	JOHN ALLEN, Chair CONVENE COUNTY BOARD MEETING PLEDGE OF ALLEGIANCE DETERMINE QUORUM ESTABLISH AGENDA NEW EMPLOYEE INTRODUCTIONS
1.0 1.1 1.2	-	CONSENT AGENDA <input type="checkbox"/> Award Small Bituminous Project <input type="checkbox"/> Ag Property Lease
<i>Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.</i>		
2.0 2.1	9:35 A.M. 45 Minutes	MARK GAMM, Environmental Services Director DEAN SCHRANDT, Water Program Manager <input type="checkbox"/> Nitrogen in Dodge County Ground & Surface Waters
3.0 3.1	10:20 A.M. 5 Minutes	LISA HAGER, Employee Relations Director <input type="checkbox"/> Personnel Agenda
4.0 4.1	10:25 A.M. 5 Minutes	ROSE CULBERTSON, Taxpayer Services Director <input type="checkbox"/> Review and Approve Bills
5.0 5.1	10:30 A.M. 5 Minutes	PAUL KILTINEN, County Attorney <input type="checkbox"/> Legal Update
6.0 6.1	10:35 A.M. 5 Minutes	TIM TJOSAAS, Public Health Committee <input type="checkbox"/> Public Health Committee Report <ul style="list-style-type: none"> • Information/Discussion Items
7.0 7.1	10:40 A.M. 5 Minutes	RODNEY PETERSON, Public Works Committee <input type="checkbox"/> Public Works Committee Report <ul style="list-style-type: none"> • Resolution for Placement and Removal of Certain Stop Signs

Dodge County Board of Commissioners
Meeting Agenda
Commissioner's Room, Courthouse Annex
Mantorville, MN

DODGE COUNTY BOARD OF COMMISSIONERS MEETING

MAY 12, 2015 – 10:45 A.M.

8.0 8.1	10:45 A.M 25 Minutes	JOHN ALLEN, Chair <input type="checkbox"/> Administration Committee Report <ul style="list-style-type: none"> • Minutes of the April 21, 2015 Special Session (Action) • Minutes of the April 28, 2015 Committee of the Whole (Action) • Minutes of the April 28, 2015 Meeting (Action) • Minutes of the April 28, 2015 Regional Rail Authority Meeting (Action) <ul style="list-style-type: none"> • <input type="checkbox"/> County Commissioner Reports • <input type="checkbox"/> County Administrator Update • <input type="checkbox"/> Other Deferred Business
9.0	11:10 A.M.	ADJOURN

Coming up in Dodge County:

May 11, 2015 – Building Committee Meeting, 3:00 P.M., Annex, Mantorville, MN.

May 18, 2015 – Community Corrections Task Force Meeting, 12:00 P.M., Annex, Mantorville, MN.

May 18, 2015 – Government Services Building Construction Progress Meeting, 2:00 P.M., Annex, Mantorville, MN.

May 19, 2015 – Fairview Care Center Meeting, 9:00 A.M., Dodge Center, MN.

May 20, 2015 – Dodge County EDA Meeting, 4:00 P.M., Annex, Mantorville, MN.

May 28, 2015 – Ice Arena Committee Meeting, 5:30 P.M., Kasson City Hall, Kasson, MN.

Dodge County Commissioners may be in attendance at these meetings.

Members of the Dodge County Board may gather for lunch after the regular meeting in Mantorville or Kasson. This is a purely social event and members of the public are always welcome to attend. The County Board will not discuss or receive information on official business during this social event.

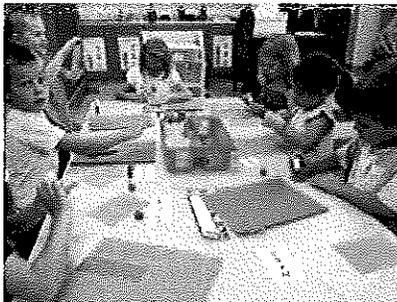
DEFERRED BUSINESS	
1.	These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.
2.	
3.	
4.	
5.	

May 2015

Camille Reber
City of Mantorville
21 5th St E
PO Box 188
Mantorville, MN 55955

Dear Ms. Reber and City Council:

We all want our communities to be vibrant and prosperous. For children to be nurtured, educated, and given the tools to become valued and productive members of society. For our businesses to thrive, create jobs, and give back to their communities.



Since 2013 SMIF has invested more than \$177,800 into Dodge County. In the last few years, with our donors' help, we supported the following community efforts in your county:

- Little Stars Childcare, located in Kasson, received a loan to expand their business providing high quality child care.
- Dodge Center received a grant to participate in the Regional Community Growth Initiative which focused on leveraging the Destination Medical Center project resulting in three impactful projects.
- Distributed over 3,000 books to children in Dodge County through our early childhood partners in order to promote literacy and school readiness.
- An AmeriCorps LEAP member served at The Center Clinic in Dodge Center to provide direct service focused on social and emotional development to at-risk young children.

The examples above are just a few highlights of our work; please see the enclosed fact sheet for more information. SMIF's work in early childhood and economic development is ensuring our community's bright future—but we need your help. In 2016, we hope you will support our work and help us expand our efforts in all communities of our 20 county region. For every \$1 SMIF raises in your county, we spend, on average, \$10 back into your county; this exponentially increases the impact of your donation.

With your help, we will continue to make a difference in the lives of those living in southern Minnesota.

Sincerely,



Tim Penny
President & CEO

Enclosure

\$1,652,679

32 LOANS
\$1,395,809

56 GRANTS
\$256,870



Darcy Thorson received a Building Blocks Loan to open Little Stars Childcare in Kasson. Darcy is a former Dental Assistant who became licensed last August and is now starting a home child care business.

Entrepreneur Support

More businesses—more jobs

Little Stars Childcare, Kasson, 2014
*Clean Plus, Inc, West Concord, 1994-2014
High Country Energy, LLC, Kasson, 2010
Kasson-Mantorville Nursery Group, Kasson, 2006
Prairie Stone Coffee & Juice LLC, Kasson, 2006
Foam Pro Insulation, Hayfield, 2004
Woods Metal Works, Inc., Kasson, 1993, 1994
Tri-Star Manufacturing, Inc., Kasson, 1992
Hiawathaland Tool, Inc., Kasson, 1992
RDM of MN, Dodge Center, 1989
*Equity Investment/Seed Fund

Community Support

More vibrant communities

Community Growth Initiative

City of Dodge Center, Regional Community Growth Initiative, 2014

Picture-It-Painted Recipients (Partner—Valspar Corp.):

The Center Clinic, Dodge Center, 2013, 2014

City of Dodge Center, 2014

Dodge County Historical Society, 2014

Early Childhood Support

More children ready to learn

A Chance to Grow, "Southern MN Pre-K Alliance," 2013

Kasson-Mantorville Early Childhood Initiative, 2012

Kasson-Mantorville Home Visiting, 2012

AmeriCorps LEAP Sites (Partner—ServeMN)/Reading Rocks (Partner—ABDO Publishing):

The Center Clinic/Triton Public Schools, Dodge Center, 2014, 2015

BookStart Recipients (Partner—Capstone Publishing):

The Center Clinic, Dodge Center, 2013, 2015

Triton Public Schools, Dodge Center, 2013, 2015

Kasson Mantorville Community Education, 2014, 2015

Triton Community Education, Dodge Center, 2014

Kasson Mantorville Schools, 2013, 2014

myON Recipients (Partner—Capstone Publishing):

Hayfield Schools, 2012-2014

Pearson Foundation Partner Recipients:

Kasson Mantorville Schools, 2013

Triton Schools, Dodge Center, 2013

Young Explorer Recipients (Partner—IBM Corp.):

Triton Public Schools, Dodge Center, 2013

The Center Clinic, Dodge Center, 2012

Kasson Mantorville School, 2012

DODGE COUNTY ASSESSOR'S OFFICE

Ryan DeCook, SAMA
County Assessor
22 East 6th Street, Dept 44
Mantorville, MN 55955-2205



Kim Mills
Matt Naatz, CMA
Mike Stupka, SAMA
Wendy Iverson, CMA

Phone: (507) 635-6245

Fax: (507) 635-6255

Toll-Free: (888) 600-5169

April 30, 2015

CITY OF MANTORVILLE
CAMILLE REBER, ADMINISTRATOR
P O BOX 188
MANTORVILLE, MN 55955

RE: 2015 Local Board of Appeal & Equalization

Dear Cami,

The 2015 Local Board of Appeal & Equalization was held on April 27, 2015 at the Mantorville City Hall. No one appeared to dispute their value or classification.

If you have any questions or concerns, please call our office at 635-6245 or call toll free at (888) 600-5169 and ask for the Assessor's Office.

Thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to read 'RDC'.

Ryan DeCook, AMA
Dodge County Assessor

City Mantorville
Date 4/1/2015 thru 4/30/2015

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	201500002774	321 5th St W	Mantorville	Fraud
S	201500002721	507 Chestnut St	Mantorville	Paper Service
S	201500002970	22 6th St E	Mantorville	Paper Service
S	201500002863	115 6th St W	Mantorville	Suspicious Activity
S	201500002871	812 Hickory Ln	Mantorville	Residence/business Ck
S	201500003045	115 6th St W	Mantorville	Residence/business Ck
S	201500002758	320 Main St N	Mantorville	Dwi Refusal
S	201500002942	400 Blk Walnut St	Mantorville	Found Property
S	201500003322	22 6th St E	Mantorville	Found Property
S	201500003217	116 9th St W	Mantorville	Animal Bites
S	201500002551	501 Main St N	Mantorville	Other Driving Complai
S	201500003030	22 6th St E	Mantorville	Ambulance Run
S	201500003219	22 6th St E	Mantorville	Ambulance Run
S	201500003463	515 West St	Mantorville	Ambulance Run
S	201500003183	321 West St	Mantorville	Noise Complaint
S	201500003192	715 7th St W	Mantorville	Probation Check
S	201500003230	715 7th St W	Mantorville	Probation Check
S	201500003477	715 7th St W	Mantorville	Probation Check
S	201500003520	22 6th St E	Mantorville	Probation Check
S	201500003265	22 6th St E	MANTORVILLE	9-1-1 Hang Up Call
S	201500003423	1002 Chestnut St	Mantorville	A.t.v. Complaint
S	201500003295	1002 Main St N	Mantorville	Paper Service
S	201500002719	22 6th St E	Mantorville	Dar/revoked DI
S	201500002914	22 6th St E	Mantorville	Probation Violation
S	201500003332	402 Main St N	Mantorville	Alarm
S	201500003430	600 Washington St	Mantorville	Disturbance
S	201500002581	701 Clay St	Mantorville	Lost Animals
S	201500002853	402 6th St W	Mantorville	Welfare Check
S	201500003492	405 5th St E	Mantorville	Lost Animals
S	201500002600	22 6th St E	Mantorville	Appreh/detention Orde
S	201500003094	22 6th St E	Mantorville	Appreh/detention Orde
S	201500003089	22 6th St E	Mantorville	Appreh/detention Orde
S	201500002656	12 Zumbro Ridge Dr	Mantorville	Miscellaneous
S	201500003040	22 6th St E	Mantorville	Miscellaneous
S	201500003513	320 Main St N	Mantorville	Miscellaneous
Total		35		

MANTORVILLE CITY COUNCIL BYLAWS, CODE OF ETHICS AND CONDUCT

1. REGULAR MEETINGS

Mantorville City Council Meetings are held the 2nd and 4th Mondays of every month at 6:30 pm. Exceptions are if that Monday falls on a holiday and there is not a scheduled meeting the 2nd Monday in December. The Council may cancel any scheduled meeting, however at least one (1) meeting per month must be held.

2. COUNCIL AGENDA

The agenda is generally closed to new material the Wednesday before the Council meeting. Packets for the Council Members are prepared and distributed on the Friday noon before the Council meeting. Additions and deletions or changing items may be made at the beginning of the meeting as decided by the Mayor or by motion from the Council if necessary.

3. COUNCIL PREPARATION

It is the expectation that each Council Member read the agenda and accompanied materials before the commencement of each meeting.

4. ORDER

To accommodate persons waiting to be heard, the Mayor and Council may vary the agenda order; however, public hearings shall be heard no earlier than the time specified on the public hearing notice.

5. ORDER OF BUSINESS

- a) Call to Order
- b) Additions or Deletions to the Agenda
- c) Consent Agenda
- d) Public Input/Comment
- e) Public Hearings (if scheduled)
- f) City Department Reports
- g) Informational Presentations - including Consultant Reports
- h) Committee Reports
- i) Mayors Report
- j) Council Members Reports
- k) Old Business
- l) New Business

6. QUORUM

Is present when three (3) of the five (5) Council Members are present. Pay attention to state statute regarding certain situations that require more than a quorum.

7. SEATING OF THE COUNCIL AND CONSULTANTS

Each member or consultant shall have a nameplate. Historically the arrangement has been decided by the Mayor.

8. SPECIAL MEETINGS AND PUBLIC HEARINGS

Shall be conducted as required by State Laws.

9. POLICIES:

Relating to City Council Meetings rules of procedure and courtesy are as follows:

- a) Call to Order – the presiding officer
- b) Start on time
- c) Rules of debate – All members have equal rights, responsibilities, privileges and obligations to participate.
- d) Issues will be handled one at a time.
- e) Discussions – One person at a time

10. STUDY/WORK SESSIONS

The City Council will periodically conduct work sessions that are legally considered special meetings if conducted on a night that is not a usual Council meeting. The purpose of these work sessions is to consider issues that merit more in depth discussion, for example project planning, budget planning or committee recommendations. These will be scheduled once in the winter and once in the summer.

11. PRESENTATIONS BY APPLICANTS AND PETITIONERS

The Council expects that applicants and petitioners, or their designated representatives can make their presentations within 15 minutes not including time for answering questions by the Council. Upon request, the Mayor can extend the time subject to the consent of the Council. Submission of written material in advance is requested. In addition, the Council requests that previously handed out materials not be read in its entirety but instead summarized.

12. AGENDA ITEMS OF HIGH PUBLIC INTEREST

If numerous requests are received, the Mayor will inform the Council. The Mayor or presiding officer will determine time limits for each speaker. Groups should choose a spokesperson. Citizens, the Council, staff and consultants should demonstrate proper decorum treating everyone with mutual respect.

13. PROCEDURAL PROCESS FOR PUBLIC HEARINGS

- a) Announcement of purpose/goal of the hearing – Mayor
- b) Opening of hearing – does not require a motion – Mayor
- c) Find out who is here – for or against, take time to have the City Clerk write down all the names of the participants.
- d) Time Limits – depending on the size of the group, the Mayor may determine if time limits are necessary.
- e) Ask for any documents that either side wants to submit at this time.
- f) Explain to all (Mayor) – This is the time when the Council listens to both sides of the issue and it is at this time the Council's role to listen and allow the citizens to speak. The Council should avoid comments at this time. However, periodic questions for clarification may be necessary. Avoid debate.
- g) Closing the hearing requires a motion and a vote.
- h) Council discussion
- i) Council motion and a second
- j) Discussion
- k) Vote

14. DISAGREE AGREEABLY

No name calling or use of profanity when communicating with fellow Council Members, consultants, staff or the public. Conflicts can be an opportunity for growth and new insight for the entire Council.

15. CODE OF ETHICS AND CONDUCT

a) Declaration of Policy – The proper operation of democratic government requires that the public has confidence in the integrity of its government. In recognition of this goal, there is hereby established a Code of Ethics and Conduct for public officials. The purpose of this Code is to establish ethical standards of conduct for all such officials by setting forth these acts or actions that are incompatible with the best interests of the City, and by directing disclosure by such officials of private, financial or other interest in matters affecting the City. The provisions and purpose of this Code and such rules and regulations as may be established are hereby declared to be in the best interest of the City.

b) Ethics in Government – Minnesota Statutes, Chapter 10A, <https://www.revisor.mn.gov/statutes/?id=10A> Ethics in Government, is incorporated herein by reference. This policy shall be construed and interpreted in consultation with the City Attorney according to Minnesota Statutes and case law.

16. CITY COUNCIL RECOGNITION

a) Commendation and Censure: To the extent allowed by law, the City Council desires to encourage appropriate behavior and discourage inappropriate behavior among its members. The City Council, as a body, may by motion and a 4/5ths vote, commend or censure one of its own. If the act involves two members of the Council, a majority vote is required.

b) Commendation: A member may receive public commendation for the exercise of positive leadership, community vision or other actions considered meritorious by the City Council.

c) Censure: A member may receive a public admonishment for failure to conform to any provisions of these bylaws, state statute, violation of confidentiality or attorney-client privilege, or other acts considered to merit reprimand by the City Council.

Amended and Approved on April 23, 2007

Memo

To: Mayor and Council
From: Cami Reber
Date: May 11, 2015
Re: Fitness Trail Install Locations

Background

Dodge County Public Health has received a grant from UCare for funding of Fit-Trail Stations. These are individual exercise stations placed along walking or jogging paths and also used by many corporations, hospitals, schools, etc. The City of Mantorville, Kasson and Dodge County has met to review the project and find potential area's to install the equipment.

4 sites have been identified for the install of 20 stations. Two are located in Kasson along the trail and two are located in Mantorville along the trail. For Mantorville the sites identified are the area along the trail just south of Cemetery Road and then the parking/rest area located on the SW side of the Mantorville bridge.

There will be minimal to no cost to the City for the install. We should be able to utilize anything we have on hand such as dirt, sand, etc. There will some staff time for prepping the sites for install but once that is done, we hope to utilize volunteers to install the pieces. Attached is information on Fit Trails and types of stations.

Request

The request is for the Council to consent to the project, utilizing staff time, equipment and supplies on hand and for the care and upkeep for the future of these two sites located in City limits. We expect maintenance of these to be very minimal and all groups have agreed that if they become burdensome, we will remove them.



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided. Map Created: 5/8/2015

Fit-Trail®



FITNESS

Today is the age of the active American. Health conscious men, women and children are more concerned with physical fitness than ever before. Researchers and educators have created an awareness which spans generations and encompasses all sectors of our nation. Nowhere is this movement more evident than in the growth and popularity of Fit-Trail.

In the early 1970's, Fit-Trail was a pioneer in the introduction and development of the fitness trail concept in America. Today, there are thousands of Fit-Trails throughout our nation, as well as internationally.

Like its Swiss ancestors, Fit-Trail combines scientifically designed exercises with walking or jogging

to provide a well-balanced physical fitness routine for the entire body. Individual stations with exercise apparatus are spaced along a walking or jogging path. The participant proceeds from one exercise station to the next and performs the exercises illustrated at each station.

GROWTH AND POPULARITY

Fit-Trail's phenomenal growth and popularity is a reflection of its versatility and endless applications. Fit-Trail is a fun way to motivate and encourage people to reach their fitness goals.

Fit-Trail is recognized by the President's Council on Physical Fitness and Sports as "an ideal resource for communities and agencies dedicated to improving the health and fitness of Americans." Communities across the country have installed Fit-Trail systems to market and promote a variety of related programs and facilities.



SPONSORS

CORPORATIONS

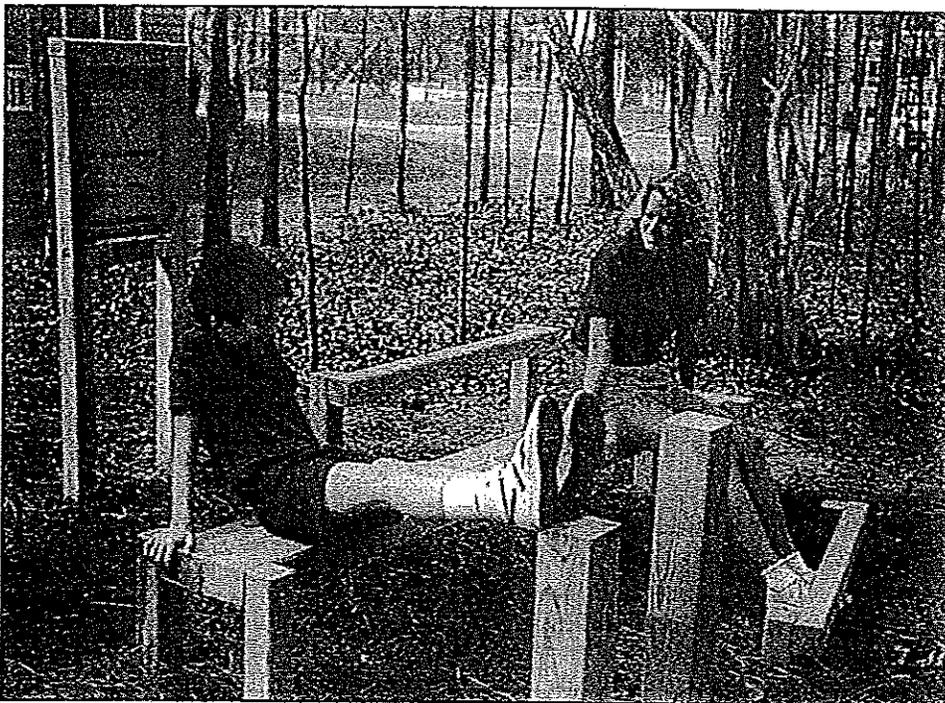
Fit-Trail systems are installed by corporations as they recognize how physical fitness programs translate into higher productivity and morale.

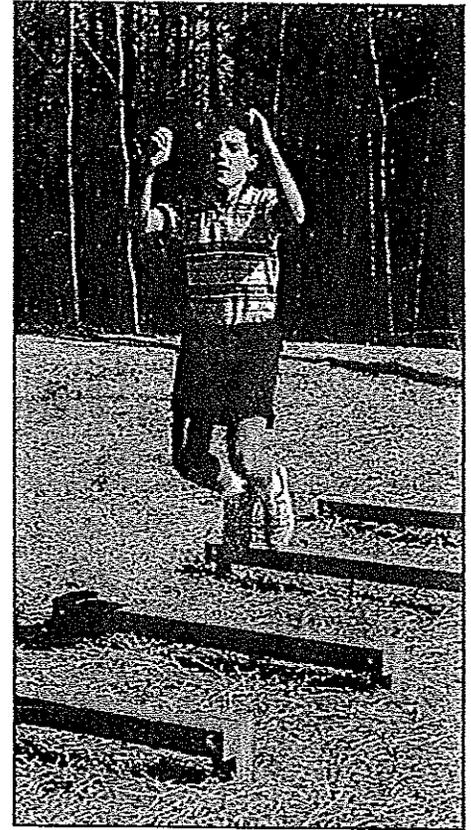
HOSPITALS

In today's competitive marketplace, hospitals are installing Fit-Trail systems as a tangible show of commitment to health and wellness programs. People trust, patronize and support hospitals which do something about wellness as opposed to just talking about it.

PARKS

In hundreds of parks, Fit-Trail has become a regular amenity along with tennis courts, pools and sports fields. Organizations of all types join with park departments in co-sponsoring and dedicating Fit-Trail systems as goodwill community projects.





SCHOOLS AND UNIVERSITIES

Fit-Trail is fast becoming a popular activity at universities and schools as students and faculty seek a variety of ways to work out. Through regularly budgeted expenditures or co-sponsorships with other organizations, Fit-Trail is promoting fitness and goodwill for students, staff and the entire community.

RESIDENTIAL PROPERTIES

Fit-Trail systems dot the map as builders, developers and property managers seek ways to attract today's active residents.

HOTELS AND RESORTS

Resorts are finding that Fit-Trail systems enhance their properties and are good calling cards for guests who are looking for the added touches. Nationwide, Howard Johnson Hotels install Fit-Trails to give their hotels a competitive edge.

MILITARY BASES

Military bases throughout the world install Fit-Trail systems to encourage individual and group fitness programs. In 1983 ten Fit-Trails were installed at Camp LeJeune Marine Base in North Carolina. International Fit-Trail sites include Italy, West Germany and Japan.

RETIREMENT COMMUNITIES

Nationwide installations are promoting good health for active senior citizens. Residents are attracted to communities where they can continue active, healthy activities.

PUBLICITY

Fit-Trail is an ideal vehicle for generating publicity and community goodwill as national attention is focusing on health and fitness. Many organizations donate Fit-

Trail systems to public parks or other facilities as community goodwill projects. Dedication ceremonies with local celebrities and politicians have received both local and national coverage. Custom dedication signs are available to ensure maximum exposure and recognition for the sponsors.

A complete Promotion and Publicity Guide is included with each Fit-Trail to assist sponsors with step by step planning for successful promotion campaigns. A speakers bureau and other promotional materials are available to generate publicity and visibility.



FEATURES

LAND UTILIZATION

Fit-Trail systems can be put virtually anywhere. The Jogging System is extremely versatile and adaptable to trails of varying length. Expensive land costs are avoided and the trail layout can be designed as an attention getter or it can be tucked away to blend with the environment.

SITE PLANNING

Knowledgeable sales representatives are trained to assist you. A decade of experience is available to facilitate your planning process.

MAXIMUM UTILIZATION

Fit-Trail systems are self-guided and self-paced. The exercise stations easily accommodate one person or groups of people. There is no need for supervision, reservations, or starting times.

INSTALLATION

Fit-Trail systems are easily installed without heavy equipment or expert technical skills. The Layout

and Installation Guides provide simple, easy to follow instructions. Advice is only a toll free phone call away if additional assistance is needed.

MAINTENANCE FREE

Once a Fit-Trail is installed it is ready to use. The wood is weather-treated pine, the hardware is galvanized steel and the sign panels are guaranteed unbreakable. All components are carefully selected to provide maintenance free service.

LOW COST / HIGH VALUE

For a fraction of the cost of a tennis court or swimming pool, a Fit-Trail can be easily installed and ready to use. Fit-Trail offers a high return on each dollar invested.

SPECIFICATIONS

LUMBER

Southern yellow pine, pressure treated for resistance to rot, decay, and insect attack.

MILLING

All edges and ends rounded, holes countersunk.

SIGN PANELS

Silkscreened polycarbonate, guaranteed unbreakable.

SIGN STRUCTURES

Fully assembled with signs, ready to install.

APPARATUS

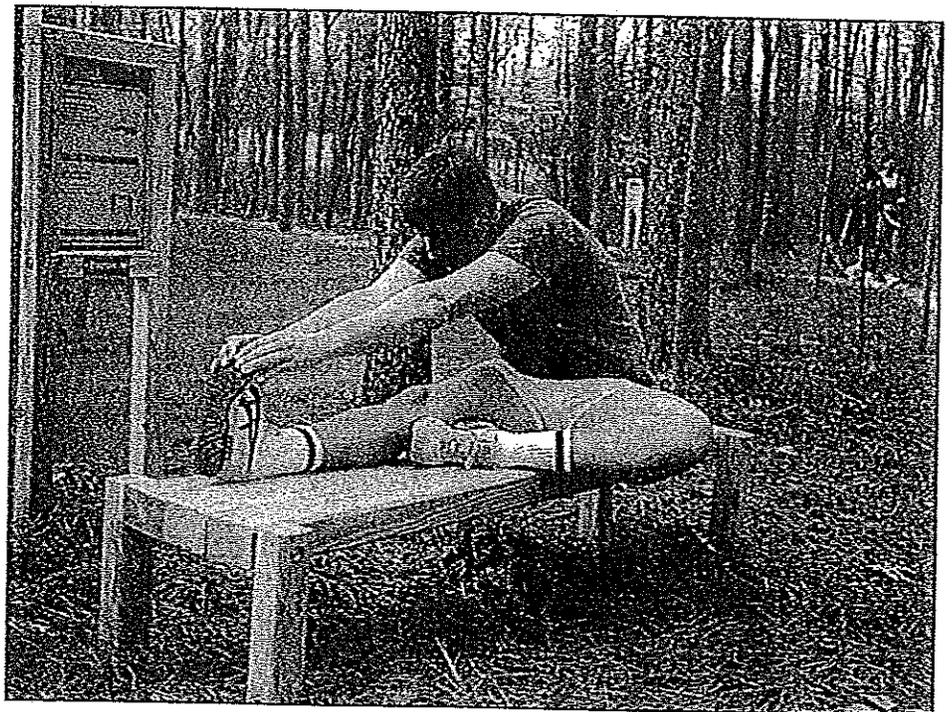
Prefabricated, ready to assemble.

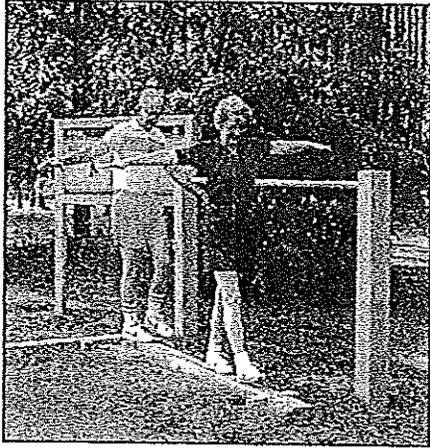
HARDWARE

Heavy duty, corrosion resistant, galvanized steel.

HANDRAILS

heavy duty, hot-dip galvanized steel tubing.





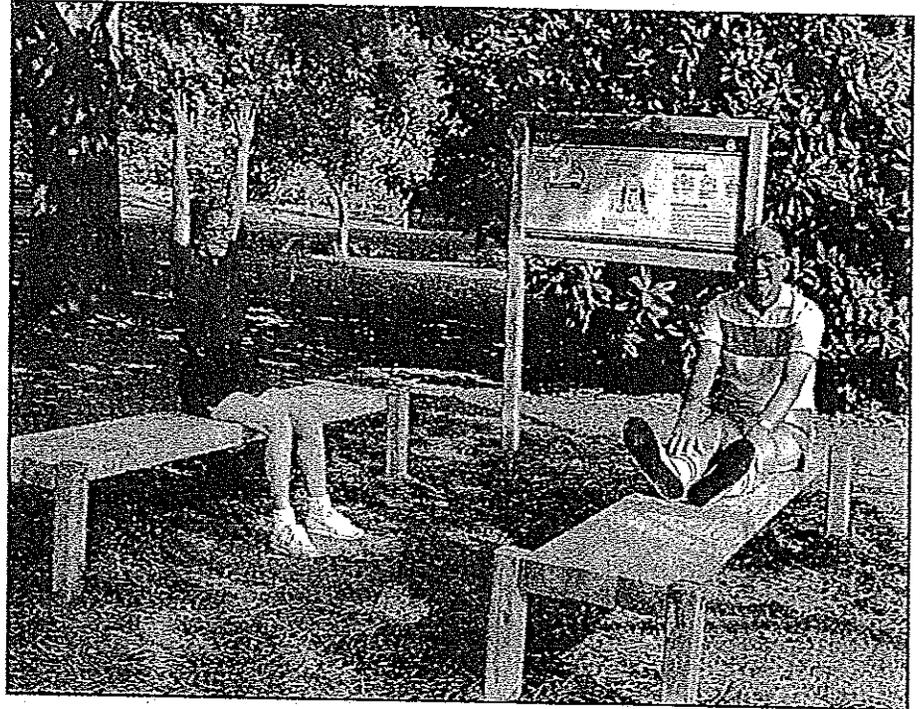
Jogging Systems

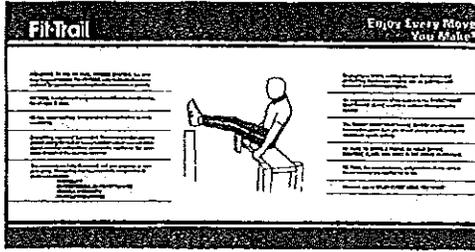
The Jogging Systems are for the novice as well as the conditioned athlete. These self-guided, self-paced systems combine the three essential elements of total fitness: stretching / flexibility, muscle toning, and cardiovascular conditioning into a balanced exercise routine.

Exercise Stations are located along a jogging / walking path or clustered where space is at a premium. The participant performs the recommended exercises at each station and proceeds through the routine, complete with warm-up, conditioning and cool down exercises. Heart rate guides allow the user to gauge exertion levels and properly pace a workout.

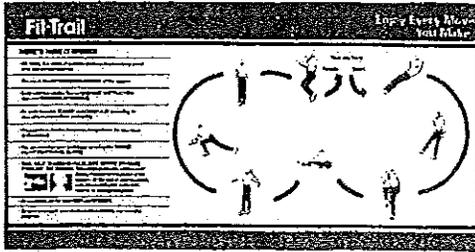
FITNESS CENTER

The Fitness Centers incorporate all of the same signage and apparatus into smaller areas.

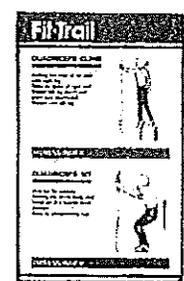
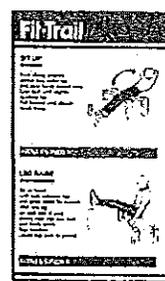
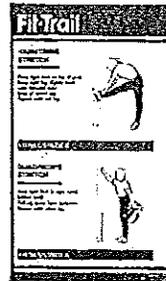




■ Included in 10 station Jogging System and 10 Station Fitness Center



■ Introductory Signs for Fit-Trail® Jogging Systems and Fitness Center System description and information on use of system.



STATION 1 ■
• Calf Stretch
• Fitness Fact

STATION 2 ■
• Upper Hamstring Stretch
• Side Stretch

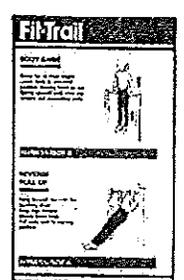
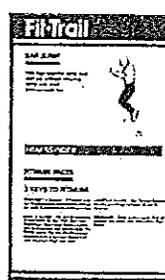
STATION 3 ■
• Hamstring Stretch
• Quadriceps Stretch

STATION 4 ■
• Bent Knee Hang
• Heartbeat Check Guide

STATION 5 ■
• Knee Lift
• Toe Raise

STATION 6 ■
• Sit Up
• Leg Raise

STATION 7 ■
• Quadriceps Climb
• Quadriceps Sit



STATION 8 ■
• Pull Up
• Heartbeat Check Guide

STATION 9 ■
• Upward Stretch
• Fitness Fact

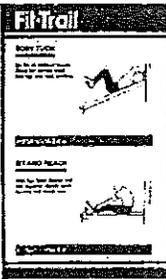
STATION 10 ■
• Leg Stretch
• Push Up

STATION 11 ■
• Hand Walk
• Body Dip

STATION 12 ■
• Shoulder Squeeze
• Heartbeat Check Guide

STATION 13 ■
• Bar Jump
• Fitness Fact

STATION 14 ■
• Body Raise
• Reverse Pull Up



STATION 15 ■
• Body Tuck
• Sit and Reach

STATION 16 ■
• Overhead Ladder
• Fitness Fact

STATION 17 ■
• Balance Walk
• Heartbeat Check Guide

STATION 18 ■
• Side Bend
• Fitness Fact

STATION 19 ■
• Hamstring Pull
• Lift and Drop

STATION 20 ■
• Tension Release

Memo

To: Mayor and Council
From: Cami Reber
Date: May 11, 2015
Re: Business Subsidy Criteria Review

Request

The public hearing for the adoption of the Business Subsidy Criteria is set for Wednesday, May 27, 2015. Mike Bubany will be present for the hearing and to answer any questions. The Council should review the draft policy that is attached for any recommended changes to be sent to Mike prior to the hearing.

City of Mantorville, Minnesota Business Subsidy Criteria

The following business subsidy criteria are intended to satisfy the requirements of Minnesota Statutes 116J.993 through 116J.995 (the "Act"). The Term "City" means collectively the City of Mantorville.

Criteria

The City hereby expresses its support for the use of business subsidies that meet the below listed criteria.

1. But-for Test. There is a substantial likelihood that the project would not go forward without the business subsidy requested. This criteria must be supported by representations of the applicant for business subsidy.
2. Redevelopment. The project will remove, prevent or reduce blight or other adverse conditions of the property, thereby protecting the City's property values and the general public health, safety, and welfare.
3. Attraction of New Business. The project will attract or retain competitive and financially strong commercial and industrial companies, which offer the potential for significant growth in employment and tax base.
4. Highest and Best Land Use. The use of the business subsidy will encourage quality construction and promote the highest and best use of land, consistent with the City's Comprehensive Plan.
5. Needed Services. The project will provide a needed service in the community, including health care, convenience and social services which are not currently available.
6. Unmet Housing Needs. The project will provide housing alternatives the community currently needs but are not available.
7. Economic Feasibility. The recipient can demonstrate that it has experience and adequate financing for the project, and that the project can be completed in a timely manner.
8. Impact on City Services and Infrastructure. The project will not significantly and adversely increase the demands for service needs in the City.
9. Job Creation. The project will create or retain jobs which pay at least the higher of the current Federal Minimum Wage or State of Minnesota minimum wage plus appropriate benefits. The City may take into account the special needs of small or growth-phase businesses with potential to create high paying jobs in the future.
10. Tax Base. The project will increase the City's tax base and generate new property tax revenue.

Evaluation

The City will evaluate each request for a business subsidy on a case by case basis. Applicants for assistance shall complete an application form and supply all additional information requested by the City. Meeting all or a majority of our criteria does not mean a subsidy will be awarded or denied. A decision to approve or reject a request for subsidy will be based on the merits of the project and the overall benefit to the community.

Adopted: May 2015

Valuation of a Business Subsidy

The City will calculate the value of assistance provided to a business in the following manner.

1. If the subsidy is a contribution or sale of real or personal property, the amount of the subsidy will be the fair market value of the property as determined by the City, less any amount paid.
2. If the subsidy is a loan, the amount of the subsidy will be the principal amount of the loan.
3. If the subsidy is a loan guarantee, the amount of the subsidy will be principal amount of the loan guaranteed.
4. If the subsidy takes the form of payments over time (such as pay-as-you-go tax increment) the amount of the subsidy will be the sum of projected payments, discounted to a present value using a discount factor determined by the City.

Public Purpose and Job Creation Information

What benefits will the City and its residents gain if assistance is provided?

____ Job Creation ____ Job Retention ____ Job Training ____ Land Clean Up
____ Tax Base ____ Removal of Blight ____ Redevelopment ____ Other(please list)

If job creation is part of your proposal please list:

of full-time jobs created _____ # of part-time jobs created _____
Average full-time salary \$ _____ Average part-time salary \$ _____

Banker's Information

Name of Bank: _____ Contact Name: _____
Address: _____ Phone Number: _____

Ownership/Company Information

Type of company (corporation, etc): _____

Owner(s) name(s): _____ Address: _____

Phone number: _____ Is there a parent company? ____

If there is a parent company, please describe the relationship in detail.

Has the business, owners or parent company ever declared bankruptcy? No ____ Yes ____

If yes is checked, you must include information about the bankruptcy.

Has your business or parent company received a business subsidy, for this or any other project, from another Minnesota unit of government during the past 5 years?

Yes ____ No: ____

If yes is checked, please attach a description of the subsidy and by whom it was provided.

This application must be accompanied by a \$ ____ application fee. Depending upon the type of assistance requested, you may also be required to provide the City with a deposit to cover administration and consulting expenses associated with your project. Unused funds will be returned upon completion of this process. The applicant agrees to provide additional information if requested by the City. .

____ Applicant _____ Title _____ Date