

MANTORVILLE CITY COUNCIL MEETING AGENDA
MONDAY, JULY 11, 2016
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
 - a) City Council Meeting Minute's June 27, 2016
 - b) Warrant List July 11, 2016
 - c) Dodge County Planning Commission Public Hearing Notice
 - d) June Sheriffs Call Report for City of Mantorville
5. Public Concerns
6. Public Hearing
 - a) CUP Request – 121 5th Street West
7. Old Business/New Business
 - a) Resolution 2016-08 Approving a CUP for 121 5th Street West
 - b) Amended Resolution 2016-06 A RESOLUTION AUTHORIZING RECERTIFICATION OF OUTSTANDING CHARGES TO PARCEL ID# 25.100.3461 IN THE CITY OF MANTORVILLE
 - c) Fire Chief, JJ Williams – Fire Department Expense Requests
 - d) Gambling License Fire Department/Street Closure Request
 - e) Final Draft Ordinance Amending Section 150.025 of the Mantorville City Code
 - f) Final Draft Ordinance Amending Section 150.044 of the Mantorville City Code
 - g) Final Draft Ordinance Amending Section 150.071 of the Mantorville City Code
 - h) Final Draft Ordinance Amending Section 150.021 of the Mantorville City Code and Opting Out of the Requirements of Minnesota Statutes, Section 462.3593
8. TBD
 - a) Public Works Report
 - Boulevard Tree Removal
 - b) City Clerk Report
 - June Month End Financial Report
 - c) Consultant Report
 - d) Committee Report
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township*
 - e) Council Member Report
 - f) Mayor Report
9. Executive Session - none
10. Adjourn

MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 27, 2016
6:30 PM

1. **Call to Order** – Member Blair called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford (6:33 pm), Henry Blair, Will Lambert, Sherry Roth, and Don Hofstad

Others Present: JJ Williams, James Jasperson, Gretta Becay, City Engineer Tim Hruska, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Lambert, second by Member Hofstad to approve the consent agenda as follows:
 - a) City Council Meeting Minute's June 13, 2016
 - b) Warrant List June 27, 2016
 - c) Dodge County Board of Commissioners Meeting Notice
 - d) LMC Communication

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - None

7. **Old Business/New Business**

- a) **Bid Award 5th Street East**

City Engineer, Tim Hruska reviewed the bids received for the 5th Street East Phase 1 Project and Stagecoach Road. SL Contracting bid \$340,499, Swenke IMS bid \$329,780 and Rochester Sand and Gravel bid \$357,095. Motion made by Member Blair, second by Member Hofstad to award the project bid to Swenke IMS for \$329,780. Motion passed unanimously. Expected timeline is September but it could be started before that depending on other projects going on. They have until November to complete both 5th Street and Stagecoach Road.

- b) **Recertification Appeal – James Jasperson**

James Jasperson approached the Council to request that they waive the tax penalty portion of the recertification. Also, he is asking what sort of time frame and interest can be worked out for paying this off. Cami explained the process. Member Hofstad asked Mr. Jasperson if he had known about the previous assessment on the property when he bought it. Mr. Jasperson responded that yes he did know he just knows it has sat empty for the past 5 years and he and his wife bought it and now they are getting tagged for it. He doesn't think it's fair to do this to any resident. Council discussed. Member Blair stated that having made the original motion, he is not willing to make another motion against that at this point. He would do a payoff over 5 years at no interest. Member Roth agreed with that. Council Members discussed. Motion made by Member Roth, second by Member Blair to set up a payment and attach it to the property; payment at 5 years at 0%. Motion passed unanimously. Cami will bring back a formal resolution to the next meeting.

- c) **Tabled Recommendation for New Fire Department Applicants – Fire Chief, JJ Williams**
Motion made by Member Hofstad, second by Member Blair to pull from the table the recommendation for the new Fire Department applicant. Motion passed unanimously. Fire Chief, JJ Williams, spoke to the Council and is making the recommendation on the new Member application for Joseph Lorentz. They have interviewed him and he has visited the department. Motion made by Member Hofstad, second by Member Roth to approve Joseph Lorentz to the MFD pending completion of the background check. Motion passed unanimously.
- d) **Continued Draft Ordinance Amending Section 150.025 of the Mantorville City Code**
The City Council continued the discussion of Section 150.025 of the Zoning Code. After much discussion, the City Council would like to see the verbiage for accessory structure height to be amended to 16' in height or the height of the principal structure, whichever is greater. Verify the definition of height in our code and make sure it states "to the peak". Council Members discussed accessory structure size. Consensus to amend the code with the verbiage that the footprint of the accessory structure should not exceed 200% of the primary structure footprint. Also include verbiage about being able to build the accessory structure along with the primary structure. Cami is to bring back a draft with those changes.
- e) **Continued Draft Ordinance Amending Section 150.044 of the Mantorville City Code**
Approve the changes in the draft as submitted which are to strike out Section B (3) and B (4). Also strike out #8, add verbiage about not to exceed 5 rentable rooms. Change the title of that section of the code to match the zoning code definition in 150.007 as Bed and Breakfast, Guest House, or Tourist Home. Cami will add the language and bring back the draft.
- f) **Continued Draft Ordinance Amending Section 150.071 of the Mantorville City Code**
Council Members had no further discussion on the draft as presented. They will continue with what is written and bring it back as a final draft.
- g) **Ordinance Amending Section 150.021 of the Mantorville City Code and Opting Out of the Requirements of Minnesota Statutes, Section 462.3593**
Member Roth agrees that we need to do this. Because if we allow it to happen there is nothing to say that the governor do something to make it more generous. Motion made by Member Blair, second by Member Hofstad to approve an Ordinance amending section 150.021 of the Mantorville City Code and Opting Out of the Requirements of Minnesota Statutes, Section 462.3593. Cami noted that we do have to hold a public hearing and thought we would do so along with the other Ordinance amendments. She noted this was a draft she just wanted the Council to approve before proceeding. Mayor Bradford noted the motion made out of order at this time.
- h) **Riverside Park Approval for Hot Dog Stand**
Council Members reviewed and discussed the application request as submitted by Daniel Archer. Mr. Archer wants to sell hot dogs in Riverside Park on Thursday's from 10:00 am - 7:00 pm. He is licensed through the MDH. Council Members discussion the location. Member Blair suggested that he could not use the shelter, playground area or basketball court. Member Lambert suggested to limit him to the paved or gravel area only. Does the City have the option as an event being an exclusive use already such as Rendezvous and Marigold days and where he can't be at that time? Motion made by Member Blair, second by Member Lambert to approve the license through the end of 2016. He can only use the paved and gravel areas of the park and only during times of non-exclusive use of the Park. Motion passed unanimously.

- i) **Resolution 2016-07 Approving Election Judges for 2016 Primary and General Election**
Motion made by Member Blair, second by Member Hofstad to approve Resolution 2016-07, Approving Election Judges for the 2016 Primary and General Elections. Motion passed unanimously.

8. **TBD**

- a) **Public Works Report** – Scott Larsen reported on road repairs that need to be done. He will bring the list to the next meeting for Council review. They used the loader on moving the bleachers and it worked well. He asked permission to attend a MDH Well Water Class in Rushford on July 13. Motion made by Member Lambert, second by Member Hofstad to approve the training. Motion passed unanimously. He also reported on trouble with the shop door openers that he is working on.

- b) **City Clerk Report** – None

- c) **Consultant Report** – None

- d) **Committee Report**

- Chamber- Mayor Bradford gave an update on Stage Coach Days.

- e) **Council Member Report**

- Member Hofstad – He reported on the Tuesday June 21 Zumbro River Watershed Meeting that he attended. The DNR suggested to open the gate on the dam to get the silt to run through. He reviewed with the Council the steps that are taken when severe weather is coming and what the rules are for sounding the sirens and who is responsible for that.
- Member Blair – None
- Member Lambert – Spoke about Zumbro Watershed Project in Riverside Park and they should be starting soon.
- Member Roth – None

- f) **Mayor Report** - none

9. **Executive Session** - none

10. **Adjourn** – Motion made by Member Blair, second by Member Hofstad to adjourn the meeting at 8:14 pm. Motion passed unanimously.

*Check Summary Register©

July 2016

Name	Check Date	Check Amt	
10100 Citizens State Bank			
UnPaid	JOE ADAMS	\$32.06	REIMBURSEMENT FOR BLEACH WWTP
UnPaid	BEBEE TRAVIS	\$77.82	REIMBURSEMENT FOR PARTS FOR THE F
UnPaid	BOUND TREE MEDICAL, LLC	\$1,276.43	FIRST RESPONDER SUPPLIES
UnPaid	CASEYS GENERAL STORES INC	\$325.83	FUEL FOR FD
UnPaid	CMS - CONSTRUCTION MGMT.S	\$851.10	JUNE 2016 BUILDING PERMITS
UnPaid	DODGE COUNTY SHERIFF	\$21,294.00	JULY SHERIFF
UnPaid	DODGE MEDIA, INC	\$282.87	FORCEMAIN BIDS
UnPaid	ESSIG AGENCY	\$300.00	INSURANCE RENEWAL FEE
UnPaid	EVEREST EMERGENCY VEHICL	\$61.57	HANDLE AND GASKETS FOR RESCUE RIG
UnPaid	FIRE SAFETY USA, INC	\$14.00	STREAMLIGHT - SWITCH ASSEMBLY
UnPaid	GOPHER STATE ONE CALL	\$22.95	UTILITY LOCATES FOR JUNE
UnPaid	HEALTHSMART BENEFIT SOLUT	\$16.00	EMPLOYEE PAID LIFE INSURANCE
UnPaid	IBACH KIM	\$267.16	REIMBURSEMENT FOR PSN STORM WATE
UnPaid	INNOVATIVE OFFICE SOLUTION	\$179.00	INK FOR CHAR FOR TOURISM
UnPaid	KASSON HARDWARE HANK	\$196.70	ANTIFREEZE FOR FD
UnPaid	K-M TELECOM	\$520.86	CITY HALL MAIN 5170
UnPaid	LARSEN, SCOTT	\$83.96	REIMBURSEMENT FOR JEANS PER UNIFO
UnPaid	MENARDS - NORTH ROCHESTE	\$85.12	YELLOW STRIPING PAINT FOR STREETS
UnPaid	MINNESOTA ENERGY RESOURC	\$296.45	4016467-5 STREETS
UnPaid	MN PUBLIC FACILITIES AUTHOR	\$13,810.12	MANTOR DRIVE-PRINCIPAL
UnPaid	NAPA	\$836.40	FUEL ADDITIVE FOR LOADER
UnPaid	NELSON ELECTRIC MOTOR REP	\$200.00	GROVER GRINDER PUMP REPAIR
UnPaid	NORTHLAND TRUST SERVICES,	\$4,286.25	SEMI-ANNUAL INTEREST GO REFUNDING
UnPaid	PAYMENT SERVICE NETWORK,	\$72.45	JUNE 2016 SERVICE FEES
UnPaid	PEPSI-COLO ROCHESTER MN	\$71.83	JUNE POP MACHINES
UnPaid	PITNEY BOWES GLOBAL	\$133.73	JUNE POSTAGE
UnPaid	RED POWER DIESEL	\$44.80	SWITCH FOR PUMPER #1
UnPaid	RIVER VALLEY POWER & SPOR	\$465.00	TRAINING FOR JJ WILLIAMS
UnPaid	STUSSY CONSTRUCTION INC	\$578.20	ROAD ROCK
UnPaid	LAKER CHEMICAL INC. DBA	\$738.00	TRI KILL PLUS
UnPaid	TUNE DAVE	\$60.00	4 FIRE RINGS FOR THE CAMPGROUND
UnPaid	UC LAB - UTILITY CONSULTANT	\$290.50	BIO SOLID SAMPLING JUNE 2016
UnPaid	WASTE MANAGEMENT	\$117.60	GARBAGE REMOVAL FOR JUNE 2016
UnPaid	WHITEWATER WIRELESS, INC	\$32.54	REMOTE SPEAKER MIC CLIPS
UnPaid	WILLIAMS JJ	\$135.73	REIMBURSE JJ FOR MN FIRE CODE BOOK
	Total Checks	\$48,057.03	

Payments

Current Period: July 2016

Batch Name	WAR 07 11 16	User Dollar Amt	\$54,534.22		
Payments		Computer Dollar Amt	\$54,534.22		
				\$0.00	In Balance
Refer	0 HEALTHSMART BENEFIT SOLUTIO				
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYEE PAID LIFE INSURANCE			\$16.00
Invoice	JULY 2016 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$16.00
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005016 7/11/2016			
Cash Payment	G 101-21701 Federal Withholding	FEDERAL TAX WITH HOLDINGS			\$683.16
Invoice	2016-PR13 7/11/2016				
Cash Payment	G 101-21709 Medicare	MEDICARE TAX WITH HOLDINGS			\$196.82
Invoice	2016-PR13 7/11/2016				
Cash Payment	G 101-21703 FICA Tax Withholding	SS TAX WITH HOLDINGS			\$841.60
Invoice	2016-PR13 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$1,721.58
Refer	0 LARSEN, SCOTT				
Cash Payment	E 101-41940-417 Uniforms	REIMBURSEMENT FOR JEANS PER UNIFORM POLICY			\$83.96
Invoice	JUNE 2016 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$83.96
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 005018 7/11/2016			
Cash Payment	G 101-21702 State Withholding	STATE TAX W/H JUNE 2016			\$587.28
Invoice	JUNE 2016 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$587.28
Refer	0 MN PERA	Ck# 005017 7/11/2016			
Cash Payment	G 101-21704 PERA	EMPLOYEE/EMPLOYER RETIREMENT PR13			\$883.33
Invoice	2016-PR13 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$883.33
Refer	0 NELSON ELECTRIC MOTOR REPAIR				
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	GROVER GRINDER PUMP REPAIR			\$200.00
Invoice	7701 7/11/2016				
Transaction Date	6/28/2016	Citizens State Bank 10100		Total	\$200.00
Refer	0 TEAM LAB CHEMICAL CORP.				
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	TRI KILL PLUS			\$271.50
Invoice	INV0002100 7/11/2016				
Cash Payment	E 101-45200-200 Supplies	AQUA TERRA FOR PARKS			\$466.50
Invoice	INV0002100 7/11/2016				
Transaction Date	6/29/2016	Citizens State Bank 10100		Total	\$738.00
Refer	0 MINNESOTA ENERGY				
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS			\$63.30
Invoice	JULY 2016 7/11/2016				
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS			\$55.03
Invoice	JULY 2016 7/11/2016				
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS			\$29.55
Invoice	JULY 2016 7/11/2016				
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT			\$57.41
Invoice	JULY 2016 7/11/2016				

Payments

Current Period: July 2016

Cash Payment	E 601-49400-380 Utility Services	4113568-2 WTR PUMP		\$25.18
Invoice	JULY 2016	7/11/2016		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$40.17
Invoice	JULY 2016	7/11/2016		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 SHOP		\$25.81
Invoice	JULY 2016	7/11/2016		
Transaction Date	6/29/2016	Citizens State Bank	10100	Total \$296.45
Refer	0	ESSIG AGENCY		
Cash Payment	E 101-41940-362 Property Ins	INSURANCE RENEWAL FEE		\$300.00
Invoice	573	7/11/2016		
Transaction Date	6/30/2016	Citizens State Bank	10100	Total \$300.00
Refer	0	DODGE COUNTY SHERIFF		
Cash Payment	E 101-42100-310 Other Professional Servi	JULY SHERIFF		\$7,098.00
Invoice	3RD QTR 2016	7/11/2016		
Cash Payment	E 101-42100-310 Other Professional Servi	AUGUST SHERIFF		\$7,098.00
Invoice	3RD QTR 2016	7/11/2016		
Cash Payment	E 101-42100-310 Other Professional Servi	SEPTEMBER SHERIFF		\$7,098.00
Invoice	3RD QTR 2016	7/11/2016		
Transaction Date	6/30/2016	Citizens State Bank	10100	Total \$21,294.00
Refer	0	NORTHLAND TRUST SERVICES, I		
Cash Payment	E 308-47000-611 Bond Interest	SEMI-ANNUAL INTEREST GO REFUNDING BOND		\$4,286.25
Invoice	07/2016	7/11/2016		
Transaction Date	7/1/2016	Citizens State Bank	10100	Total \$4,286.25
Refer	0	MN PUBLIC FACILITIES AUTHORIT		
Cash Payment	E 602-49450-601 Debt Srv Bond Principal	MANTOR DRIVE-PRINCIPAL		\$12,000.00
Invoice	07/2016	7/11/2016		
Cash Payment	E 602-49450-611 Bond Interest	MANTOR DRIVE-INTEREST		\$1,810.12
Invoice	07/2016	7/11/2016		
Transaction Date	7/1/2016	Citizens State Bank	10100	Total \$13,810.12
Refer	0	MENARDS - NORTH ROCHESTER		
Cash Payment	E 101-43100-200 Supplies	YELLOW STRIPING PAINT FOR STREETS		\$19.98
Invoice	69913	7/11/2016		
Cash Payment	E 101-45200-200 Supplies	WHITE STRIPING PAINT FOR PARK		\$39.96
Invoice	69913	7/11/2016		
Cash Payment	E 101-45200-200 Supplies	2 WASTEBASKETS FOR MANTORFIELD BATHROOMS		\$25.18
Invoice	69913	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$85.12
Refer	0	ADAMS JOE		
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	REIMBURSEMENT FOR BLEACH WWTP		\$32.06
Invoice	MAY 2016	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$32.06
Refer	0	PAYMENT SERVICE NETWORK, IN		
Cash Payment	E 602-49450-300 Professional Srvs (GEN	JUNE 2016 SERVICE FEES		\$43.47
Invoice	133869	7/11/2016		
Cash Payment	E 601-49400-300 Professional Srvs (GEN	JUNE 2016 SERVICE FEES		\$28.98
Invoice	133869	7/11/2016		

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Payments

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Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$72.45
Refer	0 STUSSY CONSTRUCTION INC				
Cash Payment	E 101-43100-224 Street Maint Materials	ROAD ROCK			\$578.20
Invoice	41678 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$578.20
Refer	0 CMS - CONSTRUCTION MGMT.SE				
Cash Payment	E 101-42400-300 Professional Svcs (GEN	JUNE 2016 BUILIDING PERMITS			\$851.10
Invoice	16-619 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$851.10
Refer	0 IBACH KIM				
Cash Payment	E 604-43150-700 Transfers from Other Fu	REIMBURSEMENT FOR PSN STORM WATER PAYMENT MEANT FOR CITY OF KASSON			\$267.16
Invoice	JULY 2016 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$267.16
Refer	0 TUNE DAVE				
Cash Payment	E 603-45183-400 Repairs & Maint Cont (G	4 FIRE RINGS FOR THE CAMPGROUND			\$60.00
Invoice	424087 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$60.00
Refer	0 PITNEY BOWES INC				
Cash Payment	E 101-41500-322 Postage	JUNE POSTAGE			\$133.73
Invoice	JULY 2016 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$133.73
Refer	0 NAPA				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	FUEL ADDITIVE FOR LOADER			\$59.96
Invoice	365-239388 7/11/2016				
Cash Payment	E 602-49450-240 Tools and Minor Equipm	V-BELT FOR WWTP			\$16.78
Invoice	365-239791 7/11/2016				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	BATTERY FOR BUCKET TRUCK			\$199.98
Invoice	JUNE 2016 7/11/2016				
Transaction Date	7/6/2016	Citizens State Bank	10100	Total	\$276.72
Refer	0 K-M TELECOM				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$110.49
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$31.00
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$31.00
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 101-41940-321 Communications Phone/	STREETS-SHOP 5119			\$74.99
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$41.00
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$31.00
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5413			\$31.00
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463			\$80.99
Invoice	JUNE 2016 7/11/2016				
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$52.49
Invoice	JUNE 2016 7/11/2016				

Payments

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Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER		\$2.00
Invoice	JUNE 2016	7/11/2016		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$34.90
Invoice	JUNE 2016	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$520.86
Refer	0 GOPHER STATE ONE CALL			
Cash Payment	E 602-49450-300 Professional Srvs (GEN	UTILITY LOCATES FOR JUNE		\$13.77
Invoice	6060536	7/11/2016		
Cash Payment	E 601-49400-300 Professional Srvs (GEN	UTILITY LOCATES FOR JUNE		\$9.18
Invoice	6060536	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$22.95
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 005019 7/11/2016		
Cash Payment	G 101-21706 Hospitalization/Medical Ins	EMPLOYEE MEDICAL		\$3,285.00
Invoice	JULY 2016	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$3,285.00
Refer	0 UC LAB - UTILITY CONSULTANTS			
Cash Payment	E 602-49450-300 Professional Srvs (GEN	BIO SOLID SAMPLING JUNE 2016		\$290.50
Invoice	92168	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$290.50
Refer	0 WASTE MANAGEMENT			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	GARBAGE REMOVAL FOR JUNE 2016		\$117.60
Invoice	3116733-2760-8	7/11/2016		
Transaction Date	7/6/2016	Citizens State Bank	10100	Total \$117.60
Refer	0 BOUND TREE MEDICAL, LLC			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	FIRST RESPONDER SUPPLIES		\$967.28
Invoice	82179064	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$967.28
Refer	0 BOUND TREE MEDICAL, LLC			
Cash Payment	E 101-42200-311 First Responder Train/Eq	TOURNIQUETS, INTUBATION MODULE, SHARPS CONTAINER FOR FIRST RESPONDERS		\$164.33
Invoice	82188817	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$164.33
Refer	0 BOUND TREE MEDICAL, LLC			
Cash Payment	E 101-42200-311 First Responder Train/Eq	CURAPLEX NPA KIT FOR FIRST RESPONDERS		\$37.58
Invoice	82190196	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$37.58
Refer	0 WILLIAMS JJ			
Cash Payment	E 101-42200-208 Training, Mileage	REIMBURSE JJ FOR MN FIRE CODE BOOK		\$135.73
Invoice	JUNE 2016	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$135.73
Refer	0 WHITEWATER WIRELESS, INC			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	REMOTE SPEAKER MIC CLIPS		\$32.54
Invoice	R16111524	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$32.54
Refer	0 NAPA			

Payments

Current Period: July 2016

Cash Payment	E 101-42200-240 Tools and Minor Equipm	SAE LED RED LIGHTS		\$279.84
Invoice	312672	7/11/2016		
Cash Payment	E 101-42200-240 Tools and Minor Equipm	SAE LED BLUE LIGHTS		\$279.84
Invoice	312672	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$559.68
Refer	0 FIRE SAFETY USA, INC			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	STREAMLIGHT - SWITCH ASSEMBLY		\$14.00
Invoice	90919	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$14.00
Refer	0 KASSON HARDWARE HANK			
Cash Payment	E 101-42200-217 Other Operating Supplie	ANTIFREEZE FOR FD		\$14.98
Invoice	JUNE 2016	7/11/2016		
Cash Payment	E 602-49450-437 Other Miscellaneous	UPS CHARGES FOR WWTP SAMPLES		\$30.77
Invoice	JUNE 2016	7/11/2016		
Cash Payment	E 101-45200-437 Other Miscellaneous	VALVE, GARBAGE BAGS, HAND SANITIZER, ROPE AND SPRAY PAINT FOR THE PARKS DEPT.		\$150.95
Invoice	JUNE 2016	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$196.70
Refer	0 CASEYS GENERAL STORES INC			
Cash Payment	E 101-42200-212 Motor Fuels	FUEL FOR FD		\$118.35
Invoice	JULY 2016	7/11/2016		
Cash Payment	E 602-49450-212 Motor Fuels	FUEL FOR WWTP		\$127.65
Invoice	JULY 2016	7/11/2016		
Cash Payment	E 101-43100-212 Motor Fuels	FUEL FOR STREETS		\$79.83
Invoice	JULY 2016	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$325.83
Refer	0 BEBEE TRAVIS			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	REIMBURSEMENT FOR PARTS FOR THE FD		\$77.82
Invoice	JUNE 2016	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$77.82
Refer	0 RED POWER DIESEL			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	SWITCH FOR PUMPER #1		\$44.80
Invoice	10117MN	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$44.80
Refer	0 EVEREST EMERGENCY VEHICLES			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	HANDLE AND GASKETS FOR RESCUE RIG		\$61.57
Invoice	001984	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$61.57
Refer	0 RIVER VALLEY POWER & SPORT			
Cash Payment	E 101-42200-208 Training, Mileage	TRAINING FOR JJ WILLIAMS		\$350.00
Invoice	82708	7/11/2016		
Cash Payment	E 101-42200-208 Training, Mileage	BOOK FOR TRAINING		\$115.00
Invoice	82708	7/11/2016		
Transaction Date	7/7/2016	Citizens State Bank	10100	Total \$465.00
Refer	0 BOUND TREE MEDICAL, LLC			
Cash Payment	E 101-42200-311 First Responder Train/Eq	COLD PACKS AND HAND RINSE FOR FIRST RESPONDERS		\$107.24
Invoice	82177626	7/11/2016		

Payments

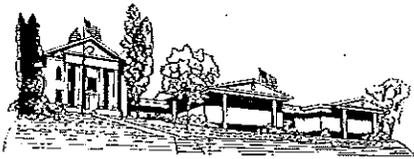
Current Period: July 2016

Transaction Date	7/7/2016	Citizens State Bank	10100	Total	\$107.24
Refer	0 DODGE MEDIA, INC				
Cash Payment	E 602-49450-303 Engineering Fees	FORCEMAIN BIDS			\$228.99
Invoice	6/30/16	7/11/2016			
Cash Payment	E 101-41110-352 Publishing	B&B PUBLIC HEARING			\$53.88
Invoice	6/30/16	7/11/2016			
Transaction Date	7/8/2016	Citizens State Bank	10100	Total	\$282.87
Refer	0 PEPSI-COLA ROCHESTER MN				
Cash Payment	E 225-45122-200 Supplies	JUNE POP MACHINES			\$71.83
Invoice	325372	7/11/2016			
Transaction Date	7/8/2016	Citizens State Bank	10100	Total	\$71.83
Refer	0 INNOVATIVE OFFICE SOLUTIONS				
Cash Payment	E 101-46500-437 Other Miscellaneous	INK FOR CHAR FOR TOURISM			\$38.99
Invoice	IN1240849	7/11/2016			
Cash Payment	E 101-43100-200 Supplies	INK FOR STREETS/SHOP			\$29.36
Invoice	IN1240849	7/11/2016			
Cash Payment	E 602-49450-200 Supplies	INK FOR WWTP			\$66.52
Invoice	IN1240849	7/11/2016			
Cash Payment	E 101-41940-200 Supplies	ENVELOPES, TAPE AND SHARPIES FOR CITY HALL			\$44.13
Invoice	IN1240849	7/11/2016			
Transaction Date	7/8/2016	Citizens State Bank	10100	Total	\$179.00

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$34,700.85
225 PARK CONCESSIONS FUND		\$71.83
308 GO REFUND BOND 2011A		\$4,286.25
601 WATER FUND		\$104.34
602 SEWER FUND		\$15,043.79
603 RV PARK		\$60.00
604 STORM SEWER FUND		\$267.16
		<u>\$54,534.22</u>

Pre-Written Checks	\$6,477.19
Checks to be Generated by the Computer	\$48,057.03
Total	<u>\$54,534.22</u>



DODGE COUNTY ENVIRONMENTAL SERVICES

721 MAIN ST N • DEPT 123

MANTORVILLE, MN 55955

507-635-6272

DATE: June 24, 2016

TO: Township Clerks, City of Kasson, City of Mantorville, City of West Concord, City of Dodge Center, City of Claremont, City of Hayfield, County Attorney, and the DNR.

FROM: Mary Greening, Administrative Assistant

RE: Zoning Amendment

The Dodge County Planning Commission will hold a public hearing on Wednesday, August 3, 2016 at 7:00 pm in the Government Services Building (old school), south wing in Mantorville, MN. The Planning Commission will be considering an amendment to the Dodge County Zoning Ordinance.

This proposal is to add language to Chapters 4: Rules and Definitions: Bio-filter(s) and BAEU-18.

Please send any written comments to the Environmental Services Office at the above address by July 19, 2016. If you have any questions please call the office at 507-635-6272.

Thank you

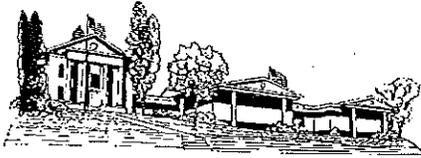
Zoning Amendment to definitions regarding Bio-filters

Chapter 4; Rules and Definitions:

Bio-Filter(s) – an odor treatment technology that utilizes microorganisms in media to oxidize odor and air emission compounds.

BAEU-18 – A bio-filter design specification document supported by research conducted by the University of Minnesota Department of Bio-systems and Agricultural Engineering. For the purposes of this definition, the required use of bio-filters meeting BAEU-18 specifications will allow for the use of similar odor treatment technologies, this may include:

1. Bio-filters constructed to BAEU-18 specifications;
2. Commercially engineered and manufactured bio-filters purchased, installed and operated according to manufacturer specifications;
3. Bio-filters constructed by a feedlot owner to meet the specifications and operational requirements of a commercially engineered and manufactured bio-filter system. The specifications must be provided to the County Feedlot Officer and approved prior to installation;
4. Or other current or future odor treatment technologies approved for use by the United State Department of Agriculture Natural Resource Conservation Service or university approved research programs.



**DODGE COUNTY
ENVIRONMENTAL SERVICES**

721 MAIN ST NORTH • DEPT 123 •

MANTORVILLE, MN 55955

507-635-6272

DATE: June 24, 2016

TO: Mantorville Township, City of Mantorville, Soil and Water Conservation District, County Highway Department, MN DNR, and MnDot

FROM: County Staff of Environmental Services

RE: Request for Comment on Land Use Proposal

A Dodge County Public Hearing is planned for August 3, 2016 to consider a request to establish a dwelling on less than 53 acres located in Section 9, Mantorville Township.

Please submit written comments prior to July 19, 2016 to the Environmental Services Office. If you wish, you can complete the attached form titled "Comment on Land Use Proposal" and mail. You may also relay comments at the Public Hearing. If we do not receive comments we will assume you have no objections.

Description of Land Use Proposal

1. **Applicant's Name:** Joel Bigelow
2. **Land Owner's Name:** Dorothy Benson
3. **Land Use Request, Intended Use:** To establish a dwelling on less than 53 acres
4. **Location:** SW ¼ of the SE ¼, Section 9, Mantorville Township.
5. **Zoning District:** Agricultural
6. **Existing Conditions** (based on staff review of in-office data):
 - A. **Current Land Use:** A partially wooded acreage with an existing dwelling.
 - B. **Neighboring Land Use:** The area is best characterized as cultivated land with 11 dwellings and 2 registered feedlots within a half mile radius. The closest feedlot that is registered for 30 animal units or more is owned by Jason Reber and is approximately 1862'

to the southeast. The second feedlot that is registered for 30 animal units or more is owned by Craig Benedix and is approximately 1740' to the east. This parcel is adjacent to County Road 11 on the west and County Road 16 on the south. State Hwy 57 is located to the west approximately 3000'. The city limits of Mantorville are approximately ½ mile to the south.

- C. **Soil, Slope, and Wetlands:** Soil, slope and climate conditions are considered "prime farmland" according to USDA definition. Parent soil type is glacial till. Hydric soils are present on the property.
 - D. **River Shoreland and Floodplain:** The Shoreland and Floodplain Zoning Districts do not exist on or near the site.
 - E. **Bedrock Depth, Type, and Karst Features:** Limestone bedrock is 50 to 100 feet below the surface. No karst features are present.
 - F. **Water Quality Sensitivity:** Because the parent soil material is till and because limestone bedrock is not near the surface, the site has a low potential to leach surface contaminants into the drinking water.
 - G. **Natural resources and wildlife:** Current record indicates that the site has "very high" value for natural resource use and protection.
7. **Typical Impacts from Similar Land Uses:** Ten auto trips per day and other impacts commonly created by single-family dwellings on large non-farm lots.
8. **Zoning Ordinance Standards that Apply:**
- A. Section 8.2: Agricultural Covenant.
 - B. Section 8.5.1: Interim Uses
 - C. Section 8.6: Performance Standards
 - D. Section 16.19 Dwelling Units – Single Family Primary
 - F. Section 17.23 Sewage Treatment
9. **Permits Required:**
- A. Interim Use Permit
 - B. Zoning Permit from Dodge County prior to construction.
 - C. Sewage Treatment Permit from Dodge County prior to construction.
10. **Attachments:**
- A. Aerial Photo showing proposed site and surrounding land use.
 - B. Request for Public Hearing and site plan prepared by Applicant
- Cc. Applicant

City Mantorville
Date 6/1/2016 thru 6/30/2016

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	201600005440	600 Washington St	Mantorville	Paper Service
S	201600004899	321 Main St N	Mantorville	Juvenile Complaint
S	201600004947	502 Main St N	Mantorville	Req for Extra Patrol
S	201600005056	22 6th St E	Mantorville	Miscellaneous Info
S	201600005069	716 Chestnut St	Mantorville	Req for Extra Patrol
S	201600005092	22 6th St E	Mantorville	Miscellaneous Info
S	201600004687	1001 Main St N	Mantorville	Mv/fixed Object
S	201600004707	15 5th St W	Mantorville	Mv/property Damage
K	201600001839	22 6th St E	Mantorville	Motorist Assist
S	201600004579	605 Clay St	Mantorville	Medical Assist
S	201600004760	31 County Rd 21	Mantorville	Drunkness
S	201600004808	707 Chestnut St	Mantorville	Welfare Check
S	201600005425	616 Clay St	Mantorville	Parking Violations
S	201600005465	1010 Walnut St	Mantorville	Animal Comp
S	201600005176	210 3rd St W	Mantorville	Animal Comp
S	201600005333	16 5th St W	Mantorville	Drunkness
S	201600004673	320 Main St N	Mantorville	Found Property
S	201600004856	820 Scott Rd	Mantorville	Missing Person
S	201600004932	22 6th St E	Mantorville	Violate Harassment Restra
S	201600004822	22 6th St E	Mantorville	Probation Check
S	201600004941	502 Main St N	Mantorville	Weather Related Compl
S	201600004685	915 Main St N	Mantorville	Ambulance Run
S	201600004755	502 Main St N	Mantorville	Ambulance Run
S	201600004812	22 6th St E	Mantorville	Ambulance Run
S	201600005181	502 Main St N	Mantorville	Ambulance Run
S	201600004727	507 Chestnut St	Mantorville	Harassment
S	201600005025	22 6th St E	Mantorville	Harassment
S	201600005377	22 6th St E	Mantorville	Fraud
S	201600004548	22 6th St E	Mantorville	MN Prairie Assist
S	201600005437	22 6th St E	Mantorville	MN Prairie Assist
S	201600005168	22 6th St E	Mantorville	MN Prairie Assist
S	201600005206	600 Washington St	Mantorville	MN Prairie Assist
S	201600005244	600 Washington St	Mantorville	MN Prairie Assist
S	201600005063	620 Washington St	Mantorville	Found Animals
S	201600004655	515 Walnut St	Mantorville	Noise Complaint
S	201600005365	22 6th St E	Mantorville	Miscellaneous
S	201600005435	815 Blanch St	Mantorville	Miscellaneous
S	201600005478	22 6th St E	Mantorville	Warrants- Out of Co.
S	201600004521	421 Chestnut St	Mantorville	Miscellaneous
S	201600004756	321 Main St N	Mantorville	Miscellaneous
S	201600004849	321 Main St N	Mantorville	Miscellaneous
S	201600004877	22 6th St E	Mantorville	Miscellaneous
S	201600005041	22 6th St E	Mantorville	Violate Drug Court Rules
S	201600005095	22 6th St E	Mantorville	Miscellaneous
S	201600005326	407 Main St N	Mantorville	Miscellaneous
S	201600005341	22 6th St E	Mantorville	Miscellaneous
S	201600004631	715 7th St W	Mantorville	Suspicious Activity
S	201600004661	921 Jefferson St	Mantorville	Suspicious Activity
S	201600004719	420 Mantor Dr	Mantorville	Suspicious Activity
S	201600004741	321 Main St N	Mantorville	Suspicious Activity
S	201600004908	321 Main St N	Mantorville	Suspicious Activity
S	201600004949	321 Main St N	Mantorville	Suspicious Activity
S	201600004993	308 Mantor Dr	Mantorville	Residence/business Ck
S	201600005114	501 Main St N	Mantorville	Suspicious Activity
S	201600005136	22 6th St E	Mantorville	Suspicious Activity
S	201600005164	22 6th St E	Mantorville	Stalking/609.749/hara
S	201600004509	515 Walnut St	Mantorville	Funeral Escort
S	201600004608	515 Walnut St	Mantorville	Funeral Escort
S	201600005449	22 6th St E	Mantorville	Drug Paraphernalia

City Mantorville
Date 6/1/2016 thru 6/30/2016

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	201600004967	507 Chestnut St	Mantorville	Trespassing
S	201600004666	507 Chestnut St	Mantorville	Larceny
S	201600004884	507 Chestnut St	Mantorville	Narcotics
S	201600004907	320 Main St N	Mantorville	Traffic
S	201600005431	1000blk Main St	Mantorville	Narcotics
S	201600005443	22 6th St E	Mantorville	Narcotics
S	201600005323	9 5th St W	Mantorville	Larceny
S	201600005401	22 6th St E	Mantorville	Violate/cond-release
S	201600005402	22 6th St E	Mantorville	Violate/cond-release
S	201600005464	600 Washington St	Mantorville	Civil
S	201600005403	16 5th St W	Mantorville	Probation Violation
S	201600005444	22 6th St E	Mantorville	Probation Violation
S	201600004523	801 Clay St	Mantorville	Disturbance
S	201600005119	22 6th St E	Mantorville	Probation Violation
S	201600005195	22 6th St E	Mantorville	Probation Violation
S	201600004538	507 Chestnut St	Mantorville	Civil
S	201600004663	22 6th St E	Mantorville	Mental Case
S	201600004689	22 6th St E	Mantorville	Violate/cond-release
S	201600004835	821 Blanch St	Mantorville	Civil
S	201600004867	22 6th St E	Mantorville	Civil
S	201600004906	31 County Rd 21	Mantorville	Civil
S	201600005142	810 Adams St	Mantorville	Civil
S	201600005203	715 7th St W	Mantorville	Civil
S	201600005255	16 5th St W	Mantorville	Domestic
S	201600005259	22 6th St E	Mantorville	Violate/cond-release
K	201600001881	22 6th St E	Mantorville	Assist Other Agency
K	201600001990	1000blk Main St N	Mantorville	Assist Other Agency
K	201600001734	915 Main St N	Mantorville	Assist Other Agency

Total

87

City of Mantorville

June 27, 2016

Dear Resident;

You are receiving this notice because your property is within the required public hearing notice area for notification of a request for a Conditional Use Permit. The Conditional Use Request is to operate a Bed and Breakfast which is allowed under chapter 150.070 and 150.044 of the Mantorville City Code. The applicant is Sharon Davern and the address is 121 5th Street West. Please see the notice below for additional information.

If you are unable to attend the hearing, you may submit written comments to the City of Mantorville, 21 – 5th Street East, PO Box 188, Mantorville, MN, 55955. Written comments will be given to the City Council the night of the hearing.

Sincerely,



Camille C. Reber
City Clerk Treasurer

PUBLIC HEARING NOTICE

Notice is hereby given that the Mantorville City Council will hold a public hearing on Monday, July 11, 2016 starting at 6:30 pm, or shortly thereafter, in the City Council Chambers, to consider the following zoning request:

- An application for a Conditional Use Permit for a Bed and Breakfast per Section 150.070 and 150.044 of the Mantorville City Code.

The applicant is Sharon Davern and the property address is 121 5th Street West, City of Mantorville, Dodge County, Minnesota.

All interested persons should attend. If you are unable to attend the hearing, written comments may be submitted to the City prior to the hearing.

Published this 30th day of June, 2016
Camille C. Reber
City Clerk Treasurer

CITY OF MANTORVILLE
CONDITIONAL USE PERMIT

Fee

\$250

(A) Applicant's Name JARON DAVEN Phone _____

(B) Address 121 5th Street West Email Address _____

(C) Owner's Name (if different from Applicant) _____ Phone _____

(D) Owner's Address _____ Email Address _____

(E) Address of the Property 121 - 5th Street West

(F) Tax Parcel ID Number(s) 25.100.0180

(G) Legal Description of the Property Lot 5 + N47 ft. of Lot 4 - Bk 2 - Original Plat

(H) Present Zoning Classification of the Property BUSINESS/RESIDENTIAL - Transitional / R-2

(I) Existing Use of the Property family home - MASSAGE BUSINESS

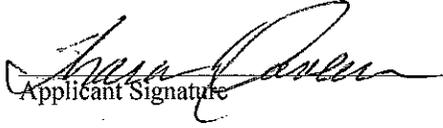
(J) The Conditional Use Permit requested is a permitted Conditional Use as described in Section 150.070 (C) of the City Code.

(K) Explain the requested conditional use (give details of the type, size, purpose, and any other relevant information regarding the proposed use):

short term VACATION RENTAL of my 2 guest bedrooms in my home.
rentals of the bedrooms are only allowed if I or an agent is also on the property. No more than 4 people at a time. No meals are offered. Bookings accepted only through AIRBNB which verifies the renter.
NO GUESTS ALLOWED IF I AM OUT OF TOWN.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the Mantorville Zoning Ordinance and other applicable City ordinances. Submittal of the application, required information and fee does not guarantee the issuance of a conditional use permit. Additional information may be needed or conditions may exist that would prevent the actual granting of a conditional use permit.

I hereby certify with my signature that all data on my application form, and any additional sheets, plans and specifications are true and correct to the best of my knowledge.


Applicant Signature

6-15-16

Date

Property Owner Signature (if different from Applicant)

Date

PROCEDURES: The procedure for applying for a conditional use permit are as follows:

1. The applicant shall file the completed application together with the required exhibits and pay an application fee as established by the City Council.
2. When the City Clerk determines the application to be complete the public hearing date will be set.
3. The City Clerk shall publish a notice of the Public Hearing at least once in the legal newspaper not less than ten (10) days and not more than thirty (30) days prior to the hearing.
4. The City Clerk shall give written notice to all property owners within 350 feet of the outer boundaries of the property in question; however, failure of any property owner to receive such notification shall not invalidate the proceedings.
5. The City Council shall take action to approve or deny the application within sixty (60) days of receiving a completed application. If the Council cannot take action to approve or deny the application within these sixty (60) days, the Council may extend the timeline for taking action before the end of the initial 60-day period by providing written notice of the extension to the applicant. The notification shall state the reasons for the extension and its anticipated length, which may not exceed sixty (60) days unless approved by the applicant in writing.
6. No application for a conditional use permit shall be considered by the City Council within a one (1) year period following a denial of such request, except that the City Clerk may permit a new application to be filed if new evidence or a change in circumstances warrant it.

REQUIRED EXHIBITS FOR CONDITIONAL USE PERMITS The following exhibits shall be required:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 1. A completed application form |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 2. An accurate boundary description of the property, in some cases a survey of the property by a licensed surveyor will be required |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 3. Evidence of ownership or enforceable option on the property |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 4. A development plan of the property showing the existing or proposed buildings, streets, access roads, driveways, parking spaces, and/or signs - <i>NO DEVELOPMENT BEING DONE</i> |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 5. Landscaping and screening plans - <i>NO LANDSCAPING / SCREENING PLANS</i> |

NOTE: SUBMITTAL OF THE REQUIRED INFORMATION DOES NOT GUARANTEE THE GRANTING OF CONDITIONAL USE PERMIT. ADDITIONAL INFORMATION MAY BE NEEDED OR CONDITIONS MAY EXIST THAT WOULD PREVENT THE ACTUAL GRANTING OF A CONDITIONAL USE PERMIT.

FOR OFFICE USE ONLY

Date Submitted 6/20/11 *By U.S. Mail* Date Accepted 6/20/11 Fee Paid \$250⁰⁰

Public Hearing Date: July 11, 2011

(Circle one) Approved Denied by the City Council on _____.

If approved, the following conditions were prescribed:

1. _____
2. _____
3. _____
4. _____

If denied, denial was for the following reason(s): _____

AMENDED RESOLUTION 2016-06

A RESOLUTION AUTHORIZING RECERTIFICATION OF OUTSTANDING CHARGES TO PARCEL ID# 25.100.3461 IN THE CITY OF MANTORVILLE

WHEREAS, in 2011, the Mantorville City Council authorized the certification of an outstanding Fire Call Charge per Resolution 2011-26 to Parcel ID# 25.100.3461 in the amount of \$1,580; and

WHEREAS, in 2012, the Mantorville City Council authorized the certification of an outstanding charge for abatement of debris per Resolution 2012-04 to Parcel ID# 25.100.3461 in the amount of \$4,855; and

WHEREAS, because Parcel ID# 25.100.3461 went into a tax forfeiture proceeding and was placed on public auction by Dodge County of May 23, 2016, the aforementioned City assessments against Parcel ID# 25.100.3461 were cancelled ; and

WHEREAS, pursuant to Minnesota Statutes, Sections 415.01 and 366.011 and 366.012, the City may assess the aforementioned assessments cancelled by the tax forfeiture proceeding; and

WHEREAS, the Dodge County Notice of Public Sale of Tax-Forfeited Lands for Parcel ID# 25.100.3461 gives notice of the unpaid balance of \$6,435 in assessments and states that the municipality has the right to reassess any special assessments previously levied before forfeiture of the parcel; and

WHEREAS, the City Council feels that the new property owner benefits from the abatement of the debris charge but not the fire call charge; and

WHEREAS, the City of Mantorville's proceeds from the sale of the tax forfeited parcel is \$2,960. The amount of taxes forfeited from the property from 2011-2016 is \$2,517.53.

NOW THEREFORE BE IT RESOLVED, by the Mantorville City Council, that it will recertify to the Dodge County Recorder, \$3,145 to parcel ID # 25.100.3461 which represents a portion of the tax forfeited assessments previously placed on the property. The amount will be paid in equal installments of \$629.00 over a five year period.

Passed by the Mantorville City Council this 11th day of July, 2016.

Mayor Chuck Bradford

Attest:

City Clerk Treasurer, Camille C. Reber

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Mantorville Fire Dept. Relief Association

Previous Gambling Permit Number: X-05638

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 21 5th Street East

City: Mantorville State: MN Zip: 55955 County: Dodge

Name of Chief Executive Officer (CEO): Jennifer Hodgman

Daytime Phone: _____ Email: _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mantorville Fire Department

Address (do not use P.O. box): 21 5th Street East

City or Township: Mantorville Zip: 55955 County: Dodge

Date(s) of activity (for raffles, indicate the date of the drawing): September 11, 2016

Check each type of gambling activity that your organization will conduct:

- Bingo* Paddlewheels* Pull-Tabs* Tipboards*

Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: Mantorville

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (If required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

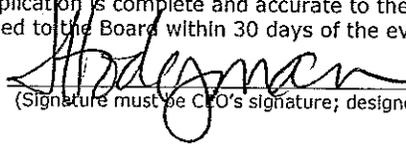
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 06/28/16
(Signature must be CEO's signature; designee may not sign)

Print Name: Jennifer Hodgman

REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.
- Financial report to be completed within 30 days after the gambling activity is done:**
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.
- Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

- Mail application with:**
- a copy of your proof of nonprofit status, and
 - application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.
- To:** Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
- Questions?**
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

CITY OF MANTORVILLE

AN ORDINANCE AMENDING SECTION 150.025 OF THE MANTORVILLE CITY
ZONING CODE

THE CITY COUNCIL OF THE CITY OF MANTORVILLE, MINNESOTA, ORDAINS:

Section 1. Section 150.025 of the Mantorville City Code is hereby amended by deleting the stricken language and inserting the double under lined language as follows:

§ 150.025 ACCESSORY BUILDINGS OR STRUCTURES.

(A) *Permit requirements.* No accessory building or structure shall be placed, erected or constructed on a lot where a permitted principal structure has not been constructed. This section shall not be construed to govern the sequencing of a construction project in which both the principal and accessory structures are to be built simultaneously. No accessory building or structure shall be constructed or erected which does not comply with the Minnesota State Building Code.

(B) *Size and flooring.* Accessory buildings 200 square feet or more shall require placement on a non-porous flooring such as concrete or bituminous. Accessory buildings not requiring non-porous flooring shall be secured by being tied or anchored to the ground. Accessory buildings ~~120~~ 200 square feet ~~or~~ or less shall not require a building permit but must still abide by all pertinent sections of the Minnesota State Building Code.

(C) *Attached accessory structure.* An accessory structure building, including but not limited to car ports and breezeways attached to the principal structure building on a lot, shall be made structurally a part thereof, shall be considered a part thereof and shall comply in all respects with the requirements of this chapter applicable to the principal building.

(D) *Detached.* Detached accessory building footprint shall not exceed ~~900 square feet in total area.~~ 200% of the primary structure footprint. ~~Any accessory building exceeding 900 square feet in total area will require a variance and be subject to approval or denial by the City Council.~~ In all districts, all detached accessory buildings shall be located in the side or rear yards. Accessory buildings shall maintain a side yard setback as required by the district regulations. No accessory building shall be placed closer than 6 feet from the rear lot line or 6 feet from the principal structure.

(E) *Residential.* Detached accessory buildings in the residential districts shall not exceed ~~1 story or 16 feet in height.~~ 16 feet in height or exceed the height of the principal structure on the same lot, whichever is greater. The height is measured from the peak of the building to the ground directly below the peak.

(F) *Maximum.* Each lot shall have no more than two accessory buildings.

ORDINANCE 01-2016

DRAFT

~~Location. Accessory buildings in the Residential districts shall conform to the side yard setbacks in the district in which the property is located and shall be located no closer than 6 feet from the rear property line.~~

Section 2. This Ordinance shall be in full force and effect upon its passage and publication.

Passed by the City Council of the City of Mantorville this ____ day of _____, 2016.

Chuck Bradford
Mayor

ATTEST:

Camille Reber, City Clerk Treasurer

CITY OF MANTORVILLE

AN ORDINANCE AMENDING SECTION 150.044 OF THE MANTORVILLE CITY ZONING CODE

THE CITY COUNCIL OF THE CITY OF MANTORVILLE, MINNESOTA, ORDAINS:

Section 1. Section 150.044 of the Mantorville City Code is hereby amended by deleting the ~~stricken~~ language as follows and adding the double under lined language:

§ 150.044 BED AND BREAKFASTS, GUEST HOUSE OR TOURISM HOME.

(A) *Generally.* A Bed and Breakfast, Guest House or Tourism Home establishments is allowed as a conditional use in residential zones ~~may be permitted~~ by conditional use permit if when the following conditions listed in (B) are met.

(B) *Conditions.*

(1) The owner or operator shall reside on the property;

(2) The establishment shall conform with State Health and Building Code requirements;

~~(3) The only meal served to guests shall be breakfast and only guests shall be served.~~

~~(4) Guests shall not stay for more than 14 days within a 90-day period.~~

~~(5) A minimum of 1 off-street parking space for each guest room and 2 additional off-street spaces for the residents~~ owner or operator shall be provided;

~~(6) On premises advertising for any bed and breakfast facility establishment located in any residential zone shall be limited to either 1 wall sign or 1 free standing sign not more than 2 square feet in area per sign face. The content of any such sign shall be limited to identifying not more than the name and address of the facility. No sign shall be internally illuminated;~~

~~(7) No cooking or cooking facilities shall be allowed or provided in the guest rooms;~~
and

~~(8) The facility shall have historical or architectural significance.~~

(6) The number of rentable rooms shall not exceed five.

ORDINANCE 02-2016

DRAFT

Section 2. This ordinance shall be in full force and effect upon its passage and publication.

Passed by the City Council of the City of Mantorville, Minnesota, this ____ day of _____, 2016.

ATTEST:

Chuck Bradford
Mayor

Camille Reber, City Clerk Treasurer

CITY OF MANTORVILLE

AN ORDINANCE AMENDING SECTION 150.071 OF THE MANTORVILLE CITY ZONING CODE

THE CITY COUNCIL OF THE CITY OF MANTORVILLE, MINNESOTA, ORDAINS:

Section 1. Section 150.071 of the Mantorville City Code is hereby amended by deleting the ~~stricken~~ language as follows and adding the double under lined language;

§ 150.071 TRANSITIONAL DISTRICT.

(A) *Purpose and intent.* It is the purpose and intent of the Transitional District to provide a buffering or transitional area between dissimilar districts and to accommodate an area undergoing a change from ~~1~~ one predominate ~~form~~ of land use to another.

(B) *Permitted uses.* The following shall be permitted uses in the Transitional District: ~~Permitted uses shall be any use permitted in the most restrictive district, not including a P.U.D., adjoining the Transitional District. For purposes of determining the most restrictive district, the following order is established:~~

- ~~———— (1) R-1 Low Density Residential District is most restrictive;~~
- ~~———— (2) R-2 Medium to High Density Residential District; and~~
- ~~———— (3) C Commercial is least restrictive.~~

- (1) Detached Dwelling;
- (2) Attached Dwelling;
- (3) 2-Family Dwelling;
- (4) Multi-Family Dwelling with no more than 4 Dwelling Units;
- (5) Quadra-Plex Dwelling;
- (6) State licensed residential facility serving 6 or fewer persons;
- (7) State licensed Child Care Facility serving 12 or fewer persons;
- (8) Home Occupation;
- (9) Public recreation including Parks, playgrounds, hiking and biking trails;
- (10) Wildlife, forest and wetland preserves or management areas and game refuge areas;

(11) Historic Site; and

(12) Accessory Building or Structure meeting the requirements of Section 150.025.

(C) *Conditional uses.* The following shall be conditional uses in the Transitional District: shall be any use

(1) any use listed as a conditional use in R-1 or R-2;

(2) any use listed as permitted use in the Commercial Zone;

(3) any use listed as a conditional in the Commercial Zone; and

(4) any use listed in the City Code that requires a Conditional Use Permit.

~~permitted in an adjoining district, not including a P.U.D., and those defined as permitted uses in this Transitional District, and any use that is a conditional use in an adjoining district.~~

(D) Lot Area, Frontage Yard Regulations

The minimum requirements shall follow those defined under the current zoning district that the use is allowed in. Where the use is defined as a permitted use in more than one district, the requirements listed in section 150.069 shall be met.

(E) Lots Fronting More than 1 Street

Lots fronting more than 1 street shall maintain a yard on those streets conforming to the requirements of the current zoning district that the use is following as noted in (D) above. When a lot line is adjacent to an alley, the rear yard setback will be maintained.

(F) Maximum Lot Coverage

The percentage of lot area covered by a main building and accessory buildings shall not exceed the percentage as defined in the requirements of the current zoning district that the use is following as noted in (D) above.

(G) Height Regulations

No building, hereafter erected or altered, shall exceed the requirements of the current zoning district that the use is following as noted in (D) above.

(H) Buffer yards and Screening

Upon establishment of any nonresidential use adjacent to or abutting an existing residential use, thirty feet shall be required on that side of the property abutting any residential use and shall include the required buffer yards and screening as specified in 150.027, unless separated from the adjacent residential property by a public street which is not an alley.

(1) Lots of Record

Where existing lots fail to comply with the provisions of this chapter, the Council may allow the minimum lot area, to be reduced in conformity with the existing neighborhood.

Section 2. This Ordinance shall be in full force and effect upon its passage and publication.

Passed by the City Council of the City of Mantorville this ____ day of _____, 2016.

Chuck Bradford
Mayor

ATTEST:

Camille Reber, City Clerk Treasurer

CITY OF MANTORVILLE

AN ORDINANCE AMENDING SECTION 150.021 OF THE MANTORVILLE CITY CODE AND OPTING OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593

WHEREAS, on May 12, 2016, Governor Dayton signed in to law the creation and regulation of temporary family health care dwellings, codified at Minnesota Statutes Section 462.3593, which permit and regulate temporary family health care dwellings;

WHEREAS, subdivision 9 of Minnesota Statutes Section 462.3593 allows cities to “opt out” of those regulations.

THE CITY COUNCIL OF THE CITY OF MANTORVILLE ORDAINS AS FOLLOWS;

Section 1. Section 150.021 of the Mantorville City Code is amended by adding the double under lined language as follows:

(I) Pursuant to authority granted by Minnesota Statutes Section 462.3593, subdivision 9, the City of Mantorville opts-out of the requirements of Minnesota Statute 462.3593, which defines and regulates Temporary Family Health Care Dwellings.

Section 2. This Ordinance shall be effective immediately upon its passage and publication.

Passed by the City Council of the City of Mantorville this ____ day of _____, 2016.

Mayor Chuck Bradford

ATTEST:

City Clerk Treasurer, Camille C. Reber

MANTORVILLE, MN
REVENUE ACCOUNTS YTD
 Current Period: June 2016

ACCOUNT	DESCRIPTION	2016 Budget	YTD Revenue	Balance
Fund 101 GENERAL FUND				
101-31000	General Property Taxes	\$427,226.00	\$241,360.32	\$185,865.68
101-32000	Licenses and Permits	\$3,000.00	\$2,510.00	\$490.00
101-32110	Liquor Licenses	\$5,800.00	\$5,500.00	\$300.00
101-32210	Building Permits	\$10,000.00	\$2,067.48	\$7,932.52
101-32240	Animal Licenses	\$400.00	\$235.00	\$165.00
101-32241	Animal Impound Charges	\$200.00	\$0.00	\$200.00
101-33000	Intergovernmental Revenues	\$0.00	\$0.00	\$0.00
101-33160	Other Grants - Health Wellness	\$2,000.00	\$1,890.00	\$110.00
101-33170	FEMA Grants	\$0.00	\$0.00	\$0.00
101-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00
101-33401	Local Government Aid	\$267,638.00	\$0.00	\$267,638.00
101-33402	Market Value Credit MVC	\$0.00	\$0.00	\$0.00
101-33420	Fire State Aid	\$18,000.00	\$0.00	\$18,000.00
101-33423	PERA Aid	\$1,041.00	\$0.00	\$1,041.00
101-33440	Fire Department Grants	\$0.00	\$0.00	\$0.00
101-33610	County Grants/Aid for Hwy	\$3,350.00	\$0.00	\$3,350.00
101-34101	City Property Rent Revenue	\$0.00	\$800.00	-\$800.00
101-34103	Zoning and Subdivision Fees	\$500.00	\$0.00	\$500.00
101-34107	Assessment Search Fees	\$500.00	\$240.00	\$260.00
101-34202	Fire Protection-Contract Fee	\$59,204.00	\$59,204.00	\$0.00
101-34203	Fire Call Fee	\$3,000.00	\$1,083.03	\$1,916.97
101-34780	Park Fees	\$750.00	\$690.00	\$60.00
101-35000	Fines and Forfeits	\$3,000.00	\$1,421.21	\$1,578.79
101-36200	Miscellaneous Revenue	\$1,500.00	\$0.00	\$1,500.00
101-36201	Refunds and Reimbursements	\$3,000.00	\$7,911.91	-\$4,911.91
101-36210	Interest Earnings	\$2,000.00	\$636.06	\$1,363.94
101-38050	Cable Franchise Fees	\$6,000.00	\$2,311.18	\$3,688.82
101-39200	Interfund Operating Transfers	\$0.00	\$0.00	\$0.00
101-39201	Transfer from General Fund	\$21,000.00	\$0.00	\$21,000.00
101-39202	Contribution-Enterprise Fund	\$0.00	\$0.00	\$0.00
101-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00
Fund 101 GENERAL FUND		\$839,109.00	\$327,860.19	\$511,248.81
Fund 225 PARK CONCESSIONS FUND				
225-34740	Park & Rec Concessions	\$0.00	\$188.30	-\$188.30
225-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
225-39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00
Fund 225 PARK CONCESSIONS FUND		\$0.00	\$188.30	-\$188.30
Fund 308 GO REFUND BOND 2011A				
308-36100	Special Assessments	\$0.00	\$13,887.98	-\$13,887.98
308-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
308-37155	Connection Fees	\$0.00	\$0.00	\$0.00
308-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00
308-39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00
Fund 308 GO REFUND BOND 2011A		\$0.00	\$13,887.98	-\$13,887.98
Fund 601 WATER FUND				
601-36100	Special Assessments	\$0.00	\$78.75	-\$78.75
601-36200	Miscellaneous Revenue	\$0.00	\$336.00	-\$336.00
601-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
601-37100	Water Sales	\$140,000.00	\$71,656.06	\$68,343.94
601-37150	Water Connect/Reconnect Fee	\$0.00	\$0.00	\$0.00

ACCOUNT	DESCRIPTION	2016 Budget	YTD Revenue	Balance
601-37160	Water Penalty	\$0.00	\$1,145.36	-\$1,145.36
601-37170	MDH Fee	\$0.00	\$1,388.17	-\$1,388.17
601-37180	Commercial Water Tax	\$0.00	\$385.56	-\$385.56
601-39202	Contribution-Enterprise Fund	\$0.00	\$0.00	\$0.00
601-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00
601-39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00
Fund 601 WATER FUND		\$140,000.00	\$74,989.90	\$65,010.10
Fund 602 SEWER FUND				
602-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00
602-36100	Special Assessments	\$0.00	\$4,024.05	-\$4,024.05
602-36200	Miscellaneous Revenue	\$0.00	\$40.00	-\$40.00
602-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
602-37200	Sewer Sales	\$193,780.00	\$115,898.00	\$77,882.00
602-37250	Sewer Connect/Reconnect Fee	\$0.00	\$0.00	\$0.00
602-37251	SEWER CONNECT FEE MANTOR DR	\$0.00	\$0.00	\$0.00
602-37260	Swr Penalty	\$0.00	\$1,745.97	-\$1,745.97
602-38051	Gas Franchise Fee	\$10,321.00	\$2,592.00	\$7,729.00
602-38052	Electric Franchise Fee	\$12,324.00	\$3,160.05	\$9,163.95
602-39202	Contribution-Enterprise Fund	\$0.00	\$0.00	\$0.00
602-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00
602-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00
602-39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00
Fund 602 SEWER FUND		\$216,425.00	\$127,460.07	\$88,964.93
Fund 603 RV PARK				
603-34000	Charges for Services	\$8,000.00	\$6,985.00	\$1,015.00
603-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
Fund 603 RV PARK		\$8,000.00	\$6,985.00	\$1,015.00
Fund 604 STORM SEWER FUND				
604-36100	Special Assessments	\$0.00	\$136.50	-\$136.50
604-36210	Interest Earnings	\$0.00	\$0.00	\$0.00
604-37500	Storm Sewer Revenue	\$18,000.00	\$9,779.58	\$8,220.42
604-37560	Storm Sewer Penalty	\$0.00	\$0.00	\$0.00
604-39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00
Fund 604 STORM SEWER FUND		\$18,000.00	\$9,916.08	\$8,083.92
		\$1,221,534.00	\$561,287.52	\$660,246.48

MANTORVILLE, MN
MONTHLY EXPENSE LIST

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Current Period: June 2016

Account Descr	2016 Budget	YTD Expense	Balance
Fund 101 GENERAL FUND			
Dept 41110 Council			
E 101-41110-101 Salaries	\$9,200.00	\$0.00	\$9,200.00
E 101-41110-120 Benefits	\$800.00	\$0.00	\$800.00
E 101-41110-151 Worker s Comp Insurance Prem	\$53.00	\$60.00	-\$7.00
E 101-41110-208 Training, Mileage	\$2,000.00	\$0.00	\$2,000.00
E 101-41110-352 Publishing	\$2,000.00	\$355.88	\$1,644.12
E 101-41110-365 Other Insurance	\$0.00	\$0.00	\$0.00
E 101-41110-433 Dues and Memberships	\$1,600.00	\$665.00	\$935.00
E 101-41110-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00
Dept 41110 Council	\$15,653.00	\$1,080.88	\$14,572.12
Dept 41410 Elections			
E 101-41410-101 Salaries	\$2,000.00	\$0.00	\$2,000.00
E 101-41410-430 Miscellaneous	\$200.00	\$0.00	\$200.00
Dept 41410 Elections	\$2,200.00	\$0.00	\$2,200.00
Dept 41500 Financial Administration			
E 101-41500-101 Salaries	\$57,500.00	\$27,242.30	\$30,257.70
E 101-41500-120 Benefits	\$20,000.00	\$9,796.85	\$10,203.15
E 101-41500-151 Worker s Comp Insurance Prem	\$500.00	\$300.00	\$200.00
E 101-41500-200 Supplies	\$700.00	\$362.32	\$337.68
E 101-41500-208 Training, Mileage	\$0.00	\$0.00	\$0.00
E 101-41500-300 Professional Srvs (GENERAL)	\$1,800.00	\$1,091.00	\$709.00
E 101-41500-312 Animal Impound Fees	\$700.00	\$363.78	\$336.22
E 101-41500-322 Postage	\$3,000.00	\$1,380.50	\$1,619.50
E 101-41500-350 Print/Binding (GENERAL)	\$1,100.00	\$650.29	\$449.71
E 101-41500-437 Other Miscellaneous	\$500.00	\$326.79	\$173.21
E 101-41500-445 Health and Wellness	\$2,000.00	\$500.78	\$1,499.22
E 101-41500-570 Capital Outlay	\$0.00	\$0.00	\$0.00
Dept 41500 Financial Administration	\$87,800.00	\$42,014.61	\$45,785.39
Dept 41530 Accounting			
E 101-41530-301 Auditing and Acct g Services	\$15,500.00	\$15,775.00	-\$275.00
Dept 41530 Accounting	\$15,500.00	\$15,775.00	-\$275.00
Dept 41550 Assessing			
E 101-41550-310 Other Professional Services	\$5,929.00	\$5,929.00	\$0.00
Dept 41550 Assessing	\$5,929.00	\$5,929.00	\$0.00
Dept 41600 Law/Legal Services			
E 101-41600-304 Legal Fees	\$30,000.00	\$12,218.06	\$17,781.94
Dept 41600 Law/Legal Services	\$30,000.00	\$12,218.06	\$17,781.94
Dept 41940 General Govt Buildings/Plant			
E 101-41940-136 Employee Deductable Allowance	\$1,500.00	\$500.00	\$1,000.00
E 101-41940-200 Supplies	\$800.00	\$291.18	\$508.82
E 101-41940-220 Bldg.Repair and Maintenance	\$2,450.00	\$252.41	\$2,197.59
E 101-41940-228 Equip. Repair and Maintenance	\$200.00	\$163.20	\$36.80
E 101-41940-321 Communications Phone/Cell	\$4,000.00	\$1,857.82	\$2,142.18
E 101-41940-362 Property Ins	\$24,000.00	\$19,833.00	\$4,167.00
E 101-41940-380 Utility Services	\$11,000.00	\$6,300.52	\$4,699.48
E 101-41940-384 Refuse/Garbage Disposal	\$1,600.00	\$694.13	\$905.87
E 101-41940-417 Uniforms	\$600.00	\$0.00	\$600.00
E 101-41940-439 Janitors	\$800.00	\$267.20	\$532.80
Dept 41940 General Govt Buildings/Plant	\$46,950.00	\$30,159.46	\$16,790.54

Account Descr	2016 Budget	YTD Expense	Balance
Dept 41950 Engineering Professional Serv			
E 101-41950-303 Engineering Fees	\$15,000.00	\$513.60	\$14,486.40
Dept 41950 Engineering Professional Serv	\$15,000.00	\$513.60	\$14,486.40
Dept 42100 Police Protection Contract			
E 101-42100-310 Other Professional Services	\$85,200.00	\$42,588.00	\$42,612.00
Dept 42100 Police Protection Contract	\$85,200.00	\$42,588.00	\$42,612.00
Dept 42200 Fire Department			
E 101-42200-101 Salaries	\$17,400.00	\$17,416.00	-\$16.00
E 101-42200-120 Benefits	\$1,400.00	\$1,332.29	\$67.71
E 101-42200-124 Fire Pension Contributions	\$4,000.00	\$4,000.00	\$0.00
E 101-42200-126 Fire State Aid - Relief Assoc	\$18,000.00	\$0.00	\$18,000.00
E 101-42200-130 Insurance	\$200.00	\$0.00	\$200.00
E 101-42200-151 Worker s Comp Insurance Prem	\$2,600.00	\$3,700.00	-\$1,100.00
E 101-42200-208 Training, Mileage	\$5,000.00	\$2,641.00	\$2,359.00
E 101-42200-212 Motor Fuels	\$2,500.00	\$540.49	\$1,959.51
E 101-42200-217 Other Operating Supplies	\$1,500.00	\$409.78	\$1,090.22
E 101-42200-228 Equip. Repair and Maintenance	\$8,000.00	\$5,814.83	\$2,185.17
E 101-42200-240 Tools and Minor Equipment	\$18,000.00	\$1,329.97	\$16,670.03
E 101-42200-311 First Responder Train/Equip	\$3,000.00	\$2,217.11	\$782.89
E 101-42200-321 Communications Phone/Cell	\$650.00	\$186.00	\$464.00
E 101-42200-380 Utility Services	\$7,000.00	\$3,458.29	\$3,541.71
E 101-42200-437 Other Miscellaneous	\$800.00	\$433.23	\$366.77
E 101-42200-442 Grant Award Related Expenses	\$0.00	\$0.00	\$0.00
E 101-42200-570 Capital Outlay	\$10,000.00	\$1,970.00	\$8,030.00
E 101-42200-701 Transfers to Other Funds	\$27,750.00	\$0.00	\$27,750.00
E 101-42200-720 Operating Transfers	\$0.00	\$0.00	\$0.00
Dept 42200 Fire Department	\$127,800.00	\$45,448.99	\$82,351.01
Dept 42400 Building Inspection			
E 101-42400-300 Professional Srvs (GENERAL)	\$10,000.00	\$2,828.08	\$7,171.92
E 101-42400-314 Blight Removal (Demo)	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection	\$10,000.00	\$2,828.08	\$7,171.92
Dept 43100 Streets Department			
E 101-43100-101 Salaries	\$52,000.00	\$26,998.33	\$25,001.67
E 101-43100-120 Benefits	\$24,850.00	\$13,308.31	\$11,541.69
E 101-43100-151 Worker s Comp Insurance Prem	\$3,000.00	\$3,138.00	-\$138.00
E 101-43100-200 Supplies	\$1,500.00	\$464.63	\$1,035.37
E 101-43100-208 Training, Mileage	\$500.00	\$0.00	\$500.00
E 101-43100-212 Motor Fuels	\$2,500.00	\$1,160.00	\$1,340.00
E 101-43100-224 Street Maint Materials	\$5,000.00	\$4,304.01	\$695.99
E 101-43100-228 Equip. Repair and Maintenance	\$3,000.00	\$2,922.33	\$77.67
E 101-43100-229 Safety/OSHA	\$1,700.00	\$31.00	\$1,669.00
E 101-43100-240 Tools and Minor Equipment	\$500.00	\$363.87	\$136.13
E 101-43100-570 Capital Outlay	\$23,700.00	\$1,800.00	\$21,900.00
Dept 43100 Streets Department	\$118,250.00	\$54,490.48	\$63,759.52
Dept 43125 Ice & Snow Removal			
E 101-43125-212 Motor Fuels	\$3,500.00	\$435.21	\$3,064.79
E 101-43125-404 Repairs/Maint Machinery/Equip	\$3,000.00	\$1,605.10	\$1,394.90
E 101-43125-406 Snow/Ice Removal	\$10,000.00	\$3,242.60	\$6,757.40
E 101-43125-570 Capital Outlay	\$5,300.00	\$0.00	\$5,300.00
Dept 43125 Ice & Snow Removal	\$21,800.00	\$5,282.91	\$16,517.09
Dept 43160 Street Lighting			
E 101-43160-381 Electric Utilities	\$22,000.00	\$14,979.67	\$7,020.33

Account Descr	2016 Budget	YTD Expense	Balance
Dept 43160 Street Lighting	\$22,000.00	\$14,979.67	\$7,020.33
Dept 45200 Parks			
E 101-45200-101 Salaries	\$8,600.00	\$1,357.23	\$7,242.77
E 101-45200-120 Benefits	\$4,200.00	\$239.43	\$3,960.57
E 101-45200-151 Worker s Comp Insurance Prem	\$500.00	\$400.00	\$100.00
E 101-45200-200 Supplies	\$1,500.00	\$748.65	\$751.35
E 101-45200-210 Tax and Licensng	\$60.00	\$20.00	\$40.00
E 101-45200-212 Motor Fuels	\$1,000.00	\$494.17	\$505.83
E 101-45200-404 Repairs/Maint Machinery/Equip	\$1,000.00	\$576.10	\$423.90
E 101-45200-410 Rentals	\$1,500.00	\$385.82	\$1,114.18
E 101-45200-430 Miscellaneous	\$0.00	\$0.00	\$0.00
E 101-45200-437 Other Miscellaneous	\$5,000.00	\$0.00	\$5,000.00
E 101-45200-443 FEMA Related Expenses	\$0.00	\$0.00	\$0.00
E 101-45200-500 Capital Outlay	\$7,525.00	\$0.00	\$7,525.00
Dept 45200 Parks	\$30,885.00	\$4,221.40	\$26,663.60
Dept 46500 Economic Develop mt			
E 101-46500-101 Salaries	\$1,250.00	\$186.15	\$1,063.85
E 101-46500-120 Benefits	\$250.00	\$13.98	\$236.02
E 101-46500-437 Other Miscellaneous	\$6,000.00	\$1,469.90	\$4,530.10
E 101-46500-720 Operating Transfers	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt	\$7,500.00	\$1,670.03	\$5,829.97
Dept 49300 Other Finanacing Uses			
E 101-49300-701 Transfers to Other Funds	\$185,000.00	\$0.00	\$185,000.00
Dept 49300 Other Finanacing Uses	\$185,000.00	\$0.00	\$185,000.00
Fund 101 GENERAL FUND	\$827,467.00	\$279,200.17	\$548,266.83
Fund 225 PARK CONCESSIONS FUND			
Dept 45122 Recreation Centers			
E 225-45122-200 Supplies	\$0.00	\$478.50	-\$478.50
Dept 45122 Recreation Centers	\$0.00	\$478.50	-\$478.50
Fund 225 PARK CONCESSIONS FUND	\$0.00	\$478.50	-\$478.50
Fund 307 GO EQUIPMENT CERTIFICATE 2009A			
Dept 47000 Debt Service (GENERAL)			
E 307-47000-601 Debt Srv Bond Principal	\$0.00	\$21,000.00	-\$21,000.00
E 307-47000-611 Bond Interest	\$0.00	\$1,912.18	-\$1,912.18
Dept 47000 Debt Service (GENERAL)	\$0.00	\$22,912.18	-\$22,912.18
Fund 307 GO EQUIPMENT CERTIFICATE 2009A	\$0.00	\$22,912.18	-\$22,912.18
Fund 308 GO REFUND BOND 2011A			
Dept 47000 Debt Service (GENERAL)			
E 308-47000-601 Debt Srv Bond Principal	\$0.00	\$85,000.00	-\$85,000.00
E 308-47000-611 Bond Interest	\$0.00	\$4,668.75	-\$4,668.75
Dept 47000 Debt Service (GENERAL)	\$0.00	\$89,668.75	-\$89,668.75
Fund 308 GO REFUND BOND 2011A	\$0.00	\$89,668.75	-\$89,668.75
Fund 601 WATER FUND			
Dept 49400 Water Utilities (GENERAL)			
E 601-49400-101 Salaries	\$25,000.00	\$10,084.77	\$14,915.23
E 601-49400-120 Benefits	\$8,700.00	\$3,654.83	\$5,045.17
E 601-49400-151 Worker s Comp Insurance Prem	\$2,000.00	\$900.00	\$1,100.00
E 601-49400-200 Supplies	\$1,000.00	\$270.66	\$729.34
E 601-49400-208 Training, Mileage	\$1,000.00	\$0.00	\$1,000.00

Account Descr	2016 Budget	YTD Expense	Balance
E 601-49400-210 Tax and Licensing	\$0.00	\$327.00	-\$327.00
E 601-49400-216 Chemicals and Chem Products	\$10,000.00	\$6,818.08	\$3,181.92
E 601-49400-220 Bldg.Repair and Maintenance	\$1,000.00	\$0.00	\$1,000.00
E 601-49400-228 Equip. Repair and Maintenance	\$7,000.00	\$157.47	\$6,842.53
E 601-49400-240 Tools and Minor Equipment	\$300.00	\$0.00	\$300.00
E 601-49400-300 Professional Srvs (GENERAL)	\$13,000.00	\$1,715.86	\$11,284.14
E 601-49400-321 Communications Phone/Cell	\$600.00	\$246.00	\$354.00
E 601-49400-380 Utility Services	\$12,100.00	\$6,458.14	\$5,641.86
E 601-49400-430 Miscellaneous	\$4,800.00	\$1,138.07	\$3,661.93
E 601-49400-433 Dues and Memberships	\$600.00	\$0.00	\$600.00
E 601-49400-441 MDH FEE	\$2,500.00	\$1,166.00	\$1,334.00
E 601-49400-570 Capital Outlay	\$5,000.00	\$1,833.13	\$3,166.87
E 601-49400-601 Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00
E 601-49400-611 Bond Interest	\$0.00	\$0.00	\$0.00
E 601-49400-720 Operating Transfers	\$45,393.00	\$0.00	\$45,393.00
Dept 49400 Water Utilities (GENERAL)	\$139,993.00	\$34,770.01	\$105,222.99
Fund 601 WATER FUND	\$139,993.00	\$34,770.01	\$105,222.99
Fund 602 SEWER FUND			
Dept 49450 Sewer (GENERAL)			
E 602-49450-101 Salaries	\$30,000.00	\$15,394.28	\$14,605.72
E 602-49450-120 Benefits	\$15,000.00	\$6,373.60	\$8,626.40
E 602-49450-151 Worker s Comp Insurance Prem	\$1,400.00	\$1,500.00	-\$100.00
E 602-49450-200 Supplies	\$1,500.00	\$1,190.89	\$309.11
E 602-49450-208 Training, Mileage	\$1,000.00	\$708.78	\$291.22
E 602-49450-212 Motor Fuels	\$1,500.00	\$427.87	\$1,072.13
E 602-49450-216 Chemicals and Chem Products	\$17,000.00	\$4,437.24	\$12,562.76
E 602-49450-220 Bldg.Repair and Maintenance	\$10,000.00	\$1,966.38	\$8,033.62
E 602-49450-240 Tools and Minor Equipment	\$500.00	\$0.00	\$500.00
E 602-49450-300 Professional Srvs (GENERAL)	\$20,000.00	\$21,403.63	-\$1,403.63
E 602-49450-303 Engineering Fees	\$40,000.00	\$61,553.16	-\$21,553.16
E 602-49450-304 Legal Fees	\$0.00	\$0.00	\$0.00
E 602-49450-321 Communications Phone/Cell	\$2,100.00	\$857.94	\$1,242.06
E 602-49450-380 Utility Services	\$23,500.00	\$14,008.04	\$9,491.96
E 602-49450-433 Dues and Memberships	\$280.00	\$0.00	\$280.00
E 602-49450-437 Other Miscellaneous	\$3,800.00	\$0.00	\$3,800.00
E 602-49450-442 Grant Award Related Expenses	\$0.00	\$0.00	\$0.00
E 602-49450-570 Capital Outlay	\$10,000.00	\$0.00	\$10,000.00
E 602-49450-601 Debt Srv Bond Principal	\$12,500.00	\$0.00	\$12,500.00
E 602-49450-605 Clean Water SRF Bond	\$0.00	\$0.00	\$0.00
E 602-49450-611 Bond Interest	\$3,700.00	\$1,810.12	\$1,889.88
E 602-49450-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00
E 602-49450-720 Operating Transfers	\$0.00	\$0.00	\$0.00
Dept 49450 Sewer (GENERAL)	\$193,780.00	\$131,631.93	\$62,148.07
Fund 602 SEWER FUND	\$193,780.00	\$131,631.93	\$62,148.07
Fund 603 RV PARK			
Dept 45183 Camping Areas			
E 603-45183-210 Tax and Licensing	\$850.00	\$146.00	\$704.00
E 603-45183-381 Electric Utilities	\$2,000.00	\$381.62	\$1,618.38
E 603-45183-400 Repairs & Maint Cont (GENERAL)	\$2,000.00	\$0.00	\$2,000.00
E 603-45183-410 Rentals	\$500.00	\$95.41	\$404.59
E 603-45183-440 Refunds and Reimbursements	\$500.00	\$190.00	\$310.00
E 603-45183-720 Operating Transfers	\$0.00	\$0.00	\$0.00
Dept 45183 Camping Areas	\$5,850.00	\$813.03	\$5,036.97

Account Descr	2016 Budget	YTD Expense	Balance
Fund 603 RV PARK	\$5,850.00	\$813.03	\$5,036.97
Fund 604 STORM SEWER FUND			
Dept 43150 Storm Drainage			
E 604-43150-300 Professional Srvs (GENERAL)	\$6,000.00	\$0.00	\$6,000.00
E 604-43150-303 Engineering Fees	\$1,000.00	\$0.00	\$1,000.00
E 604-43150-352 Publishing	\$0.00	\$0.00	\$0.00
E 604-43150-700 Transfers from Other Funds	\$0.00	\$0.00	\$0.00
Dept 43150 Storm Drainage	\$7,000.00	\$0.00	\$7,000.00
Fund 604 STORM SEWER FUND	\$7,000.00	\$0.00	\$7,000.00