

**MANTORVILLE CITY COUNCIL MEETING AGENDA**  
**MONDAY, AUGUST 10, 2015**  
**6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Additions/Deletions to Agenda
4. Consent Agenda
  - a) City Council Meeting Minute's July 24, 2015
  - b) Warrant List August 10, 2015
  - c) Dodge County Board of Commissioners Meeting Agenda
  - d) July Sheriff's Report
5. Public Concerns
6. Public Hearing - none
7. Old Business/New Business
  - a) Resolution 2015-13 A RESOLUTION APPROVING A COMMUNITY NON-PROFIT GAMBLING EVENT
  - b) Riverside Park Projects
  - c) 2015 - Street Repairs
  - d) 2016 Budget
8. TBD
  - a) Public Works Report
  - b) City Clerk Report
  - c) Consultant Report
  - d) Committee Report
    - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township*
  - e) Council Member Report
  - f) Mayor Report
9. Executive Session - none
10. Adjourn

**MANTORVILLE CITY COUNCIL MEETING MINUTES**  
**MONDAY, JULY 27, 2015**  
**6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Don Swanson, Sherry Roth and Don Hofstad

Others Present: Mr. and Mrs. Merton Unnasch, Dan and Jone Trapp, Gary and Jo Bromley, Gretta Becay and Cami Reber.

2. **Pledge of Allegiance** - done

3. **Additions/Deletions to Agenda** - none

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Roth to approve the consent agenda as follows:

- a) City Council Meeting Minute's July 13, July 15 and July 20, 2015
- b) Warrant List July 27, 2015
- c) Dodge County Board of Commissioners Meeting Agenda
- d) Information on Small Cities Assistance Program

Motion passed unanimously.

5. **Public Concerns** - none

6. **Public Hearing** - none

7. **Old Business/New Business**

- a) **Accessory Dwelling Units – Tabled**

Motion made by Member Hofstad, second by Member Roth to pull from the table Accessory Dwelling Units. Motion passed unanimously.

Council Members discussed the request for accessory dwelling units. The planning committee did some research on these items and feel there are two distinct items to consider; how to handle an attached garage and how to handle a detached. If they drop the word garage in the existing ordinance, it would allow the garage or the space above the garage to be converted into a living area. Going forward and looking at detached garages and adding living space could be more problematic and need to have more controls put on it through a conditional use permit. The recommendation is to proceed with this as two separate items, schedule the public hearing to amend the current ordinance and continue discussion on what they want to do with a detached accessory dwelling.

Council Members had no comments not to proceed. Cami will schedule the public hearing for the last meeting in August for a Code amendment as required.

- b) **Resolution 2015-13 AUTHORIZING SUBMITTAL OF POINT SOURCE IMPLEMENTATION GRANT APPLICATION**

Motion made by Member Swanson, second by Member Roth to approve Resolution 2015-13, AUTHORIZING SUBMITTAL OF POINT SOURCE IMPLEMENTATION GRANT APPLICATION. Motion passed unanimously.

- c) **Street Projects 2016**

As part of continued discussion from the retreat meeting, it was the consensus of the Council for Staff to work with the City Engineer to bring back a recommendation for 2016 Street Projects.

**d) Approval for Sprayer Purchase - over \$250**

Motion made by Member Hofstad, second by Member Roth to allow Scott to move forward with the sprayer. Motion passed unanimously.

**8. TBD**

**a) Public Works Report - none**

**b) City Clerk Report** – Cami reported that she will be attending the township meeting to review fire contracts, gave an update on the FEMA training she attended and a reminder on National Night Out.

**c) Consultant Report - none**

**d) Committee Report**

- KM Joint Powers – Mayor Bradford reported that the JP will be sending a check for partial fence repair for Dennison field for \$500; Mantor field will not be a JV site; park can move forward with playground equipment in that area.
- MRA – Roth reported that City Engineer Tim Hruska presented the Dave Dripps plans for their input and they expressed the same concerns as we do. Member Swanson reported that he commended them on the look of the Greek revival building, flowers, etc. it looks really nice.

**e) Council Member Report**

- Member Roth - none
- Member Swanson - none
- Member Hofstad – suggested everyone attend National Night Out; he suggested a tour by the MRA on various buildings and what they do to preserve everything in the community because we only have a general knowledge of what they do and he would like to learn more. He offered a suggestion on building some dug outs for baseball games. Mayor Bradford asked that this get sent to the Park Board for review of our options.

**f) Mayor Report - none**

**9. Executive Session - none**

**10. Adjourn** – Motion made by Member Swanson, Roth to adjourn at 6:52 pm. Motion passed unanimously.

## \*Check Summary Register©

August 2015

Name	Check Date	Check Amt	
<b>10100 Citizens State Bank</b>			
UnPaid	AFLAC	\$38.40	SUPPLEMENTAL INSURANCE
UnPaid	BATTERIES PLUS	\$21.51	6V BATTERIES
UnPaid	BIG SKY BUILDERS LLC	\$20,000.00	SECOND PAYMENT FOR RESIDING
UnPaid	CASEYS GENERAL STORES INC	\$260.19	FUEL FOR FD VEHICLES
UnPaid	CMS - CONSTRUCTION MGMT.S	\$964.54	JULY BUILDING INSPECTIONS
UnPaid	DODGE COUNTY	\$46.00	RECORD BERG EASEMENT INDEMNIFICATI
UnPaid	GOPHER STATE ONE CALL	\$29.00	2015 JULY UTILITY LINE LOCATES
UnPaid	HEALTHSMART BENEFIT SOLUT	\$32.00	EMPLOYEE PAID LIFE INSURANCE
UnPaid	HERO, JORSTAD & JACOBSEN,	\$450.00	JULY LEGAL FEES
UnPaid	KASSON HARDWARE HANK	\$641.98	TROYBUILT MOWER
UnPaid	KENNEDY & GRAVEN, CHARTER	\$1,648.00	MAY LEGAL FEES
UnPaid	K-M TELECOM	\$502.26	CITY HALL MAIN 5170
UnPaid	MANTORVILLE EDA	\$2,500.00	2015 BUDGET FOR STAGECOACH DAYS
UnPaid	MAXSON ELECTRIC	\$357.00	BRIDGE LIGHTS
UnPaid	MB REPAIR	\$225.00	DOT CHECKS INSPECTIONS
UnPaid	METRO SALES INC	\$260.17	3RD QTR. 2015 COPIER CONTRACT
UnPaid	MINNESOTA ENERGY RESOURC	\$268.39	4016467-5 STREETS
UnPaid	MINNESOTA VALLEY TESTING L	\$413.01	WWTP MERCURY TESTING
UnPaid	MOPS AND BUCKETS, LLC	\$53.44	CLEANING OF CITY HALL
UnPaid	ATTN: FISCAL SERVICES - 6TH F	\$55.00	WW COLLECTION SYSTEM CLASS SD APP
UnPaid	MINNESOTA POLLUTION CONTR	\$300.00	WW COLLECTION SYSTEM TRAINING FOR
UnPaid	NAPA	\$13.67	FITTINGS/WINDSHIELD WASHER FLUID FO
UnPaid	NEWMAN TRAFFIC SIGNS	\$175.90	SLOW CHILDREN REPLACEMENT SIGN
UnPaid	OFFICE DEPOT	\$91.82	KEYBOARD/ENVELOPES/PENS
UnPaid	OLIVE BROS EXCAVATION LLC	\$250.00	LOAD OF DIRT - SHOP
UnPaid	PEPSI-COLO ROCHESTER MN	\$263.41	JULY POP MACHINES REFILLS
UnPaid	PITNEY BOWES INC	\$199.00	JUNE/JULY POSTAGE
UnPaid	POST BULLETIN COMPANY, LLC	\$378.28	PUBLIC WORKS STREET WORKER AD
UnPaid	LAKER CHEMICAL INC. DBA	\$430.00	WEED KILLER
UnPaid	WASTE MANAGEMENT	\$117.36	GARBAGE REMOVAL
UnPaid	WESTRUM LEAK DETECTION IN	\$600.00	ANNUAL LEAK DETENTION SURVEY
UnPaid	XCEL ENERGY	\$5,989.95	STREET LIGHTS NON METERED
	<b>Total Checks</b>	<b>\$37,575.28</b>	

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Payments

Current Period: August 2015

Batch Name	WAR 08 10 15	User Dollar Amt	\$47,876.87		
Payments		Computer Dollar Amt	\$47,876.87		
				\$0.00	In Balance
Refer	0 AFLAC				
Cash Payment	G 101-21710 AFLAC	SUPPLEMENTAL INSURANCE			\$38.40
Invoice	303408 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$38.40
Refer	0 BIG SKY BUILDERS LLC				
Cash Payment	E 401-41000-570 Capital Outlay	SECOND PAYMENT FOR RESIDING			\$20,000.00
Invoice	8/9/15 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$20,000.00
Refer	0 BLUE CROSS BLUE SHIELD OF MI	Ck# 004932 8/10/2015			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	AUGUST GROUP HEALTH INSURANCE			\$4,997.50
Invoice	AUGUST 2015 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$4,997.50
Refer	0 CMS - CONSTRUCTION MGMT. SE				
Cash Payment	E 101-42400-300 Professional Svcs (GEN	JULY BUILDING INSPECTIONS			\$964.54
Invoice	15-720 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$964.54
Refer	0 GOPHER STATE ONE CALL				
Cash Payment	E 601-49400-300 Professional Svcs (GEN	2015 JULY UTILITY LINE LOCATES			\$29.00
Invoice	138927 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$29.00
Refer	0 INTERNAL REVENUE SERVICE	Ck# 004928 8/10/2015			
Cash Payment	G 101-21701 Federal Withholding	FED W/H JULY 2015			\$1,196.61
Invoice	JULY 2015 8/10/2014				
Cash Payment	G 101-21709 Medicare	MEDICARE W/H JULY 2015			\$386.48
Invoice	JULY 2015 8/10/2014				
Cash Payment	G 101-21703 FICA Tax Withholding	SS W/H JULY 2015			\$1,652.46
Invoice	JULY 2015 8/10/2014				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$3,235.55
Refer	0 INTERNAL REVENUE SERVICE	Ck# 004927 8/10/2015			
Cash Payment	G 101-21701 Federal Withholding	PCCORI TAX FEE 2015			\$12.31
Invoice	7/1/15 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$12.31
Refer	0 KASSON HARDWARE HANK				
Cash Payment	E 101-45200-500 Capital Outlay	TROYBUILT MOWER			\$349.99
Invoice	264062 8/10/2015				
Cash Payment	E 101-43100-240 Tools and Minor Equipm	CORDLESS DRILL BATTERIES/GARBAGE BAGS			\$291.99
Invoice	264062 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$641.98
Refer	0 KENNEDY & GRAVEN, CHARTERE				
Cash Payment	E 101-41600-304 Legal Fees	MAY LEGAL FEES			\$1,648.00
Invoice	2015 JULY 8/10/2015				
Transaction Date	8/6/2015	Citizens State Bank 10100		Total	\$1,648.00
Refer	0 K-M TELECOM				

## Payments

Current Period: August 2015

Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170		\$109.49
Invoice	1216947	8/10/2015		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300		\$30.00
Invoice	1216947	8/10/2015		
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440		\$30.00
Invoice	1216947	8/10/2015		
Cash Payment	E 101-41940-321 Communications Phone/	STREETS SHOP 5119		\$73.99
Invoice	1216947	8/10/2015		
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588		\$40.00
Invoice	1216947	8/10/2015		
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066		\$30.00
Invoice	1216947	8/10/2015		
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5413		\$30.00
Invoice	1216947	8/10/2015		
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM		\$79.99
Invoice	1216947	8/10/2015		
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES		\$42.89
Invoice	1216947	8/10/2015		
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL-5176-2ND LINE		\$33.90
Invoice	1216947	8/10/2015		
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800#		\$2.00
Invoice	1216947	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$502.26
Refer	0 MB REPAIR			
Cash Payment	E 101-43100-228 Equip. Repair and Maint	DOT CHECKS INSPECTIONS		\$225.00
Invoice	6010	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$225.00
Refer	0 MAXSON ELECTRIC			
Cash Payment	E 101-43160-381 Electric Utilities	BRIDGE LIGHTS		\$185.00
Invoice	5165	8/10/2015		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	CITY HALL BALAST REPAIR		\$172.00
Invoice	5165	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$357.00
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 004929	8/10/2015	
Cash Payment	G 101-21702 State Withholding	JULY STATE TAX W/H		\$514.84
Invoice	JULY 2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$514.84
Refer	0 MPCA TRAINING UNIT			
Cash Payment	E 602-49450-208 Training, Mileage	WW COLLECTION SYSTEM TRAINING FOR SCOTT LARSEN		\$300.00
Invoice	2015 NOV	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$300.00
Refer	0 MPCA CERTIFICATION & TRAININ			
Cash Payment	E 602-49450-208 Training, Mileage	WW COLLECTION SYSTEM CLASS SD APPLICATION FOR SCOTT LARSEN		\$55.00
Invoice	NOV 2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$55.00
Refer	0 METRO SALES INC			

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Current Period: August 2015

Cash Payment	E 101-41500-350 Print/Binding (GENERAL	3RD QTR. 2015 COPIER CONTRACT		\$260.17
Invoice	313176	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$260.17
Refer	0 MINNESOTA ENERGY			
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS		\$50.09
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS		\$50.09
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS		\$19.72
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT		\$54.51
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 601-49400-380 Utility Services	4113568-2 WTR PUMP		\$21.24
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP		\$45.60
Invoice	2015 AUGUST	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 SHOP		\$27.14
Invoice	2015 AUGUST	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$268.39
Refer	0 NEWMAN TRAFFIC SIGNS			
Cash Payment	E 101-43100-224 Street Maint Materials	SLOW CHILDREN REPLACEMENT SIGN		\$51.48
Invoice	TI-0288142	8/10/2015		
Cash Payment	E 603-45183-400 Repairs & Maint Cont (G	CAMPGROUND SIGN AND SLOW CHILDREN REPLACEMENT SIGN		\$124.42
Invoice	TI-0288142	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$175.90
Refer	0 HEALTHSMART BENEFIT SOLUTIO			
Cash Payment	G 101-21711 Life Insurance Payable	EMPLOYEE PAID LIFE INSURANCE		\$32.00
Invoice	AUGUST 2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$32.00
Refer	0 OLIVE BROS EXCAVATION LLC			
Cash Payment	E 101-43100-224 Street Maint Materials	LOAD OF DIRT - SHOP		\$250.00
Invoice	2193	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$250.00
Refer	0 PITNEY BOWES INC			
Cash Payment	E 101-41500-322 Postage	JUNE/JULY POSTAGE		\$199.00
Invoice	2015 AUGUST	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$199.00
Refer	0 TEAM LAB CHEMICAL CORP.			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	WEED KILLER		\$430.00
Invoice	102645	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$430.00
Refer	0 WASTE MANAGEMENT			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	GARBAGE REMOVAL		\$117.36
Invoice	3027025-2760-7	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$117.36
Refer	0 WESTRUM LEAK DETECTION INC			

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Cash Payment	E 601-49400-300 Professional Svcs (GEN	ANNUAL LEAK DETENTION SURVEY		\$600.00
Invoice	3641	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$600.00
Refer	0 XCEL ENERGY			
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS NON METERED		\$1,627.11
Invoice	464537743	8/10/2015		
Cash Payment	E 101-43160-381 Electric Utilities	BRIDGE LIGHTS		\$54.63
Invoice	464537743	8/10/2015		
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN		\$26.66
Invoice	464537743	8/10/2015		
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$16.49
Invoice	464537743	8/10/2015		
Cash Payment	E 101-42200-380 Utility Services	FH/CH/PUMP		\$341.57
Invoice	464537743	8/10/2015		
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT		\$14.41
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	MANTOR FIELD		\$70.62
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE		\$100.20
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST RIVERSIDE		\$14.41
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	GOLFVIEW DENNISON FIELD		\$15.84
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	EAST ST. CITY SHOP		\$82.61
Invoice	464537743	8/10/2015		
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF		\$2,159.71
Invoice	464537743	8/10/2015		
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WELL		\$1,005.65
Invoice	464537743	8/10/2015		
Cash Payment	E 601-49400-380 Utility Services	WATER TOWER		\$61.58
Invoice	464537743	8/10/2015		
Cash Payment	E 603-45183-381 Electric Utilities	CAMPGROUND		\$300.67
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	BLANCH ST. SHOP		\$33.55
Invoice	464537743	8/10/2015		
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE		\$15.05
Invoice	464537743	8/10/2015		
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON - LIFT STATION		\$28.77
Invoice	464537743	8/10/2015		
Cash Payment	E 101-42200-380 Utility Services	21 5TH ST SIREN		\$5.96
Invoice	464537743	8/10/2015		
Cash Payment	E 101-42200-380 Utility Services	121 BLANCH - AUTO PROTECT LIGHT		\$8.39
Invoice	464537743	8/10/2015		
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT - SIREN		\$6.07
Invoice	464537743	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	Total \$5,989.95
Refer	0 OFFICE DEPOT			
Cash Payment	E 101-41940-200 Supplies	KEYBOARD/ENVELOPES/PENS		\$63.83
Invoice	781474193001	8/10/2015		

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Payments

Current Period: August 2015

Cash Payment	E 101-46500-437 Other Miscellaneous	INK FOR CHAR		\$24.81
Invoice	781474193001	8/10/2015		
Cash Payment	E 101-41940-200 Supplies	ERASERS		\$3.18
Invoice	781474706001	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$91.82
Refer	0 MINNESOTA VALLEY TESTING LA			
Cash Payment	E 602-49450-300 Professional Svcs (GEN	WWTP MERCURY TESTING		\$413.01
Invoice	767800	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$413.01
Refer	0 CASEYS GENERAL STORES INC			
Cash Payment	E 101-42200-212 Motor Fuels	FUEL FOR FD VEHICLES		\$6.92
Invoice	7/30/2015	8/10/2015		
Cash Payment	E 602-49450-212 Motor Fuels	FUEL FOR WWTP VEHICLES		\$175.82
Invoice	7/30/2015	8/10/2015		
Cash Payment	E 101-43100-212 Motor Fuels	FUEL FOR STREETS VEHICLES		\$77.45
Invoice	7/30/2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$260.19
Refer	0 MANTORVILLE EDA			
Cash Payment	E 101-46500-437 Other Miscellaneous	2015 BUDGET FOR STAGECOACH DAYS		\$2,500.00
Invoice	7/10/15	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$2,500.00
Refer	0 NAPA			
Cash Payment	E 101-42200-217 Other Operating Supplie	FITTINGS/WINDSHIELD WASHER FLUID FOR TRUCK #576		\$13.67
Invoice	209199	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$13.67
Refer	0 BATTERIES PLUS			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	6V BATTERIES		\$21.51
Invoice	070-300277	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$21.51
Refer	0 MN PERA	Ck# 004931 8/10/2015		
Cash Payment	G 101-21704 PERA	EMPLOYEE RETIREMENT		\$40.32
Invoice	PR SUPP 15.01	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$40.32
Refer	0 MN PERA	Ck# 004930 8/10/2015		
Cash Payment	G 101-21704 PERA	EMPLOYEE RETIREMENT		\$847.12
Invoice	PR 15 2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$847.12
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 004926 8/10/2015		
Cash Payment	E 101-45200-210 Tax and Licensing	SALES & USE TAX		\$8.00
Invoice	2ND QTR. 2015	8/10/2015		
Cash Payment	R 601-37180 Commercial Water Tax	SALES & USE TAX		\$375.00
Invoice	2ND QTR. 2015	8/10/2015		
Cash Payment	E 603-45183-210 Tax and Licensing	SALES & USE TAX		\$203.00
Invoice	2ND QTR. 2015	8/10/2015		
Transaction Date	8/6/2015	Citizens State Bank	10100	<b>Total</b> \$586.00
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 004933 8/10/2015		

Payments

Current Period: August 2015

Cash Payment	E 601-49400-300 Professional Svcs (GEN	JULY SERVICE			\$67.95
Invoice	RT 20255	8/10/2015			
Transaction Date	8/6/2015	Citizens State Bank	10100	Total	\$67.95
Refer	0 HERO, JORSTAD & JACOBSEN, P.				
Cash Payment	E 101-41600-304 Legal Fees	JULY LEGAL FEES			\$450.00
Invoice	1286	8/10/2015			
Transaction Date	8/7/2015	Citizens State Bank	10100	Total	\$450.00
Refer	0 PEPSI-COLA ROCHESTER MN				
Cash Payment	E 225-45122-200 Supplies	JULY POP MACHINES REFILLS			\$164.83
Invoice	622767	8/10/2015			
Cash Payment	E 225-45122-200 Supplies	JULY POP MACHINES REFILLS			\$98.58
Invoice	674591	8/10/2015			
Transaction Date	8/7/2015	Citizens State Bank	10100	Total	\$263.41
Refer	0 POST BULLETIN COMPANY, LLC				
Cash Payment	E 101-43100-224 Street Maint Materials	PUBLIC WORKS STREET WORKER AD			\$378.28
Invoice	73115154978	8/10/2015			
Transaction Date	8/7/2015	Citizens State Bank	10100	Total	\$378.28
Refer	0 DODGE COUNTY				
Cash Payment	E 101-41500-300 Professional Svcs (GEN	RECORD BERG EASEMENT INDEMNIFICATION AGREEMENT			\$46.00
Invoice	7/17/15	8/10/2015			
Transaction Date	8/7/2015	Citizens State Bank	10100	Total	\$46.00
Refer	0 MOPS AND BUCKETS, LLC				
Cash Payment	E 101-41940-439 Janitors	CLEANING OF CITY HALL			\$53.44
Invoice	8/4/15	8/10/2015			
Transaction Date	8/7/2015	Citizens State Bank	10100	Total	\$53.44

Fund Summary

	10100 Citizens State Bank
101 GENERAL FUND	\$21,445.54
225 PARK CONCESSIONS FUND	\$263.41
401 GENERAL CAPITAL PROJECTS	\$20,000.00
601 WATER FUND	\$2,200.42
602 SEWER FUND	\$3,339.41
603 RV PARK	\$628.09
	<u>\$47,876.87</u>

Pre-Written Checks	\$10,301.59
Checks to be Generated by the Computer	\$37,575.28
Total	<u>\$47,876.87</u>

Dodge County Board of Commissioners  
 Committee Agenda  
 Conference Rooms, Government Services Building  
 Mantorville, MN

**COMMITTEE AGENDAS**

AUGUST 11, 2015 8:00 A.M.

8:00 A.M. CONFERENCE ROOM B	8:30 A.M. CONFERENCE ROOM A		
<b>8:00 A.M. ADMINISTRATION COMMITTEE</b> Allen & Administrator (Gray - Alt)	<b>8:30 A.M. PUBLIC HEALTH COMMITTEE</b> Tjosaas & Gray (Erickson - Alt)		
<b>8:00 a.m.</b>	<b>8:30 a.m.</b>	V	Action Required
<b>BECKY LUBAHN, Executive Assistant</b>			V
<input type="checkbox"/> 1.1 Minutes of the July 14, 2015 Committee of the Whole		A	< NO ITEMS SUBMITTED THIS WEEK >
<input type="checkbox"/> 1.2 Minutes of the July 14, 2015 Meeting		A	
<input type="checkbox"/> 1.3 Minutes of the July 28, 2015 Committee of the Whole		A	
<input type="checkbox"/> 1.4 Minutes of the July 28, 2015 Meeting		A	
<b>8:05 a.m.</b>			
<b>ROSE CULBERTSON, Taxpayer Services Director</b>			
<input type="checkbox"/> 2.1 Review Bills		A	
<b>8:10 a.m.</b>			
<b>LISA HAGER, Employee Relations Director</b>			
<input type="checkbox"/> 3.1 Personnel Agenda		A	



Dodge County Board of Commissioners  
 Meeting Agenda  
 Commissioner's Room, Government Services Building  
 Mantorville, MN

**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

AUGUST 11, 2015 – 9:30 A.M.

<b>ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.</b>		
<b>ITEM</b>	<b>9:30 A.M.</b>	<b>JOHN ALLEN, Chair</b> <b>CONVENE COUNTY BOARD MEETING</b> <b>PLEDGE OF ALLEGIANCE</b> <b>DETERMINE QUORUM</b> <b>ESTABLISH AGENDA</b> <b>NEW EMPLOYEE INTRODUCTIONS</b>
<b>1.0</b> 1.1	-	<b>CONSENT AGENDA</b> <input type="checkbox"/> No Items Submitted This Week
<i>Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.</i>		
<b>2.0</b> 2.1	<b>9:35 A.M.</b> 5 Minutes	<b>AMY ROGGENBUCK, Public Health Director</b> <input type="checkbox"/> SCHA Contract Resolution to the State of Minnesota
<b>3.0</b> 3.1	<b>9:40 A.M.</b> 5 Minutes	<b>TODD NELSON, Veteran Services Officer</b> <input type="checkbox"/> 2016 CVSO Operational Enhancement Grant Program
<b>4.0</b> 4.1	<b>9:45 A.M.</b> 5 Minutes	<b>TERRY SELTHUN, Waste Facility Manager</b> <b>MARK GAMM, Environmental Services Director</b> <input type="checkbox"/> Request to Replace Skid Steer Loader
<b>5.0</b> 5.1	<b>9:50 A.M.</b> 20 Minutes	<b>MELISSA DEVETTER, Zoning Administrator</b> <input type="checkbox"/> Planning Commission Recommendations
<b>6.0</b> 6.1	<b>10:10 A.M.</b> 5 Minutes	<b>JIM ELMQUIST, County Administrator</b> <input type="checkbox"/> Quarterly Financials
<b>7.0</b> 7.1	<b>10:15 A.M.</b> 5 Minutes	<b>ROSE CULBERTSON, Taxpayer Services Director</b> <input type="checkbox"/> Review and Approve Bills
<b>8.0</b> 8.1	<b>10:20 A.M.</b> 5 Minutes	<b>LISA HAGER, Employee Relations Director</b> <input type="checkbox"/> Personnel Agenda
<b>9.0</b> 9.1	<b>10:25 A.M.</b> 5 Minutes	<b>PAUL KILTINEN, County Attorney</b> <input type="checkbox"/> Legal Update

Dodge County Board of Commissioners  
Meeting Agenda  
Commissioner's Room, Government Services Building  
Mantorville, MN

**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

AUGUST 11, 2015 – 10:30 A.M.

10.0 10.1	10:30 A.M 25 Minutes	<b>JOHN ALLEN, Chair</b> <input type="checkbox"/> Administration Committee Report <ul style="list-style-type: none"> <li>• Minutes of the July 14, 2015 Committee of the Whole (Action)</li> <li>• Minutes of the July 14, 2015 Meeting (Action)</li> <li>• Minutes of the July 28, 2015 Committee of the Whole (Action)</li> <li>• Minutes of the July 28, 2015 Meeting (Action) <ul style="list-style-type: none"> <li>• <input type="checkbox"/> County Commissioner Reports</li> <li>• <input type="checkbox"/> County Administrator Update</li> <li>• <input type="checkbox"/> Other Deferred Business</li> </ul> </li> </ul>
11.0	10:55 A.M.	<b>ADJOURN</b>

<i>Coming up in Dodge County:</i>
<i>August 10, 2015 – Courthouse Construction Progress Meeting, 2:00 P.M., Annex, Mantorville, MN.</i>
<i>August 11, 2015 – Dodge County Historical Society Luncheon with Commissioners, after County Board meeting, Mantorville, MN.</i>
<i>August 18, 2015 – Fairview Care Center Meeting, 9:00 A.M., Dodge Center, MN.</i>
<i>August 24, 2015 – Courthouse Construction Progress Meeting, 2:00 P.M., Annex, Mantorville, MN.</i>
<i>August 26, 2015 – Board of Adjustment Meeting, 8:00 A.M., Annex, Mantorville, MN.</i>
<i>August 27, 2015 – Ice Arena Committee Meeting, 5:30 P.M., Kasson City Hall, Kasson, MN.</i>
<i>Dodge County Commissioners may be in attendance at these meetings.</i>

Members of the Dodge County Board may gather for lunch after the regular meeting in Mantorville or Kasson. This is a purely social event and members of the public are always welcome to attend. The County Board will not discuss or receive information on official business during this social event.

DEFERRED BUSINESS	These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.
1.	
2.	
3.	
4.	
5.	

08/03/2015

City mantorville  
 Date 7/1/2015 thru 7/31/2015

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
K	201500002209	816 Main St N	Mantorville	Assist Other Agency
S	201500006661	321 Main St N	Mantorville	Cell Call Open Line
S	201500006803	22 6th St E	Mantorville	Warrants- Out of Co.
S	201500006873	320 Main St N	Mantorville	Miscellaneous
S	201500006480	415 West St	Mantorville	Alarm
S	201500006658	1 5th St W	Mantorville	Juvenile Complaint
S	201500006454	507 Chestnut St	Mantorville	Attempted Burglary
S	201500006557	816 Main St N	Mantorville	Disturbance
S	201500006732	414 6th St W	Mantorville	Disturbance
S	201500006795	22 6th St E	Mantorville	Appreh/detention Orde
S	201500006575	810 West St	Mantorville	Motorist Assist
S	201500006769	1111 7th St W	Mantorville	Lost Animals
S	201500006509	321 Main St N	Mantorville	Suspicious Activity
S	201500006730	321 Main St N	Mantorville	Suspicious Activity
S	201500006848	321 Main St N	Mantorville	Suspicious Activity
S	201500006862	31 Cr 21	Mantorville	Tampering With MV
K	201500002036	820 Chestnut St	Mantorville	Assist Other Agency
S	201500006257	515 Walnut St	Mantorville	Funeral Escort
S	201500005911	620 7th St W	Mantorville	Traffic
S	201500005913	320 Main St N	Mantorville	Traffic
S	201500006092	803 Walnut St	Mantorville	Larceny
S	201500006133	820 Chestnut St	Mantorville	Narcotics
S	201500006048	321 Main St N	Mantorville	Dar/revoked DI
S	201500005918	900 Walnut St	Mantorville	Parking Violations
S	201500005946	905 7th St W	Mantorville	Animal Comp
S	201500005869	903 Hickory Ln	Mantorville	Ambulance Run
S	201500006534	515 West St	Mantorville	Ambulance Run
S	201500006847	507 Chestnut St	Mantorville	Ambulance Run
S	201500006944	502 Main St N	Mantorville	Ambulance Run
S	201500006243	515 West St	Mantorville	Ambulance Run
S	201500005896	809 Hickory Ln	Mantorville	Fraud
S	201500006127	623 Golfview Ct	Mantorville	Paper Service
S	201500006401	15 5th St E	Mantorville	Disturbance
S	201500005977	22 6th St E	Mantorville	Civil
S	201500006950	621 6th St W	Mantorville	Noise Complaint
S	201500005886	600 Washington St	Mantorville	Noise Complaint
S	201500006397	600 Washington St	Mantorville	Noise Complaint
Total		37		

**RESOLUTION 2015-13**

**A RESOLUTION APPROVING A COMMUNITY  
NON-PROFIT GAMBLING EVENT**

WHEREAS, the City of Mantorville has received an application to conduct off site gambling by the Mantorville Restoration Association.

WHEREAS, the request is for a community nonprofit bingo event held during the Marigold Days Celebration. It will be held on Saturday, September 12 and Sunday September 13, 2014 around mid-day. The event will be held at the Mantorville Welcome Center located at 407 Main Street.

WHEREAS, the current Minnesota Gambling license number, 01982, for the Mantorville Restoration Association allows for said bingo to take place.

NOW THEREFORE BE IT RESOLVED, by the Mantorville City Council, that the request for offsite gambling sponsored by the Mantorville Restoration Association as listed above is approved.

Passed this 10<sup>th</sup> day of August, 2015.

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Mayor Chuck Bradford

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Attest; City Clerk Treasurer, Camille C. Reber

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Mantorville Restoration Association License Number: 01982  
 Address: PO Box 311 City: Mantorville, MN Zip: 55955  
 Gambling Manager Name: Shari James Daytime Phone: 507-951-7779  
 Chief Executive Officer (CEO) Name: E. Jane Olive Daytime Phone: 507-269-2659

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 9/12/15 to 9/13/15

Check the type of games that will be conducted:

Raffle     Pull-Tabs     Bingo     Tipboards     Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Mantorville Welcome Center  
 Street address and City (or township): 407 Main St. Zip: 55955 County: Dodge  
 • Do not use a post office box.  
 • If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

Yes If yes, a lease is not required.  
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

none

Lessor's Signature: Muriel L French Date: 8/6/15  
 Print Lessor's Name: Muriel L French

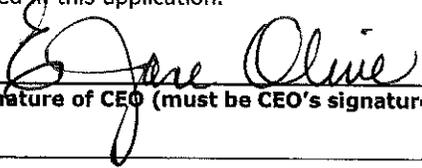
**Acknowledgment by Local Unit of Government: Approval by Resolution**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p><b>Local unit of government must sign.</b></p>	<p><b>TOWNSHIP NAME:</b> _____</p> <p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


7/3/15

Signature of CEO (must be CEO's signature; designee may not sign) \_\_\_\_\_ Date \_\_\_\_\_

<p><b>Mail or fax to:</b></p> <p>Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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