

**MANTORVILLE CITY COUNCIL MEETING MINUTES
MONDAY JANUARY 26, 2015
6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Don Swanson, Don Hofstad and Sherry Roth

Others Present: Gretta Becay, Daryl Clements – DCSO, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Blair, second by Member Hofstad to approve the consent agenda as follows:

- a) City Council Meeting Minute's January 12, 2015 and January 22, 2015
- b) Warrant List January 26, 2015
- c) Dodge County Board of Commissioners Meeting Agenda
- d) Dodge County Planning Commission Public Hearing Notice
- e) Zumbro Bend Rendezvous Letter

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing** - none

7. **Old Business/New Business**

- a) **2015 Rental License Renewal Approval**

Motion made by Member Blair, second by Member Swanson to approve the list of rental license renews for 2015 as presented. Motion passed unanimously.

- b) **2015 Impound Fees Approval**

Motion made by Member Swanson, second by Member Blair to approve the 2015 impound fees for KM Regional Veterinary Clinic. Motion passed unanimously. Member Hofstad asked about the process for impounds and collecting the fees.

- c) **Hazardous Structure Update – Approval to proceed**

Cami updated the Council that the Court did grant the City's motion to proceed with the 408 West Street project. She obtained two quotes for demolition, one from Swenke Ims and one from Olive Brothers. The quotes include the complete clean out, asbestos abatement and everything needed to complete the demo project. Motion made by Member Swanson, second by Member Roth to approve and award the contract for demolition to Olive Brothers for \$24,000. Member Blair clarified that the motion includes not only the contract but the actual act to proceed. Motion passed unanimously.

- d) **Stop Sign Request**

Council discussed the request for a stop sign to be put in at the corner of 4th Street and Clay Street. Council had discussed this previously and Tim Hruska has given them some recommendations. Member Roth asked that we get those recommendations in writing so we can respond to the citizen that way and request some additional patrol of the area. Cami will send the letter and get a memo from Tim.

e) **7th Street Project Change Order No. 2/Semi-Final Pay Request No. 4**

Motion made by Member Hofstad, second by Member Swanson to approve Change Order No. 2 and Pay Request No. 4 to R.A.W. Costruction. Motion passed unanimously.

f) **Approval of IT Consultant/Computer Replacements**

Cami made the recommendation to work with On-Site Computers in Kasson for the City IT Consultant. She is also requesting approval to move forward with the City Hall office computers. The quote came in just a little over the \$3,000 budgeted line item. Motion made by Member Blair, second by Mayor Bradford to move and approve the computer quote. Mayor Bradford questioned if staff has looked at open office. Cami noted that she was told it wouldn't be as efficient for us and would like to stick with Microsoft Office as that is what we are currently using. Motion passed unanimously.

8. **TBD**

a) **Public Works Report** – Scott handed out his report with a summary of what has been going on. He asked about checking into other options besides a grader and will bring more information in the future.

b) **City Clerk Report** – Cami reminded Members of the SEMLM meeting on Thursday, and the annual Chamber dinner.

c) **Consultant Report** - none

d) **Committee Report**

- MRA – Member Roth reported that March 12 is the Mulligan Stew event and the Restoration House could use workers and it pays minimum wage. There is discussion and concerns of maintaining our Historic homes. The MRA is requesting that we put together a Historic Commission.

e) **Council Member Report**

- Member Roth – none
- Member Swanson – none
- Member Hofstad – reported on the newly elected training in Mankato this past weekend.
- Member Blair - none

f) **Mayor Report** – Mayor Bradford noted that the City logo project is still being worked on and he is working on setting up a meeting with the Kasson Mayor.

9. **Executive Session** - none

10. **Adjourn** – Motion made by Member Hofstad, second by Member Swanson to adjourn the meeting at 7:10 pm. Motion passed unanimously.