**MANTORVILLE ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES**

**TUESDAY, OCTOBER 4, 2016**

**6:30 PM**

1. **Call to Order** – Chair Huppler called the meeting to order at 6:30 pm.

Commissioners Present: Karl Huppler, Henry Blair, Bob Soland and Jane Olive.

Also Present: Cami Reber

A thank you note submitted by Mary Ann Bucher was passed around.

1. **Approval of Meeting Minutes September 6, 2016**

Motion made by Commissioner Olive, second by Commissioner Blair to approve the meeting minutes of September 6, 2016. Motion passed unanimously.

1. **Financial Report**

Motion made by Commissioner Olive, second by Commissioner Soland to accept the financial report for September 2016. Motion passed unanimously.

1. **New Business/Old Business**
2. **Update on the Stagecoach Days Recruitment Meeting**

Commissioner Soland noted that the Recruitment meeting went well although attendance was very low. Commissioner Olive noted that Brian Hindal will be a good addition but his main interest is the Arts part of it. Commissioners discussed what the intent of Stage Coach Days is. They talked about the Art, Culture and History pieces and Chair Huppler feels it is a kickoff to summer events. Do they need to hold another meeting? Commissioner Soland is going to send out an email to a couple of people to see if he can get more interest. This will be put on the next agenda for further updates.

1. **Dodge County Housing Study**

Commissioners reviewed the memo submitted by Cami. They discussed the need, want and expense. What exactly will the details show us and what are the advantages to do this? What exactly do we want to accomplish? Commissioners want those questions answered and more information before they make a recommendation to the City Council.

1. **Logo and Tagline Registration**

Commissioners discussed the items needed yet to get the Logo and tagline registered. Commissioner Olive noted that Char is waiting for the logo for her printed brochures. After further discussion, Motion was made by Chair Huppler, second by Commissioner Olive to do what upfront work is necessary to prepare for the next steps for registration of the 4 classes; Class 16 – Paper goods & Printed Material, Class 21 – Housewares and glass, Class 25 – Clothing, and Class 35 – Advertising and Education. Chair Huppler amended his motion to add the payment to Abby Bradford in an amount not to exceed $280 and to pay for the registration fee out of the contingency funds up to $200. Commissioner Olive accepted the amendment. Motion passed unanimously.

1. **2017 Preliminary Budget Approval**

Commissioners were updated that the City Council approved the preliminary levy with the wish list as submitted by the EDA. They noted that the numbers could change before year end.

Chair Huppler updated Commissioners that he is working on the fiscal year-end report to the USDA.

Commissioner Olive updated Commissioners that she is currently reviewing the City Comp Plan for MRA business. Also, the MRA had an appreciation luncheon for the people who worked on the Highway 57 walls.

 Cami updated Commissioners on the various projects going on in the City.

1. **Subcommittee Reports** - none
2. **Adjournment –** Meeting adjourned at 7:37 pm.