**MANTORVILLE ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES**

**TUESDAY, SEPTEMBER 6, 2016**

**6:30 PM**

1. **Call to Order** – Chair Huppler called the meeting to order at 6:30 pm.

Members Present: Karl Huppler, Chuck Bradford, Henry Blair, Jane Olive and Bob Soland

Others Present: Troy Stafford and Cami Reber

1. **Approval of Meeting Minutes August 3, 2016**

Motion made by Commissioner Bradford, second by Commissioner Blair to approve the meeting minutes of August 3, 2016. Motion passed unanimously.

1. **Financial Report**
2. **August 2016** – Motion made by Commissioner Olive, second by Commissioner Bradford to approve the Financial Report for August 2016. Motion passed unanimously.
3. **New Business/Old Business**
4. **New Member Application**

New Member Applicant, Troy Stafford introduced himself to the Commissioners. He noted that he served on the Kasson Planning and Zoning. Chair Huppler gave him an update on the doings of the EDA and noted the big things to get done for next year. Each Commissioner introduced themselves.

Motion made by Chair Huppler, second by Commissioner Olive to recommend Troy Stafford as a new EDA Commissioner. Motion passed unanimously. This recommendation will be presented to the City Council for final appointment.

1. **Stagecoach Days Recruitment Meeting**

Discussion on the SCD Recruitment Meeting. Talk to all the business people in town, invite them all, and ask them to bring one other person along. The goal is to get people thinking about it early and organize it; not unlike the Marigold Days Committee. Ask to have someone speak, such as Cindy Nelson, on how she or they have been so successful. How can SCD be improved and made successful? Set it up for 4:00 pm in the Stagecoach Room. Cami to do up an invitation, put together list of invitees, run it by Commissioner Soland, and check on the Stagecoach room to reserve it. Follow up on grant application deadlines. The SEMAC, small town grant and Legacy Grant.

1. **Gems of Mantorville**

Commissioners discussed the Gem of Mantorville for 2016. Motion made by Commissioner Soland, second by Commissioner Bradford to recommend Mary Ann Bucher as the 2016 Current Gem of Mantorville. Motion passed unanimously. Cami to put together a list of past suggestions for the EDA. Cami will order the plaque.

Discussion on the Past Gem of Mantorville. Motion made by Commissioner Olive, second by Commissioner Huppler to recommend Robert Sorenson as the past Gem. Motion passed unanimously. Commissioner Olive will present Mary Ann Bucher and Chair Huppler will discuss the SCD Recruitment meeting and the Robert Sorenson nomination. Add to the list of future suggestions Paul Pappas and Don Pappas.

1. **2017 Budget Wish List**

Chair Huppler handed out his proposed 2017 Budget. An addition to the 2016 budget is the completion of the logo and tag line at $10,000. Discussion took place on the part time Tourism Coordinator. Do we offer Char the position? Discussion on what she could do. Do we put it on the EDA side of the budget or the City side of the budget? Recommend a City Tourism person to the City Council. Is it City staff or Chamber or other? Add $9,000 to the City preliminary budget; cut Marigold Days down to $1500 and keep SCD at $2,500.

1. **Subcommittee Reports** - none

* Planning
* Acquisitions and Developments
* Signage
* Tourism
* Happy Trails

Commissioner Olive noted the new planter located at the southern welcome sign will be coming down about 18” and then it will be faced with limestone from the school.

1. **Adjournment** – Commissioners adjourned the meeting at 7:57 pm.