**MANTORVILLE ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES**

**TUESDAY, JUNE 7, 2016**

**6:30 PM**

1. **Call to Order** – EDA Vice Chair Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Bob Soland and Jane Olive

Others Present: Cami Reber

1. **Approval of Meeting Minutes May 3, 2016**

Motion made by Commissioner Olive, second by Commissioner Soland to approve the meeting minutes of May 3, 2016. Motion passed unanimously.

1. **Financial Report**
2. **May 2016 YTD** – Motion made by Commissioner Olive, second by Commissioner Blair to approve the May 2016 EDA Financial Report. Motion passed unanimously.
3. **Revolving Loan Fund Report** – Motion made by Commissioner Blair, second by Commissioner Olive to approve the Revolving Loan Fund Report for May 2016. Motion passed unanimously.
4. **New Business/Old Business**
5. **City Logo Tag Line Draft Policy**

Commissioners discussed the draft Logo Use Policy. Items noted in the discussion;

* Don’t charge a usage fee to be able to use it but add a fee if it’s a for profit use such as a percentage of sales?
* A suggestion that if you want to use the logo you would be required to be a member of the chamber. Commissioner Olive doesn’t feel we should link it up with use of the logo. Commissioner Soland noted there may be some that may not benefit as much from the Chamber membership.
* Commissioner Olive suggested we get to approve what they sell with the logo on it.
* Include verbiage if someone uses it without our permission. Add a fee for violation of the policy and include it in both the policy and the City Master Fee Schedule.
* What about the situation where we catch someone after they have made a significant amount of money on use of the logo but we never granted permission?
* We don’t want to exclude businesses from use of the logo.
* Commissioner Blair suggested charging a fee if you’re not a member of the Chamber. Is there an application fee involved and do we charge this instead?

Cami noted the items and will get with our legal team on some of these things and get their input. She will bring this back to the next meeting.

1. **Update on Stage Coach Days 2016**

Commissioner Soland gave an update on the Stage Coach Days event. He is working on a Friday night wine or beer tasting but it isn’t set in stone yet. The Chamber is looking to sell food, Don is looking to set up a beer stand, bands are lined up for the day and the Saloon has a band lined up for that evening. The Tractor Pull on Sunday, an Art show, Archery show, quilts of the past, the Wells Fargo stagecoach will be on display, among other things.

1. **Subcommittee Reports** - none

* Planning - none
* Acquisitions and Developments - none
* Signage - none
* Tourism - none
* Happy Trails - none

1. **Adjournment** – Meeting adjourned at 7:21 pm.