**SPECIAL**

**MANTORVILLE ECONOMIC DEVELOPMENT AUTHORITY MEETING**

**MONDAY, MARCH 7, 2016**

**6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:38 pm.

Members Present: Karl Huppler, Chuck Bradford, Henry Blair, Bob Soland and Jane Olive.

Also Present: Char Shrager, Abby Bradford and Cami Reber.

1. **Approval of Minutes – January 5, 2016**

Motion made by Commissioner Olive, second by Commissioner Blair to approve the meeting minutes of January 5, 2016. Motion passed unanimously.

1. **Financial Report – January/February 2016**

Commissioners discussed EDA funds and signatures. Should they add Cami as a signer to the account? Commissioner Chair Huppler suggested setting up the online banking and that would allow another avenue for ease of transactions if needed. It was noted that the Chocolate Shoppe is now making monthly payments. Motion made by Commissioner Olive, second by Commissioner Blair to approve the January/February financial report. Motion passed unanimously.

1. **New Business/Old Business**
2. **City Logo – Tag Line**

Abby presented Logo and tag line information and discussed with Commissioners the direction to proceed in, the next phase, and various ways to use the City Logo and how we make it all work. The EDA will set up a work shop meeting with all local organizations to share the logo project and gather input. It will take place on Monday March 21, 2016 at 6:30 pm. Cami should get this set up and send out the notice to the MRA, Chamber, Park Board, Historical Society, Welcome Center, Theatre; and any other local organizations.

1. Update on Stage Coach Days 2016

Discussion on the grant application. Saturday the 26th for a Committee Meeting. It will happen, there is just limits to what will happen due to funds.

1. Add Char Shrager – postage for tourism activities

Motion made by Commissioner Olive to pay for postage for tourism related mailings, second by Chuck; City will bill the EDA for the funds spent on this. Up to $200. Motion passed unanimously.

1. 2016 Budget – Adjustments were made to the budget by the Commissioner’s.

Karl, Henry, Of the city fudned budget we will retain $7,500 in budget items as follows: $500 in Chamber and other organizations; $500 for paper and online brochures; $5,000 for city wide events and $1,500 Secretary/Treasurer. Motion passed unanimously.

1. **Revolving Loan Funds Rollover**

Motion made by Commissioner Huppler, second by Commissioner Soland that the following verbiage be added to the conditions for the EDA’s Revolving Loan Fund, the first instance of a company or individual obtaining a loan the associated fees with the County will be absorbed by the EDA. And for any subsequent loan applied for within six (6) months of satisfaction of a previous loan, we expect the recipient to pay the associated fees.

1. Subcommittee Reports
* Planning
* Acquisitions and Developments
* Signage
* Tourism
* Happy Trails
1. Adjournment – Motion made by Commissioner Soland, second by Commissioner Blair 8:47 pm