

**MANTORVILLE CITY COUNCIL MEETING MINUTES**  
**MONDAY, JUNE 12, 2017**  
**6:30 PM**

1. **Call to Order** – Mayor Bradford called the meeting to order at 6:30 pm.

Members Present: Chuck Bradford, Henry Blair, Ryan Christensen, Will Lambert and Don Hofstad.

Others Present: Tina and Jim Potter, Dan Trapp, Gretta Becay, Dodge County Deputy Matt Stradtman, Colleen and Jeremiah Johnson, Curt and Peggy Dubbels, Scott Larsen and Cami Reber.

2. **Pledge of Allegiance** - Done

3. **Additions/Deletions to Agenda** - None

4. **Consent Agenda** – Motion made by Member Hofstad, second by Member Lambert to approve the consent agenda as follows:

- a) City Council Meeting Minute's May 22, 2017
- b) Warrant List June 12, 2017
- c) Dodge County Commissioners Meeting Agenda June 13, 2017
- d) Dodge County Land Use Proposal – Interim Use Permit
- e) Dodge County Land Use Proposal – Rezone Request
- f) Dodge County Sheriff's Department Call Report May 201
- g) State Demographer Population and Household Estimates
- h) Zumbro River Water Trail Meeting Notice
- i) LMC Communication – Member Dues
- j) SMIF Communication

Motion passed unanimously.

5. **Public Concerns** - None

6. **Public Hearing**

- a) **6:30 pm – Request for Conditional Use Permit**

Motion made by Member Blair, second by Member Hofstad to close the regular session and open the Public hearing at 6:31 pm. Motion passed unanimously.

Mayor Bradford asked for input from the applicants. Mr. Potter noted that the application says it all and that nothing has changed from two years ago. There was no further input from the public.

Motion made by Member Blair, second by Member Hofstad to close the public hearing for a Conditional Use permit and go back into regular session at 6:32 pm. Motion passed unanimously.

Cami noted that this is not a transfer but a new conditional use permit for the new parcel. The applicants have submitted everything, and there has been no complaints or correspondence related to the new CUP request and no problems with the previous. Member Christensen asked about drainage with the dog hair. The Potters responded that it catches in the hair trap. Mayor Bradford asked about the time and verified it is pretty much set up as business hours. No other questions or concerns were noted.

- b) **6:40 pm – Request for Street/Alley Vacation**

Motion made by Member Lambert, second by Member Blair to close the regular session and open the public hearing for a Street/Alley Vacation request at 6:40 pm. Motion passed unanimously.

Resident Curt Dubbels asked for an explanation of what we are looking at here. Mayor Bradford noted that one alley and part of a street is being requested to be vacated. They are platted but they don't physically exist. The applicant, Jeremiah Johnson, verified the vacation area on 10<sup>th</sup> Street. Mr. Dubbels is asking for an overview of what everything is going to look like when it's all done. Jeremiah Johnson noted that what he, Mr. Dubbels, is asking about is completely separate from what his vacation requests are.

Motion made by Member Blair, second by Member Hofstad to close the public hearing and go back into regular session at 6:49 pm. Motion passed unanimously.

## 7. Old Business/New Business

### a) **Resolution 2017-07 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO OPERATE A HOME BUSINESS AT 311 5<sup>TH</sup> STREET WEST**

Motion made by Member Hofstad, second by Member Christensen to accept the Conditional Use Permit for 311 5<sup>th</sup> Street West. A friendly amendment by Member Blair that this is for Resolution 2017-07. Accepted by Member Hofstad. Motion passed unanimously.

### b) **Resolution 2017-08 A RESOLUTION APPROVING A STREET AND ALLEY VACATION**

Motion made by Member Lambert, second by Member Blair to approve RESOLUTION 2017-08, A RESOLUTION APPROVING A STREET AND ALLEY VACATION. Member Blair feels that this works, the streets are not in use, and we will maintain our utility easements in there. Motion passed unanimously.

### c) **2017 Road Maintenance/Repair Projects**

Cami explained the memo Tim submitted on the road Maintenance projects that are in more of an immediate need. The first spot is Chestnut and 5<sup>th</sup> Street – a 10' x 50' wide patching area with a \$2,000 opinion of cost. The second area is 5<sup>th</sup> Street East from approximately the Hubbell House to City Hall area. The project would be a mill and overlay with an opinion of cost of \$11,500. Cami noted the Streets CIP budget is \$11,000 and there are extra dollars in the small cities assistance grant from 2015 that have not been spent. Mayor Bradford noted that there is no harm in getting the quotes and bringing them back but he would like to talk about other options. Cami noted it would be 2020 before the City was planning the phase 3 road construction project which includes this area. Member Christensen asked how long would the patch last? Scott noted he thought 3 years. Council continued discussion. Motion made by Member Hofstad, second by Member Lambert to authorize Scott to go out and get bids and bring them back. Motion passed unanimously.

### d) **Compensation for Disturbance of Property**

Tim previously spoke to the Council regarding the area where they got the drill stuck and they had to do some additional digging outside of the easement area along the route for the WW pipe. This is compensation agreed to with the land owners that had property disturbance. Compensation is \$500 to each property owner with the one getting an additional 10 evergreen trees. Motion made by Member Blair, second by Member Hofstad to approve. Motion passed unanimously.

### e) **Stone Wall at Dam Repair**

Member Blair noted discussion that Joe had brought to the Park Board regarding some repairs needed at the stone wall by the Dam. Motion made by Member Blair, second by Member Lambert to approve repairs as listed. Motion passed unanimously.

### f) **Petition for Street Vacation**

Jonathon Johnson, 917 Blanch Street, submitted a petition for a street vacation. The vacation request is for Blanch Street adjacent to Block 28 and Block 25. Member Blair noted that in previous discussions they discussed maintaining access to lots 1-5 in block 28 and getting rid of this would remove that access for the future. The applicant noted that it is not beneficial to anyone who lives there to have a street in their back yard, doesn't make a lot of sense. The alley is currently their front yard. There is no intended use once it is vacated, it just doesn't

make sense to have a street there. The Mayor noted his concern that as a separate platted lot, if we vacate it, we are putting ourselves in an access issue but maybe we can do a lot combine to address that issue. We need to maintain an option for the future of those additional lots. After further discussion, Mr. Johnson said he would pull his request and refile at a later date.

**g) MFDRA Application for Exempt Gambling Permit**

The annual gambling permit was submitted by the Mantorville Fire Department Relief Association. Motion made by Member Blair, second by Member Lambert to approve. Motion passed unanimously.

**h) Tourism**

Mayor Bradford explained the EDA Tourism position that was funded through an Experience Works grant. He gave a back ground on the position and how it came to be. The contract expired through the grant and now the City needs to define if and what they want out of this position and if they want it to continue. Council discussed. Member Hofstad asked what exactly does this person do and do we have something in writing on that and what they brought in to the City. Member Lambert noted we need someone that will bring everyone together; a self-directed tourism oriented position which would be self-supporting through grant writing. Member Christensen asked what do we want, not what did she do. We need to know what we want before we know what she even did. Council discussed and agreed it should be a self-directed grant writing and self-marketing skills type of position. The Mayor said we won't take action tonight but continue to work with the EDA to refine what we need and what we want. Member Lambert noted this should not to be a drain on the community and on the tax base. Let's fine tune the direction on a self directing person, continue to work with the EDA on the direction of a self promoting person and bring something back in the future.

**8. TBD**

**a) Public Works Report** – Scott reported on the following:

- Thanks to Don for going out on the Dam and getting the tree off.
- Needs approval for the purchase of a diaphragm pump for the fluoride up at the well house at a cost of \$729. Motion made by Member Hofstad, second by Member Lambert to approve. Motion passed unanimously.
- The paving of Stagecoach to happen today but it rained
- Member Hofstad noted the west side of Fire Hall needs weed trimming. Scott noted they sprayed it and once it turns brown they will go in and remove them.

**b) City Clerk Report** – Cami reported on the following:

- Reviewed draft supplement code.
- Auditor will be here at the next meeting.
- Reminder of the Staff meeting on Tuesdays after Council meetings.
- National Night Out first Tuesday in August – Council agreed to continue this.
- Update that kids are still jumping off the cliffs in Riverside Park but our signs aren't here yet so they can't enforce. Council noted to go ahead and pick up some temporary trespassing signs and post those.
- Starting river crossing this week and will park in front of Casey's. Once done will begin the 4<sup>th</sup> Street part of it. Planning to set up a meeting with two businesses and FD about the end of the month.
- Request to reimburse for repairs to a car due to pothole damage. Council declined.

**c) Consultant Report** – None

**d) Committee Report**

- Chamber – Cami gave an update on the logo clothing and Stagecoach Days.

- Fire Department – Member Hofstad gave an update; they are replacing hoods on the nomaks, looking for vehicles to burn as training, update on upcoming trainings and new FD Member Matt Stradtman.
- Joint Powers – Mayor Bradford updated that they have \$48,000 in their budget, they are looking to finish up their projects, and our basketball hoops are up.
- Park Board – Member Lambert noted the circle planter needs tuck pointing, he found a couple more ash trees in Riverside Park, moving grill from Mantor Field to Riverside and they are discussing upgrading sites with sewer in the campground. Joe is getting estimates on this.
- Relief – Member Hofstad noted that they are planning the basics of Marigold Days.

**e) Council Member Report**

- Member Hofstad – a reminder that kids are home now and remind people and ourselves when they are out driving to watch out for them.
- Member Blair - None
- Member Lambert – gave his appreciation to Brian Hindal for pulling together Stagecoach Days.
- Member Christensen – None

**f) Mayor Report** – he reported the State flags are in, they were on back order.

**9. Executive Session** - None

**10. Adjourn** – Motion made by Member Blair, second by Member Ryan to adjourn the meeting at 7:59 pm. Motion passed unanimously.